

City of Dayton Oregon

2018/2019 Budget

BUDGET COMMITTEE

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Zoe Monahan, City Manager
Rochelle Roaden, City Recorder

Rich in History . . . Envisioning our Future

Our Mission

The City of Dayton will provide inclusive, responsive, efficient, and ethical municipal government services to facilitate the health, safety and livability of our community.

Rich in History...Envisioning our Future

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CITY OF DAYTON, OREGON

BUDGET MESSAGE FY 2018-19

The budget submitted herein is the proposed budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The budget has been prepared to satisfy the legal requirements of the Dayton City Charter and the State of Oregon local budget law. This financial plan for the City is balanced and is within all of the statutory property tax limitations. The proposed budget is the link between public policy, values and available resources.

The budget was developed to continue existing traditional services provided by the City of Dayton. We anticipate that the proposed budget will require use of reserves in the General Fund this year to maintain services at current levels. This has been true for the last several budgets, however, the City has benefitted from efforts to reduce costs to maintain a healthy amount of working capital. The 2018-2019 budget reflects responsible fiscal policy to maintain the Water Utility Fund and Sewer Utility Fund to meet operational expenses, debt service payment obligations and future anticipated costs for improvements.

The 2018-2019 budget is a modified line item budget with separate appropriation pages for each function. The budget is presented in a format to describe the department's activities and the revenue sources and provide explanation of the proposed expenditures in a manner that is understandable to the public. The City uses a cash basis of accounting for all revenue and expenditures for the City.

This year's budget includes a prudent cost of living adjustment for employee wages. However, any actual cost of living adjustment will be decided by the City Council in a public meeting. The cost of health insurance benefits is projected to increase by 9% for medical and 4% for vision in 2018. Employees will continue to contribute 10% of the overall cost for insurance in 2018-2019. The City's rate for the Public Employees Retirement System (PERS) increased significantly for the 2017-2018 fiscal year, however, it is within what the City has been budgeting for this expense since the initial anticipated increase a few years ago. The current PERS rate is for FY 17-18 and FY 18-19. Another significant increase in PERS rates is anticipated for FY 19-20. While the increasing PERS rates affects the City's budget, this effect on the City has been mitigated by our small staff size as well as the fact that over half of our small staff are new enough to PERS to be on the Oregon Public Service Retirement Plan (OPSRP). This plan has significantly lower rates than Tier 1 and Tier 2 employees.

Strategic Plan Goals

The Strategic Plan Goals for FY 2018-19 are included in this budget document on page 5. This budget incorporates those goals and reflects the long term priorities of the Dayton City Council.

General Fund Highlights

The appraised taxable value of all the property within the Dayton City Limits increased from an estimated \$116,273,170 in December 2016 to \$123,684,813 in December 2017, which is a 6.37% increase in appraised value. This represents the largest increase year over year the City has experienced since 2008. This is the third year in a row and third time since 2010 the increase has been more than 3%. We estimate that the General Fund will receive approximately

\$200,000 in property taxes for City operations. This assumption is made based on what the City has received over the past couple of years as well as the continued building the City has experienced. Under the rate based system with Measure 50 property tax limitations, the City can levy \$1.7057 per \$1,000 on all property which is limited to a three (3) percent increase in the general property tax levy plus an increase for new property value.

Our beginning fund balance projected for 2018-19 reflects a decrease of \$50,218 from \$600,428 to \$550,210, however, this projection is higher than the budgeted beginning fund balance for FY 2017-18, which was \$494,976. This is a very conservative estimate and since this is my first year projecting Dayton's budget. The City continues to strive to find cost-saving opportunities as each year we anticipate a drop in our beginning fund balance. The General Fund includes a \$162,549 Contingency line item, and our unappropriated ending fund balance remains a healthy \$245,000. Both of these funds have increased from FY 2017-2018 budget which included a \$100,000 contingency and \$239,640 unappropriated ending fund balance. The unappropriated ending fund balance plays two main roles for the City's General Fund: first, having a healthy unappropriated ending fund balance ensures that we do not run into a cash flow issue at the beginning of the fiscal year prior to receiving property taxes and other significant revenues; and second, it helps the City ensure that it will continue to have healthy working capital from year to year.

Personnel services are distributed in the General Fund and other funds based on the anticipated assignment of duties of employees.

Materials and services appropriations are generally steady compared with 2016-17 appropriations. Several line items have been adjusted up or down according to the changing needs of the City. There are noticeable changes to the Administration Fund due to increased revenue and cost associated with the City being able to rent the Community Center to non-residents as of May 5, 2017 and a decrease in rentals at the City Hall Annex. There is a reduction in salary and benefits projected at the library due to the Change in Library staffing. The 0.70 FTE will primarily focus on the library, will likely start at a lower pay scale than the previous Librarian/ Community Development Specialist. There are increases in the Planning budget since the Community Development Assistant is 1.0 FTE and receives benefits. There is also an increase in contract planning services since we anticipate an increase in assistance as our new staff is trained and to plan for additional planning services for code updates. There are also noticeable changes to the Building Fund due to plans for the new Certified Local Government Grant. Transfers are increased as the City pursues the design and building of a new City Hall. There is also a significant Transient Lodging Tax transfer to the Revenue Sharing Fund.

Local Option Tax Fund/Public Safety

A 3-year levy for Public Safety services was approved by voters in the November 2015 election. The 2018-19 budget will mark the third year of the renewed levy. Anticipated expenditures for the 2018-19 budget are essentially in line with FY 2017-18. A slight increase to the costs for public safety services provided by the Yamhill County Sheriff's Office are about \$300 higher than in the 2017- 18 budget. The levy will allow the City to contract for one full-time Deputy again this year, as well as 911 services, Code Enforcement, Court and other support services.

Street Fund and Capital Highlights

The City's Street Fund has been more active over the last couple of fiscal years, and this will continue in the 2018-19 budget, mainly in regards to street patching and capital projects. In order for this activity to become sustainable and significant, an alternative revenue source for maintenance and improvements to the street system (streets, sidewalks, and storm drains) is needed. The City has been able to find efficiencies and made plans for addressing maintenance and improvement issues, but only on a fairly small scale. In the FY 2017-18 budget, the City pursued a Pavement Management Plan for the Transportation System. Currently, there is no guaranteed funding mechanism to improve City infrastructure with any kind of regularity but the plan outlines the conditions of our current infrastructure and the amount of funding needed to keep up with needed maintenance. In FY 2018-19 the City will evaluate funding options to invest in future street infrastructure improvements.

Water Utility Fund and Capital Highlights

The Water Utility Fund contains programs that are mandated by the EPA and Oregon Health Authority. With recent significant capital investment in the City's infrastructure the Council has set fiscally responsible rates to pay for operating, capital and debt services. The Water Utility Fund does not anticipate any rate increases for FY 2018-19. As the infrastructure continues to be upgraded, additional increases will be required to ensure that fees are covering the cost of the system and any additional debt service, however, City staff anticipate the water rate to remain steady for the next couple of years.

In August 2015, the City Council made the decision to withdraw from the Yamhill Regional Water Authority. The City has been able to secure additional water resources without the need for regional water. Over the next several years, the City anticipates replacing the main transmission line between the watershed springs and the footbridge, as well as developing newly acquired wells and tying them into the water system. For FY 2018-19, it is anticipated that the City's main capital improvements will be to replace certain sections of mainline in the City as we did in FY 2017-18.

Sewer Utility Fund and Capital Highlights

The City has established plans for addressing the City's most pressing wastewater needs. The challenge now is to put those plans into action. A major challenge for the City's wastewater system is Inflow and Infiltration of water into the system, which causes a capacity problem for the City's sewer lagoon system. The City continues to evaluate options which will be evaluated and set by the City Council. A \$3.00 per month increase to the sewer flat rate is included in the budget. While our sewer rate is fairly low, comparatively, the City's approach has been to bring the sewer rate up slowly as long as the City continues to be able to pay for improvements. This year, the proposed rate is \$2.00 more than the previous year since the City will need to start collecting more to pay for bond payments required for the sewer improvement project which is now in the construction phase of improvements to replace the main pump station at the footbridge as well as the Ferry Street trunk sewer.

Other Highlights

Building activity has remained steady, and that is anticipated to continue in FY 2018-19. However, the City's empty in-fill lots and available space for new development is quickly dwindling, so building activity will slow down in the near future if options are not available for expanding or swapping the Urban Growth Boundary. We look forward to continued improvement in the downtown area. While the national economy and national politics provide a

bit of uncertainty moving forward, the local economy has forged ahead, which helps the City's budget and our ability to provide local services. Regardless of the state of the economy, the City must remain prudent and strategic in our budget practices and pursuits.

The enclosed budget maintains City service levels for the 2018-19 fiscal year and allows the City to prepare for long-term needs as well.

Over the past couple of years, the City has pursued projects and programs that have not been pursued by the City, and in some case by any City, before. I commend the staff, Mayor, City Council, and Budget Committee for their continued efforts in helping move the City forward, especially as tough decisions have to be made. City staff stand ready to assist the Mayor, City Council, and Budget Committee in finalizing a budget for City operations for another year.

Sincerely,

Zoe Monahan, City Manager and Budget Officer

City of Dayton

FY 2017-18 Major Accomplishments

- Finalized design phase and started construction of Main Sewer Pump Station and Ferry Street Trunk Sewer Improvements.
- Completed the first phase of the 9th Street Lift Station Improvements (electrical and pre-construction work)
- Completed paving of Church Street from 3rd – 5th Street.
- Completed Pavement and Maintenance Plan
- Completed water line improvements on Laurie Lane

STRATEGIC PLAN GOALS 2018-19

Goal A Develop and maintain infrastructure to support operations and meet growth

- Complete the remainder of the 9th Street Lift Station Improvements
- Complete Main Pump Station Improvements
- Complete Ferry Street Trunk Sewer Improvements
- Evaluate funding models for establishing Pavement Management Program
- Restore multi – modal function of the Dayton Footbridge
- Adopt a joint resolution between the cities of Lafayette and Dayton relating to water use management

Goal B Create a livable community that is aesthetically pleasing, affordable, inviting, and with a vibrant and diverse economy

- Establish Historic Overlay Zone with Design Standards
- Establish a strategy with timelines for effectuating an urban growth boundary swap for residential property.
- Complete transfer of tax foreclosed real property from the county to the city to facilitate the development of affordable housing
- Develop five year plan consisting of finance strategy, design and construction for the building of a new City Hall and Library
- Establish a Transient Lodging Revenue Plan

Goal C Capitalize on Dayton’s facilities and resources to provide recreational and cultural opportunities

- Acquire other half of Legion Field
- Acquire Brookside Cemetery

Goal D Use Dayton’s heritage and historic resources to forward our image as an authentic and charming town

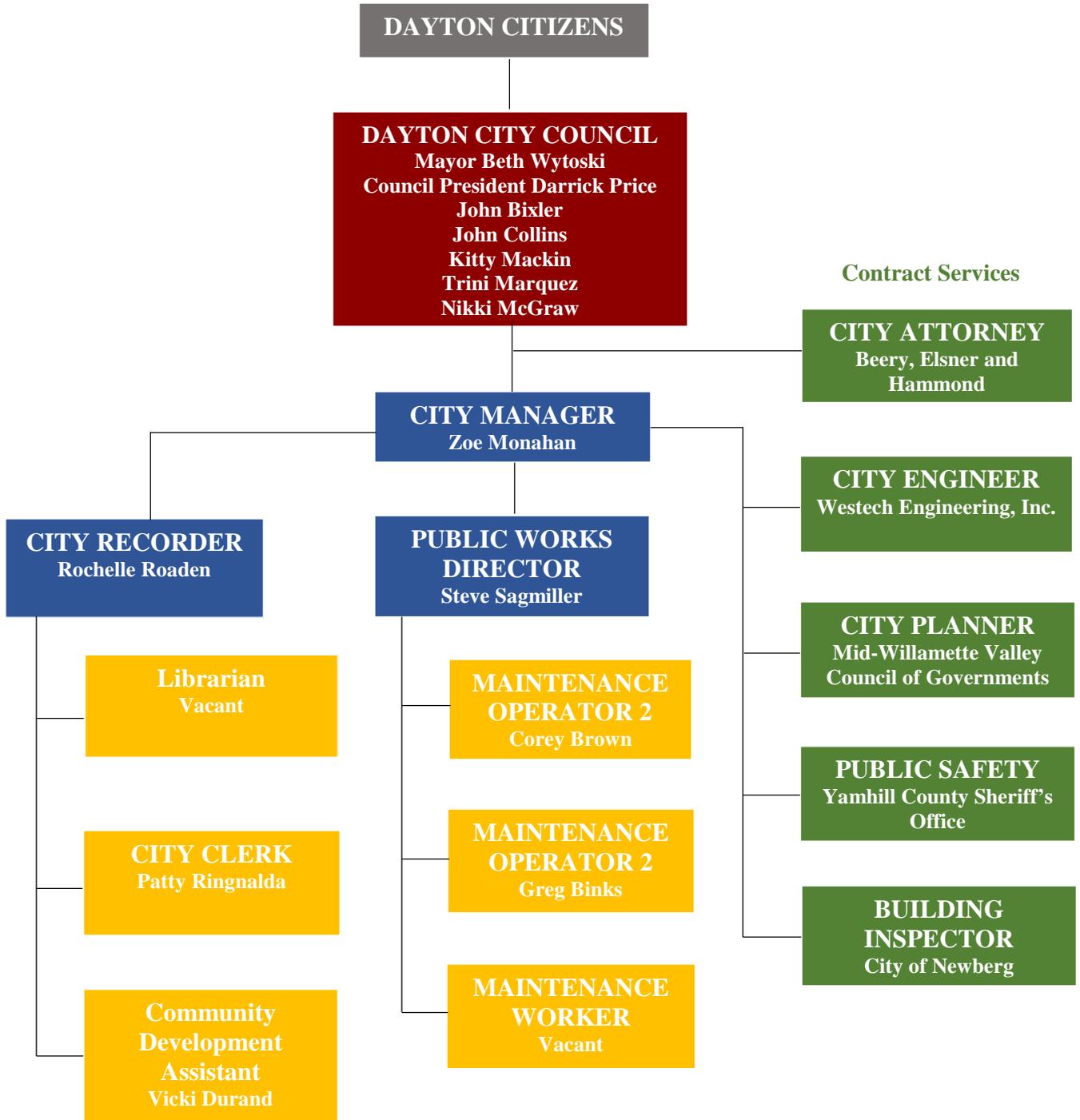
Goal E Engage in efficient and effective activities to promote community safety and wellness

- Evaluate options for renewing or replacing existing three year public safety levy

Goal F Enhance communications to actively engage the community

- Coordinate community newsletter

CITY OF DAYTON ORGANIZATIONAL CHART FY 2018-19



CITY OF DAYTON

The City of Dayton is located in the heart of the beautiful Willamette Valley. It is situated just off Highway 18 between McMinnville and Newberg and is centrally located 55 miles from the Pacific Ocean, 24 miles from the State Capital and 60 miles from Mt. Hood.

The 2017-2018 tax base of the City of Dayton (that amount within the statutory three percent limitation) is \$123,684,813; which is 7,411,643 more than in the pervious year. The City can levy \$1.7057 Per \$1,000 on all property. Under the Measure 50 property tax limitations, there is a three (3) percent limit on the increase in value to existing individual properties each year unless improvements are made to the property.



Budget Overview

The City of Dayton budget is comprised of several funds including the General Fund (comprised of Administration, Parks, Library, Planning, and Building), Local Option Tax Fund, Street Fund, Water Utility Fund, Sewer Utility Fund, State Revenue Sharing Fund, various Capital Funds, and the Debt Service Fund.

The following page identifies the total revenue and expenditures estimates for all funds.

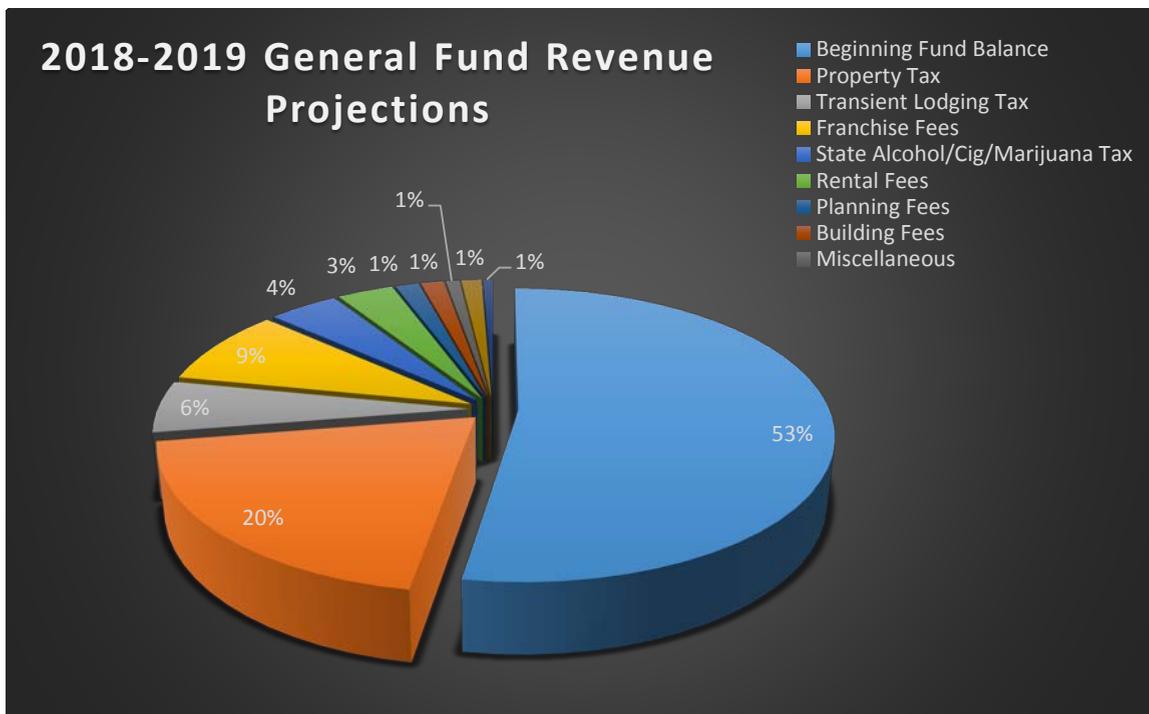
ACTUAL		2017/2018 BUDGET			2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Revenues	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
931,840	1,035,447	959,981	1,107,062	General Fund	1,045,010	1,046,910	1,046,910
373,673	409,640	397,051	425,450	Local Option Tax Fund	412,196	412,196	412,196
246,208	255,887	236,774	253,747	Street Fund	223,205	223,205	223,205
1,274,694	1,493,369	1,369,700	1,569,019	Water Utility Fund	1,532,855	1,532,855	1,532,855
644,067	633,556	648,429	697,064	Sewer Utility Fund	761,529	761,529	761,529
51,928	86,861	105,574	118,600	State Revenue Sharing Fund	154,250	154,250	154,250
217,632	381,335	162,171	209,354	Water Utility Capital Projects Fund	241,319	241,319	241,319
279,474	219,486	2,613,564	430,700	Sewer Utility Capital Projects Fund	3,307,929	3,347,929	3,347,929
33,619	12,378	27,825	31,567	Equipment Replacement Reserve Fund	35,767	35,767	35,767
35,255	53,218	93,505	111,918	Building Reserve Fund	152,418	152,418	152,418
134,950	307,452	221,980	236,684	Street Capital Projects Fund	213,609	213,609	213,609
40,893	46,370	30,704	34,390	Parks Capital Projects Fund	16,290	16,290	16,290
529,325	530,059	462,786	463,737	Debt Service Fund	523,435	523,435	523,435
4,793,558	5,465,058	7,330,044	5,689,292		8,619,812	8,661,712	8,661,712

2015/2016	2016/2017	Adopted	Projected	Expenditures	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
411,097	449,361	959,981	556,852	General Fund	1,045,010	1,046,910	1,046,910
212,177	218,786	397,051	245,504	Local Option Tax Fund	412,196	412,196	412,196
147,591	150,940	236,774	179,042	Street Fund	223,205	223,205	223,205
738,098	931,860	1,369,700	950,264	Water Utility Fund	1,532,855	1,532,855	1,532,855
434,655	375,871	648,429	385,211	Sewer Utility Fund	761,529	761,529	761,529
31,367	30,761	105,574	34,650	State Revenue Sharing Fund	154,250	154,250	154,250
94,169	359,981	162,171	123,777	Water Utility Capital Projects Fund	241,319	241,319	241,319
209,661	131,784	2,613,564	154,047	Sewer Utility Capital Projects Fund	3,307,929	3,347,929	3,347,929
31,550	6,669	27,825	26,000	Equipment Replacement Reserve Fund	35,767	35,767	35,767
-	-	93,505	-	Building Reserve Fund	152,418	152,418	152,418
13,967	129,364	221,980	125,000	Street Capital Projects Fund	213,609	213,609	213,609
2,339	4,824	30,704	24,000	Parks Capital Projects Fund	16,290	16,290	16,290
249,451	326,085	462,786	249,451	Debt Service Fund	523,435	523,435	523,435
2,576,122	3,116,286	7,330,044	3,053,798		8,619,812	8,661,712	8,661,712

General Fund

The General Fund receives and distributes money for general operations of the City of Dayton. Revenues include all property taxes, franchise payments, fines, fees and reimbursements. The General Fund also includes Working Capital, which is the amount carried over from the previous fiscal year. It distributes money to support the administration, parks, library, planning, and building functions of the City. It also transfers some money to the Capital Improvement Funds for projects.

The chart below identifies the projected sources of funds for the General Fund in the Fiscal Year 2018-19:



Fund Assumptions:

The General Fund relies on franchise agreements to maintain services. Overall franchise fees are generally expected to remain constant. A minor increase to franchise fee revenues was included in the FY 2016-17 budget as new telecommunications franchise agreements were agreed to. We also experienced a small increase in electric service fees in 2014-15 attributed to a rate increase.

In the pages that follow, expenditures of each of the departments are described.

ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-000	General Fund Revenue			
498,659	521,456	494,976	600,428	400.000	Working Capital (Accrual)	550,210	550,210	550,210
6,469	6,605	6,500	6,500	402.000	Levied Taxes (Prior Years)	6,500	6,500	6,500
1,955	3,781	1,500	4,000	404.000	Interest	1,500	1,500	1,500
3,191	2,750	2,000	4,200	410.000	Bus/Amusement License	2,000	2,000	2,000
20,022	21,295	17,000	19,000	412.000	Franchise-Cable TV	20,000	20,000	20,000
5,912	6,532	4,500	5,000	412.100	Franchise-Solid Waste	5,000	5,000	5,000
61,161	61,257	60,000	69,000	412.200	Franchise-Electric Service	60,000	60,000	60,000
4,939	9,490	4,000	5,000	412.300	Franchise-Telecommunications	4,000	4,000	4,000
-	-	-	-	412.400	In Lieu Franchise Fees Water	-	-	-
-	-	-	-	412.500	In Lieu Franchise Fees Sewer	-	-	-
31,247	35,813	15,000	20,000	416.000	Building Permits	15,000	15,000	15,000
15,137	16,037	7,000	9,000	416.010	Plan Check Fees	7,000	7,000	7,000
3,500	3,750	1,500	4,000	416.020	Type A Permit Fees	1,500	1,500	1,500
-	9,253	3,500	-	416.030	Type B Permit Fees	3,500	3,500	3,500
1,919	1,500	3,000	2,000	416.100	Planning Fees	3,000	3,000	3,000
241	180	25	150	416.200	Construction Excise Tax	100	100	100
-	-	25	155	416.300	Encroachment Permit Fee	100	100	100
-	-	-	-	417.000	Lien Search Fees	-	-	-
-	-	-	-	417.100	Lien Payments	-	-	-
37,106	39,354	34,000	35,000	426.000	State Alcohol Taxes	34,000	34,000	34,000
2,861	3,816	3,000	3,000	428.000	State Cigarette Taxes	3,000	3,000	3,000
-	-	-	-	428.100	State Marijuana Taxes	7,500	7,500	7,500
-	46,962	43,000	60,000	429.000	Transient Lodging Tax Collected	60,000	60,000	60,000
8,439	10,737	6,000	9,000	430.000	CCRLS Use Based Reimbursement	6,000	6,000	6,000
573	634	450	400	430.100	Library Fees/Fines	450	450	450
4,781	4,021	4,500	5,278	432.000	Dayton Rural FD Shared Costs	5,000	5,000	5,000
1,000	1,050	1,000	1,000	436.000	Library Grant	100	1,000	1,000
-	-	-	-	442.000	LCDC Grant	-	-	-
-	-	-	-	443.000	Energy Efficiency Grant	-	-	-
-	-	13,000	-	444.000	CLG Grant	13,000	13,000	13,000
-	-	-	-	-	DLCD Grant	-	1,000	1,000
-	-	-	-	459.600	Transfer from Building Reserve Fund	-	-	-
7,000	-	-	-	459.700	Transfer from State Revenue Sharing	-	-	-
1,502	2,749	1,500	13,668	480.000	Miscellaneous Revenue	500	500	500
7,413	-	11,955	-	480.100	City Hall Annex Rental Fees	1,000	1,000	1,000
-	-	-	-	480.200	Community Recreation Fees	-	-	-
26,648	34,382	33,000	35,000	480.300	Community Center Rental Fees	35,000	35,000	35,000
-	80	50	50	485.000	Public Contributions	50	50	50
180,165	191,963	188,000	196,233	499.300	Taxes Collected	200,000	200,000	200,000
931,840	1,035,447	959,981	1,107,062		Total General Fund Revenue	1,045,010	1,046,910	1,046,910

Administration

The Administration budget supports all City Management, city recording and elections as well as financial management and general operations of the City.

This fund includes a portion of the City Manager's salary. The City Manager is the chief administrative officer of the City. The manager is responsible to the Mayor and City Council for the administration of all city business, assists in the development of city policies and carries out policies established by ordinances and resolutions.



Zoe Monahan, City Manager



Rochelle Roaden, City Recorder

Also included in the Administration budget is a portion of the City Recorder's salary for the maintenance of accounting records for the City, payroll and internal audit controls. The department staff is also responsible for receipting all cash, recording revenues, and maintaining bank accounts.

There are also proportional shares of salaries included in this budget for other duties carried out by departmental staff attributable to administration and City facilities, including the Community Center.

ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-100	Administration - Expenditures			
					Personnel Services			
43,515	44,013	47,465	44,250		Salaries	48,163	48,163	48,163
19,549	18,643	27,708	25,000		Fringe Benefits	28,283	28,283	28,283
63,064	62,656	75,173	69,250		Total Personal Services	76,446	76,446	76,446
					Materials and Services			
1,321	1,217	1,500	1,500	600.000	Electricity	1,500	1,500	1,500
6,039	8,606	10,000	10,000	600.001	Electricity - Community Center	10,000	10,000	10,000
665	808	1,000	1,000	600.100	Propane	1,000	1,000	1,000
1,048	428	2,500	100	600.101	Propane - Community Center	2,500	2,500	2,500
3,765	3,036	5,000	5,000	601.000	Office Expense	5,000	5,000	5,000
313	372	450	450	601.100	Postage	450	450	450
457	464	700	700	602.000	Telephone & Related	700	700	700
1,318	1,392	1,650	1,413	604.000	Insurance	1,650	1,650	1,650
1,206	1,216	1,300	1,244	608.000	Audit	1,300	1,300	1,300
1,258	1,105	2,000	1,500	611.000	Travel & Meeting	2,000	2,000	2,000
145	265	500	300	614.000	Equipment Repair & Maintenance	500	500	500
439	472	750	750	614.100	Fuel	750	750	750
16	13	50	35	616.100	Safety/Uniforms	50	50	50
-	35	125	100	617.000	Small Tools/Shop Supplies	125	125	125
1,579	4,512	4,500	3,000	700.000	Legal Services	4,500	4,500	4,500
474	291	500	-	700.100	Misc Legal (Non Attorney)	500	500	500
1,310	480	4,000	4,000	705.000	Professional Services	4,000	5,000	5,000
829	1,049	1,500	1,500	705.300	Data Processing	1,500	1,500	1,500
1,063	515	1,000	600	706.000	Dues & Certifications	1,000	1,000	1,000
1,966	2,175	2,500	1,000	707.000	City Hall Maintenance	2,500	2,500	2,500
224	-	100	1,000	707.200	City Hall Annex Maintenance	100	100	100
14,066	18,449	20,000	15,000	707.300	Community Center Maintenance	20,000	20,000	20,000
2	64	100	100	708.100	Tool & Equipment Rental	100	100	100
-	103	100	100	725.000	Election Expense	100	100	100
-	-	-	-	750.100	City Hall Annex Rental Refund	-	-	-
11,495	15,905	20,000	20,000	750.200	Community Center Rental Refund	20,000	20,000	20,000
427	2,922	500	500	799.000	Miscellaneous Expense	500	500	500
51,425	65,894	82,325	70,892		Total Materials and Services	82,325	83,325	83,325

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ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
351	54	1,000	1,000	903.000	Equipment	1,000	1,000	1,000
-	1,976	3,000	2,000	904.000	City Hall Improvements	3,000	3,000	3,000
678	2,439	7,000	2,000	904.400	City Hall Annex/Community Center	7,000	7,000	7,000
-	-	-	-	940.000	Entry Areas for the City	-	-	-
-	-	-	-	904.500	Property Acquisition	-	-	-
2,741	2,741	8,000	4,000	950.000	Holiday Lighting/Banners	8,000	8,000	8,000
3,770	7,210	19,000	9,000		Total Capital Outlay	19,000	19,000	19,000
118,259	135,760	176,498	149,142		Total Administration Expenditures	177,771	178,771	178,771

Parks

The City's Public Works Department maintains all park facilities, including picnic tables and benches, playgrounds, ball fields, picnic shelter, restroom facilities, and numerous trees, shrubs and flower beds. In 2017, new outdoor lighting was added to the Andrew Smith playground.



The departmental focus in fiscal year 2018-2019 will be continued maintenance within the park system as well as minor improvements.

Salaries budgeted in the Parks Department represent a proportional share of time spent by various personnel in the Parks system.



ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-103	Parks Expenditures			
					Personnel Services			
29,652	31,079	33,180	31,250		Salaries	35,720	35,720	35,720
11,779	11,844	19,369	17,000		Fringe Benefits	20,984	20,984	20,984
41,431	42,923	52,549	48,250		Total Personal Services	56,704	56,704	56,704
					Materials and Services			
2,369	1,843	2,700	2,500	600.000	Electricity	2,700	2,700	2,700
196	314	400	400	600.100	Propane	400	400	400
893	382	800	600	601.000	Office Expense	800	800	800
98	112	150	120	601.100	Postage	150	150	150
187	188	300	250	602.000	Telephone & Related	300	300	300
1,890	1,859	2,600	2,400	603.000	Garbage/Sanitation	2,600	2,600	2,600
3,171	3,349	3,600	3,399	604.000	Insurance	3,600	3,600	3,600
402	405	450	414	608.000	Audit	450	450	450
448	326	350	350	611.000	Travel & Meeting	350	350	350
704	1,951	2,000	2,000	614.000	Equipment Repair & Maintenance	2,000	2,000	2,000
1,580	1,718	2,700	2,700	614.100	Fuel	2,700	2,700	2,700
109	108	150	150	616.100	Safety/Uniforms	150	150	150
842	837	2,500	1,200	617.000	Small Tools/Shop Supplies	2,500	2,500	2,500
8,949	12,619	11,000	10,000	619.000	Park Maintenance	11,000	11,000	11,000
17	2	500	200	700.000	Legal Services	500	500	500
34	55	200	-	700.100	Misc Legal (Non Attorney)	200	200	200
1,710	2,805	7,000	4,000	705.000	Professional Services	7,000	7,000	7,000
418	530	800	800	705.300	Data Processing	800	800	800
169	209	350	250	706.000	Dues & Certifications	350	350	350
589	650	750	700	707.000	City Hall Maintenance	750	750	750
-	0	100	25	707.200	City Hall Annex Maintenance	100	100	100
4	23	200	-	708.100	Tool & Equipment Rental	200	200	200
-	0	-	-	765.000	Recreation/Activities	-	-	-
653	305	1,000	600	799.000	Miscellaneous Expense	1,000	1,000	1,000
25,432	30,589	40,600	33,058		Total Materials and Services	40,600	40,600	40,600
					Capital Outlay			
922	460	1,000	750	903.000	Equipment	1,000	1,000	1,000
-	-	500	-	904.000	City Hall Improvements	500	500	500
-	-	1,000	-	904.200	City Yards/ Shop Improvements	1,000	1,000	1,000
7,901	5,351	6,000	7,250	910.000	Park Improvements	6,000	6,000	6,000
-	-	2,000	2,000	910.100	Alderman Park Improvements	2,000	2,000	2,000
-	-	3,000	1,500	913.000	Signs	3,000	3,000	3,000
-	-	-	-	912.000	Bandstand Improvements	-	-	-
8,823	5,811	13,500	11,500		Total Capital Outlay	13,500	13,500	13,500
75,686	79,323	106,649	92,808		Total Parks Expenditures	110,804	110,804	110,804

Library

The Mary Gilkey Public Library is located next to Dayton City Hall and serves the community as an information resource. The Library consists of over 1,300 square feet of books. The current inventory consists of approximately 13,000 books that are available mainly in English.

The FY 2017-18 budget maintains Library services and hours. In FY 2018-19, the library will have a dedicated 0.70 FTE Librarian to provide library circulation, programming and public information to the community. The City limited allocations to the library for the purchase of books for several years due to limited shelf space, however, the FY 2014-15 budget restored allocations for purchasing books and other check out materials. The Library went through the process of assessing which materials and books get used and which do not in order to make room for new books and materials.

Library Statistical Information

Type of information	FY 16/17	FY 15/16	FY 14/15	FY 13/14	FY 12/13	FY 11/12
Circulation of materials	8,352	8,520	7,166	11,143	8,305	9,060
Registered borrowers	1,378	1,288	1,087	1,283	1,430	1,697
Summer Reading Program						
-Number of programs	11	11	17	17	16	13
-Attendance	605	630	626	850	808	670
Total Library Volunteer hours	308	319	290	304	263	296
-Summer Reading Program	33.5	32	44	55.5	120.5	85

The City of Dayton holds membership in the Chemeketa Cooperative Regional Library System (CCRLS). Benefits include access to regional on-line catalog, ability of patrons to use electronic databases, including a full text periodicals database and the Oregonian Index.

ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-104	Library Expenditures			
					Personnel Services			
39,090	39,733	43,090	40,000		Salaries	32,597	32,597	32,597
21,571	21,372	25,154	23,500		Fringe Benefits	19,150	19,150	19,150
60,661	61,105	68,244	63,500		Total Personal Services	51,747	51,747	51,747
					Materials and Services			
374	379	400	400	600.000	Utilities Electricity	400	400	400
493	635	800	800	600.100	Utilities Propane	800	800	800
2,490	2,615	3,000	3,000	601.000	Library & Office Expense	3,000	3,000	3,000
269	318	375	375	601.100	Postage	375	375	375
187	188	300	250	602.000	Telephone & Related	300	300	300
834	881	1,000	894	604.000	Insurance	1,000	1,000	1,000
602	607	650	621	608.000	Audit	650	650	650
231	218	250	250	611.000	Travel & Meeting	250	250	250
24	18	100	100	616.100	Clothing/Safety	100	100	100
7	1	200	100	700.000	Legal Services	200	200	200
25	41	150	100	700.100	Misc. Legal (Non-Atty)	150	150	150
636	324	1,000	850	705.000	Professional Services	1,000	1,000	1,000
403	512	700	700	705.300	Data Processing	700	700	700
390	358	450	450	706.000	Dues & Certificates	450	450	450
116	116	150	150	706.100	Subscriptions	150	150	150
786	946	1,000	1,000	707.000	Library Maintenance	1,000	1,000	1,000
164	140	500	350	710.000	CCLRS Expenses	500	500	500
3,524	4,411	5,500	4,000	715.000	Books Audio/Visual	5,500	5,500	5,500
859	1,038	1,500	1,500	730.000	Summer Reading Program	1,500	1,500	1,500
875	638	1,000	1,000	730.100	Ready to Read Program	1,000	1,000	1,000
40	-	150	150	799.000	Miscellaneous Expense	150	1,050	1,050
13,329	14,382	19,175	17,040		Total Materials and Services	19,175	20,075	20,075
					Capital Outlay			
518	2,230	2,500	2,500	903.000	Equipment	2,500	2,500	2,500
-	-	1,000	1,000	906.000	Library Improvements	1,000	1,000	1,000
518	2,230	3,500	3,500		Total Capital Outlay	3,500	3,500	3,500
74,508	77,717	90,919	84,040		Total Library Expenditures	74,422	75,322	75,322

Planning

The Planning Commission is composed of five citizen members appointed by the City Council. The Planning Commission reviews and processes land use applications including development proposals, land divisions, variance requests, conditional use requests, and zone changes. Planning Department staff also reviews the Dayton City Code for compliance with the City’s Planning Atlas and Comprehensive Plan.

The Historic Preservation Committee, an advisory committee to the Planning Commission, assists in preserving historic resources in our community. Salaries are proportional to the staff time spent on planning issues.

The City of Dayton utilizes the services of a contracted professional planner to administer the planning program.

Land Use Actions	2017	2016	2015	2014	2013	2012	2011
Annexation	0	0	0	0	0	0	0
Comprehensive Plan Text Amendment	0	0	0	0	0	0	1
Conditional Use Permit	0	0	0	0	0	0	0
Development Code Amendment	0	0	0	1	0	1	1
Historic Alteration	3	2	1	2	6	1	4
Historic Demolition	0	0	0	1	0	0	1
Historic Relocation	0	0	0	0	0	0	1
Land Use Regulation Amendment (new)	0	2	1	0	1	0	0
Major Variance	0	0	0	0	1	0	0
Minor Partition	1	0	2	0	0	0	0
Minor Variance	1	0	0	0	2	0	0
Property Line Adjustment	1	2	4	0	0	1	0
Request to Amend Conditions of Approval	0	0	0	0	0	0	0
Site Plan Review	0	0	1	1	1	0	0
Subdivision	1	0	0	0	0	0	0
Zone Change	0	0	0	0	0	0	0
Vacation	0	0	0	0	0	0	0
Totals	7	6	9	5	11	3	8

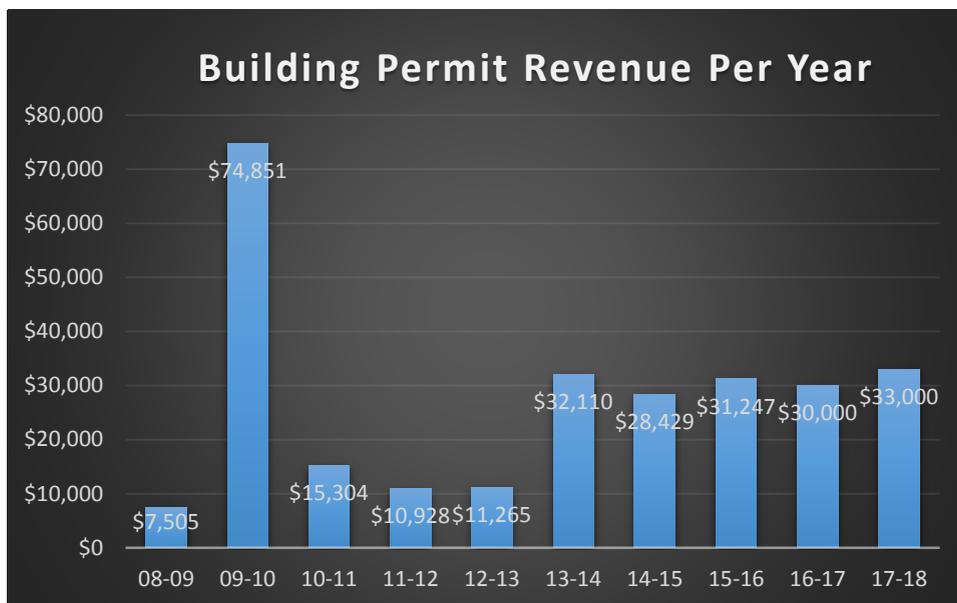
ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-105	Planning Expenditures			
					Personnel Services			
14,875	15,235	17,095	17,000		Salaries	17,455	17,455	17,455
7,689	7,619	9,879	9,879		Fringe Benefits	19,150	19,150	19,150
22,564	22,854	26,974	26,879		Total Personal Services	36,605	36,605	36,605
					Materials and Services			
294	252	300	300	600.000	Utilities Electricity	300	300	300
91	113	175	175	600.100	Utilities Propane	175	175	175
964	747	1,500	1,200	601.000	Office Expense	1,500	1,500	1,500
35	87	150	150	601.100	Postage	150	150	150
218	220	350	300	602.000	Telephone & Related	350	350	350
834	881	1,000	894	604.000	Insurance	1,000	1,000	1,000
1,028	1,036	1,150	1,060	608.000	Audit	1,150	1,150	1,150
339	395	500	400	611.000	Travel & Meeting	500	500	500
2,631	10	3,000	500	700.000	Legal Services	3,000	3,000	3,000
1,166	380	1,000	-	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
1,123	117	2,000	1,000	705.000	Professional Services	2,000	2,000	2,000
9,651	12,621	15,000	15,000	705.100	Engineering Services	15,000	15,000	15,000
13,545	7,192	17,000	17,000	705.200	Planning Services	20,000	20,000	20,000
627	793	1,100	1,000	705.300	Data Processing	1,100	1,100	1,100
220	188	500	300	706.000	Dues & Certificates	500	500	500
275	303	350	350	707.000	City Hall Maintenance	350	350	350
-	-	50	25	707.200	City Hall Annex Maintenance	50	50	50
-	-	700	-	752.000	Planning Commission Expense	700	700	700
627	13	1,500	700	799.000	Miscellaneous Expense	1,500	1,500	1,500
33,668	25,348	47,325	40,354		Total Materials and Services	50,325	50,325	50,325
					Capital Outlay			
173	349	500	400	903.000	Equipment	500	500	500
-	-	-	-	904.000	City Hall Improvements	-	-	-
173	349	500	400		Total Capital Outlay	500	500	500
56,405	48,551	74,799	67,633		Total Planning Expenditures	87,430	87,430	87,430

Building

The Building Department staff assist homeowners and builders in complying with City, State and Federal code requirements. The staff also offers essential information for businesses, homeowners, landlords, tenants, contractors and developers.

The City of Dayton contracts for professional building inspection services with the City of Newberg. All fees are assessed and collected by the City of Dayton and a proportional share is paid to the City of Newberg. Staff salaries are proportional based on time spent on building related activities.

The permit activity for FY 2009-2010 increased significantly following voter approval of an \$11.2M construction bond by Dayton School District #8. In 2010-11 there was permit activity mainly associated with permits for the Community Center Project. FY 2013-14 saw a very positive upswing in building activity. Continued residential and commercial building potential remains moving forward. The City's Building Permit revenue has been in the \$30,000 range since FY 2013-14.



ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-106	Building Expenditures			
					Personnel Services			
13,645	13,961	15,723	15,723		Salaries	18,205	18,205	18,205
7,013	6,948	9,178	9,178		Fringe Benefits	10,254	10,254	10,254
20,658	20,909	24,901	24,901		Total Personal Services	28,459	28,459	28,459
					Materials and Services			
88	94	200	160	600.000	Utilities Electricity	200	200	200
65	81	200	125	600.100	Utilities Propane	200	200	200
895	662	1,500	800	601.000	Office Expense	1,500	1,500	1,500
195	224	275	275	601.100	Postage	275	275	275
187	188	300	275	602.000	Telephone & Related	300	300	300
1,096	1,158	1,300	1,175	604.000	Insurance	1,300	1,300	1,300
759	765	850	782	608.000	Audit	850	850	850
1,418	210	1,200	400	611.000	Travel & Meeting	1,200	1,200	1,200
17	2	500	1,000	700.000	Legal Services	500	500	500
25	290	300	-	700.100	Misc. Legal (Non-Atty)	300	300	300
3,652	3,297	3,500	3,500	700.350	Local Government Surcharge Fee	3,500	3,500	3,500
724	105	2,000	750	705.000	Professional Services	2,000	2,000	2,000
-	-	5,000	2,000	705.100	Engineering Services	5,000	5,000	5,000
432	544	800	800	705.300	Data Processing	800	800	800
99	75	200	125	706.000	Dues & Certificates	200	200	200
196	216	250	250	707.000	City Hall Maintenance	250	250	250
16,288	15,593	15,000	25,000	716.000	Building Inspection Services	15,000	15,000	15,000
18,330	13,984	15,000	25,000	716.100	Plan Check Services	15,000	15,000	15,000
-	-	500	500	716.200	Type A Permit Inspections	500	500	500
8,438	95	10,000	10,000	716.300	Type B Permit Inspections	10,000	10,000	10,000
-	-	26,000	4,000	717.000	CLG Project/Façade Improvements	26,000	26,000	26,000
4	-	200	411	799.000	Miscellaneous Expenses	200	200	200
52,908	37,582	85,075	77,328		Total Materials and Services	85,075	85,075	85,075
					Capital Outlay			
173	18	500	-	903.000	Equipment	500	500	500
-	-	-	-	904.000	City Hall Improvements	-	-	-
173	18	500	-		Total Capital Outlay	500	500	500
73,739	58,509	110,476	102,229		Total Building Expenditures	114,034	114,034	114,034

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ACTUAL		2017/2018 Budget		2018/2019 Budget				
2015/2016	2016/2017	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
118,259	135,760	176,498	149,142		Total Administration Expenditures	177,771	178,771	178,771
75,686	79,323	106,649	92,808		Total Parks Expenditures	110,804	110,804	110,804
74,508	77,717	90,919	84,040		Total Library Expenditures	74,422	75,322	75,322
56,405	48,551	74,799	67,633		Total Planning Expenditures	87,430	87,430	87,430
73,739	58,509	110,476	102,229		Total Building Expenditures	114,034	114,034	114,034

					Transfers			
1,500	2,000	5,000	5,000	840.000	Tfr to Equipment Replace Fund	5,000	5,000	5,000
-	36,500	36,000	36,000	866.000	Tfr to State Revenue Sharing Fund	48,000	48,000	48,000
5,000	5,000	5,000	5,000	876.000	Transfer to Park Reserve Fund	5,000	5,000	5,000
6,000	6,000	15,000	15,000	870.000	Tfr to Building Reserve Fund	15,000	15,000	15,000
12,500	49,500	61,000	61,000		Total Transfers	73,000	73,000	73,000
-	-	100,000	-	880.000	100-107 Contingency	162,549	162,549	162,549
-	-	239,640	-	999.000	Unappropriated Ending Fund Balance	245,000	245,000	245,000

411,097	449,361	959,981	556,852		Total General Fund Expenditures	1,045,010	1,046,910	1,046,910
931,840	1,035,447	959,981	1,107,062		Total General Fund Revenue	1,045,010	1,046,910	1,046,910

Local Option Tax Fund

The Local Option Tax Fund is that part of the budget that provides public safety services. The City assesses \$1.85 per \$1,000 of tax valuation for these services. FY 2018-19 will be the third year of the renewed 3-year levy for the local option tax.

The City currently contracts with the Sheriff’s Department in Yamhill County to provide our City policing, criminal law enforcement, issuance of citations based on City Ordinances, traffic enforcement, preparation of reports and related services. This contract provides for one full time Deputy, a vehicle, training and certification, equipment, communication facilities and supplies.

Also budgeted in this fund are the expenses required to support the 911 dispatch service administered by Yamhill County. This fund also includes our code enforcement program and Court Operations.

City of Dayton Crime Stats, Supplied by Yamhill County Sheriff’s Office:

	2017	2016	2015	2014	2013	2012
Animal Complaints [Animal neglect (4), animal bites (3), animal nuisance (20), animal injured (1)]	28	17	25	0	1	1
Assault [Aggravated Rape, Robbery, Sex Offenses, Stalker, Harassment, Intimidation, etc.]	61	48	27	35	34	42
Burglary [Resident, Business, other]	9	16	9	24	24	20
Disorderly Conduct [Public Disturbance, Fighting]	25	11	7	13	18	7
Drug & Paraphernalia	10	15	14	28	19	30
Domestic Disturbance [Reportable and Non-Reportable]	47	92	38	26	35	26
DUII, Liquor Law violations	9	7	10	8	10	18
Fraud [Forgery, NSF Check, Credit Card, Deception, Id Theft, etc.]	15	6	3	4	15	1
Larceny [Simple Theft, Shoplifting, Motor Vehicle, Bicycle, etc.]	34	44	54	87	65	68
MIP Liquor & Tobacco	2	2	2	2	7	16
Runaway	4	6	2	4	2	24
Traffic Crime [Hit & Run, Reckless, Eluding, etc.]	24	26	17	2	18	14
Trespass/Prowler	21	7	13	18	12	13
Vandalism (Arson)	10	22	39	42	31	54
Weapon Complaints	5	2	3	4	1	0

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-000	Local Option Tax Fund Revenue			
138,395	161,555	169,051	195,850	400.000	Working Capital (Accrual)	179,946	179,946	179,946
6,666	6,874	6,000	6,000	402.000	Levied Taxes (Prior Years)	6,000	6,000	6,000
733	1,417	750	1,400	404.000	Interest	1,000	1,000	1,000
24,120	25,091	18,000	19,000	418.000	Citations & Bail	20,000	20,000	20,000
500	150	250	200	418.110	Fix-It-Ticket Fees	250	250	250
15,740	14,755	8,000	8,000	418.200	Traffic School Fees	10,000	10,000	10,000
-	-	-	-	418.300	Towing Fees	-	-	-
-	-	-	-	420.000	911 Taxes	-	-	-
-	-	-	-	459.400	Transfer from General Fund	-	-	-
187,519	199,798	195,000	195,000	499.300	Taxes Collected	195,000	195,000	195,000
373,673	409,640	397,051	425,450		Total Local Option Tax Fund Revenue	412,196	412,196	412,196

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-101	Local Option Tax Fund Expenditures			
					Personnel Services			
26,294	27,196	33,673	33,673		Salaries	42,237	42,237	42,237
14,579	14,654	19,656	19,656		Fringe Benefits	24,813	24,813	24,813
40,873	41,850	53,329	53,329		Total Personal Services	67,050	67,050	67,050
					Materials and Services			
444	352	400	425	600.000	Electricity	400	400	400
78	97	200	150	600.100	Propane	200	200	200
3,244	2,508	3,000	3,000	601.000	Office Expense	3,000	3,000	3,000
234	269	350	500	601.100	Postage	350	350	350
187	188	300	300	602.000	Telephone & Related	300	300	300
1,318	1,392	1,600	1,500	604.000	Insurance	1,600	1,600	1,600
669	675	750	700	608.000	Audit	750	750	750
334	412	350	350	611.000	Travel & Meeting	350	350	350
760	827	1,300	1,300	614.100	Fuel	1,300	1,300	1,300
24	18	100	50	616.100	Safety/Uniforms	100	100	100
437	3	1,000	400	700.000	Legal Services	1,000	1,000	1,000
228	68	250	-	700.100	Misc (Legal) Non-Atty	250	250	250
5,544	6,645	6,500	6,000	700.350	Court Assessments	6,500	6,500	6,500
-	0	500	-	700.500	Code Enforcement & Abatement	500	500	500
734	946	3,700	3,500	700.510	Community-Wide Clean-up	3,700	3,700	3,700
901	592	1,500	1,500	705.000	Professional Services	1,500	1,500	1,500
125,600	127,527	132,000	132,000	705.100	Sheriff's Contract	132,000	132,000	132,000
-	0	-	-	705.200	Dayton School District	-	-	-
1,982	2,495	3,500	3,000	705.300	Data Processing	3,500	3,500	3,500
3,050	3,000	3,000	3,000	705.400	City of Yamhill	3,000	3,000	3,000
275	264	700	500	706.000	Dues & Certifications	700	700	700
236	260	300	250	707.000	City Hall Maintenance	300	300	300
-	0	100		707.200	City Hall Annex Maintenance	100	100	100
600	0	600		707.300	City Hall Annex Rental	300	300	300
-	0	200		752.000	Election Expense	500	500	500
24,035	27,977	30,500	30,500	770.000	9-1-1 Services	30,500	30,500	30,500
128	250	750	350	799.000	Miscellaneous Expense	750	750	750
171,042	176,765	193,450	189,275		Total Materials and Services	193,450	193,450	193,450
					Transfers			
-	-	-	-			-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
262	171	500	400	903.000	Equipment	500	500	500
-	-	500	500	904.000	City Hall Improvements	500	500	500
-	-	1,000	1,000	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	1,000	1,000	904.300	City Hall Annex Improvements	1,000	1,000	1,000
262	171	3,000	2,900		Total Capital Outlay	3,000	3,000	3,000

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
-	-	147,272	-	880.000	Contingency	148,696	148,696	148,696
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
212,177	218,786	397,051	245,504		Total Local Option Tax Fund Expenditures	412,196	412,196	412,196
373,673	409,640	397,051	425,450		Total Local Option Tax Fund Revenue	412,196	412,196	412,196

Street Fund

The Street Fund provides for the operations and maintenance of the City's street and storm system, bikeways, and pedestrian element. The major funding for these operations is State Highway appropriations. State Highway revenues are paid to cities from net receipts collected by the Motor Vehicles Division and other State agencies.

The City has approximately 11 miles of transportation facilities to maintain. Ferry Street and 3rd Street are both State Highways. The City partners with Oregon Department of Transportation (ODOT) for maintenance and upkeep of these streets.

Although the City does not have a formal conditional index rating system in place, the overall condition of the City's streets is considered poor to fair. The streets that are in good condition are attributable to growth related improvements or areas maintained by ODOT.

We received a slight increase in gas tax revenues in FY 2011-12. Those increases are not sufficient to stabilize the Street Fund given our capital improvement and maintenance needs. A Street Utility Fee was proposed in the 2009-10 fiscal year budget to help offset costs. This fee, however, was not implemented due to the difficult economy. The FY 2018-19 budget includes funds to update the City's Transportation System capital improvement priorities.



ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-000	Street Fund Revenue			
92,859	98,622	88,274	104,947	400.000	Working Capital	74,705	74,705	74,705
395	772	400	800	402.000	Interest	400	400	400
152,954	156,493	148,000	148,000	438.000	State Highway Revenue	148,000	148,000	148,000
-	-	100	-	480.000	Miscellaneous Revenue	100	100	100
-	-	-	-	490.310	Yamhill County Match	-	-	-
246,208	255,887	236,774	253,747		Total Street Fund Revenue	223,205	223,205	223,205

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-200	Street Fund Expenditures			
					Personnel Services			
26,056	27,084	29,038	29,038		Salaries	30,592	30,592	30,592
10,093	10,036	16,951	16,951		Finge Benefits	17,972	17,972	17,972
36,149	37,120	45,989	45,989		Total Personal Services	48,564	48,564	48,564
					Materials and Services			
14,659	14,750	17,500	17,500	600.000	Utilities - Electricity	17,500	17,500	17,500
91	113	600	300	600.100	Utilities - Propane	600	600	600
1,384	1,184	1,500	1,350	601.000	Office Expense	1,500	1,500	1,500
273	313	350	400	601.100	Postage	350	350	350
649	376	650	500	602.000	Telephone & Related	650	650	650
1,236	1,216	1,700	2,000	603.000	Garbage/Sanitation	1,700	1,700	1,700
2,639	2,787	3,000	2,829	604.000	Insurance	3,000	3,000	3,000
1,429	1,440	1,600	1,474	608.000	Audit	1,600	1,600	1,600
269	201	350	300	611.000	Travel & Meeting	350	350	350
873	1,593	3,000	1,000	614.000	Equipment Repair & Maintenance	3,000	3,000	3,000
1,872	2,036	3,200	3,300	614.100	Fuel	3,200	3,200	3,200
-	-	2,000	2,000	614.300	Footbridge Repair & Maintenance	2,000	2,000	2,000
17,051	22,936	25,000	20,000	614.400	Street/Alley Repair & Maintenance	20,000	20,000	20,000
674	387	2,500	600	614.410	Gravel	2,500	2,500	2,500
608	623	1,500	600	616.000	Supplies	1,500	1,500	1,500
92	85	200	100	616.100	Clothing/Safety	200	200	200
2,490	332	3,000	1,000	616.200	Signs & Related	3,000	3,000	3,000
525	459	1,500	750	617.000	Shop Supplies & Small Tools	1,500	1,500	1,500
509	383	1,500	300	700.000	Legal Services	1,500	1,500	1,500
59	1,103	350		700.100	Misc. Legal (Non-Atty)	350	350	350
1,449	3,184	5,000	7,000	705.000	Professional Services	5,000	5,000	5,000
24,051	771	15,000	500	705.100	Engineering Services	7,500	7,500	7,500
467	590	900	800	705.300	Data Processing	900	900	900
185	132	350	350	706.000	Dues & Certifications	350	350	350
275	303	350	350	707.000	City Hall Maintenance	350	350	350
-	-	100	50	707.200	City Hall Annex Maintenance	100	100	100
2,271	-	2,271		707.300	City Hall Annex Rental	2,271	2,271	2,271
11	53	500		708.100	Tool & Equipment Rental	500	500	500
6	1,450	500	200	799.000	Miscellaneous Expense	500	500	500
76,097	58,802	95,971	65,553		Total Material and Services	83,471	83,471	83,471
					Transfers			
2,000	2,000	5,000	5,000	840.000	Tfr to Equipment Replacement Res	5,000	5,000	5,000
3,000	3,000	10,000	10,000	870.000	Tfr to Building Reserve	10,000	10,000	10,000
30,000	50,000	50,000	50,000	875.000	Tfr to Street Reserve	50,000	50,000	50,000
35,000	55,000	65,000	65,000		Total Transfers	65,000	65,000	65,000

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
345	18	1,000	500	903.000	Equipment	1,000	1,000	1,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,000	1,000	904.100	City Hall Annex Improvements	1,000	1,000	1,000
-	-	1,000	1,000	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	2,500	-	904.300	Street Trees	2,500	2,500	2,500
-	-	1,000	-	910.000	Street Improvements	1,000	1,000	1,000
345	18	6,500	2,500		Total Capital Outlay	6,500	6,500	6,500
-		23,314	-	880.000	Contingency	19,670	19,670	19,670
-		-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
147,591	150,940	236,774	179,042		Total Street Fund Expenditures	223,205	223,205	223,205
246,208	255,887	236,774	253,747		Total Street Fund Revenue	223,205	223,205	223,205

Water Utility Fund

The Water Utility Fund provides for operations of the City's water treatment, pumping, and distribution system. The City owns seven wells, co-owns a well with Lafayette, operates two additional wells in partnership with the City of Lafayette, and operates the Breyman Watershed Area, which is comprised of natural spring water. The City will continue significant infrastructure investment into the City's drinking water system this year.

The City operates a Water Treatment Facility in accordance with an Intergovernmental Agreement with the City of Lafayette. The facility is located in Dayton, but both cities use the facility to treat water. The operation and maintenance of the facility is shared, based on the water usage.

Much of the City's system is quite old and requires high maintenance costs. Additional improvements are necessary to address the City's aging system.



These projects have been identified in the City's Water Master Plan which was updated in the winter of 2011.

In 2014, the City purchased the former Dayton Nursery for the water rights and wells on the property. There are four wells that the City can potentially tie-in to the City's water system.

Daily operations include new services, distribution collections, and utility locations.

Improvements to the City's main water source at the Breyman Watershed Springs were completed in the summer of 2014. In FY 2015-16, the City implemented a Well Maintenance Program for the wells shared with the City of Lafayette in order to get as much production as possible out of the wells, which will further improve the amount of water available to the City. Even with the improvements made to the system so far, it will always be prudent to conserve water as much as possible.

ACTUAL		2017/2018 BUDGET		2018-2019 BUDGET				
2015/2016	2016/2017	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-000	Water Utility Revenue			
369,388	536,704	477,100	645,769	400.000	Working Capital	618,755	618,755	618,755
1,936	3,726	2,000	4,000	404.000	Interest	2,000	2,000	2,000
12,062	11,615	12,000	12,000	421.300	Late Fees	12,000	12,000	12,000
786,635	800,944	785,000	800,000	450.000	Water Service Charges	800,000	800,000	800,000
6,984	5,216	5,500	5,750	451.000	Water Deposit	5,500	5,500	5,500
182	312	100	400	451.100	NSF Fees	100	100	100
3,570	3,750	250	2,250	451.200	Water On/Off Fees	250	250	250
2,640	2,789	2,500	100	451.300	Backflow Testing	2,500	2,500	2,500
74,131	99,115	70,000	80,000	459.999	City of Lafayette	75,000	75,000	75,000
1,011	11,618	750	1,250	480.000	Miscellaneous Revenue	750	750	750
2,435	3,710	1,000	4,000	480.100	Water Meters	2,500	2,500	2,500
13,720	13,870	13,500	13,500	480.200	Fisher Land Lease/Caretaker Rent	13,500	13,500	13,500
1,274,694	1,493,369	1,369,700	1,569,019		Total Water Utility Fund Revenue	1,532,855	1,532,855	1,532,855

ACTUAL		2017/2018 BUDGET		2018-2019 BUDGET				
2015/2016	2016/2017	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-300	Water Department Expenditures			
					Personnel Services			
101,092	103,181	115,555	115,555		Salaries	118,698	118,698	118,698
47,931	47,661	67,456	67,456		Fringe Benefits	69,731	69,731	69,731
149,023	150,843	183,011	183,011		Total Personal Services	188,429	188,429	188,429
					Materials and Services			
32,246	20,773	35,000	30,000	600.000	Utilities - Electricity	35,000	35,000	35,000
-	-	3,500	3,500	600.001	Utilities - Electricity Well #5	3,500	3,500	3,500
117	145	850	450	600.100	Utilities - Propane	850	850	850
7,838	6,129	8,000	8,000	601.000	Office expense	8,000	8,000	8,000
3,124	3,630	4,300	4,200	601.100	Postage	4,300	4,300	4,300
3,472	3,230	3,500	3,500	602.000	Telephone & Related	3,500	3,500	3,500
8,349	8,818	9,500	9,500	604.000	Insurance	9,500	9,500	9,500
3,752	3,782	4,200	3,870	608.000	Audit	4,200	4,200	4,200
2,522	3,988	4,000	4,000	611.000	Travel & Meeting	4,000	4,000	4,000
4,891	9,593	8,000	5,000	614.000	Equipment Repair & Maintenance	10,000	10,000	10,000
2,048	2,226	3,500	3,500	614.100	Fuel	3,500	3,500	3,500
2,018	1,652	4,000	2,000	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
12,165	40,226	38,000	25,000	614.400	Wells & Springs Maintenance	45,000	45,000	45,000
-	-	2,500	-	614.410	Gravel	2,500	2,500	2,500
7,688	14,816	17,000	5,000	614.600	Water Line Repair & Maintenance	17,000	17,000	17,000
13,609	21,344	20,000	15,000	616.000	Supplies	30,000	30,000	30,000
237	220	500	300	616.100	Clothing/Safety	500	500	500
6,922	11,543	10,000	12,000	616.200	Water Meters	12,000	12,000	12,000
1,104	1,297	4,000	2,000	617.000	Shop Supplies & Small Tools	4,000	4,000	4,000
696	395	7,500	3,000	700.000	Legal Services	7,500	7,500	7,500
126	995	1,000	-	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
17,930	11,946	20,000	14,000	705.000	Professional Services	20,000	20,000	20,000
17,610	6,994	22,500	10,000	705.100	Engineering Services	25,000	25,000	25,000
-	-	-	-	705.110	Water Master Plan	-	-	-
8,366	10,743	11,000	11,000	705.300	Data Processing	11,000	11,000	11,000
6,064	5,853	7,000	6,500	706.000	Dues/Certifications	7,000	7,000	7,000
353	390	450	300	707.000	City Hall Maintenance	1,000	1,000	1,000
-	-	100	50	707.200	City Hall Annex Maintenance	100	100	100
4,542	-	4,542	-	707.300	City Hall Annex Rental	2,000	2,000	2,000
2,000	2,000	2,100	2,100	708.000	Land Rental	2,100	2,100	2,100
11	73	500	250	708.100	Tool & Equipment Rental	500	500	500
-	-	5,000	-	710.000	Water Conservation Education	5,000	5,000	5,000
3,429	1,901	3,500	3,500	750.000	Water Deposit Refunds	3,500	3,500	3,500
1,723	4,664	5,000	4,000	751.000	Water Analysis	5,000	5,000	5,000
-	-	-	-	790.100	Contract Services	-	-	-
168	345	750	1,000	799.000	Miscellaneous Expense	750	750	750
175,120	199,710	271,292	192,520		Total Material and Services	292,800	292,800	292,800

ACTUAL		2017/2018 BUDGET		2018-2019 BUDGET				
2015/2016	2016/2017	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Transfers			
3,000	3,000	7,000	7,000	840.000	Tfr to Equipment Replacement Res	15,000	15,000	15,000
80,000	200,000	150,000	150,000	860.000	Tfr to Water System Capital Project	150,000	150,000	150,000
220,000	225,000	235,000	235,000	860.100	Tfr to Debt Service Fund	235,000	235,000	235,000
3,000	5,000	10,000	10,000	870.000	Tfr to Building Reserve Fund	10,000	10,000	10,000
306,000	433,000	402,000	402,000		Total Transfers	410,000	410,000	410,000
					Capital Outlay			
-	8,503	5,000	9,011	903.000	Equipment	5,000	5,000	5,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
539	-	1,500	450	904.100	City Hall Annex Improvements	1,500	1,500	1,500
-	-	1,500	500	904.200	City Shop/Yards Improvements	1,500	1,500	1,500
-	-	-	-	904.300	City Hall Curb/Sidewalk Improvements	-	-	-
-	-	1,500	500	910.000	System Improvements	1,500	1,500	1,500
-	-	1,000	-	910.200	Wellhouse Improvements	1,000	1,000	1,000
-	-	-	-	920.000	Land Acquisition	-	-	-
539	8,503	10,500	10,461		Total Capital Outlay	10,500	10,500	10,500
-	-	208,849	-	880.000	Contingency	252,672	252,672	252,672
-	-	125,000	-	999.000	Unappropriated Ending Fund Balance	200,000	200,000	200,000
630,682	792,056	1,200,652	787,992		Total Water Department Expenditures	1,354,401	1,354,401	1,354,401

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ACTUAL		2017/2018 BUDGET		2018-2019 BUDGET				
2015/2016	2016/2017	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-301	Water Treatment Facility Expenditures			
					Personnel Services			
34,713	36,284	39,825	39,825		Salaries	43,137	43,137	43,137
16,988	16,822	23,248	23,248		Fringe Benefits	25,342	25,342	25,342
51,701	53,106	63,073	63,073		Total Personal Services	68,479	68,479	68,479
					Materials and Services			
18,309	33,240	30,000	30,000	600.000	Electricity	30,000	30,000	30,000
1,202	1,939	3,500	2,500	600.100	Utilities - Propane	3,500	3,500	3,500
383	297	600	400	601.000	Office Expense	600	600	600
175	201	225	225	601.100	Postage	225	225	225
3,417	3,297	3,700	3,700	602.000	Telephone	3,700	3,700	3,700
9,235	9,754	10,500	9,899	604.000	Insurance	10,500	10,500	10,500
402	405	450	450	608.000	Audit	450	450	450
253	238	500	400	611.000	Travel & Meeting	500	500	500
1,744	977	10,000	15,000	614.000	Equipment Repair & Maintenance	10,000	10,000	10,000
1,580	1,718	2,700	2,700	614.100	Fuel	2,700	2,700	2,700
9,760	13,758	13,500	15,000	616.000	Supplies	13,500	13,500	13,500
80	76	150	150	616.100	Clothing/Safety	150	150	150
431	473	1,500	850	617.000	Shop Supplies & Small Tools	1,500	1,500	1,500
17	2	500	250	700.000	Legal Services	500	500	500
84	137	500		700.100	Misc Legal (Non-Att)	500	500	500
999	3,961	6,000	4,000	705.000	Professional Services	6,000	6,000	6,000
270	210	6,000	1,000	705.100	Engineering Services	6,000	6,000	6,000
2,971	4,411	4,500	4,500	705.300	Data Processing	4,500	4,500	4,500
490	547	1,000	825	706.000	Dues & Certifications.	1,000	1,000	1,000
236	320	400	300	707.000	City Hall Maintenance	400	400	400
3,107	10,730	8,000	7,000	707.001	Water Treatment Facility Maint	12,000	12,000	12,000
-	0	150	50	707.200	City Hall Annex Maintenance	150	150	150
54	0	100		799.000	Miscellaneous Expense	100	100	100
55,199	86,692	104,475	99,199		Total Material and Services	108,475	108,475	108,475
					Capital Outlay			
516	7	1,500		903.000	Equipment	1,500	1,500	1,500
-	-	-		910.300	Security Improvements	-	-	-
516	7	1,500	-		Total Capital Outlay	1,500	1,500	1,500
107,416	139,804	169,048	162,272		Total Water Treatment Facility Expenditures	178,454	178,454	178,454

738,098	931,860	1,369,700	950,264		Total Water Utility Fund Expenditures	1,532,855	1,532,855	1,532,855
1,274,694	1,493,369	1,369,700	1,569,019		Total Water Utility Fund Revenue	1,532,855	1,532,855	1,532,855

Sewer Utility Fund

The Sewer Utility Fund includes administrative, engineering, and inspection related to the sanitary sewer system and lagoons. It includes expenditure funds for sanitary sewer line repair and maintenance, lift station repair and maintenance, lagoon maintenance and the de-chlorination system maintenance.

Many components of the City's sewer system are aging and the system is nearing capacity. Several times over the last 9 years, the City has had to extend our effluent discharge season to prevent overflows during the dry months of the year. The City continues to evaluate options for sewer treatment that will permit summer discharge that will meet DEQ standards.

It is likely that sewer rates will need to continue to increase to pay for capital improvements, but the City is committed to doing this in as prudent a way as possible.

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-000	Sewer Utility Revenue			
264,159	211,127	229,629	276,188	400.000	Working Capital	311,853	311,853	311,853
1,383	2,674	1,000	2,636	404.000	Interest	1,000	1,000	1,000
368,461	410,180	410,000	410,000	450.000	Sewer Service Charges	440,876	440,876	440,876
3,487	3,201	2,500	3,000	450.100	Sewer Service Deposits	2,500	2,500	2,500
98	141	50	200	451.100	NSF Fees	50	50	50
6,479	6,234	5,000	5,000	451.300	Late Fees	5,000	5,000	5,000
-	0	-		460.000	Land Rental	-	-	-
-	0	250	40	480.000	Miscellaneous Revenue	250	250	250
-	0	-		490.000	Technical Assistance Grant	-	-	-
644,067	633,556	648,429	697,064		Total Sewer Utility Fund Revenue	761,529	761,529	761,529

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-400	Sewer Utility Fund Expenditures			
					Personnel Services			
99,556	101,420	111,808	111,808		Salaries	114,890	114,890	114,890
48,944	47,560	65,268	65,268		Fringe Benefits	67,495	67,495	67,495
148,500	148,979	177,076	177,076		Total Personal Services	182,385	182,385	182,385
					Materials and Services			
22,599	22,312	23,000	18,000	600.000	Utilities - Electricity	23,000	23,000	23,000
575	711	1,000	1,000	600.100	Utilities - Propane	1,000	1,000	1,000
10,876	11,764	11,500	10,500	600.200	Utilities - Water	11,500	11,500	11,500
8,574	7,121	8,000	8,000	601.000	Office Expense	8,000	8,000	8,000
3,515	4,082	4,500	4,800	601.100	Postage	4,500	4,500	4,500
3,246	2,997	3,500	4,000	602.000	Telephone & Related	3,500	3,500	3,500
7,471	7,890	8,500	8,008	604.000	Insurance	8,500	8,500	8,500
2,323	2,341	2,600	2,396	608.000	Audit	2,600	2,600	2,600
1,873	3,133	2,500	2,500	611.000	Travel & Meeting	2,500	2,500	2,500
4,288	5,610	5,000	7,000	614.000	Equipment Repair & Maintenance	5,000	5,000	5,000
2,341	2,545	4,000	4,000	614.100	Fuel	4,000	4,000	4,000
545	1,410	4,000	6,000	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
6,388	2,752	11,000	6,000	614.400	Sewer Pond Repair & Maintenance	11,000	11,000	11,000
-	97	2,500	408	614.410	Gravel	2,500	2,500	2,500
14,972	19,393	20,000	7,500	614.500	Liftstation Repair & Maintenance	20,000	20,000	20,000
8,275	6,492	10,000	5,500	614.600	Sewer Lines Repair & Maintenance.	10,000	10,000	10,000
34,725	28,299	25,000	25,000	616.000	Supplies	25,000	25,000	25,000
212	188	500	200	616.100	Clothing/Safety	500	500	500
754	1,409	3,000	1,500	617.000	Shop Supplies/Small Tools	3,000	3,000	3,000
26	303	750	5,102	700.000	Legal Services	750	750	750
168	376	1,000	800	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
1,712	9,780	8,000	6,000	705.000	Professional Services	8,000	8,000	8,000
25,937	1,767	17,000	10,000	705.100	Engineering Services	17,000	17,000	17,000
4,990	4,990	5,000	4,990	705.200	I & I Project	5,000	5,000	5,000
2,223	2,688	3,500	3,000	705.300	Data Processing	3,500	3,500	3,500
-	-	-	-	705.400	Sewer Plan Update	-	-	-
1,532	2,843	3,500	3,581	7006.000	Dues & Certifications	3,500	3,500	3,500
1,888	1,770	2,500	2,000	707.000	City Hall Maintenance	2,500	2,500	2,500
-	-	200	100	707.200	City Hall Annex Maintenance	200	200	200
-	-	4,542	-	707.300	City Hall Annex Rental	500	500	500
22	782	1,000	-	708.100	Tool & Equipment Rental	1,000	1,000	1,000
1,392	975	1,500	1,250	750.000	Sewer Deposits Refund	1,500	1,500	1,500
4,543	5,169	7,000	4,000	751.000	Sewer Analysis	7,000	7,000	7,000
-	-	-	-	790.100	In lieu Franchise Fee	-	-	-
725	531	1,000	1,000	799.000	Miscellaneous Expense	1,000	1,000	1,000
178,710	162,521	206,592	164,135		Total Materials & Services	202,550	202,550	202,550

					Transfers			
3,000	3,000	5,000	5,000	840.000	Tfr to Equipment Replacement	5,000	5,000	5,000
100,000	55,000	30,000	30,000	850.000	Tfr to Sewer Reserve Fund	63,876	63,876	63,876
	3,000	-	-	861.100	Tfr to Debt Service	50,000	50,000	50,000
3,000	-	5,000	5,000	870.000	Tfr to Building Reserve Fund	5,000	5,000	5,000
106,000	61,000	40,000	40,000		Total Transfers	123,876	123,876	123,876

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
219	2,993	2,500	3,000	903.000	Equipment	5,000	5,000	5,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,500	-	904.001	City Hall Annex Improvements	1,500	1,500	1,500
1,226	-	1,500	-	904.200	City Shops/Yards Improvements	1,500	1,500	1,500
-	-	-	-	904.300	City Hall Curbs & Sidewalks	-	-	-
-	-	-	-	904.400	Chlorinator House Improvements	-	-	-
-	-	-	-	905.000	Sewer Pond Improvements	-	50,000	50,000
-	-	-	-	920.000	Land Acquisition	-	-	-
-	377	1,000	1,000	910.000	System Improvements	1,000	1,000	1,000
-	-	-	-	910.100	Dechlorination Chamber	-	-	-
1,445	3,370	6,500	4,000		Total Capital Outlay	9,000	59,000	59,000
-	-	100,000	-	880.000	Contingency	109,042	109,042	109,042
-	-	118,261	-	999.000	Unappropriated Ending Fund Balance	134,676	84,676	84,676
434,655	375,871	648,429	385,211		Total Sewer Utility Fund Expenditures	761,529	761,529	761,529
644,067	633,556	648,429	697,064		Total Sewer Utility Fund Revenue	761,529	761,529	761,529

State Revenue Sharing Fund

In the early 1970's Federal and State governments developed a system to return some of the State and Federal funds to the local level. These funds were distributed to the Cities and were used for a variety of activities or purchases.

The Revenue Sharing Fund receives receipts under the State Revenue Sharing program which distributes a portion of the State Liquor Tax to local government. The City also recently enacted a Transient Lodging Tax (TLT). The portion of the TLT required to be spent on tourism-related items will be transferred to the Revenue

Sharing Fund and expended from it. Additional TLT funds will be contributed to the Revenue Sharing Fund in FY 18-19 to bolster the fund.

The State Revenue Sharing Fund is a discretionary fund that supports community events and activities as directed by the City Council. It can also be used to support other Funds within the budget that enhance other projects that are important to the community.

Some of the expenditures included in the Revenue Sharing proceeds in Fiscal Year 2017-18 include City Council expenses, community projects, and support of the Dayton Community Development Association for downtown revitalization, as well as the aforementioned Transient Lodging Tax transfer.



Jim Connelly, King & Mary Baker, Queen
2017 Old Timer's Weekend

ACTUAL		2017/2018 BUDGET				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	State Revenue Sharing Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				500-000	State Revenue Sharing Fund Revenue			
31,875	20,561	47,414	56,100	400.000	Working Capital	83,950	83,950	83,950
59	106	60	200	404.000	Interest	100	100	100
18,048	29,580	22,000	26,000	424.000	State of Oregon	22,000	22,000	22,000
	36,500	36,000	36,000	429.000	Transfer from General Fund for Tourism	48,000	48,000	48,000
1,946	114	100	300	480.000	Miscellaneous Revenue	200	200	200
51,928	86,861	105,574	118,600		Total State Revenue Sharing Fund Revenue	154,250	154,250	154,250

				500-500	State Revenue Sharing Fund Expenditures			
					Materials and Services			
646	682	725	700	604.000	Insurance	800	800	800
178	180	200	200	608.000	Audit	200	200	200
1,435	682	1,500	1,500	611.000	Travel & Meeting	1,500	1,500	1,500
790	2,083	3,000	1,200	700.000	Legal Services	3,000	3,000	3,000
-	-	-	-	700.100	Misc. Legal (Non-Atty)	-	-	-
-	-	-	-	705.300	Data Processing	-	-	-
317	346	600	550	706.000	Dues & Certifications.	600	600	600
5,703	4,830	6,500	6,000	752.000	City Council Expense	6,500	6,500	6,500
262	2,085	2,500	2,000	752.100	City/County Dinner	2,500	2,500	2,500
4,710	5,225	8,000	8,000	752.200	Community Giving	8,000	8,000	8,000
	3,350	1,500	1,500	752.240	YCTA Contribution	1,500	1,500	1,500
	-	-	-		YCAP Contribution	-	-	-
2,500	-	2,500	2,500	752.220	Task Force - Downtown Revitalization/Dayton Chamber	2,500	2,500	2,500
	-	61,000		752.225	Tourism Promotion and Facilities	109,000	109,000	109,000
-	-	-	-	752.230	Task Force - Police Services	-	-	-
7,493	11,251	10,000	10,000	752.600	Community Events	10,000	10,000	10,000
333	-	500	500	799.000	Miscellaneous Expense	1,150	1,150	1,150
24,367	30,714	98,525	34,650		Total Materials & Services	147,250	147,250	147,250
					Transfers			
7,000	-	-	-	840.000	Transfer to General Fund	-	-	-
7,000	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
-	47	3,500	-	903.000	Council Chamber Furnishings	3,500	3,500	3,500
-	0	3,549	-	903.100	Community Center Furnishings	3,500	3,500	3,500
-	47	7,049	-		Total Capital Outlay	7,000	7,000	7,000

31,367	30,761	105,574	34,650		Total State Revenue Sharing Fund Expenditures	154,250	154,250	154,250
51,928	86,861	105,574	118,600		Total State Revenue Sharing Fund Revenue	154,250	154,250	154,250

Capital Funds

The City's Capital Funds represent those monies being spent on Capital Improvements for the City.

The following pages highlight our Capital Funds that include the Water Capital Fund, the Sewer Capital Fund, the Street Capital Fund, the Parks Capital Fund, the Equipment Replacement Fund, and the Building Reserve Fund. These funds receive transfers from the other funds and the money is then used to finance the construction or purchase of new or upgraded assets for the City.

Also included in the Water, Sewer, Street, and Parks capital funds are revenues from System Development Charges (SDC's) associated with new development. These charges are to be used to pay for the cost of extra capacity or extension of improvements for water, sanitary or storm sewer facilities, streets, or parks. System Development Charges are contributed as the priority revenue source to these projects, then transfers from other funds.

Water Utility Capital Fund

The Water Capital Fund primarily receives money from the Water Utility Fund, from grant sources, and from System Development Charges (SDCs) for improvements to the City's water system and treatment facilities.

Major Projects to be completed for fiscal year 2018-19 include:

- Water Mainline Replacements
- Reservoir Maintenance
- Water System Infrastructure Design
- Sanitary Sewer Infrastructure Improvements

The Cost of the above improvements will be approximately \$241,319.

This fund is authorized and established by Resolution 1998/99-35 for the following specified purpose: repair, replacement, or improvements to the water system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. Next review year: 2020

ACTUAL		2017/2018 BUDGET		2018/2019 BUDGET					
2015/2016	2016/2017	Adopted	Projected	Water Utility Capital Fund			Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				600-00	Water Utility Capital Fund Revenue				
81,076	123,462	6,429	21,354	400.000	Working Capital	85,577	85,577	85,577	
1,410	2,726	1,500	3,000	404.000	Interest	1,500	1,500	1,500	
55,146	55,146	4,242	35,000	420.000	System Development Charges	4,242	4,242	4,242	
-	-	-	-	440.100	Grant Reimbursements	-	-	-	
80,000	200,000	150,000	150,000	459.000	Transfer from Water Fund	150,000	150,000	150,000	
217,632	381,335	162,171	209,354		Total Water Utility Capital Fund Revenue	241,319	241,319	241,319	

				600-600	Water Utility Capital Fund Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials & Services	-	-	-
					Capital Outlay			
-	-	-	-	910.000	Water Storage Impoundment	-	-	-
-	32,093	20,000	5,000	910.100	Engineering Services	20,000	20,000	20,000
-	-	-	-	920.000	Fisher Farms Purchase	-	-	-
-	-	-	-		YRWA Expense	-	-	-
32,466	266,185	80,467	50,000	930.100	Wells & System Improvements	130,000	130,000	130,000
61,703	61,703	61,704	68,777	930.600	Reservoir Maintenance	91,319	91,319	91,319
94,169	359,981	162,171	123,777		Total Capital Outlay	241,319	241,319	241,319

94,169	359,981	162,171	123,777		Total Water Utility Capital Fund Expenditures	241,319	241,319	241,319
217,632	381,335	162,171	209,354		Total Water Utility Capital Fund Revenue	241,319	241,319	241,319

This fund is authorized and established by Resolution 1998/99-36 for the following specified purpose: repair, replacement, or improvements to the sewer system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. Next review year: 2020

ACTUAL		2017/2018 BUDGET		2018/2019 BUDGET				
2015/2016	2016/2017	Adopted	Projected	Sewer Utility Capital Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				700-000	Sewer Utility Capital Fund Revenue			
58,110	69,814	76,164	94,052	400.000	Working Capital	236,653	276,653	276,653
864	1,672	900	1,648	404.000	Interest	900	900	900
45,500	57,500	6,500	55,000	420.000	System Development Charges	6,500	6,500	6,500
75,000	35,500	2,500,000	250,000	422.000	System Improvement Grants/Loans	3,000,000	3,000,000	3,000,000
100,000	55,000	30,000	30,000	459.000	Transfer from Sewer Fund	63,876	63,876	63,876
279,474	219,486	2,613,564	430,700		Total Sewer Utility Capital Fund Revenue	3,307,929	3,347,929	3,347,929

				700-700	Sewer Utility Capital Fund Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials & Services	-	-	-
					Capital Outlay			
134,547	47,073	15,000	30,000	910.000	System Improvements	30,000	30,000	30,000
75,114	84,711	2,500,000	124,047	910.400	Footbridge Pump Station	3,000,000	3,000,000	3,000,000
-	-	15,000	-	910.450	Short-lived Assets Reserve	15,000	15,000	15,000
-	-	70,000	-	930.300	Lift Station Improvement and/or Replacement	100,000	140,000	140,000
209,661	131,784	2,600,000	154,047		Total Capital Outlay	3,145,000	3,185,000	3,185,000
-	-	13,564	-	880.000	Contingency	29,053	29,053	29,053
-	-	-	-	999.000	Unappropriated	133,876	133,876	133,876
209,661	131,784	2,613,564	154,047		Total Sewer Utility Capital Fund Expenditures	3,307,929	3,347,929	3,347,929
279,474	219,486	2,613,564	430,700		Total Sewer Utility Capital Fund Revenue	3,307,929	3,347,929	3,347,929

Equipment Replacement Reserve

This fund is used for the purchase or major improvement of the City's equipment and vehicles. It receives revenue from transfers from the Street Fund, the Water Fund, the Sewer Fund, and the General Fund.

Recent Capital Investments include:

- New ½ ton 4x4 Pickup Truck

FY 2017-18 Capital Investments include:

- New Mower



This is authorized and established by Resolution 1098/99-32 for the following specified purpose: replacement of equipment used in maintaining and repairing city facilities including, but not limited to, parks, streets, water and sewer systems.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. Next review year: 2020

ACTUAL		2017/2018 BUDGET				2017/2018 Budget		
2015/2016	2016/2017	Adopted	Projected	Equipment Replacement Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				750-000	Equipment Replacement Reserve Fund Revenue			
23,959	2,069	5,625	9,262	400.000	Working Capital	5,567	5,567	5,567
160	310	150	305	404.000	Interest	150	150	150
2,000	2,000	5,000	5,000	459.100	Transfer from Street Fund	5,000	5,000	5,000
3,000	3,000	7,000	7,000	459.200	Transfer from Water Fund	15,000	15,000	15,000
3,000	3,000	5,000	5,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
1,500	2,000	5,000	5,000	459.300	Transfer from General Fund	5,000	5,000	5,000
		50	-	459.800	Miscellaneous Revenue	50	50	50
33,619	12,378	27,825	31,567		Total Equipment Replacement Reserve Fund Revenue	35,767	35,767	35,767

				750-750	Equipment Replacement Reserve Fund Transfers			
					Transfers			
-	-	-	-			-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
31,550	6,669	-		903.000	Equipment			
-	-	26,000	26,000	903.100	Replace Pickup			
-	-	-		903.200	Replace Mower	10,000	10,000	10,000
-	-	-		903.300	Replace Tractor			
31,550	6,669	26,000	26,000		Total Capital Outlay	10,000	10,000	10,000
-	-	1,825	-	880.000	Contingency	25,767	25,767	25,767
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
31,550	6,669	27,825	26,000		Total Equipment Replacement Reserve Fund Expenditures	35,767	35,767	35,767
33,619	12,378	27,825	31,567		Total Equipment Replacement Reserve Fund Revenue	35,767	35,767	35,767

Building Reserve Fund

This fund is used for all major construction of City facilities. Over the past couple of years, this fund focused on the building of the Community Center, which drew down much of the fund. In FY 2013-14 the City began building the fund back up.

As the City Council has made it a goal to build a new City Hall in the next couple of years, fund transfers to the Building Reserve Fund will increase over the next couple of fiscal years as well.



This is authorized and established by Resolution 1098/99-31 for the following specified purpose: repair, remodel, replacement or construction of facilities for various purposes that include public use and maintenance, repair or storage of city equipment and supplies.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2017/2018 Budget				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Building Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				760-000	Building Reserve Fund Revenue			
19,757	35,255	53,005	70,968	400.000	Working Capital	111,918	111,918	111,918
498	963	500	950	404.000	Interest	500	500	500
3,000	3,000	10,000	10,000	459.100	Transfer from Street Fund	10,000	10,000	10,000
3,000	5,000	10,000	10,000	459.200	Transfer from Water Fund	10,000	10,000	10,000
3,000	3,000	5,000	5,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
6,000	6,000	15,000	15,000	459.400	Transfer from General Fund	15,000	15,000	15,000
-	-	-	-		Energy Efficiency Grants	-	-	-
-	-	-	-	490.000	CDBG Grant - Community Center	-	-	-
35,255	53,218	93,505	111,918		Total Building Reserve Fund Revenue	152,418	152,418	152,418

				760-760	Building Reserve Fund Transfers			
					Transfers			
-	-	-	-	459.600	Transfer to General Fund	-	-	-
-	-	-	-	459.700	Transfer to Sewer Fund	-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
-	-	90,000	-	930.000	Building Construction	125,000	-	-
-	-	-	-	930.100	City Maintenance Shop Improvements	-	-	-
-	-	-	-	930.300	Community Center	-	-	-
-	-	90,000	-		Total Capital Outlay	125,000	-	-
-	-	3,505	-	880.000	Contingency			
-	-	-	-	999.000	Unappropriated Ending Fund Balance	27,418	152,418	152,418
-	-	93,505	-		Total Building Reserve Fund Expenditures	152,418	152,418	152,418
35,255	53,218	93,505	111,918		Total Building Reserve Fund Revenue	152,418	152,418	152,418

Street Capital Projects Fund

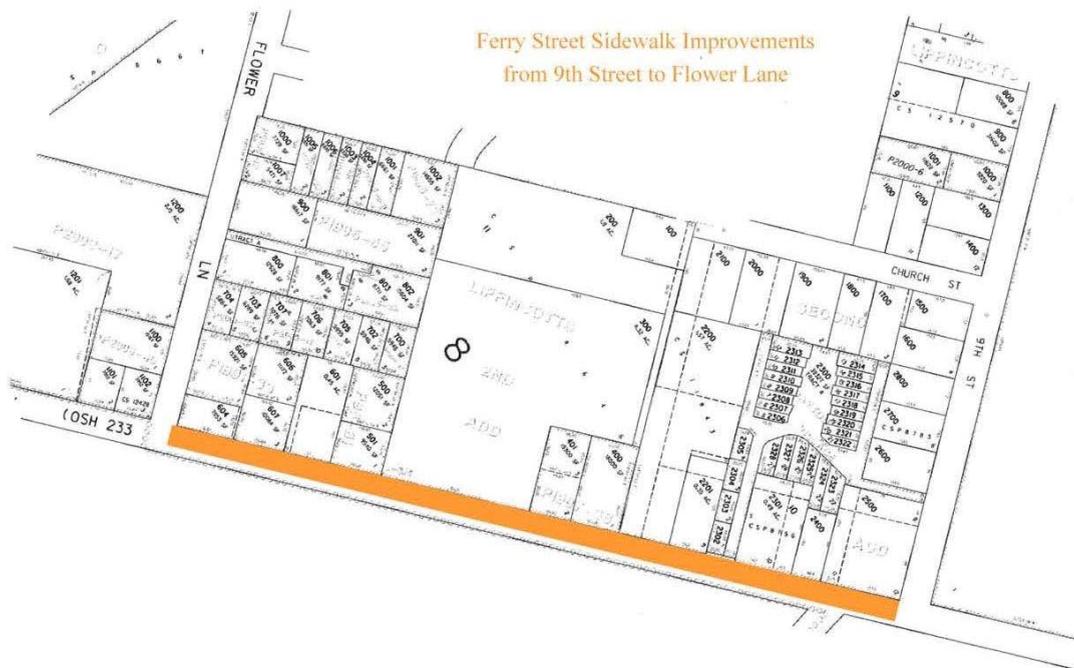
The Street Capital Projects Fund receives transfers from the Street Fund and General Fund as well as grant proceeds to complete upgrades to the City's streets, storm system, bikeways, and pedestrian element.

Projects planned in fiscal year 2018-2019 include:

- Transportation improvement funding strategy

Capital Needs:

- Continued street overlays
- Funding for pedestrian improvements on Ferry Street from 9th Street approximately 1000 feet west towards Flower Lane. (Estimate \$400,000)
- Sidewalk improvements on Church Street between downtown and the High School



This is authorized and established by Resolution 98/99-33 for the following specified purpose: future street improvements.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUALS		2017/2018 Budget				2018/2019 BUDGET		
2015/2016	2016/2017	Adopted	Projected	Street Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				770-000	Street Capital Projects Fund Revenue			
86,654	120,983	120,055	127,160	400.000	Working Capital	111,684	111,684	111,684
799	1,545	800	1,524	404.000	Interest	800	800	800
14,625	14,625	1,125	8,000	420.000	System Development Charges	1,125	1,125	1,125
-	-	-	-	438.100	Street Maintenance Fee	-	-	-
30,000	50,000	50,000	50,000	459.100	Transfer from Street Fund	50,000	50,000	50,000
-	118,726	50,000	50,000	490.200	SCA Grant/ODOT Grants	50,000	50,000	50,000
-	-	-	-	459.800	Miscellaneous Revenue	-	-	-
2,872	1,572	-	-	490.300	Sidewalk Imprvmt Reimbursement	-	-	-
-	-	-	-		Emerging Small Business Grant	-	-	-
134,950	307,452	221,980	236,684		Total Street Capital Projects Fund Revenue	213,609	213,609	213,609

				770-770	Street Capital Projects Expenditures			
					Materials and Services			
-	-	-	-		Transportation System Plan	-	-	-
-	-	-	-	705.000	Street CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials and Services	-	-	-
					Capital Outlay			
13,967	-	75,000	60,000	910.000	Street Capital Projects	75,000	75,000	75,000
-	-	-	-	910.100	5th to Crosswalk Sidewalk	-	-	-
-	129,364	90,000	65,000	910.200	Sidewalk Improvements	80,000	90,000	90,000
13,967	129,364	165,000	125,000		Total Capital Outlay	155,000	165,000	165,000
-	-	56,980	-	880.000	Contingency	58,609	48,609	48,609
-	-	-	-	999.000	Unappropriated Ending Fund Balance			
13,967	129,364	221,980	125,000		Total Street Capital Projects Fund Expenditures	213,609	213,609	213,609
134,950	307,452	221,980	236,684		Total Street Capital Projects Fund Revenue	213,609	213,609	213,609

Park Capital Projects Fund

The Park Capital Projects Fund receives transfers from the General Fund and grant proceeds for the improvement of City Parks.

The major projects for fiscal year 2018-2019 include:

- Various improvements to both Courthouse Square Park and Andrew Smith Park including an entrance sign for Courthouse Square Park.



This is authorized and established by Resolution 98/99-34 for the following specified purpose: development of new city parks or for major additions or improvements for existing city parks.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	Parks Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				780-000	Parks Capital Projects Fund Revenue			
33,809	38,554	24,804	27,796	400.000	Working Capital	10,390	10,390	10,390
784	1,516	800	1,494	404.000	Interest	800	800	800
1,300	1,300	100	100	420.000	System Development Charges	100	100	100
5,000	5,000	5,000	5,000	459.400	Transfer from General Fund	5,000	5,000	5,000
-	-	-	-	459.500	Land & Water Conservation Grant	-	-	-
-	-	-	-	459.600	Preserving Oregon Grant	-	-	-
-	-	-	-	459.700	Local Government Grant	-	-	-
-	-	-	-	460.000	Developer Park Fees	-	-	-
40,893	46,370	30,704	34,390		Total Parks Capital Projects Fund Revenue	16,290	16,290	16,290

				780-780	Parks Capital Projects Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Park Planning Project	-	-	-
-	-	-	-		Total Materials and Services	-	-	-
					Capital Outlay			
-	-	-	-	920.000	Park Acquisition	-	-	-
2,339	4,824	20,000	15,000	920.100	Courthouse Square Park Improve	15,000	14,000	14,000
-	-	9,000	9,000	920.200	Andrew Smith Park	-	1,000	1,000
-	-	-	-		Other Park Improvements	-	-	-
-	-	-	-	920.300	Bandstand Improvements	-	-	-
-	-	-	-	920.400	Blockhouse Rehabilitation	-	-	-
2,339	4,824	29,000	24,000		Total Capital Outlay	15,000	15,000	15,000
-	-	1,704	-	880.000	Contingency	1,290	1,290	1,290
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
2,339	4,824	30,704	24,000		Total Parks Capital Projects Fund Expenditures	16,290	16,290	16,290
40,893	46,370	30,704	34,390		Total Parks Capital Projects Fund Revenue	16,290	16,290	16,290

Debt Service Fund

The Debt Service fund accumulates money for repayment of City debt.

The debt can be created by any other fund with City Council approval. Debt can be of varying natures such as bonded debt, bank loans or loans from other government agencies.

Currently, the City is paying on 2 separate loans for water system improvements through the Infrastructure Finance Authority of the State of Oregon, for the Water Treatment Plant and Wells as well as the Springs Rehabilitation. The City is also paying on a US Bank loan that was used to purchase the Fisher Farms Property.

The City is currently in the design phase of Sewer System Improvements for the Main Pump Station and Ferry Street Trunk Sewer, which are slated to be constructed over fiscal years 2017-18 and 2018-19. The City was awarded a USDA Loan and DEQ Interim Financing for this work, which will become future debt service.

	Outstanding July 1, 2017	Rate of Interest	Outstanding July 1, 2018	Maturing 18/19 Principal	Maturing 18/19 Interest
Safe Drinking Water Revolving Loan (Water Treatment Plant)	2,469,265	1.00%	2,350,625	119,827	23,506
Safe Drinking Water Revolving Loan (Springs Rehabilitation)	428,708	1.00%	415,365	13,476	4,154
US Bank Loan (Fisher Farms Property)	174,029	4.03%	92,554	84,758	3,730

ACTUAL		2017/2018 Budget				2018/2019 Budget		
2015/2016	2016/2017	Adopted	Projected	Debt Service Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				850-000	Debt Service Fund Revenue			
285,376	280,072	203,637	203,774	400.000	Working Capital	214,286	214,286	214,286
700	1,738	900	1,714	404.000	Interest	900	900	900
220,000	225,000	235,000	235,000	459.000	Transfer from Water Fund	235,000	235,000	235,000
	0	-	-		Transfer from Sewer Fund	50,000	50,000	50,000
23,249	23,249	23,249	23,249	459.999	City of Lafayette	23,249	23,249	23,249
529,325	530,059	462,786	463,737		Total Debt Service Fund Revenue	523,435	523,435	523,435

				850-850	Debt Service Expenditures			
					Materials and Services			
116,303	117,466	118,640	118,640	774.000	Debt Service to Bonds (Principal)	119,827	119,827	119,827
27,030	25,867	24,693	24,693	776.000	Debt Service to Bonds (Interest)	23,506	23,506	23,506
88,488	88,488	88,488	88,488	777.000	Fisher Nursery Payments	88,488	88,488	88,488
17,630	17,630	17,630	17,630	778.000	Debt Service to Springs	17,630	17,630	17,630
-	76,633	-	-	780.000	US Bank Loan for USDA Appl.	-	-	-
249,451	326,085	249,451	249,451		Total Materials and Services	249,451	249,451	249,451
-	-	23,625		779.000	Reserve for Lafayette Loan Payoff	23,625	23,625	23,625
-	-	189,710		999.000	Unappropriated Ending Fund Balance	250,359	250,359	250,359
249,451	326,085	462,786	249,451		Total Debt Service Fund Expenditures	523,435	523,435	523,435
529,325	530,059	462,786	463,737		Total Debt Service Fund Revenue	523,435	523,435	523,435

Appendix

Salary Range Schedule

Effective July 1, 2017

Position Title	Salary Range	
City Manager	-	\$88,860.48
Public Works Director	\$52,457.60 -	\$81,390.40
City Recorder	\$46,238.40 -	\$71,739.20
Librarian/Community Development Specialist	\$18.70 -	\$24.40
City Clerk	\$18.70 -	\$24.40
Maintenance Operator 3	\$18.70 -	\$24.40
Maintenance Operator 2	\$17.63 -	\$23.13
Maintenance Operator 1	\$17.12 -	\$22.33
Maintenance Worker	\$12.12 -	\$15.81
Community Development Assistant (20 hours)	\$14.96 -	\$19.52

2018/2019 Salary Allocation Table

POSITION	18/19 Budget	Admin 100-100	Parks 100-103	Library 100-104	Planning 100-105	Building 100-106	Total Admin	Local Option 101-101	Streets 200-200	Water 300-300	WTF 300-301	Sewer 400-400	Grand Total
City Manager % of Total Salary	85,200 1.0 FTE	18,744 22.00%	6,816 8.00%	4,260 5.00%	6,816 8.00%	4,260 5.00%	40,896 48.00%	5,112 6.00%	3,408 4.00%	15,336 18.00%	5,112 6.00%	15,336 18.00%	85,200 100.00%
City Recorder % of Total Salary	64,150 1.0 FTE	12,189 19.00%	1,283 2.00%	1,283 2.00%	1,283 2.00%	1,283 2.00%	17,321 27.00%	5,774 9.00%	2,566 4.00%	17,962 28.00%	1,283 2.00%	19,245 30.00%	64,150 100.00%
Public Works Superintendent % of Total Salary	85,025 1.0 FTE	5,101 6.00%	8,502 10.00%	0 0.00%	3,401 4.00%	3,401 4.00%	20,406 24.00%	0 0.00%	8,502 10.00%	17,005 20.00%	17,005 20.00%	22,106 26.00%	85,025 100.00%
Maintenance Operator 2 % of Total Salary	51,050 1.0 FTE	1,531 3.00%	5,105 10.00%	0 0.00%	0 0.00%	510 1.00%	7,147 14.00%	0 0.00%	3,573 7.00%	15,315 30.00%	10,210 20.00%	14,804 29.00%	51,050 100.00%
Maintenance Operator 2 % of Total Salary	46,650 1.0 FTE	1,400 3.00%	4,665 10.00%	0 0.00%	0 0.00%	467 1.00%	6,531 14.00%	0 0.00%	4,665 10.00%	18,660 40.00%	4,665 10.00%	12,129 26.00%	46,650 100.00%
Librarian / PT % of Total Salary	28,400 .75 FTE	426 1.50%	142 0.50%	25,276 89.00%	0 0.00%	0 0.00%	25,844 91.00%	284 1.00%	0 0.00%	1,136 4.00%	0 0.00%	1,136 4.00%	28,400 100.00%
City Clerk % of Total Salary	52,225 1.0 FTE	2,089 4.00%	0 0.00%	1,044 2.00%	0 0.00%	7,834 15.00%	10,967 21.00%	5,745 11.00%	0 0.00%	17,756 34.00%	0 0.00%	17,756 34.00%	52,225 100.00%
Community Dev Assistant % of Total Salary	36,700 1.0 FTE	734 2.00%	0 0.00%	734 2.00%	5,505 15.00%	0 0.00%	6,973 19.00%	25,323 69.00%	0 0.00%	2,202 6.00%	0 0.00%	2,202 6.00%	36,700 100.00%
Maintenance Worker % of Total Salary	33,225 1.0 FTE	1,329 4.00%	8,306 25.00%	0 0.00%	0 0.00%	0 0.00%	9,635 29.00%	0 0.00%	6,977 21.00%	6,645 20.00%	3,323 10.00%	6,645 20.00%	33,225 100.00%
Janitor % of Total Salary	4,600	4,600 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	4,600 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	4,600 100.00%
Summer Reading Assistant Seasonal % of Total Salary	0	0 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 100.00%
Overtime % of Total Allocation	9,000	900 10%	900 10%	450 5%	450 5%	450 5%	1,800 20.00%	0 0.00%	900 10%	4,500 50%	450 5%	1,350 15%	9,000 100.00%
On-Call Hourly Cost	5,450	5,450 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	5,450 100.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	0 0.00%	5,450 100.00%
TOTAL SALARIES	501,674	48,143	35,720	32,597	17,455	18,205	152,119	42,237	30,592	118,698	43,137	114,890	501,674

2018/2019 SUMMARY OF TRANSFERS

	Transferred From	Amount	Transferred to										Total				
			Gen Fund 100-100	Sewer Fund 400-400	Water Cap 600-600	Sewer Cap 700-700	State Rev Sh 500-500	Equip Res 750-750	Bldg Res 760-760	Street Cap 770-770	Parks Cap 780-780	Debt 850-850					
	General Fund	100-100	73,000					48,000	5,000	15,000			5,000				73,000
	Street Fund	200-200	65,000						5,000	10,000	50,000						65,000
	Water Utility Fund	300-300	410,000			150,000			15,000	10,000					235,000		410,000
	Sewer Utility Fund	400-400	123,876				63,876		5,000	5,000					50,000		123,876
	State Revenue Sharing	500-500	0	0													0
	Totals		671,876														671,876