



City of Dayton
2019-2020 Budget

Rich in History...Envisioning our Future

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City of Dayton Oregon



BUDGET COMMITTEE

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Carlos Mejia
Chris Wytoski

Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder

Rich in History . . . Envisioning our Future



Mission Statement

The City of Dayton will provide inclusive, responsive, efficient, and ethical municipal government services to facilitate the health, safety, and livability of our community.

Vision Statement

Dayton is an authentic, family-friendly small town with deep historic roots and cultural diversity surrounded by rich agriculture. Our City is a vibrant place to live, work, and play. There is a strong sense of community in Dayton where people value creativity, health and learning.

Motto

Rich in History... Envisioning our Future

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CITY OF DAYTON, OREGON

BUDGET MESSAGE FY 2019-20

The budget submitted herein is the proposed budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020. The budget has been prepared to satisfy the legal requirements of the Dayton City Charter and the State of Oregon local budget law. This financial plan for the City is balanced and is within all of the statutory property tax limitations. The proposed budget is the link between public policy, values and available resources.

The budget was developed to continue existing traditional services provided by the City of Dayton. We anticipate that the proposed budget will require use of reserves in the General Fund this year to maintain services at current levels. This has been true for the last several budgets, however, the City has benefitted from efforts to reduce costs to maintain a healthy amount of working capital. The 2019-2020 budget reflects responsible fiscal policy to maintain the Water Utility Fund and Sewer Utility Fund to meet operational expenses, debt service payment obligations and future anticipated costs for improvements.

The 2019-2020 budget is a modified line item budget with separate appropriation pages for each function. The budget is presented in a format to describe the department's activities and the revenue sources and provide explanation of the proposed expenditures in a manner that is understandable to the public. The City uses a cash basis of accounting for all revenue and expenditures for the City.

This year's budget includes a prudent cost of living adjustment for employee wages. However, any actual cost of living adjustment will be decided by the City Council in a public meeting. The cost of health insurance benefits is projected to increase by 6% for medical and 0% for vision in 2020. Employees will continue to contribute 10% of the overall cost for insurance in 2019-2020. The City's rate for the Public Employees Retirement System (PERS) increased significantly for the 2018-2019 fiscal year. While the increasing PERS rates affects the City's budget, this effect on the City has been mitigated by our small staff size as well as the fact that over half of our small staff are new enough to PERS to be on the Oregon Public Service Retirement Plan (OPSRP). This plan has significantly lower rates than Tier 1 and Tier 2 employees.

Strategic Plan Goals

The Strategic Plan Goals for FY 2019-20 are included in this budget document on page 5. This budget incorporates those goals and reflects the long term priorities of the Dayton City Council.

General Fund Highlights

The appraised taxable value of all the property within the Dayton City Limits increased from an estimated \$123,684,813 in December 2017 to \$128,605,119 in December 2018, which is a 4% increase in appraised value. We estimate that the General Fund will receive approximately \$208,000 in property taxes for City operations. This assumption is made based on what the City has received over the past couple of years as well as the continued building the City has experienced. Under the rate based system with Measure 50 property tax limitations, the City

can levy \$1.7057 per \$1,000 on all property which is limited to a three (3) percent increase in the general property tax levy plus an increase for new property value.

Our beginning fund balance projected for 2019-20 reflects an increase of \$133,397 from the prior year. The City continues to strive to find cost-saving opportunities as each year we anticipate a drop in our beginning fund balance. The General Fund includes a \$49,062 Contingency line item, and our unappropriated ending fund balance remains a healthy \$245,000. The unappropriated ending fund balance plays two main roles for the City's General Fund: first, having a healthy unappropriated ending fund balance ensures that we do not run into a cash flow issue at the beginning of the fiscal year prior to receiving property taxes and other significant revenues; and second, it helps the City ensure that it will continue to have healthy working capital from year to year.

Personnel services are distributed in the General Fund and other funds based on the anticipated assignment of duties of employees. In 2019, a reorganization took place with regards to the administration staff. The City Recorder position which had previously included the Finance Manager role, was split off and a part time Accountant was hired. The City Clerk and Community Development Specialist positions were retitled to Office Specialist II and Office Specialist I, respectively. The Librarian position was moved to a full-time position and took on the Planning Coordinator responsibilities.

The FY2019-2020 budget includes increasing the part time office specialist and seasonal maintenance worker to full time positions with benefits due to the additional work demand, needed coverage, and with adding Brookside Cemetery to our parks maintenance.

Materials and services appropriations are elevated compared with 2018-19 appropriations due to increases in Legal and Professional services and adding programming budget to the Library. Several line items have been adjusted up or down according to the changing needs of the City. There are noticeable changes to the Administration Fund due to increased maintenance costs for the Community Center. It is being repainted over the 18/19 years and security is being upgraded. Planning fees have also been increased to work on Strategic Goals for a UGB swap, Historic Overlay Zone with Design Standards, and code revisions. There are also noticeable changes to the Building Fund due to plans for the new Certified Local Government Grant. Transfers are increased as the City pursues the design and building of a New City Hall.

Local Option Tax Fund/Public Safety

A 3-year levy for Public Safety services was approved by voters in the November 2018 election. The 2019-20 budget will mark the third year of the renewed levy. Anticipated expenditures for the 2019-20 budget are higher than prior year due to Yamhill County Sheriff's Office updating their Deputy salaries to bring them in line with industry standards. This added a 9% increase and we expect to receive additional increases for the next couple of years. The levy will allow the City to contract for one full-time Deputy again this year, as well as 911 services, Code Enforcement, Court and other support services. Additionally, increased expenditures are budgeted in Legal Services to accommodate code enforcement litigation.

Transient Lodging Tax Fund

A Transient Lodging Tax fund has been created. All tax revenue since the City enacted the tax in 2016 has been transferred to the new fund. This includes funds from both the General Fund and the State Shared Revenue Fund.

Street Fund and Capital Highlights

The City's Street Fund has been more active over the last couple of fiscal years, and this will continue in the 2019-20 budget, mainly in regards to street patching and capital projects. In order for this activity to become sustainable and significant, an alternative revenue source for maintenance and improvements to the street system (streets, sidewalks, and storm drains) is needed. The City has been able to find efficiencies and made plans for addressing maintenance and improvement issues, but only on a fairly small scale. In the 2017 budget, the City pursued a Pavement Management Plan for the Transportation System. Currently, there is no guaranteed funding mechanism to improve City infrastructure with any kind of regularity but the plan outlines the conditions of our current infrastructure and the amount of funding needed to keep up with needed maintenance. In FY 2019-20 the City will evaluate funding options to invest in future street infrastructure improvements.

Water Utility Fund and Capital Highlights

The Water Utility Fund contains programs that are mandated by the EPA and Oregon Health Authority. With recent significant capital investment in the City's infrastructure the Council has set fiscally responsible rates to pay for operating, capital and debt services. The Water Utility Fund does not anticipate any rate increases for FY 2019-20. As the infrastructure continues to be upgraded, additional increases will be required to ensure that fees are covering the cost of the system and any additional debt service, however, City staff anticipate the water rate to remain steady for the next couple of years.

In August 2015, the City Council made the decision to withdraw from the Yamhill Regional Water Authority. The City has been able to secure additional water resources without the need for regional water. Over the next several years, the City anticipates replacing the main transmission line between the watershed springs and the footbridge, as well as developing newly acquired wells and tying them into the water system.

For FY2019-20, a new water meter replacement project has been included. Many of our water meters are old and no longer work effectively. The new meter system are radio read meters and will reduce public works staff time. Additionally, the meters have no moving parts, so they will last longer and record water flows more accurately. We are hopeful that the new meters will eliminate a portion of our non-revenue water (6% of total Water Revenue) and also help with leak detection and thus, conservation. With the final payment made for the Fisher Farms purchase, the available water capital funds will pay for this project in one fiscal year.

Sewer Utility Fund and Capital Highlights

The City has established plans for addressing the City's most pressing wastewater needs. The challenge now is to put those plans into action. A major challenge for the City's wastewater system is Inflow and Infiltration of water into the system, which causes a capacity problem for the City's sewer lagoon system. The City continues to evaluate options. The Sewer Utility Fund does not anticipate any rate increases for FY 2019-20. While our sewer rate is fairly low, comparatively, the City's approach has been to bring the sewer rate up slowly. With the Sewer Improvement Project nearing toward completion, the City may need to start collecting more for the bond payments but we are hopeful that System Development Charges will help garner some

of the expense. As the project completes, further analysis will be completed to design a payment system.

Other Highlights

The Dayton Footbridge has been closed to pedestrian traffic since June of 2018 due to deterioration found in the main suspension towers. The City is moving forward with developing design options and exploring funding sources for the reconstruction or rehabilitation of the footbridge. The methods chosen for replacement and/or upgrade of the City water and sewer pipelines which run underneath the footbridge will depend on the option chosen and funding obtained for the work on the bridge itself. The bridge consultant retained by the City is in the process of refining the bridge options, so that the City can finalize the process of identifying possible funding sources for the projects.

Building activity has lessened in the past year but anticipated to increase in FY 2019-20. However, the City's empty in-fill lots and available space for new development is quickly dwindling, so building activity will slow down in the near future if options are not available for expanding or swapping the Urban Growth Boundary. We look forward to continued improvement in the downtown area. While the national economy and national politics provide a bit of uncertainty moving forward, the local economy has forged ahead, which helps the City's budget and our ability to provide local services. Regardless of the state of the economy, the City must remain prudent and strategic in our budget practices and pursuits.

The enclosed budget maintains City service levels for the 2019-20 fiscal year and allows the City to prepare for long-term needs as well.

I commend the staff, Mayor, City Council, and Budget Committee for their continued efforts in helping move the City forward, especially as tough decisions have to be made. City staff stand ready to assist the Mayor, City Council, and Budget Committee in finalizing a budget for City operations for another year.

Sincerely,



Rochelle Roaden, City Manager and Budget Officer

City of Dayton

FY 2018-19 Major Accomplishments

- Completed Main Pump Station Upgrade
- Completed Ferry Street Trunk Sewer Replacement
- Completed the 9th Street Lift Station Improvements
- Completed Design and Engineering Sidewalk Improvements for 9th Street to Flower Lane
- Completed Transfer of the Tax Foreclosed Real Property for the County to the City to Facilitate the Development of Affordable Housing
- Acquired Brookside Cemetery from the School District

STRATEGIC PLAN GOALS 2019-20

Goal A Develop and maintain infrastructure to support operations and meet growth

- Complete Sidewalk Improvements on Ferry Street – 9th Street to Flower Lane
- Obtain funding for Fisher Farms Wells intertie in 3 to 5 years
- Develop five year plan consisting of finance strategy, design, and construction for the building of a new City Hall and Library in 3 to 5 years
- Evaluate funding models for establishing Pavement Management Program
- Restore the Multi-Modal (bike and pedestrian) function of the Dayton Footbridge
- Adopt prioritized list of pedestrian system improvement (for funding eligibility)
- Install sewer aeration in Lagoon 3 to increase waste water treatment capacity
- Evaluate the relocation of the water and sewer lines attached to the Dayton Footbridge

Goal B Create a livable community that is aesthetically pleasing, affordable, inviting, and with a vibrant and diverse economy

- Establish a strategy with timelines for effectuating an urban growth boundary swap for residential property
- Establish a Mural Policy to acquire murals as public art (*similar to City of Salem, Metro area Regional Arts Council*)
- Update the Dayton Municipal Code:
 - Establish Historic Overlay Zone with Design Standards
 - Establish a General Sign Code
 - Update/Improve Water Restriction Language

Goal C Capitalize on Dayton's facilities and resources to provide recreational and cultural opportunities

- Acquire other half of Legion Field for development of recreational facility
- Develop strategy for improvement of the County's Dayton Landing Park and boat ramp to include; permitting, funding, construction of improvements, and possible ownership

Goal D Use Dayton's heritage and historic resources to forward our image as an authentic and charming town

Goal E Engage in efficient and effective activities to promote community safety and wellness

- Evaluate options for renewing or replacing existing three-year public safety levy

Goal F Enhance communications to actively engage the community

- Develop community newsletter
- Explore smart phone application of other mobile/electronic social media based means for notification of community events, emergencies, and other matters of public interest

City of Dayton, Oregon
Organizational Chart
2019

DAYTON CITIZENS

DAYTON CITY COUNCIL
Mayor Beth Wytoski
Council President Darrick Price
John Collins
Daniel Holbrook
Kitty Mackin
Trini Marquez
Rosalba Sandoval-Perez

Contract Services

CITY ATTORNEY
Beery, Elsner and
Hammond

CITY MANAGER
Rochelle Roaden

CITY ENGINEER
Westech Engineering, Inc.

**PUBLIC WORKS
DIRECTOR**
Steve Sagmiller

CITY PLANNER
Mid-Willamette Valley
Council of Governments

ACCOUNTANT
Dawn Beveridge

CITY RECORDER
Patty Ringnalda

LIBRARIAN
Cyndi Park

**OFFICE
SPECIALIST II**
Vicki Durand

**OFFICE
SPECIALIST I**
Ricci Haworth

**MAINTENANCE
OPERATOR 3**
Greg Binks

**MAINTENANCE
OPERATOR 2**
Corey Brown

**MAINTENANCE
WORKER**
CJ Ahuna

**MAINTENANCE
WORKER**
John Lindow

PUBLIC SAFETY
Yamhill County Sheriff's
Office

**BUILDING
INSPECTOR**
City of Newberg

CITY OF DAYTON

The City of Dayton is located in the heart of the beautiful Willamette Valley. It is situated just off Highway 18 between McMinnville and Newberg and is centrally located 55 miles from the Pacific Ocean, 24 miles from the State Capital and 60 miles from Mt. Hood.

The 2018-2019 tax base of the City of Dayton (that amount within the statutory three percent limitation) is \$128,605,119; which is 4,920,306 more than in the pervious year. The City can levy \$1.7057 Per \$1,000 on all property. Under the Measure 50 property tax limitations, there is a three (3) percent limit on the increase in value to existing individual properties each year unless improvements are made to the property.



Budget Overview

The City of Dayton budget is comprised of several funds including the General Fund (comprised of Administration, Parks, Library, Planning, and Building), Local Option Tax Fund, Transient Lodging Tax, Street Fund, Water Utility Fund, Sewer Utility Fund, State Revenue Sharing Fund, various Capital Funds, and the Debt Service Fund.

The following page identifies the total revenue and expenditures estimates for all funds.

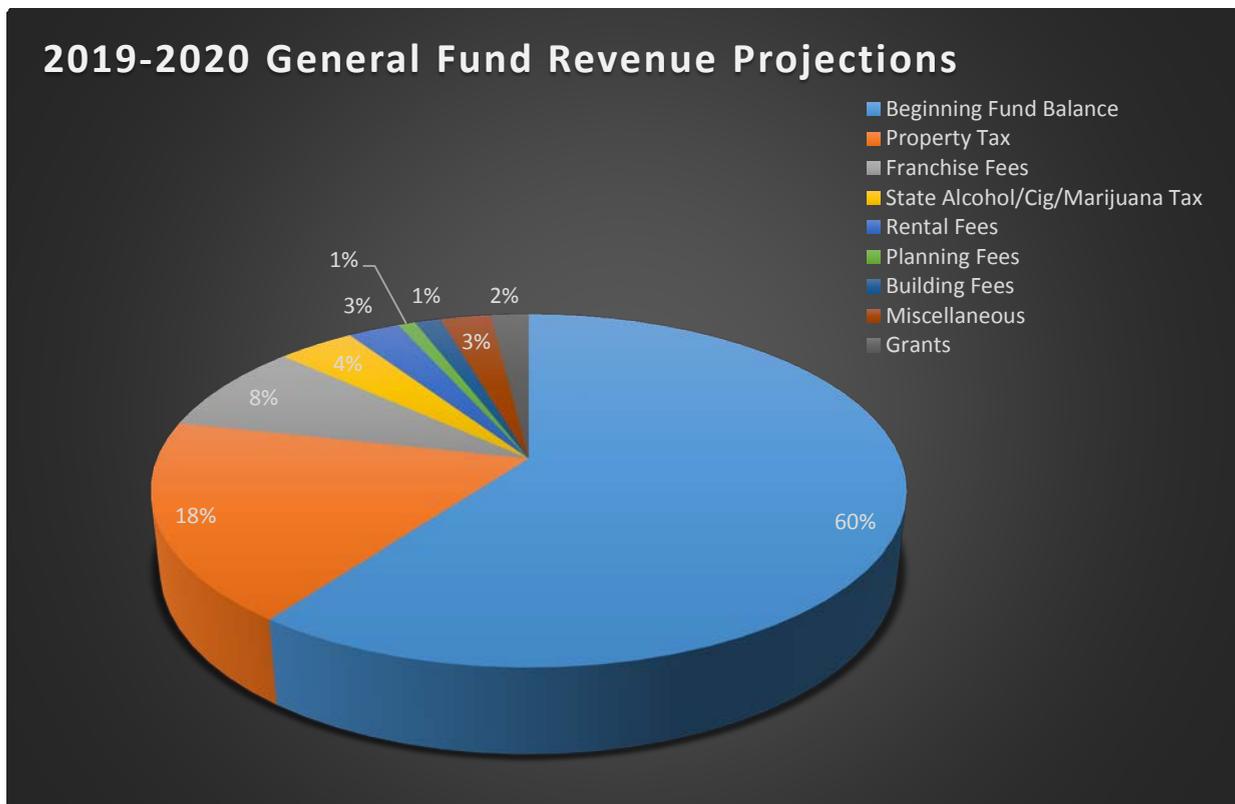
ACTUAL		2018/2019 BUDGET			2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Revenues	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
1,035,447	1,156,380	1,046,910	1,245,413	General Fund	1,136,357	1,136,357	1,136,357
409,640	430,780	412,196	427,671	Local Option Tax Fund	441,955	441,955	441,955
-	-	-	-	Transient Lodging Tax Fund	244,202	244,202	244,202
255,887	274,692	223,205	291,280	Street Fund	286,225	286,225	286,225
1,493,369	1,498,089	1,532,855	1,594,839	Water Utility Fund	1,565,173	1,565,173	1,565,173
633,556	700,091	761,529	829,192	Sewer Utility Fund	803,829	803,829	803,829
86,861	118,929	154,250	168,377	State Revenue Sharing Fund	173,636	173,636	173,636
381,335	231,337	241,319	251,631	Water Utility Capital Projects Fund	490,005	490,005	490,005
219,486	290,668	3,347,929	2,188,261	Sewer Utility Capital Projects Fund	1,237,151	1,237,151	1,237,151
12,378	28,258	35,767	33,368	Equipment Replacement Reserve Fund	56,775	56,775	56,775
53,218	94,927	152,418	168,789	Building Reserve Fund	176,781	176,781	176,781
307,452	245,455	213,609	231,443	Street Capital Projects Fund	443,317	443,317	443,317
46,370	50,535	16,290	50,252	Parks Capital Projects Fund	53,052	53,052	53,052
530,059	465,307	523,435	529,287	Debt Service Fund	464,067	464,067	464,067
5,465,058	5,585,446	8,661,712	8,009,803		7,572,524	7,572,524	7,572,524

2016/2017	2017/2018	Adopted	Projected	Expenditures	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
449,360	487,406	1,046,910	561,805	General Fund	1,136,357	1,136,357	1,136,357
218,786	229,819	412,196	288,966	Local Option Tax Fund	441,955	441,955	441,955
-	-	-	-	Transient Lodgin Tax Fund	244,202	244,202	244,202
150,940	168,586	223,205	166,155	Street Fund	286,225	286,225	286,225
931,860	851,657	1,532,855	954,066	Water Utility Fund	1,565,172	1,565,172	1,565,172
375,871	341,434	761,529	481,214	Sewer Utility Fund	803,829	803,829	803,829
30,761	28,074	154,250	40,141	State Revenue Sharing Fund	173,636	173,636	173,636
359,981	141,459	241,319	121,546	Water Utility Capital Projects Fund	490,005	490,005	490,005
131,784	178,732	3,347,929	2,131,550	Sewer Utility Capital Projects Fund	1,237,151	1,237,151	1,237,151
6,669	25,812	35,767	7,143	Equipment Replacement Reserve Fund	56,775	56,775	56,775
-	-	152,418	33,508	Building Reserve Fund	176,781	176,781	176,781
129,364	69,745	213,609	2,376	Street Capital Projects Fund	443,317	443,317	443,317
4,824	9,925	16,290	-	Parks Capital Projects Fund	53,052	53,052	53,052
326,085	249,452	523,435	242,469	Debt Service Fund	464,067	464,067	464,067
3,116,286	2,782,102	8,661,712	5,030,940		7,572,524	7,572,524	7,572,524

General Fund

The General Fund receives and distributes money for general operations of the City of Dayton. Revenues include all property taxes, franchise payments, fines, fees and reimbursements. The General Fund also includes Working Capital, which is the amount carried over from the previous fiscal year. It distributes money to support the administration, parks, library, planning, and building functions of the City. It also transfers some money to the Capital Improvement Funds for projects.

The chart below identifies the projected sources of funds for the General Fund in the Fiscal Year 2019-20:



Fund Assumptions:

The General Fund relies on franchise agreements to maintain services. Overall franchise fees are generally expected to remain constant. A minor increase to franchise fee revenues was included in the FY 2016-17 budget as new telecommunications franchise agreements were agreed to. We also experienced a small increase in electric service fees in 2014-15 attributed to a rate increase.

In the pages that follow, expenditures of each of the departments are described.

ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100.000	General Fund Revenue			
521,456	586,084	550,210	668,974	400.000	Working Capital (Accrual)	683,607	683,607	683,607
6,605	6,894	6,500	7,446	402.000	Levied Taxes (Prior Years)	6,500	6,500	6,500
3,781	6,709	1,500	11,037	404.000	Interest	1,500	1,500	1,500
2,750	6,054	2,000	3,320	410.000	Bus/Amusement License	2,000	2,000	2,000
21,295	20,997	20,000	19,563	412.000	Franchise-Cable TV	20,000	20,000	20,000
6,532	6,968	5,000	6,675	412.100	Franchise-Solid Waste	5,000	5,000	5,000
61,257	69,239	60,000	67,760	412.200	Franchise-Electric Service	65,000	65,000	65,000
9,490	12,872	4,000	9,668	412.300	Franchise-Telecommunications	4,000	4,000	4,000
-	-	-	-	412.400	In Lieu Franchise Fees Water	-	-	-
-	-	-	-	412.500	In Lieu Franchise Fees Sewer	-	-	-
35,813	35,278	15,000	15,156	416.000	Building Permits	15,000	15,000	15,000
16,037	15,953	7,000	4,210	416.010	Plan Check Fees	7,000	7,000	7,000
3,750	3,750	1,500	1,000	416.020	Type A Permit Fees	1,500	1,500	1,500
9,253	-	3,500	11,000	416.030	Type B Permit Fees	3,500	3,500	3,500
1,500	3,472	3,000	13,669	416.100	Planning Fees	3,000	3,000	3,000
180	279	100	25	416.200	Construction Excise Tax	100	100	100
-	153	100	-	416.300	Encroachment Permit Fee	100	100	100
-	-	-	-	417.000	Lien Search Fees	-	-	-
-	-	-	-	417.100	Lien Payments	-	-	-
39,354	39,461	34,000	40,760	426.000	State Alcohol Taxes	34,000	34,000	34,000
3,816	3,061	3,000	3,146	428.000	State Cigarette Taxes	3,000	3,000	3,000
-	-	7,500	7,615	428.100	State Marijuana Taxes	7,500	7,500	7,500
46,962	59,517	60,000	72,919	429.000	Transient Lodging Tax Collected	-	-	-
10,737	11,067	6,000	9,770	430.000	CCRLS Use Based Reimbursement	8,000	8,000	8,000
634	614	450	166	430.100	Library Fees/Fines	-	-	-
4,021	5,278	5,000	5,065	432.000	Dayton Rural FD Shared Costs	5,000	5,000	5,000
1,050	1,000	1,000	1,000	436.000	Ready to Read Grant	1,000	1,000	1,000
-	-	-	-	442.000	LCDC Grant	-	-	-
-	-	-	-	443.000	Energy Efficiency Grant	-	-	-
-	-	13,000	12,465	444.000	CLG Grant	13,000	13,000	13,000
-	-	1,000	1,000	445.000	DLCD Grant	-	-	-
-	-	-	-	-	Cemetery Grant - Brookside	8,000	8,000	8,000
-	-	-	-	459.600	Transfer from Building Reserve Fund	-	-	-
-	-	-	-	459.700	Transfer from State Revenue Sharing	-	-	-
2,749	21,936	500	10,593	480.000	Miscellaneous Revenue	1,000	1,000	1,000
-	-	1,000	-	480.100	City Hall Annex Rental Fees	-	-	-
-	-	-	-	480.200	Community Recreation Fees	-	-	-
34,382	32,360	35,000	29,735	480.300	Community Center Rental Fees	30,000	30,000	30,000
80	30	50	-	485.000	Public Contributions	50	50	50
191,963	207,356	200,000	211,673	499.300	Taxes Collected	208,000	208,000	208,000
1,035,447	1,156,380	1,046,910	1,245,413		Total General Fund Revenue	1,136,357	1,136,357	1,136,357

Administration

The Administration budget supports all City Management, city recording and elections as well as financial management and general operations of the City.

This fund includes a portion of the City Manager's salary. The City Manager is the chief administrative officer of the City. The manager is responsible to the Mayor and City Council for the administration of all city business, assists in the development of city policies and carries out policies established by ordinances and resolutions.

Also included in the Administration budget is a portion of the City Recorder and Accountant's salaries for the maintenance of accounting records for the City, payroll and internal audit controls. The department staff is also responsible for receipting all cash, recording revenues, and maintaining bank accounts.

There are also proportional shares of salaries included in this budget for other duties carried out by departmental staff attributable to administration and City facilities, including the Community Center.



Patty Ringnalda, City Recorder



Dawn Beveridge, Accountant



Rochelle Roaden, City Manager

ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-100	Administration - Expenditures			
					Personnel Services			
44,013	42,508	48,163	48,720		Salaries	58,964	58,964	58,964
18,643	20,228	28,283	21,918		Fringe Benefits	37,806	37,806	37,806
62,656	62,736	76,446	70,638		Total Personnel Services	96,770	96,770	96,770
					Materials and Services			
1,217	1,439	1,500	1,441	600.000	Electricity	1,500	1,500	1,500
8,606	8,310	10,000	7,962	600.001	Electricity - Community Center	10,000	10,000	10,000
808	772	1,000	944	600.100	Propane	1,000	1,000	1,000
428	12	2,500	2,419	600.101	Propane - Community Center	2,500	2,500	2,500
3,036	4,375	5,000	4,710	601.000	Office Expense	5,000	5,000	5,000
372	360	450	344	601.100	Postage	450	450	450
464	464	700	415	602.000	Telephone & Related	700	700	700
1,392	1,413	1,650	1,457	604.000	Insurance	1,800	1,800	1,800
1,216	1,244	1,300	1,273	608.000	Audit	1,400	1,400	1,400
1,105	1,280	2,000	1,320	611.000	Travel & Meeting	2,000	2,000	2,000
265	144	500	194	614.000	Equipment Repair & Maintenance	500	500	500
472	595	750	635	614.100	Fuel	750	750	750
13	6	50	23	616.100	Safety/Uniforms	50	50	50
35	35	125	57	617.000	Small Tools/Shop Supplies	125	125	125
4,512	2,613	4,500	7,920	700.000	Legal Services	4,800	4,800	4,800
291	119	500	19	700.100	Misc Legal (Non Attorney)	500	500	500
480	3,676	5,000	7,663	705.000	Professional Services	5,200	5,200	5,200
1,049	1,048	1,500	1,280	705.300	Data Processing	2,085	2,085	2,085
515	620	1,000	603	706.000	Dues & Certifications	1,000	1,000	1,000
2,175	1,812	2,500	3,452	707.000	City Hall Maintenance	4,000	4,000	4,000
-	986	100	272	707.200	City Hall Annex Maintenance	300	300	300
18,449	13,508	20,000	21,217	707.300	Community Center Maintenance	23,000	23,000	23,000
64	-	100	-	708.100	Tool & Equipment Rental	100	100	100
103	-	100	-	725.000	Election Expense	100	100	100
-	-	-	-	750.100	City Hall Annex Rental Refund	-	-	-
15,905	12,450	20,000	10,413	750.200	Community Center Rental Refund	17,500	17,500	17,500
2,922	816	500	4,492	799.000	Miscellaneous Expense	1,000	1,000	1,000
65,894	58,096	83,325	80,523		Total Materials and Services	87,360	87,360	87,360

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ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
54	1,030	1,000	555	903.000	Equipment	1,500	1,500	1,500
1,976	-	3,000	2,371	904.000	City Hall Improvements	5,000	5,000	5,000
2,439	564	7,000	5,923	904.400	City Hall Annex/Community Center	7,000	7,000	7,000
-	-	-	-	940.000	Entry Areas for the City	-	-	-
-	-	-	-	904.500	Property Acquisition	-	-	-
2,741	3,998	8,000	1,417	950.000	Holiday Lighting/Banners	8,000	8,000	8,000
7,210	5,592	19,000	10,266		Total Capital Outlay	21,500	21,500	21,500
135,760	126,424	178,771	161,426		Total Administration Expenditures	205,630	205,630	205,630

Parks

The City's Public Works Department maintains all park facilities, including picnic tables and benches, playgrounds, ball fields, picnic shelter, restroom facilities, and numerous trees, shrubs and flower beds.

In 2018, the Dayton School District transferred ownership of Brookside Cemetery to the City. The Historic Preservation Committee and the City, through a Certified Local Government (CLG) grant, updated the Brookside Cemetery sign.

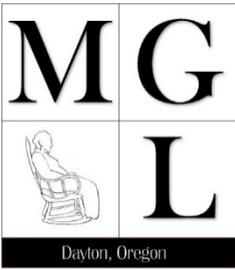
In FY2019-20, the Historic Preservation Committee is applying for another CLG grant to help fund restoration of remaining headstones, ground penetrating radar assessment, and other maintenance needs. Additionally, another grant through the Historic Cemetery Commission is being sought to fund a monument directory and row marking system.



The departmental focus in fiscal year 2019-2020 will be continued maintenance within the park system as well as minor improvements.

Salaries budgeted in the Parks Department represent a proportional share of time spent by various personnel in the Parks system.

ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-103	Parks Expenditures			
					Personnel Services			
31,079	31,049	35,720	38,186		Salaries	63,546	63,546	63,546
11,844	12,708	20,984	13,580		Fringe Benefits	40,743	40,743	40,743
42,923	43,757	56,704	51,766		Total Personnel Services	104,289	104,289	104,289
					Materials and Services			
1,843	2,304	2,700	2,228	600.000	Electricity	2,700	2,700	2,700
314	228	400	269	600.100	Propane	400	400	400
382	391	800	764	601.000	Office Expense	800	800	800
112	111	150	150	601.100	Postage	150	150	150
188	218	300	306	602.000	Telephone & Related	300	300	300
1,859	1,781	2,600	1,984	603.000	Garbage/Sanitation	2,600	2,600	2,600
3,349	3,399	3,600	3,505	604.000	Insurance	3,800	3,800	3,800
405	414	450	424	608.000	Audit	475	475	475
326	319	350	350	611.000	Travel & Meeting	350	350	350
1,951	1,415	2,000	2,123	614.000	Equipment Repair & Maintenance	2,000	2,000	2,000
1,718	2,143	2,700	2,318	614.100	Fuel	2,700	2,700	2,700
108	120	150	109	616.100	Safety/Uniforms	150	150	150
837	818	2,500	1,867	617.000	Small Tools/Shop Supplies	2,500	2,500	2,500
12,619	9,833	11,000	10,278	619.000	Park Maintenance	11,000	11,000	11,000
			-		Brookside Maintenance	3,000	3,000	3,000
2	62	500	460	700.000	Legal Services	525	525	525
55	48	200	7	700.100	Misc Legal (Non Attorney)	200	200	200
2,805	2,286	7,000	3,744	705.000	Professional Services	7,000	7,000	7,000
530	528	800	587	705.300	Data Processing	1,140	1,140	1,140
209	244	350	343	706.000	Dues & Certifications	350	350	350
650	519	750	898	707.000	City Hall Maintenance	1,000	1,000	1,000
-	4	100	152	707.200	City Hall Annex Maintenance	250	250	250
23	0	200	-	708.100	Tool & Equipment Rental	200	200	200
			-		Cemetery Grant - Brookside	16,000	16,000	16,000
-	0	-	-	765.000	Recreation/Activities	-	-	-
305	469	1,000	354	799.000	Miscellaneous Expense	1,000	1,000	1,000
30,589	27,652	40,600	33,222		Total Materials and Services	60,590	60,590	60,590
					Capital Outlay			
460	465	1,000	38	903.000	Equipment	1,000	1,000	1,000
-	-	500	-	904.000	City Hall Improvements	500	500	500
-	-	1,000	1,016	904.200	City Yards/ Shop Improvements	1,000	1,000	1,000
5,351	7,250	6,000	4,000	910.000	Park Improvements	6,000	6,000	6,000
-	-	2,000	-	910.100	Alderman Park Improvements	2,000	2,000	2,000
-	-	3,000	-	913.000	Signs	3,000	3,000	3,000
-	-	-	-	912.000	Bandstand Improvements			
5,811	7,715	13,500	5,054		Total Capital Outlay	13,500	13,500	13,500
79,323	79,124	110,804	90,042		Total Parks Expenditures	178,379	178,379	178,379



Library

The Mary Gilkey City Library is located next to Dayton City Hall and serves the community as an information resource. The Library is housed in a space that is approximately 1,300 square feet. The current inventory consists of approximately 13,000 books and materials. The majority of our collection for adults is in English, along with many children’s resources in Spanish.



The FY 2019-20 budget maintains Library services and hours and includes funding for monthly programming and new computers for our patrons.

Exciting changes have been happening, including a refresh of the physical space. We were able to remove several thousand books that had not circulated in three years or more, and to remove broken shelving. This allowed us to have a dedicated children’s area which has given us the opportunity to begin hosting monthly story times for young children. We also have comfortable chairs for people to sit in, a table where they can work, and more comfortable computer stations. We now have space to begin offering passive and active programming for community in the future. We’re excited to have created this brighter, more open space for our community to enjoy.

Library Statistical Information

Type of information	FY 17/18	FY 16/17	FY 15/16	FY 14/15	FY 13/14
Circulation of materials	6677	8,352	8,520	7,166	11,143
Registered borrowers	1203	1,378	1,288	1,087	1,283
Summer Reading Program					
-Number of programs	11	11	11	17	17
-Attendance	605	605	630	626	850
Total Library Volunteer hours	300	308	319	290	304
-Summer Reading Program	13.25	33.5	32	44	55.5

The City of Dayton holds membership in the Chemeketa Cooperative Regional Library System (CCRLS). Benefits of our membership include access to regional on-line catalog, ability of patrons to use electronic databases, including a full text periodicals database and the Oregonian Index.

ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-104	Library Expenditures			
					Personnel Services			
39,733	39,649	32,597	34,477		Salaries	38,802	38,802	38,802
21,372	22,931	19,150	24,437		Fringe Benefits	24,878	24,878	24,878
61,105	62,580	51,747	58,913		Total Personnel Services	63,680	63,680	63,680
					Materials and Services			
379	451	400	433	600.000	Utilities Electricity	450	450	450
635	892	800	606	600.100	Utilities Propane	800	800	800
2,615	2,134	3,000	5,030	601.000	Library & Office Expense	4,000	4,000	4,000
318	308	375	360	601.100	Postage	375	375	375
188	198	300	502	602.000	Telephone & Related	300	300	300
881	894	1,000	922	604.000	Insurance	1,050	1,050	1,050
607	621	650	635	608.000	Audit	700	700	700
218	234	250	682	611.000	Travel & Meeting	1,000	1,000	1,000
18	-	100	-	616.100	Clothing/Safety	100	100	100
1	25	200	181	700.000	Legal Services	250	250	250
41	36	150	6	700.100	Misc. Legal (Non-Atty)	150	150	150
324	918	1,000	214	705.000	Professional Services	1,200	1,200	1,200
512	509	700	714	705.300	Data Processing	2,550	2,550	2,550
358	355	450	434	706.000	Dues & Certificates	500	500	500
116	49	150	411	706.100	Subscriptions	500	500	500
946	761	1,000	1,322	707.000	Library Maintenance	1,500	1,500	1,500
140	443	500	254	710.000	CCLRS Expenses	500	500	500
4,411	2,870	5,500	5,875	715.000	Books Audio/Visual	6,000	6,000	6,000
1,038	1,341	1,500	1,500	730.000	Summer Reading Program	1,500	1,500	1,500
638	850	1,000	1,000	730.100	Ready to Read Program	1,000	1,000	1,000
-	-	-	-		Programming	1,000	1,000	1,000
-	206	1,050	63	799.000	Miscellaneous Expense	1,000	1,000	1,000
14,382	14,096	20,075	21,145		Total Materials and Services	26,425	26,425	26,425
					Capital Outlay			
2,230	889	2,500	2,181	903.000	Equipment	3,500	3,500	3,500
-	-	1,000	1,013	906.000	Library Improvements	1,000	1,000	1,000
2,230	889	3,500	3,194		Total Capital Outlay	4,500	4,500	4,500
77,717	77,565	75,322	83,253		Total Library Expenditures	94,605	94,605	94,605

Planning

The Planning Commission is composed of five citizen members appointed by the City Council. The Planning Commission reviews and processes land use applications including development proposals, land divisions, variance requests, conditional use requests, and zone changes. Planning Department staff also reviews the Dayton City Code for compliance with the City’s Planning Atlas and Comprehensive Plan.



Planning Commission 2019



Historic Preservation Committee 2019

The Historic Preservation Committee, an advisory committee to the Planning Commission, assists in preserving historic resources in our community. Salaries are proportional to the staff time spent on planning issues.

The City of Dayton utilizes the services of a contracted professional planner through the Mid Willamette Council of Governments to administer the planning program.

2019 will be an exciting year for Dayton – we have two subdivisions, several partitions, and a possible commercial property development in the works.

Land Use Actions	2018	2017	2016	2015
Annexation	0	0	0	0
Comprehensive Plan Text Amendment	0	0	0	0
Conditional Use Permit	0	0	0	0
Development Code Amendment	1	0	0	0
Historic Alteration	2	3	2	1
Historic Demolition	0	0	0	0
Historic Relocation	0	0	0	0
Land Use Regulation Amendment (new)	0	0	2	1
Major Variance	0	0	0	0
Minor Partition	3	1	0	2
Minor Variance	0	1	0	0
Property Line Adjustment	0	1	2	4
Request to Amend Conditions of Approval	0	0	0	0
Site Plan Review	0	0	0	1
Subdivision	1	1	0	0
Zone Change	0	0	0	0
Vacation	0	0	0	0
Totals	7	7	6	9

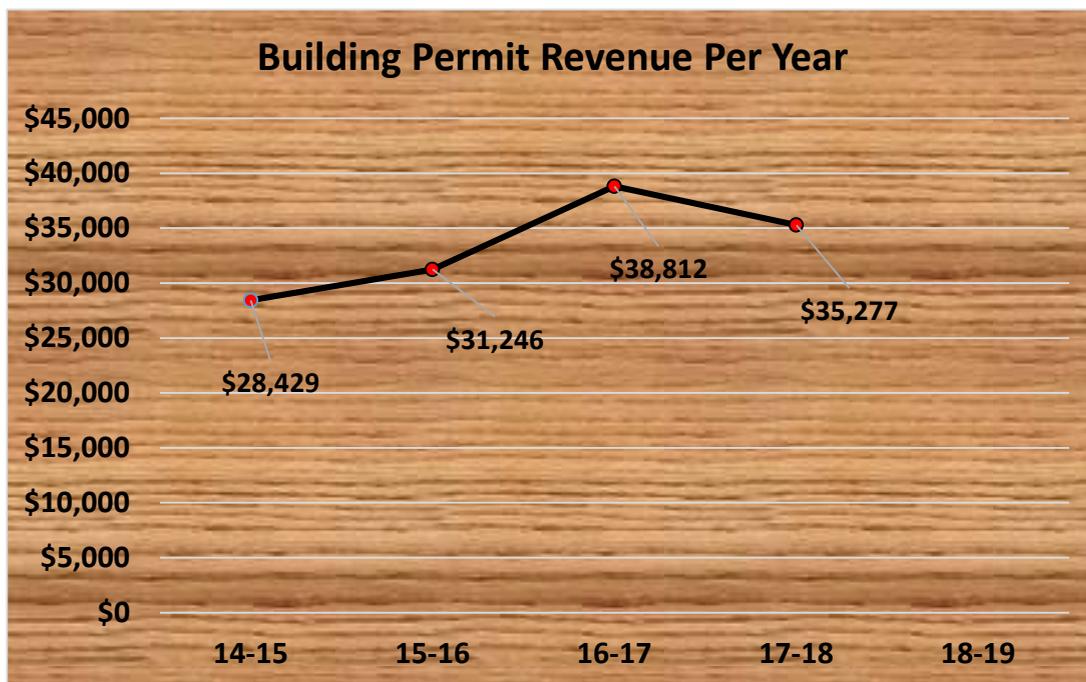
ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-105	Planning Expenditures			
					Personnel Services			
15,235	13,697	17,455	24,438		Salaries	20,151	20,151	20,151
7,619	8,174	19,150	8,960		Fringe Benefits	12,920	12,920	12,920
22,853	21,871	36,605	33,398		Total Personnel Services	33,071	33,071	33,071
					Materials and Services			
252	305	300	300	600.000	Utilities Electricity	300	300	300
113	106	175	152	600.100	Utilities Propane	175	175	175
747	943	1,500	1,160	601.000	Office Expense	1,500	1,500	1,500
87	95	150	139	601.100	Postage	150	150	150
220	231	350	227	602.000	Telephone & Related	350	350	350
881	894	1,000	922	604.000	Insurance	1,100	1,100	1,100
1,036	1,060	1,150	1,084	608.000	Audit	1,250	1,250	1,250
395	355	500	474	611.000	Travel & Meeting	500	500	500
10	652	3,000	1,710	700.000	Legal Services	3,200	3,200	3,200
380	119	1,000	19	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
117	570	2,000	128	705.000	Professional Services	2,000	2,000	2,000
12,621	14,968	15,000	16,325	705.100	Engineering Services	16,000	16,000	16,000
7,192	12,561	20,000	22,586	705.200	Planning Services	30,000	30,000	30,000
793	793	1,100	1,053	705.300	Data Processing	1,560	1,560	1,560
188	164	500	360	706.000	Dues & Certificates	500	500	500
303	242	350	501	707.000	City Hall Maintenance	500	500	500
-	2	50	106	707.200	City Hall Annex Maintenance	200	200	200
-	-	700	689	752.000	Planning Commission Expense	700	700	700
13	228	1,500	1,006	799.000	Miscellaneous Expense	1,200	1,200	1,200
25,348	34,288	50,325	48,941		Total Materials and Services	62,185	62,185	62,185
					Capital Outlay			
349	251	500	44	903.000	Equipment	750	750	750
-	-	-	-	904.000	City Hall Improvements	-	-	-
349	251	500	44		Total Capital Outlay	750	750	750
48,551	56,411	87,430	82,383		Total Planning Expenditures	96,006	96,006	96,006

Building

The Building Department staff assist homeowners and builders in complying with City, State and Federal code requirements. The staff also offers essential information for businesses, homeowners, landlords, tenants, contractors and developers.

The City of Dayton contracts for professional building inspection services with the City of Newberg. All fees are assessed and collected by the City of Dayton and a proportional share is paid to the City of Newberg. Staff salaries are proportional based on time spent on building related activities.

Building permit revenue has remained steady since FY2014/15. Building permit revenue for FY 2018/19 as of April 2019 is at \$14,000. An increase in building permits is anticipated in the next two years with the approval of two new subdivisions. Dayton Point (4th & Mill Streets) will support 6 new single family lots and Filbert Pointe (Sweeney & Ferry Streets) will offer 16 new single family lots with 9 of those lots to be dedicated to single family attached affordable housing. Also in the planning stage, are two partitions which will create 3 new single family homes and 4 new common wall dwellings.



ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-106	Building Expenditures			
					Personnel Services			
13,961	13,168	18,205	17,109		Salaries	18,888	18,888	18,888
6,948	7,455	10,254	8,223		Fringe Benefits	12,110	12,110	12,110
20,909	20,622	28,459	25,332		Total Personnel Services	30,998	30,998	30,998
					Materials and Services			
94	112	200	119	600.000	Utilities Electricity	200	200	200
81	76	200	103	600.100	Utilities Propane	200	200	200
662	1,030	1,500	1,504	601.000	Office Expense	1,500	1,500	1,500
224	220	275	262	601.100	Postage	275	275	275
188	198	300	306	602.000	Telephone & Related	300	300	300
1,158	1,175	1,300	1,212	604.000	Insurance	1,375	1,375	1,375
765	782	850	800	608.000	Audit	900	900	900
210	210	1,200	478	611.000	Travel & Meeting	1,200	1,200	1,200
2	722	500	331	700.000	Legal Services	525	525	525
290	359	300	6	700.100	Misc. Legal (Non-Atty)	300	300	300
3,297	4,660	3,500	1,422	700.350	Local Government Surcharge Fee	3,500	3,500	3,500
105	434	2,000	571	705.000	Professional Services	2,000	2,000	2,000
-	-	5,000	-	705.100	Engineering Services	5,000	5,000	5,000
544	545	800	690	705.300	Data Processing	1,200	1,200	1,200
75	65	200	144	706.000	Dues & Certificates	200	200	200
216	173	250	293	707.000	City Hall Maintenance	250	250	250
15,593	23,092	15,000	5,622	716.000	Building Inspection Services	15,000	15,000	15,000
13,984	23,038	15,000	14,375	716.100	Plan Check Services	15,000	15,000	15,000
-	-	500	-	716.200	Type A Permit Inspections	500	500	500
95	6,455	10,000	-	716.300	Type B Permit Inspections	10,000	10,000	10,000
-	2,000	26,000	17,930	717.000	CLG Project/Façade Improvements	23,000	23,000	23,000
-	411	200	6	799.000	Miscellaneous Expenses	200	200	200
37,582	65,760	85,075	46,176		Total Materials and Services	82,625	82,625	82,625
					Capital Outlay			
18	500	500	194	903.000	Equipment	750	750	750
-	-	-	-	904.000	City Hall Improvements	-	-	-
18	500	500	194		Total Capital Outlay	750	750	750
58,509	86,883	114,034	71,701		Total Building Expenditures	114,373	114,373	114,373

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ACTUAL		2018/2019				2019/2020 Budget		
2016/2017	2017/2018	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
135,760	126,424	178,771	161,426		Total Administration Expenditures	205,630	205,630	205,630
79,323	79,124	110,804	90,042		Total Parks Expenditures	178,379	178,379	178,379
77,717	77,565	75,322	83,253		Total Library Expenditures	94,605	94,605	94,605
48,551	56,411	87,430	82,383		Total Planning Expenditures	96,006	96,006	96,006
58,509	86,883	114,034	71,701		Total Building Expenditures	114,373	114,373	114,373

					Transfers			
-	-	-	-		Tfr to Transient Lodging Tax Fund	58,302	58,302	58,302
-	-	-	-		Tfr to Local Option Tax	50,000	50,000	50,000
2,000	5,000	5,000	5,000	840.000	Tfr to Equipment Replace Fund	5,000	5,000	5,000
36,500	36,000	48,000	48,000	886.000	Tfr to State Revenue Sharing Fund	20,000	20,000	20,000
5,000	5,000	5,000	5,000	876.000	Tfr to Park Reserve Fund	5,000	5,000	5,000
6,000	15,000	15,000	45,989	870.000	Tfr to Building Reserve Fund	15,000	15,000	15,000
49,500	61,000	73,000	103,989		Total Transfers	153,302	153,302	153,302
-	-	162,549	(30,989)	880.000	100-107 Contingency	49,062	49,062	49,062
-	-	245,000	-	999.000	Unappropriated Ending Fund Balance	245,000	245,000	245,000

449,360	487,406	1,046,910	561,805		Total General Fund Expenditures	1,136,357	1,136,357	1,136,357
1,035,447	1,156,380	1,046,910	1,245,413		Total General Fund Revenue	1,136,357	1,136,357	1,136,357

Local Option Tax Fund

The Local Option Tax Fund is that part of the budget that provides public safety services. The City assesses \$1.85 per \$1,000 of tax valuation for these services. FY 2019-20 is the first year of the renewed 3-year levy for the local option tax.

The City currently contracts with the Sheriff’s Department in Yamhill County to provide our City policing, criminal law enforcement, issuance of citations based on City Ordinances, traffic enforcement, preparation of reports and related services. This contract provides for one full time Deputy, a vehicle, training and certification, equipment, communication facilities and supplies.

Also budgeted in this fund are the expenses required to support the 911 dispatch service administered by Yamhill County. This fund also includes our code enforcement program and court operations.

City of Dayton Crime Stats, Supplied by Yamhill County Sheriff’s Office:

	2018	2017	2016	2015	2014	2013
Animal Complaints [Animal neglect, animal bites, animal nuisance, animal injured]	9	28	17	25	0	1
Assault [Aggravated Rape, Robbery, Sex Offenses, Stalker, Harassment, Intimidation, etc.]	41	61	48	27	35	34
Burglary [Resident, Business, Stollen Property, other]	26	9	16	9	24	24
Disorderly Conduct [Public Disturbance, Fighting]	16	25	11	7	13	18
Drug & Paraphernalia	18	10	15	14	28	19
Domestic Disturbance [Reportable and Non-Reportable]	n/a	47	92	38	26	35
DUII, Liquor Law violations	19	9	7	10	8	10
Fraud [Forgery, NSF Check, Credit Card, Deception, Id Theft, etc.]	9	15	6	3	4	15
Larceny [Simple Theft, Shoplifting, Motor Vehicle, Bicycle, etc.]	63	34	44	54	87	65
Runaway, Curfew	4	4	6	2	4	2
Traffic Crime [Hit & Run, Reckless, Eluding, etc.]	10	24	26	17	2	18
Trespass/Prowler	17	21	7	13	18	12
Vandalism (Arson)	41	10	22	39	42	31
Weapon Complaints	3	5	2	3	4	1
All Other Types of Complaints	83					
Non-Reportable Offenses	157					

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-000	Local Option Tax Fund Revenue			
161,555	190,854	179,946	179,946	400.000	Working Capital (Accrual)	138,705	138,705	138,705
6,874	6,288	6,000	7,738	402.000	Levied Taxes (Prior Years)	6,000	6,000	6,000
1,417	2,514	1,000	4,025	404.000	Interest	1,000	1,000	1,000
25,091	19,768	20,000	13,378	418.000	Citations & Bail	20,000	20,000	20,000
150	100	250	375	418.110	Fix-It-Ticket Fees	250	250	250
14,755	7,240	10,000	3,060	418.200	Traffic School Fees	10,000	10,000	10,000
-	-	-	-	418.300	Towing Fees	-	-	-
-	-	-	-	420.000	911 Taxes	-	-	-
-	-	-	-	459.400	Transfer from General Fund	50,000	50,000	50,000
199,798	204,016	195,000	219,150	499.300	Taxes Collected	216,000	216,000	216,000
409,640	430,780	412,196	427,671		Total Local Option Tax Fund Revenue	441,955	441,955	441,955

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-101	Local Option Tax Fund Expenditures			
					Personnel Services			
27,196	33,792	42,237	38,761		Salaries	36,009	36,009	36,009
14,654	15,498	24,813	16,501		Fringe Benefits	23,088	23,088	23,088
41,850	49,290	67,050	55,261		Total Personal Services	59,097	59,097	59,097
					Materials and Services			
352	429	400	400	600.000	Electricity	400	400	400
97	91	200	88	600.100	Propane	200	200	200
2,508	2,852	3,000	3,826	601.000	Office Expense	3,000	3,000	3,000
269	264	350	344	601.100	Postage	350	350	350
188	198	300	306	602.000	Telephone & Related	300	300	300
1,392	1,413	1,600	1,457	604.000	Insurance	1,700	1,700	1,700
675	690	750	706	608.000	Audit	800	800	800
412	405	350	340	611.000	Travel & Meeting	350	350	350
827	1,031	1,300	1,055	614.100	Fuel	1,300	1,300	1,300
18	-	100	-	616.100	Safety/Uniforms	100	100	100
3	210	1,000	47,458	700.000	Legal Services	60,000	60,000	60,000
68	60	250	9	700.100	Misc (Legal) Non-Atty	250	250	250
6,645	4,044	6,500	1,761	700.350	Court Assessments	6,500	6,500	6,500
-	-	500	1,819	700.500	Code Enforcement & Abatement	1,000	1,000	1,000
946	991	3,700	2,695	700.510	Community-Wide Clean-up	8,000	8,000	8,000
592	1,325	1,500	488	705.000	Professional Services	1,500	1,500	1,500
127,527	131,069	132,000	131,363	705.100	Sheriff's Contract	150,000	150,000	150,000
-	-	-	-	705.200	Dayton School District	-	-	-
2,495	2,506	3,500	3,048	705.300	Data Processing	4,865	4,865	4,865
3,000	2,800	3,000	2,675	705.400	City of Yamhill	3,000	3,000	3,000
264	230	700	368	706.000	Dues & Certifications	700	700	700
260	208	300	502	707.000	City Hall Maintenance	550	550	550
-	4	100	242	707.200	City Hall Annex Maintenance	300	300	300
-	-	300	-	707.300	City Hall Annex Rental	300	300	300
-	-	500	-	752.000	Election Expense	500	500	500
27,977	29,115	30,500	30,398	770.000	9-1-1 Services (YCOM)	32,000	32,000	32,000
250	230	750	27	799.000	Miscellaneous Expense	750	750	750
176,765	180,164	193,450	231,374		Total Materials and Services	278,715	278,715	278,715
					Transfers			
-	-	-	-			-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
171	366	500	315	903.000	Equipment	1,000	1,000	1,000
-	-	500	-	904.000	City Hall Improvements	500	500	500
-	-	1,000	1,016	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	1,000	1,000	904.300	City Hall Annex Improvements	1,000	1,000	1,000
171	366	3,000	2,331		Total Capital Outlay	3,500	3,500	3,500

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
-	-	148,696	-	880.000	Contingency	100,643	100,643	100,643
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
218,786	229,819	412,196	288,966		Total Local Option Tax Fund Expenditures	441,955	441,955	441,955
409,640	430,780	412,196	427,671		Total Local Option Tax Fund Revenue	441,955	441,955	441,955

Transient Lodging Tax Fund

In 2015, the City enacted an 8% Transient Lodging Tax (TLT) and started receiving revenue in 2016. This revenue was recorded in the General Fund and 70% of the funds were transferred to the State Shared Revenue Fund for tourism. In FY2019-20 the TLT Fund is being created and all TLT tax revenue is being transferred into the fund. No expenditures have been made with the TLT funds received since the tax has imposed.

Per Oregon State law, any local governments that imposed a TLT after July 1, 2003 may only spend TLT tax dollars in three ways:

- (1) For “tourism promotion” or “tourism-related facilities” as those terms are defined in ORS 320.300;
- (2) For city and county services; or
- (3) To finance or re-finance the debt on tourism related facilities and pay associated administrative costs, with some restrictions.

In addition, if the local government imposes a new tax, it must comply with the 70/30 distribution.

The City Council will be establishing a Transient Lodging Tax Revenue Plan in the future.



ACTUAL		2018/2019 BUDGET					2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Transient Lodging Tax Fund			Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				105-000	Transient Lodging Tax Revenue				
				400.000	Working Capital		-	-	-
				404.000	Interest		300	300	300
				429.000	Transient Lodging Tax		65,000	65,000	65,000
					Transfer from State Shared Revenue Fund		120,500	120,500	120,500
					Transfer from the General Fund		58,302	58,302	58,302
				480.000	Miscellaneous Revenue		100	100	100
-	-	-	-		Total State Revenue Sharing Fund Revenue		244,202	244,202	244,202

				105-105	Transient Lodging Tax Fund				
					Materials and Services				
				604.000	Insurance		250	250	250
				608.000	Audit		75	75	75
				611.000	Travel & Meetings		300	300	300
				700.000	Legal Services		300	300	300
				700.100	Misc. Legal (Non-Atty)		50	50	50
				705.300	Data Processing		150	150	150
				706.000	Dues & Certifications.		100	100	100
					Tourism Facilities and Promotion		-	-	-
				799.000	Miscellaneous Expense		100	100	100
-	-	-	-		Total Materials & Services		1,325	1,325	1,325
					Capital Outlay				
					Tourism Promotion		-	-	-
					Tourism Facilities		-	-	-
-	-	-	-		Total Transfers		-	-	-
					Transfers				
				840.000	Transfer to General Fund		-	-	-
					Transfer to Debt Service		-	-	-
					Total Transfers		-	-	-
				880.000	Contingency		170,661	170,661	170,661
				999.000	Unappropriated Ending Fund Balance		72,216	72,216	72,216
-	-	-	-		Total State Revenue Sharing Fund Expenditures		244,202	244,202	244,202
-	-	-	-		Total State Revenue Sharing Fund Revenue		244,202	244,202	244,202

Street Fund

The Street Fund provides for the operations and maintenance of the City's street and storm system, bikeways, and pedestrian element. The major funding for these operations is State Highway appropriations. State Highway revenues are paid to cities from net receipts collected by the Motor Vehicles Division and other State agencies.

The City has approximately 11 miles of transportation facilities to maintain. Ferry Street and 3rd Street are both State Highways. The City partners with Oregon Department of Transportation (ODOT) for maintenance and upkeep of these streets.

Although the City does not have a formal conditional index rating system in place, the overall condition of the City's streets is considered poor to fair. The streets that are in good condition are attributable to growth related improvements or areas maintained by ODOT.

We received a slight increase in gas tax revenues in FY 2018-19. Those increases are not sufficient to stabilize the Street Fund given our capital improvement and maintenance needs. A Street Utility Fee was proposed in the 2009-10 fiscal year budget to help offset costs. This fee, however, was not implemented due to the difficult economy.

The FY 2019-20 budget includes funds to update the City's Transportation System capital improvement priorities.



ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-000	Street Fund Revenue			
98,622	104,947	74,705	106,106	400.000	Working Capital	125,125	125,125	125,125
772	1,355	400	2,284	404.000	Interest	1,000	1,000	1,000
156,493	168,390	148,000	182,891	438.000	State Highway Revenue	160,000	160,000	160,000
-	-	100	-	480.000	Miscellaneous Revenue	100	100	100
-	-	-	-	490.310	Yamhill County Match	-	-	-
255,887	274,692	223,205	291,280		Total Street Fund Revenue	286,225	286,225	286,225

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-200	Street Fund Expenditures			
					Personnel Services			
27,084	27,139	30,592	31,965		Salaries	33,500	33,500	33,500
10,036	10,768	17,972	11,537		Finge Benefits	21,479	21,479	21,479
37,120	37,907	48,564	43,502		Total Personnel Services	54,979	54,979	54,979
					Materials and Services			
14,750	14,347	17,500	15,601	600.000	Utilities - Electricity	17,500	17,500	17,500
113	106	600	152	600.100	Utilities - Propane	600	600	600
1,184	1,297	1,500	1,549	601.000	Office Expense	1,500	1,500	1,500
313	308	350	350	601.100	Postage	350	350	350
376	408	650	614	602.000	Telephone & Related	650	650	650
1,216	1,804	1,700	1,305	603.000	Garbage/Sanitation	1,700	1,700	1,700
2,787	2,829	3,000	2,918	604.000	Insurance	3,150	3,150	3,150
1,440	1,474	1,600	1,508	608.000	Audit	1,680	1,680	1,680
201	188	350	242	611.000	Travel & Meeting	368	368	368
1,593	862	3,000	1,665	614.000	Equipment Repair & Maintenance	3,000	3,000	3,000
2,036	2,539	3,200	2,558	614.100	Fuel	3,200	3,200	3,200
-	-	2,000	-	614.300	Footbridge Repair & Maintenance	2,000	2,000	2,000
22,936	25,628	20,000	15,096	614.400	Street/Alley Repair & Maintenance	20,000	20,000	20,000
387	248	2,500	250	614.410	Gravel	2,000	2,000	2,000
623	260	1,500	869	616.000	Supplies	1,500	1,500	1,500
85	72	200	86	616.100	Clothing/Safety	200	200	200
332	105	3,000	1,990	616.200	Signs & Related	3,000	3,000	3,000
459	459	1,500	857	617.000	Shop Supplies & Small Tools	1,500	1,500	1,500
383	186	1,500	305	700.000	Legal Services	1,575	1,575	1,575
1,103	83	350	13	700.100	Misc. Legal (Non-Atty)	350	350	350
3,184	6,399	5,000	228	705.000	Professional Services	5,000	5,000	5,000
771	4,792	7,500	5,418	705.100	Engineering Services	7,500	7,500	7,500
590	590	900	741	705.300	Data Processing	1,295	1,295	1,295
132	115	350	339	706.000	Dues & Certifications	350	350	350
303	242	350	411	707.000	City Hall Maintenance	350	350	350
-	4	100	152	707.200	City Hall Annex Maintenance	100	100	100
-	-	2,271	-	707.300	City Hall Annex Rental	2,000	2,000	2,000
53	-	500	50	708.100	Tool & Equipment Rental	500	500	500
1,450	75	500	77	799.000	Miscellaneous Expense	500	500	500
58,802	65,422	83,471	55,343		Total Material and Services	83,418	83,418	83,418
					Transfers			
2,000	5,000	5,000	5,000	840.000	Tfr to Equipment Replacement Res	5,000	5,000	5,000
3,000	10,000	10,000	10,000	870.000	Tfr to Building Reserve	10,000	10,000	10,000
50,000	50,000	50,000	50,000	875.000	Tfr to Street Reserve	50,000	50,000	50,000
55,000	65,000	65,000	65,000		Total Transfers	65,000	65,000	65,000

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
18	258	1,000	294	903.000	Equipment	1,000	1,000	1,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,000	1,000	904.100	City Hall Annex Improvements	1,000	1,000	1,000
-	-	1,000	1,016	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	2,500	-	904.300	Street Trees	2,500	2,500	2,500
-	-	1,000	-	910.000	Street Improvements	1,000	1,000	1,000
18	258	6,500	2,310		Total Capital Outlay	6,500	6,500	6,500
-	-	19,670	-	880.000	Contingency	76,329	76,329	76,329
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
150,940	168,586	223,205	166,155		Total Street Fund Expenditures	286,225	286,225	286,225
255,887	274,692	223,205	291,280		Total Street Fund Revenue	286,225	286,225	286,225

Water Utility Fund

The Water Utility Fund provides for operations of the City's water treatment, pumping, and distribution system. The City owns seven wells, co-owns a well with Lafayette, operates two additional wells in partnership with the City of Lafayette, and operates the Breyman Watershed Area, which is comprised of natural spring water. The City will continue significant infrastructure investment into the City's drinking water system this year.

The City operates a Water Treatment Facility in accordance with an Intergovernmental Agreement with the City of Lafayette. The facility is located in Dayton, but both cities use the facility to treat water. The operation and maintenance of the facility is shared, based on the water usage.

Much of the City's system is quite old and requires high maintenance costs. Additional improvements are necessary to address the City's aging system.



These projects have been identified in the City's Water Master Plan which was updated in the winter of 2011.

In 2014, the City purchased the former Dayton Nursery for the water rights and wells on the property. There are four wells that the City can potentially tie-in to the City's water system.

Daily operations include new services, distribution collections, and utility locations.

Improvements to the City's main water source at the Breyman Watershed Springs were completed in the summer of 2014. In FY 2015-16, the City implemented a Well Maintenance Program for the wells shared with the City of Lafayette in order to get as much production as possible out of the wells, which will further improve the amount of water available to the City. Even with the improvements made to the system so far, it will always be prudent to conserve water as much as possible.

ACTUAL		2018/2019 BUDGET		2019/2020 BUDGET				
2016/2017	2017/2018	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-000	Water Utility Revenue			
536,704	561,509	618,755	646,331	400.000	Working Capital	640,773	640,773	640,773
3,726	6,604	2,000	10,597	404.000	Interest	6,000	6,000	6,000
11,615	10,629	12,000	12,087	421.300	Late Fees	11,000	11,000	11,000
800,944	799,213	800,000	817,949	450.000	Water Service Charges	805,000	805,000	805,000
5,216	5,205	5,500	6,009	451.000	Water Deposit	5,500	5,500	5,500
312	416	100	375	451.100	NSF Fees	100	100	100
3,750	3,113	250	3,240	451.200	Water On/Off Fees	1,800	1,800	1,800
2,789	2,996	2,500	2,536	451.300	Backflow Testing	2,500	2,500	2,500
99,115	88,473	75,000	77,121	459.999	City of Lafayette	75,000	75,000	75,000
11,618	1,305	750	1,828	480.000	Miscellaneous Revenue	1,000	1,000	1,000
3,710	4,206	2,500	2,396	480.100	Water Meters	2,500	2,500	2,500
13,870	14,420	13,500	14,370	480.200	Fisher Land Lease/Caretaker Rent	14,000	14,000	14,000
1,493,369	1,498,089	1,532,855	1,594,839		Total Water Utility Fund Revenue	1,565,173	1,565,173	1,565,173

ACTUAL		2018/2019 BUDGET		2019/2020 BUDGET				
2016/2017	2017/2018	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-300	Water Department Expenditures			
					Personnel Services			
103,181	106,804	118,698	109,665		Salaries	139,593	139,593	139,593
47,661	51,136	69,731	54,176		Fringe Benefits	89,502	89,502	89,502
150,843	157,940	188,429	163,842		Total Personnel Services	229,095	229,095	229,095
					Materials and Services			
20,773	21,249	35,000	24,610	600.000	Utilities - Electricity	35,000	35,000	35,000
-	-	3,500	-	600.001	Utilities - Electricity Well #5	3,500	3,500	3,500
145	137	850	232	600.100	Utilities - Propane	850	850	850
6,129	6,957	8,000	7,435	601.000	Office expense	8,000	8,000	8,000
3,630	3,546	4,300	3,917	601.100	Postage	4,300	4,300	4,300
3,230	3,399	3,500	3,486	602.000	Telephone & Related	3,500	3,500	3,500
8,818	8,950	9,500	9,230	604.000	Insurance	9,975	9,975	9,975
3,782	3,870	4,200	3,959	608.000	Audit	4,410	4,410	4,410
3,988	1,718	4,000	3,852	611.000	Travel & Meeting	4,000	4,000	4,000
9,593	2,669	10,000	4,662	614.000	Equipment Repair & Maintenance	10,000	10,000	10,000
2,226	2,776	3,500	2,632	614.100	Fuel	3,500	3,500	3,500
1,652	1,390	4,000	3,034	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
40,226	17,760	45,000	17,525	614.400	Wells & Springs Maintenance	45,000	45,000	45,000
-	-	2,500	-	614.410	Gravel	2,500	2,500	2,500
14,816	3,265	17,000	6,680	614.600	Water Line Repair & Maintenance	17,000	17,000	17,000
21,344	10,723	30,000	15,828	616.000	Supplies	30,000	30,000	30,000
220	192	500	203	616.100	Clothing/Safety	500	500	500
11,543	8,472	12,000	3,177	616.200	Water Meters	1,000	1,000	1,000
1,297	1,361	4,000	3,518	617.000	Shop Supplies & Small Tools	4,000	4,000	4,000
395	1,726	7,500	1,710	700.000	Legal Services	7,875	7,875	7,875
995	179	1,000	-	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
11,946	14,647	20,000	14,408	705.000	Professional Services	22,000	22,000	22,000
6,994	6,519	25,000	24,742	705.100	Engineering Services	25,000	25,000	25,000
-	-	-	-	705.110	Water Master Plan	-	-	-
10,743	11,101	11,000	11,132	705.300	Data Processing	15,550	15,550	15,550
5,853	4,223	7,000	5,422	706.000	Dues/Certifications	7,000	7,000	7,000
390	311	1,000	823	707.000	City Hall Maintenance	1,000	1,000	1,000
-	4	100	252	707.200	City Hall Annex Maintenance	300	300	300
-	-	2,000	-	707.300	City Hall Annex Rental	-	-	-
2,000	2,000	2,100	2,000	708.000	Land Rental	2,100	2,100	2,100
73	-	500	250	708.100	Tool & Equipment Rental	500	500	500
-	-	5,000	1,000	710.000	Water Conservation Education	5,000	5,000	5,000
1,901	3,150	3,500	2,060	750.000	Water Deposit Refunds	3,500	3,500	3,500
4,664	2,546	5,000	4,972	751.000	Water Analysis	5,000	5,000	5,000
-	-	-	-	790.100	Contract Services	-	-	-
345	830	750	507	799.000	Miscellaneous Expense	750	750	750
199,710	145,669	292,800	183,257		Total Material and Services	287,610	287,610	287,610

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ACTUAL		2018/2019 BUDGET		2019/2020 BUDGET				
2016/2017	2017/2018	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-301	Water Treatment Facility Expenditures			
					Personnel Services			
36,284	37,779	43,137	40,150		Salaries	46,358	46,358	46,358
16,822	18,048	25,342	18,715		Fringe Benefits	29,723	29,723	29,723
53,106	55,827	68,479	58,865		Total Personnel Services	76,081	76,081	76,081
					Materials and Services			
33,240	19,629	30,000	22,655	600.000	Electricity	30,000	30,000	30,000
1,939	2,016	3,500	1,739	600.100	Utilities - Propane	3,500	3,500	3,500
297	296	600	583	601.000	Office Expense	600	600	600
201	198	225	223	601.100	Postage	225	225	225
3,297	3,419	3,700	3,096	602.000	Telephone	3,700	3,700	3,700
9,754	9,899	10,500	10,210	604.000	Insurance	11,025	11,025	11,025
405	414	450	424	608.000	Audit	475	475	475
238	230	500	357	611.000	Travel & Meeting	500	500	500
977	14,232	10,000	9,940	614.000	Equipment Repair & Maintenance	10,000	10,000	10,000
1,718	2,143	2,700	2,168	614.100	Fuel	2,700	2,700	2,700
13,758	17,506	13,500	68,466	616.000	Supplies	13,500	13,500	13,500
76	72	150	77	616.100	Clothing/Safety	150	150	150
473	544	1,500	1,500	617.000	Shop Supplies & Small Tools	1,500	1,500	1,500
2	62	500	358	700.000	Legal Services	525	525	525
137	119	500	-	700.100	Misc Legal (Non-Att)	500	500	500
3,961	2,280	6,000	493	705.000	Professional Services	6,000	6,000	6,000
210	30	6,000	410	705.100	Engineering Services	6,000	6,000	6,000
4,411	4,318	4,500	4,440	705.300	Data Processing	6,425	6,425	6,425
547	380	1,000	913	706.000	Dues & Certifications.	1,000	1,000	1,000
320	208	400	469	707.000	City Hall Maintenance	400	400	400
10,730	2,843	12,000	2,301	707.001	Water Treatment Facility Maint	12,000	12,000	12,000
0	11	150	378	707.200	City Hall Annex Maintenance	500	500	500
0	0	100	55	799.000	Miscellaneous Expense	100	100	100
86,692	80,848	108,475	131,255		Total Material and Services	111,325	111,325	111,325
					Capital Outlay			
7	177	1,500	802	903.000	Equipment	1,500	1,500	1,500
-	-	-	-	910.300	Security Improvements	-	-	-
7	177	1,500	802		Total Capital Outlay	1,500	1,500	1,500
139,804	136,852	178,454	190,922		Total Water Treatment Facility Expenditures	188,906	188,906	188,906

931,860	851,657	1,532,855	954,066		Total Water Utility Fund Expenditures	1,565,173	1,565,173	1,565,173
1,493,369	1,498,089	1,532,855	1,594,839		Total Water Utility Fund Revenue	1,565,173	1,565,173	1,565,173

Sewer Utility Fund

The Sewer Utility Fund includes administrative, engineering, and inspection related to the sanitary sewer system and lagoons. It includes expenditure funds for sanitary sewer line repair and maintenance, lift station repair and maintenance, lagoon maintenance and the de-chlorination system maintenance.

Many components of the City's sewer system are aging and the system is nearing capacity. Several times over the last 9 years, the City has had to extend our effluent discharge season to prevent overflows during the dry months of the year. The City continues to evaluate options for sewer treatment that will permit summer discharge that will meet DEQ standards.

It is likely that sewer rates will need to continue to increase to pay for capital improvements, but the City is committed to doing this in as prudent a way as possible.

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-000	Sewer Utility Revenue			
211,127	257,686	311,853	358,657	400.000	Working Capital	347,979	347,979	347,979
2,674	4,744	1,000	7,995	404.000	Interest	4,000	4,000	4,000
410,180	428,475	440,876	454,219	450.000	Sewer Service Charges	444,000	444,000	444,000
3,201	3,231	2,500	2,551	450.100	Sewer Service Deposits	2,500	2,500	2,500
141	224	50	191	451.100	NSF Fees	100	100	100
6,234	5,731	5,000	5,579	451.300	Late Fees	5,000	5,000	5,000
0	0	-	-	460.000	Land Rental	-	-	-
0	0	250	-	480.000	Miscellaneous Revenue	250	250	250
0	0	-	-	490.000	Technical Assistance Grant	-	-	-
633,556	700,091	761,529	829,192		Total Sewer Utility Fund Revenue	803,829	803,829	803,829

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-400	Sewer Utility Fund Expenditures			
					Personnel Services			
101,420	104,923	114,890	108,831		Salaries	134,373	134,373	134,373
47,560	51,027	67,495	54,461		Fringe Benefits	86,155	86,155	86,155
148,979	155,951	182,385	163,293		Total Personnel Services	220,528	220,528	220,528
					Materials and Services			
22,312	12,843	23,000	10,896	600.000	Utilities - Electricity	23,000	23,000	23,000
711	668	1,000	844	600.100	Utilities - Propane	1,000	1,000	1,000
11,764	10,128	11,500	8,609	600.200	Utilities - Water	11,500	11,500	11,500
7,121	7,945	8,000	8,009	601.000	Office Expense	8,000	8,000	8,000
4,082	3,971	4,500	4,500	601.100	Postage	4,500	4,500	4,500
2,997	3,149	3,500	3,235	602.000	Telephone & Related	3,500	3,500	3,500
7,890	8,008	8,500	8,259	604.000	Insurance	9,500	9,500	9,500
2,341	2,396	2,600	2,451	608.000	Audit	3,000	3,000	3,000
3,133	1,875	2,500	3,191	611.000	Travel & Meeting	3,500	3,500	3,500
5,610	5,153	5,000	17,057	614.000	Equipment Repair & Maintenance	10,000	10,000	10,000
2,545	3,174	4,000	2,923	614.100	Fuel	4,000	4,000	4,000
1,410	5,990	4,000	15,254	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
2,752	9,595	11,000	12,951	614.400	Sewer Pond Repair & Maintenance	11,000	11,000	11,000
97	496	2,500	-	614.410	Gravel	2,500	2,500	2,500
19,393	3,797	20,000	19,384	614.500	Liftstation Repair & Maintenance	20,000	20,000	20,000
6,492	6,595	10,000	8,944	614.600	Sewer Lines Repair & Maintenance.	10,000	10,000	10,000
28,299	22,868	25,000	14,190	616.000	Supplies	25,000	25,000	25,000
188	144	500	171	616.100	Clothing/Safety	500	500	500
1,409	1,058	3,000	2,785	617.000	Shop Supplies/Small Tools	3,000	3,000	3,000
303	5,374	750	608	700.000	Legal Services	850	850	850
376	771	1,000	653	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
9,780	2,846	8,000	1,076	705.000	Professional Services	8,000	8,000	8,000
1,767	6,507	17,000	22,707	705.100	Engineering Services	17,000	17,000	17,000
4,990	4,990	5,000	4,990	705.200	I & I Project	5,000	5,000	5,000
2,688	2,696	3,500	3,033	705.300	Data Processing	4,875	4,875	4,875
-	-	-	-	705.400	Sewer Plan Update	-	-	-
2,843	4,160	3,500	4,198	706.000	Dues & Certifications	4,250	4,250	4,250
1,770	1,524	2,500	2,884	707.000	City Hall Maintenance	3,250	3,250	3,250
-	13	200	472	707.200	City Hall Annex Maintenance	500	500	500
-	-	500	-	707.300	City Hall Annex Rental	500	500	500
782	-	1,000	662	708.100	Tool & Equipment Rental	1,000	1,000	1,000
975	1,572	1,500	1,151	750.000	Sewer Deposits Refund	1,500	1,500	1,500
5,169	2,630	7,000	2,060	751.000	Sewer Analysis	7,000	7,000	7,000
-	-	-	-	790.100	In lieu Franchise Fee	-	-	-
531	433	1,000	680	799.000	Miscellaneous Expense	1,000	1,000	1,000
162,521	143,368	202,550	188,828		Total Materials & Services	213,225	213,225	213,225

					Transfers			
3,000	5,000	5,000	5,000	840.000	Tfr to Equipment Replacement	5,000	5,000	5,000
55,000	30,000	63,876	63,876	850.000	Tfr to Sewer Reserve Fund	100,000	100,000	100,000
3,000	-	50,000	50,000	861.100	Tfr to Debt Service	3,000	3,000	3,000
-	5,000	5,000	5,000	870.000	Tfr to Building Reserve Fund	5,000	5,000	5,000
61,000	40,000	123,876	123,876		Total Transfers	113,000	113,000	113,000

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
2,993	2,115	5,000	1,693	903.000	Equipment	6,275	6,275	6,275
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,500	1,000	904.001	City Hall Annex Improvements	1,500	1,500	1,500
-	-	1,500	1,524	904.200	City Shops/Yards Improvements	1,500	1,500	1,500
-	-	50,000	-	905.000	Sewer Pond Improvements	50,000	50,000	50,000
377	-	1,000	1,000	910.000	System Improvements	1,000	1,000	1,000
3,370	2,115	59,000	5,217		Total Capital Outlay	60,275	60,275	60,275
-	-	109,042	-	880.000	Contingency	111,801	111,801	111,801
-	-	84,676	-	999.000	Unappropriated Ending Fund Balance	85,000	85,000	85,000
375,871	341,434	761,529	481,214		Total Sewer Utility Fund Expenditures	803,829	803,829	803,829
633,556	700,091	761,529	829,192		Total Sewer Utility Fund Revenue	803,829	803,829	803,829

State Revenue Sharing Fund

In the early 1970's Federal and State governments developed a system to return some of the State and Federal funds to the local level. These funds were distributed to the Cities and were used for a variety of activities or purchases.

The Revenue Sharing Fund receives receipts under the State Revenue Sharing program which distributes a portion of the State Liquor Tax to local government. In FY2019-20, Transient Lodging Taxes which a portion had previously been transferred from the General Fund to the State Revenue Sharing Fund are now in a new Transient Lodging Tax Fund. All prior transfers from the General Fund are being transferred to the new fund.



2018 Old Timer's Weekend Coronation Ceremony and Parade – King Melvin and Queen Delores

The State Revenue Sharing Fund is a discretionary fund that supports community events and activities as directed by the City Council. It can also be used to support other Funds within the budget that enhance other projects that are important to the community.

Some of the expenditures included in the Revenue Sharing proceeds in Fiscal Year 2019-20 include City Council expenses, community projects, and support of the Dayton Community Development Association for downtown revitalization.



Dayton FFA students submit donation request to support the annual Dayton Easter Egg Hunt in Courthouse Square Park.

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	State Revenue Sharing Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				500-000	State Revenue Sharing Fund Revenue			
20,561	56,100	83,950	90,856	400.000	Working Capital	128,236	128,236	128,236
106	203	100	328	404.000	Interest	200	200	200
29,580	26,367	22,000	27,358	424.000	State of Oregon	25,000	25,000	25,000
36,500	36,000	48,000	48,000	429.000	Transfer from General Fund	20,000	20,000	20,000
114	259	200	1,836	480.000	Miscellaneous Revenue	200	200	200
86,861	118,929	154,250	168,377		Total State Revenue Sharing Fund Revenue	173,636	173,636	173,636

				500-500	State Revenue Sharing Fund Expenditures			
Materials and Services								
682	692	800	714	604.000	Insurance	950	950	950
180	184	200	185	608.000	Audit	350	350	350
682	1,361	1,500	2,295	611.000	Travel & Meeting	2,500	2,500	2,500
-	-	-	-		Travel - Legislative/Economic Development	5,000	5,000	5,000
2,083	620	3,000	4,885	700.000	Legal Services	3,586	3,586	3,586
346	642	600	563	706.000	Dues & Certifications.	600	600	600
4,830	4,653	6,500	5,843	752.000	City Council Expense	6,500	6,500	6,500
2,085	0	2,500	3,911	752.100	City/County Dinner	-	-	-
5,225	8,000	8,000	6,745	752.200	Community Giving	6,500	6,500	6,500
0	0	1,500	1,500	752.240	YCTA Contribution	1,500	1,500	1,500
3,350	2,500	2,500	2,500	752.220	Task Force - Downtown Revitalization/DCDA	2,500	2,500	2,500
0	0	109,000	-	752.225	Tourism Promotion and Facilities	-	-	-
11,251	9,421	10,000	10,000	752.600	Community Events	10,000	10,000	10,000
0	0	1,150	1,000	799.000	Miscellaneous Expense	1,150	1,150	1,150
30,714	28,074	147,250	40,141		Total Materials & Services	41,136	41,136	41,136
Transfers								
-	-	-	-	840.000	Transfer to General Fund	-	-	-
					Transfer to Transient Lodging Tax Fund	120,500	120,500	120,500
-	-	-	-		Total Transfers	120,500	120,500	120,500
Capital Outlay								
47	0	3,500	-	903.000	Council Chamber Furnishings	6,000	6,000	6,000
0	0	3,500	-	903.100	Community Center Furnishings	6,000	6,000	6,000
47	-	7,000	-		Total Capital Outlay	12,000	12,000	12,000

30,761	28,074	154,250	40,141		Total State Revenue Sharing Fund Expenditures	173,636	173,636	173,636
86,861	118,929	154,250	168,377		Total State Revenue Sharing Fund Revenue	173,636	173,636	173,636

Capital Funds

The City's Capital Funds represent those monies being spent on Capital Improvements for the City.

The following pages highlight our Capital Funds that include the Water Capital Fund, the Sewer Capital Fund, the Street Capital Fund, the Parks Capital Fund, the Equipment Replacement Fund, and the Building Reserve Fund. These funds receive transfers from the other funds and the money is then used to finance the construction or purchase of new or upgraded assets for the City.

Also included in the Water, Sewer, Street, and Parks capital funds are revenues from System Development Charges (SDC's) associated with new development. These charges are to be used to pay for the cost of extra capacity or extension of improvements for water, sanitary or storm sewer facilities, streets, or parks. System Development Charges are contributed as the priority revenue source to these projects, then transfers from other funds.

Water Utility Capital Fund

The Water Capital Fund primarily receives money from the Water Utility Fund, from grant sources, and from System Development Charges (SDCs) for improvements to the City's water system and treatment facilities.

Major Projects to be completed for fiscal year 2019-20 include:

- Water Mainline Replacements
- Reservoir Maintenance
- Flow IQ Water Meter Replacement Project
- Fisher Farms Intertie Planning

The Cost of the above improvements will be approximately \$490,005.

This fund is authorized and established by Resolution 1998/99-35 for the following specified purpose: repair, replacement, or improvements to the water system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. Next review year: 2020

ACTUAL		2018/2019 BUDGET		2019/2020 BUDGET						
2016/2017	2017/2018	Adopted	Projected	Water Utility Capital Fund			Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council	
				600-000	Water Utility Capital Fund Revenue					
123,462	21,353	85,577	89,878	400.000	Working Capital	130,085	130,085	130,085		
2,726	4,837	1,500	7,511	404.000	Interest	2,500	2,500	2,500		
55,146	55,146	4,242	4,242	420.000	System Development Charges	42,420	42,420	42,420		
-	-	-	-	440.100	Grant Reimbursements	-	-	-		
200,000	150,000	150,000	150,000	459.000	Transfer from Water Fund	315,000	315,000	315,000		
381,335	231,337	241,319	251,631		Total Water Utility Capital Fund Revenue	490,005	490,005	490,005		

				600-000	Water Utility Capital Fund Expenditures					
					Materials and Services					
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-		
-	-	-	-		Total Materials & Services	-	-	-		
					Capital Outlay					
32,093	3,644	20,000	10,091	910.100	Engineering Services	20,000	20,000	20,000		
-	-	-	-		Flow IQ Water Meter Replacement	250,000	250,000	250,000		
-	-	-	-		Fisher Farms Intertie	30,000	30,000	30,000		
-	-	-	-	920.000	Fisher Farms Purchase	-	-	-		
266,185	53,612	130,000	41,868	930.100	Wells & System Improvements	100,005	100,005	100,005		
61,703	84,203	91,319	69,587	930.600	Reservoir Maintenance	90,000	90,000	90,000		
359,981	141,459	241,319	121,546		Total Capital Outlay	490,005	490,005	490,005		

359,981	141,459	241,319	121,546		Total Water Utility Capital Fund Expenditures	490,005	490,005	490,005
381,335	231,337	241,319	251,631		Total Water Utility Capital Fund Revenue	490,005	490,005	490,005

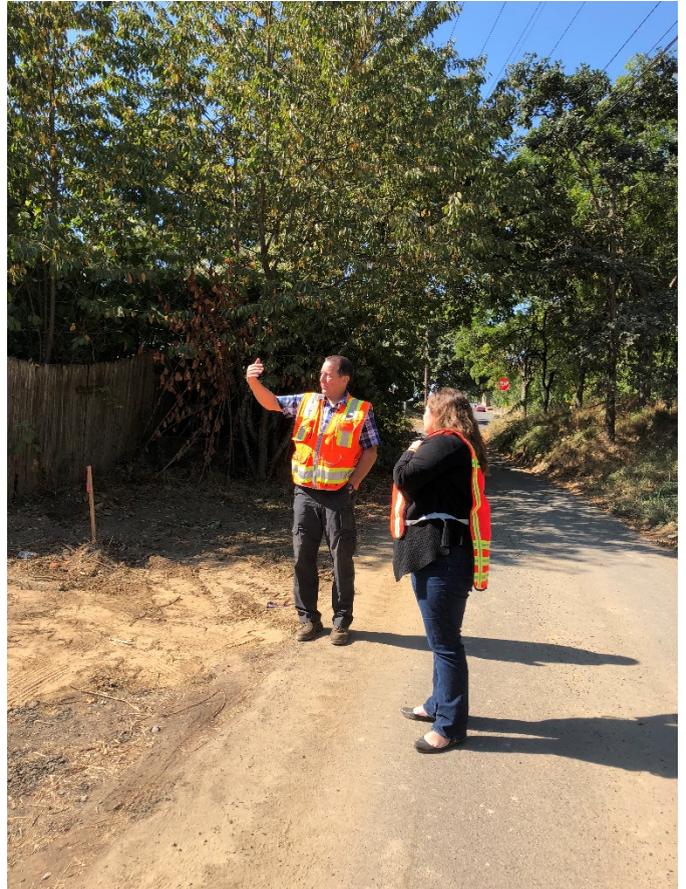
Sewer Capital Projects Fund

The Sewer Utility Capital Fund receives money from the Sewer Utility Fund and System Development Charges (SDCs).

With the Main Pump Station and Ferry Street Trunk Sewer Improvements to be completed in the summer of 2019, no major projects are scheduled for the Sewer Capital Fund in the FY2019-20 year.



Ferry Street Trunk Sewer Project, Day 1



Denny Muchmore, City Engineer, and Holly Halligan, USDA Rural Development, review development at the Main Pump Station

This fund is authorized and established by Resolution 1998/99-36 for the following specified purpose: repair, replacement, or improvements to the sewer system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. Next review year: 2020

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Sewer Utility Capital Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				700-000	Sewer Utility Capital Fund Revenue			
69,814	87,702	276,653	111,935	400.000	Working Capital	56,711	56,711	56,711
1,672	2,966	900	4,886	404.000	Interest	4,800	4,800	4,800
57,500	84,500	6,500	7,564	420.000	System Development Charges	75,640	75,640	75,640
35,500	85,500	3,000,000	2,000,000	422.000	System Improvement Grants/Loans	1,000,000	1,000,000	1,000,000
55,000	30,000	63,876	63,876	459.300	Transfer from Sewer Fund	100,000	100,000	100,000
219,486	290,668	3,347,929	2,188,261		Total Sewer Utility Capital Fund Revenue	1,237,151	1,237,151	1,237,151

				700-700	Sewer Utility Capital Fund Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials & Services	-	-	-
					Capital Outlay			
47,073	30,000	30,000	23,413	910.000	System Improvements	30,000	30,000	30,000
84,711	140,864	3,000,000	2,000,000	910.400	Footbridge Pump Station	1,000,000	1,000,000	1,000,000
-	-	15,000	-	910.450	Short-lived Assets Reserve	15,000	15,000	15,000
-	7,868	140,000	108,137	930.300	Lift Station Improvement and/or Replacement	-	-	-
131,784	178,732	3,185,000	2,131,550		Total Capital Outlay	1,045,000	1,045,000	1,045,000
-	-	29,053	-	880.000	Contingency	42,151	42,151	42,151
-	-	133,876	-	999.000	Unappropriated	150,000	150,000	150,000
131,784	178,732	3,347,929	2,131,550		Total Sewer Utility Capital Fund Expenditures	1,237,151	1,237,151	1,237,151
219,486	290,668	3,347,929	2,188,261		Total Sewer Utility Capital Fund Revenue	1,237,151	1,237,151	1,237,151

Equipment Replacement Reserve

This fund is used for the purchase or major improvement of the City's equipment and vehicles. It receives revenue from transfers from the Street Fund, the Water Fund, the Sewer Fund, and the General Fund.

In the current fiscal year, no purchases are planned. Funds are being reserved to purchase a new or used backhoe in the 2020-21 Fiscal Year.

Recent Capital Investments include:

- New ½ ton 4x4 Pickup Truck

FY 2020-2021 Capital Investments include:

- New/Used Backhoe



This is authorized and established by Resolution 1098/99-32 for the following specified purpose: replacement of equipment used in maintaining and repairing city facilities including, but not limited to, parks, streets, water and sewer systems.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Equipment Replacement Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				750-000	Equipment Replacement Reserve Fund Revenue			
2,069	5,709	5,567	2,446	400.000	Working Capital	26,225	26,225	26,225
310	549	150	923	404.000	Interest	500	500	500
2,000	5,000	5,000	5,000	459.100	Transfer from Street Fund	5,000	5,000	5,000
3,000	7,000	15,000	15,000	459.200	Transfer from Water Fund	15,000	15,000	15,000
3,000	5,000	5,000	5,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
2,000	5,000	5,000	5,000	459.400	Transfer from General Fund	5,000	5,000	5,000
-	-	50	-	459.800	Miscellaneous Revenue	50	50	50
12,378	28,258	35,767	33,368		Total Equipment Replacement Reserve Fund Revenue	56,775	56,775	56,775

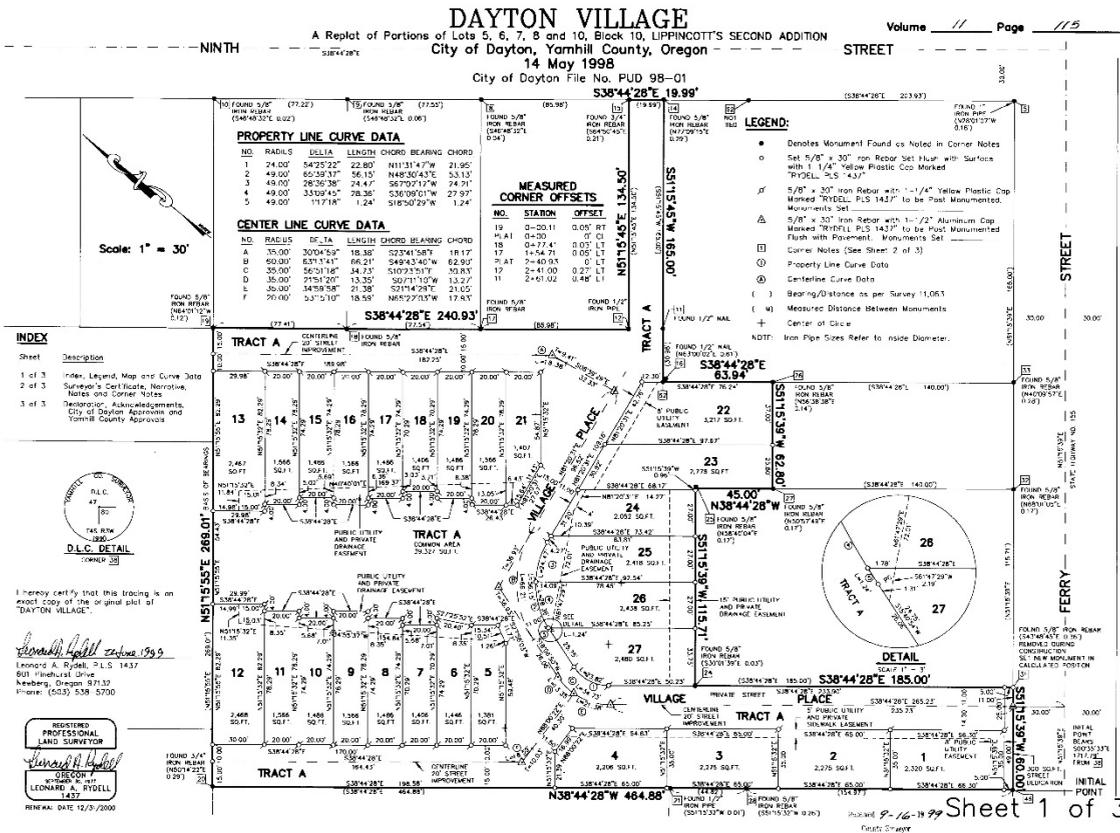
				750-750	Equipment Replacement Reserve Fund Transfers			
					Transfers			
-		-	-			-	-	
-		-	-		Total Transfers	-		
					Capital Outlay			
6,669	-	-	7,143	903.000	Equipment	10,000	10,000	10,000
-	25,812	-	-	903.100	Replace Pickup	-	-	-
-	-	10,000	-	903.200	Replace Mower	-	-	-
-	-	-	-	903.300	Replace Tractor	-	-	-
6,669	25,812	10,000	7,143		Total Capital Outlay	10,000	10,000	10,000
-	-	25,767	-	880.000	Contingency	46,775	46,775	46,775
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
6,669	25,812	35,767	7,143		Total Equipment Replacement Reserve Fund Expenditures	56,775	56,775	56,775
12,378	28,258	35,767	33,368		Total Equipment Replacement Reserve Fund Revenue	56,775	56,775	56,775

Building Reserve Fund

This fund is used for all major construction of City facilities. Over the past couple of years, this fund focused on the building of the Community Center, which drew down much of the fund. In FY 2013-14 the City began building the fund back up.

As the City Council has made it a goal to build a new City Hall, fund transfers to the Building Reserve Fund will increase over the next fiscal years.

In FY2018-2019, the City Council approved the transfer/purchase of 12 tax foreclosed lots in Dayton Village from Yamhill County to be developed as affordable housing. (Lots 1-12 below)



This is authorized and established by Resolution 1098/99-31 for the following specified purpose: repair, remodel, replacement or construction of facilities for various purposes that include public use and maintenance, repair or storage of city equipment and supplies.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Building Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				760-000	Building Reserve Fund Revenue			
35,255	53,218	111,918	94,927	400.000	Working Capital	135,281	135,281	135,281
963	1,709	500	2,873	404.000	Interest	1,500	1,500	1,500
3,000	10,000	10,000	10,000	459.100	Transfer from Street Fund	10,000	10,000	10,000
5,000	10,000	10,000	10,000	459.200	Transfer from Water Fund	10,000	10,000	10,000
3,000	5,000	5,000	5,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
6,000	15,000	15,000	45,989	459.400	Transfer from General Fund	15,000	15,000	15,000
-	-	-	-	490.000	CDBG Grant - Community Center	.	.	.
-	-	-	-	490.100	Energy Efficiency Grants	-	-	-
53,218	94,927	152,418	168,789		Total Building Reserve Fund Revenue	176,781	176,781	176,781

				760-760	Building Reserve Fund Transfers			
					Transfers			
-	-	-	-	459.600	Transfer to General Fund	-	-	-
-	-	-	-	459.700	Transfer to Sewer Fund	-	-	-
-	-	-	-	-	Total Transfers	-	-	-
					Capital Outlay			
-	-	-	0	930.000	Building Construction	-	-	-
-	-	-	-	930.100	City Maintenance Shop Improvements	-	-	-
-	-	-	33,508	920.000	Land Acquisition/ Dayton Village Development	20,000	20,000	20,000
-	-	-	-	930.300	Community Center	-	-	-
-	-	-	33,508		Total Capital Outlay	20,000	20,000	20,000
-	-	-	-	880.000	Contingency	56,781	-	-
-	-	152,418	-	999.000	Unappropriated Ending Fund Balance	100,000	156,781	156,781
-	-	152,418	33,508		Total Building Reserve Fund Expenditures	176,781	176,781	176,781
53,218	94,927	152,418	168,789		Total Building Reserve Fund Revenue	176,781	176,781	176,781

Street Capital Projects Fund

The Street Capital Projects Fund receives transfers from the Street Fund and General Fund as well as grant proceeds to complete upgrades to the City's streets, storm system, bikeways, and pedestrian element.

The City has received two Small City Allotment (SCA) grants from the Oregon Department of Transportation for street overlays which are planned for completion in the 2019-2020 fiscal year.

Projects planned in fiscal year 2019-2020 include:

- Transportation improvement funding strategy
- Street Overlay projects – Main Street 3rd-5th and 5th Street

Capital Needs:

- Continued street overlays
- Funding for pedestrian improvements on Ferry Street from 9th Street approximately 1000 feet west towards Flower Lane. (Estimate \$500,000)
- Sidewalk improvements on Church Street between downtown and the High School



This is authorized and established by Resolution 98/99-33 for the following specified purpose: future street improvements.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2018/2019 BUDGET		2019/2020 BUDGET				
2016/2017	2017/2018	Adopted	Projected	Street Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				770-000	Street Capital Projects Fund Revenue			
120,983	178,088	111,684	175,710	400.000	Working Capital	229,067	229,067	229,067
1,545	2,742	800	4,608	404.000	Interest	3,000	3,000	3,000
14,625	13,500	1,125	1,125	420.000	System Development Charges	11,250	11,250	11,250
-	-	-	-	438.100	Street Maintenance Fee	-	-	-
50,000	50,000	50,000	50,000	459.100	Transfer from Street Fund	50,000	50,000	50,000
118,726	1,125	50,000	-	490.200	SCA Grant/ODOT Grants	150,000	150,000	150,000
-	-	-	-	459.800	Miscellaneous Revenue	-	-	-
1,572	-	-	-	490.300	Sidewalk Improvement Reimbursement	-	-	-
307,452	245,455	213,609	231,443		Total Street Capital Projects Fund Revenue	443,317	443,317	443,317

				770-770	Street Capital Projects Expenditures			
					Materials and Services			
-	-	-	-	700.000	Transportation System Plan	-	-	-
-	-	-	-	705.000	Street CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials and Services	-	-	-
					Capital Outlay			
-	57,370	75,000	556	910.000	Street Capital Projects	125,000	125,000	125,000
-	-	-	-		Fifth Street Overlay	50,000	50,000	50,000
-	-	-	-		Main Street Overlay/Sidewalk Improvement(3rd to 5th)	132,000	132,000	132,000
129,364	12,375	90,000	1,821	910.200	Sidewalk Improvements	90,000	90,000	90,000
129,364	69,745	165,000	2,376		Total Capital Outlay	397,000	397,000	397,000
-	-	48,609		880.000	Contingency	-	-	-
-	-	-		999.000	Unappropriated Ending Fund Balance	46,317	46,317	46,317
129,364	69,745	213,609	2,376		Total Street Capital Projects Fund Expenditures	443,317	443,317	443,317
307,452	245,455	213,609	231,443		Total Street Capital Projects Fund Revenue	443,317	443,317	443,317

Park Capital Projects Fund

The Park Capital Projects Fund receives transfers from the General Fund and grant proceeds for the improvement of City Parks.

A City Council Strategic Goal in 2019/20 includes developing a strategy for improvement of the County's Dayton Landing Park and boat ramp including permitting, funding, construction and possible ownership.

The major projects for fiscal year 2019-2020 include:

- Various improvements to both Courthouse Square Park and Andrew Smith Park including an entrance sign for Courthouse Square Park.



Dayton Forward Plan

This is authorized and established by Resolution 98/99-34 for the following specified purpose: development of new city parks or for major additions or improvements for existing city parks.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Parks Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				780-000	Parks Capital Projects Fund Revenue			
38,554	41,546	10,390	40,610	400.000	Working Capital	44,052	44,052	44,052
1,516	2,689	800	4,542	404.000	Interest	3,000	3,000	3,000
1,300	1,300	100	100	420.000	System Development Charges	1,000	1,000	1,000
5,000	5,000	5,000	5,000	459.400	Transfer from General Fund	5,000	5,000	5,000
-	0	-	-	459.500	Land & Water Conservation Grant	-	-	-
-	0	-	-	459.600	Preserving Oregon Grant	-	-	-
-	0	-	-	459.700	Local Government Grant	-	-	-
-	0	-	-	460.000	Developer Park Fees	-	-	-
46,370	50,535	16,290	50,252		Total Parks Capital Projects Fund Revenue	53,052	53,052	53,052

				780-780	Parks Capital Projects Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-	706.000	Park Planning Project	-	-	-
-	-	-	-		Total Materials and Services	-	-	-
					Capital Outlay			
				920.000	Park Acquisition	-	-	-
4,824	-	14,000	-	920.200	Courthouse Square Park Improvements	14,000	14,000	14,000
-	9,925	1,000	-	920.300	Andrew Smith Park	1,000	1,000	1,000
-	-	-	-	920.350	Other Park Improvements	20,000	20,000	20,000
-	-	-	-	920.400	Bandstand Improvements	-	-	-
-	-	-	-	920.500	Blockhouse Rehabilitation	-	-	-
4,824	9,925	15,000	-		Total Capital Outlay	35,000	35,000	35,000
-	-	1,290		880.000	Contingency	18,052	18,052	18,052
-	-	-		999.000	Unappropriated Ending Fund Balance	-	-	-
4,824	9,925	16,290	-		Total Parks Capital Projects Fund Expenditures	53,052	53,052	53,052
46,370	50,535	16,290	44,052		Total Parks Capital Projects Fund Revenue	53,052	53,052	53,052

Debt Service Fund

The Debt Service fund accumulates money for repayment of City debt.

The debt can be created by any other fund with City Council approval. Debt can be of varying natures such as bonded debt, bank loans or loans from other government agencies.

Currently, the City is paying on 2 separate loans for water system improvements through the Infrastructure Finance Authority of the State of Oregon, for the Water Treatment Plant and Wells as well as the Springs Rehabilitation.

The Sewer System Improvements for the Main Pump Station and Ferry Street Trunk Sewer, slated to be completed in FY 2018-19, is expected to be completed after June of 2019. The City was awarded a USDA Loan and DEQ Interim Financing for this work, which will become future debt service. The first payment will be due one year after the project is officially complete.

	Outstanding July 1, 2018	Rate of Interest	Outstanding July 1, 2019	Maturing 19/20 Principal	Maturing 19/20 Interest
Safe Drinking Water Revolving Loan (Water Treatment Plant)	2,469,265	1.00%	2,350,625	119,827	23,506
Safe Drinking Water Revolving Loan (Springs Rehabilitation)	428,708	1.00%	415,365	13,476	4,154

ACTUAL		2018/2019 BUDGET				2019/2020 BUDGET		
2016/2017	2017/2018	Adopted	Projected	Debt Service Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				850-000	Debt Service Fund Revenue			
280,072	203,974	214,286	215,855	400.000	Working Capital	286,818	286,818	286,818
1,738	3,084	900	5,182	404.000	Interest	1,000	1,000	1,000
225,000	235,000	235,000	235,000	459.000	Transfer from Water Fund	150,000	150,000	150,000
-	-	50,000	50,000	459.300	Transfer from Sewer Fund	3,000	3,000	3,000
23,249	23,249	23,249	23,249	459.999	City of Lafayette	23,249	23,249	23,249
530,059	465,307	523,435	529,287		Total Debt Service Fund Revenue	464,067	464,067	464,067

				850-850	Debt Service Expenditures			
117,466	118,640	119,827	119,827	774.000	Debt Service to Bonds (Principal)	121,025	121,025	121,025
25,867	24,693	23,506	23,506	776.000	Debt Service to Bonds (Interest)	22,308	22,308	22,308
88,488	88,488	88,488	81,505	777.000	Fisher Nursery Payments	-	-	-
17,630	17,630	17,630	17,630	778.000	Debt Service to Springs (Principal)	13,610	13,610	13,610
-	-	-	-		Debt Service to Springs (Interest)	4,020	4,020	4,020
76,633	-	-	-	780.000	US Bank Loan for USDA Appl.			
326,085	249,452	249,451	242,469		Total Debt Service	160,963	160,963	160,963
-	-	23,625	-	900.300	Reserve for Lafayette Loan Payoff	23,625	23,625	23,625
-	-	250,359	-	999.000	Unappropriated Ending Fund Balance	279,479	279,479	279,479
326,085	249,452	523,435	242,469		Total Debt Service Fund Expenditures	464,067	464,067	464,067
530,059	465,307	523,435	529,287		Total Debt Service Fund Revenue	464,067	464,067	464,067

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Appendix

2019/2020 Salary Allocation Table													
POSITION	19/20 Budget	Admin 100-100	Parks 100-103	Library 100-104	Planning 100-105	Building 100-106	Total Admin	Local Option 101-101	Streets 200-200	Water 300-300	WTP 300-301	Sewer 400-400	Grand Total
City Manager % of Total Salary	80,719 1.0 FTE	17,758 22.00%	6,457 8.00%	4,036 5.00%	6,457 8.00%	4,036 5.00%	38,745 48.00%	4,843 6.00%	3,229 4.00%	14,529 18.00%	4,843 6.00%	14,529 18.00%	80,719 100.00%
City Recorder % of Total Salary	60,750 1.0 FTE	11,543 19.00%	0 0.00%	1,215 2.00%	0 0.00%	9,113 15.00%	21,870 36.00%	6,683 11.00%	0 0.00%	16,099 26.50%	0 0.00%	16,099 26.50%	60,750 100.00%
Accountant % of Total Salary	36,600 .6 FTE	6,954 19.00%	732 2.00%	732 2.00%	732 2.00%	732 2.00%	9,882 27.00%	3,294 9.00%	1,464 4.00%	10,248 28.00%	732 2.00%	10,980 30.00%	36,600 100.00%
Public Works Superintendent % of Total Salary	87,100 1.0 FTE	5,226 6.00%	8,710 10.00%	0 0.00%	3,484 4.00%	3,484 4.00%	20,904 24.00%	0 0.00%	8,710 10.00%	17,420 20.00%	17,420 20.00%	22,646 26.00%	87,100 100.00%
Maintenance Operator 2 % of Total Salary	53,807 1.0 FTE	1,614 3.00%	5,381 10.00%	0 0.00%	0 0.00%	538 1.00%	7,533 14.00%	0 0.00%	3,767 7.00%	16,142 30.00%	10,761 20.00%	15,604 29.00%	53,807 100.00%
Maintenance Operator 3 % of Total Salary	53,500 1.0 FTE	1,605 3.00%	5,350 10.00%	0 0.00%	0 0.00%	535 1.00%	7,490 14.00%	0 0.00%	5,350 10.00%	21,400 40.00%	5,350 10.00%	13,910 26.00%	53,500 100.00%
Librarian % of Total Salary	45,140 1.0 FTE	903 2.00%	0 0.00%	31,146 69.00%	9,028 20.00%	0 0.00%	41,077 91.00%	451 1.00%	0 0.00%	1,806 4.00%	0 0.00%	1,806 4.00%	45,140 100.00%
Office Specialist II (City Clerk) % of Total Salary	43,896 1.0 FTE	5,268 12.00%	0 0.00%	878 2.00%	0 0.00%	0 0.00%	6,145 14.00%	878 2.00%	0 0.00%	18,436 42.00%	0 0.00%	18,436 42.00%	43,896 100.00%
Office Specialist I (Community Dev Assistant) % of Total Salary	39,720 1.0 FTE	4,766 12.00%	0 0.00%	794 2.00%	0 0.00%	0 0.00%	5,561 14.00%	19,860 50.00%	0 0.00%	7,150 18.00%	0 0.00%	7,150 18.00%	39,720 100.00%
Maintenance Worker % of Total Salary	39,720 1.0 FTE	1,589 4.00%	9,930 25.00%	0 0.00%	0 0.00%	0 0.00%	11,519 29.00%	0 0.00%	8,341 21.00%	7,944 20.00%	3,972 10.00%	7,944 20.00%	39,720 100.00%
Maintenance Worker % of Total Salary	34,781 1.0 FTE	1,739 5.00%	26,086 75.00%	0 0.00%	0 0.00%	0 0.00%	27,825 80.00%	0 0.00%	1,739 5.00%	1,739 5.00%	1,739 5.00%	1,739 5.00%	34,781 100.00%
Summer Reading Assistant Seasonal % of Total Salary	0			0 100.00%			0 100.00%						0 100.00%
Overtime % of Total Allocation	9,000		900 10%	450 5%		450 5%	1,800 20.00%		900 10%	4,500 50%	450 5%	1,350 15%	9,000 100.00%
On-Call Hourly Cost	5,450									2,180 40.00%	1,090 20.00%	2,180 40.00%	5,450 100.00%
TOTAL SALARIES	590,184	58,964	63,546	38,802	20,151	18,888	200,351	36,009	33,500	139,593	46,358	134,373	590,184

2019/2020 SUMMARY OF TRANSFERS

Transferred From	Amount	Transferred to												Total	
		Gen Fund	LOT Fund	TLT Fund	Sewer Fund	State Rev Sh	Water Cap	Sewer Cap	Equip Res	Bldg Res	Street Cap	Parks Cap	Debt		
		100-100	101-101	105-105	400-400	500-500	600-600	700-700	750-750	760-760	770-770	780-780	850-850		
General Fund	100-100	153,302		50,000	58,302		20,000			5,000	15,000		5,000		153,302
Street Fund	200-200	65,000							5,000	10,000	50,000				65,000
Water Utility Fund	300-300	490,000					315,000		15,000	10,000				150,000	490,000
Sewer Utility Fund	400-400	113,000						100,000	5,000	5,000				3,000	113,000
State Revenue Sharing	500-500	120,500			120,500										120,500
Totals		941,802													941,802

