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CITY OF DAYTON, OREGON

BUDGET MESSAGE FY 2017-18

The budget submitted herein is the proposed budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018. The budget has been prepared to satisfy the legal requirements of the Dayton City Charter and the State of Oregon local budget law. This financial plan for the City is balanced and is within all of the statutory property tax limitations. The proposed budget is the link between public policy, values and available resources.

The budget was developed to continue existing traditional services provided by the City of Dayton. We anticipate that the proposed budget will require use of reserves in the General Fund this year to maintain services at current levels. This has been true for the last several budgets, however, the City has benefitted from efforts to reduce costs to maintain a healthy amount of working capital. The 2017-2018 budget reflects responsible fiscal policy to maintain the Water Utility Fund and Sewer Utility Fund to meet operational expenses, debt service payment obligations and future anticipated costs for improvements.

The 2017-2018 budget is a modified line item budget with separate appropriation pages for each function. The budget is presented in a format to describe the department's activities and the revenue sources and provide explanation of the proposed expenditures in a manner that is understandable to the public. The City uses a cash basis of accounting for all revenue and expenditures for the City.

This year's budget includes a prudent cost of living adjustment for employee wages. However, any actual cost of living adjustment will be decided by the City Council in a public meeting. The cost of health insurance benefits is projected to increase by 5% in 2017. Employees will continue to contribute 10% of the overall cost for insurance in 2017-2018. The City's rate for the Public Employees Retirement System (PERS) increased significantly for the 2017-2018 fiscal year, however, it is within what the City has been budgeting for this expense since the initial anticipated increase a few years ago. The current PERS rate is for FY 17-18 and FY 18-19. Another significant increase in PERS rates is anticipated for FY 19-20. While the increasing PERS rates affects the City's budget, this effect on the City has been mitigated by our small staff size as well as the fact that over half of our small staff are new enough to PERS to be on the Oregon Public Service Retirement Plan (OPSRP). This plan has significantly lower rates than Tier 1 and Tier 2 employees.

Strategic Plan Goals

The Strategic Plan Goals for FY 2017-18 are included in this budget document on page 5. This budget incorporates those goals and reflects the long term priorities of the Dayton City Council.

General Fund Highlights

The appraised taxable value of all the property within the Dayton City Limits increased from an estimated \$109,924,807 in December 2015 to \$116,273,170 in December 2016, which is a 5.78% increase in appraised value. This represents the largest increase year over year the City has experienced since 2008, and it is just the second time since 2010 the increase has been more than 3%, last year's 4.87% increase being the other year. We estimate that the General Fund

will receive approximately \$188,000 in property taxes for City operations. This assumption is made based on what the City has received over the past couple of years as well as the continued building the City has experienced. Under the rate based system with Measure 50 property tax limitations, the City can levy \$1.7057 per \$1,000 on all property which is limited to a three (3) percent increase in the general property tax levy plus an increase for new property value.

The beginning fund balance (working capital) was again higher than anticipated in 2016-17 due to higher than anticipated building revenue and Property Tax revenue, as well as cost savings from the 2015-16 fiscal year.

Our beginning fund balance projected for 2017-18 reflects a decrease of \$29,838 from \$521,456 to \$491,618, however, this projection is higher than the budgeted beginning fund balance for FY 2016-17, which was \$446,971. The City continues to strive to find cost-saving opportunities as each year we anticipate a drop in our beginning fund balance. The General Fund includes a \$100,000 Contingency line item, and our unappropriated ending fund balance remains a healthy \$236,282. The unappropriated ending fund balance plays two main roles for the City's General Fund: first, having a healthy unappropriated ending fund balance ensures that we do not run into a cash flow issue at the beginning of the fiscal year prior to receiving property taxes and other significant revenues; and second, it helps the City ensure that it will continue to have healthy working capital from year to year.

Personnel services are distributed in the General Fund and other funds based on the anticipated assignment of duties of employees.

Materials and services appropriations are generally steady compared with 2016-17 appropriations. Several line items have been adjusted up or down according to the changing needs of the City. There are noticeable changes to the Administration Fund due to increased revenue and cost associated with the City being able to rent the Community Center to non-residents as of May 5, 2017. There are also noticeable changes to the Building Fund due to plans for the new Certified Local Government Grant. Transfers are increased as the City pursues the design and building of a new City Hall. There is also a significant Transient Lodging Tax transfer to the Revenue Sharing Fund.

Local Option Tax Fund/Public Safety

A 3-year levy for Public Safety services was approved by voters in the November 2015 election. The 2017-18 budget will mark the second year of the renewed levy. Anticipated expenditures for the 2017-18 budget are essentially in line with FY 2016-17. Increases to the costs for public safety services provided by the Yamhill County Sheriff's Office are about \$5,000 higher than in the 2016-17 budget. The levy will allow the City to contract for one full-time Deputy again this year, as well as 911 services, Code Enforcement, Court and other support services.

Street Fund and Capital Highlights

The City's Street Fund has been more active over the last couple of fiscal years, and this will continue in the 2017-18 budget, mainly in regards to street patching and capital projects. In order for this activity to become sustainable and significant, an alternative revenue source for maintenance and improvements to the street system (streets, sidewalks, and storm drains) is needed. The City has been able to find efficiencies and made plans for addressing maintenance and improvement issues, but only on a fairly small scale. In the FY 2017-18 budget, the City

will pursue a Capital Improvement Plan for the Transportation System sufficient to apply for significant State funding. Currently, there is no guaranteed funding mechanism to improve the pedestrian element of City infrastructure with any kind of regularity. The City has begun designing sidewalk and storm drain improvements on Ferry Street between 9th Street and Flower Lane. This section of road is along a State Highway, and it is a major pathway to the High School. With or without grant funds, the City plans to move forward with improvements to this section of Ferry Street.

Water Utility Fund and Capital Highlights

The Water Utility Fund contains programs that are mandated by the EPA and Oregon Health Authority. With recent significant capital investment in the City's infrastructure the Council has set fiscally responsible rates to pay for operating, capital and debt services. The Water Utility Fund does not anticipate any rate increases for FY 2017-18. As the infrastructure continues to be upgraded, additional increases will be required to ensure that fees are covering the cost of the system and any additional debt service, however, City staff anticipate the water rate to remain steady for the next couple of years.

In August 2015, the City Council made the decision to withdraw from the Yamhill Regional Water Authority. The City has been able to secure additional water resources without the need for regional water. Over the next several years, the City anticipates replacing the main transmission line between the watershed springs and the footbridge, as well as developing newly acquired wells and tying them into the water system. For FY 2017-18, it is anticipated that the City's main capital improvements will be to replace certain sections of mainline in the City.

Sewer Utility Fund and Capital Highlights

The City has established plans for addressing the City's most pressing wastewater needs. The challenge now is to put those plans into action. A major challenge for the City's wastewater system is Inflow and Infiltration of water into the system, which causes a capacity problem for the City's sewer lagoon system. The City continues to pursue technology and options for obtaining an NPDES Permit for discharging wastewater during the summer months, which would relieve the summertime capacity issues in our sewer system. While the City pursues these options, the City does not anticipate spending significant funds on this effort in FY 2017-18 other than some increased travel to evaluate technology and do our due diligence on potential system upgrades. A \$1.00 per month increase to the sewer flat rate is included in the budget. While our sewer rate is fairly low, comparatively, the City's approach has been to bring the sewer rate up slowly as long as the City continues to be able to pay for improvements. The assumed rate increase continues that approach.

The City has obtained funding and is now in the design phase of improvements to replace the main pump station at the footbridge as well as the Ferry Street trunk sewer. The City also anticipates improvements to the 9th Street Lift Station, which will bring the controls up out of the ground and into a control shelter as well as provide a backup generator.

Other Highlights

Building activity has remained steady, and that is anticipated to continue in FY 2017-18. However, the City's empty in-fill lots and available space for new development is quickly dwindling, so building activity will slow down in the near future if options are not available for

expanding or swapping the Urban Growth Boundary. We look forward to continued improvement in the downtown area. While the national economy and national politics provide a bit of uncertainty moving forward, the local economy has forged ahead, which helps the City's budget and our ability to provide local services. Regardless of the state of the economy, the City must remain prudent and strategic in our budget practices and pursuits.

The enclosed budget maintains City service levels for the 2017-18 fiscal year and allows the City to prepare for long-term needs as well.

Over the past couple of years, the City has pursued projects and programs that have not been pursued by the City, and in some case by any City, before. I commend the staff, Mayor, City Council, and Budget Committee for their continued efforts in helping move the City forward, especially as tough decisions have to be made. City staff stand ready to assist the Mayor, City Council, and Budget Committee in finalizing a budget for City operations for another year.

Sincerely,

Scott Pingel, City Manager and Budget Officer

City of Dayton

FY 2016-17 Major Accomplishments

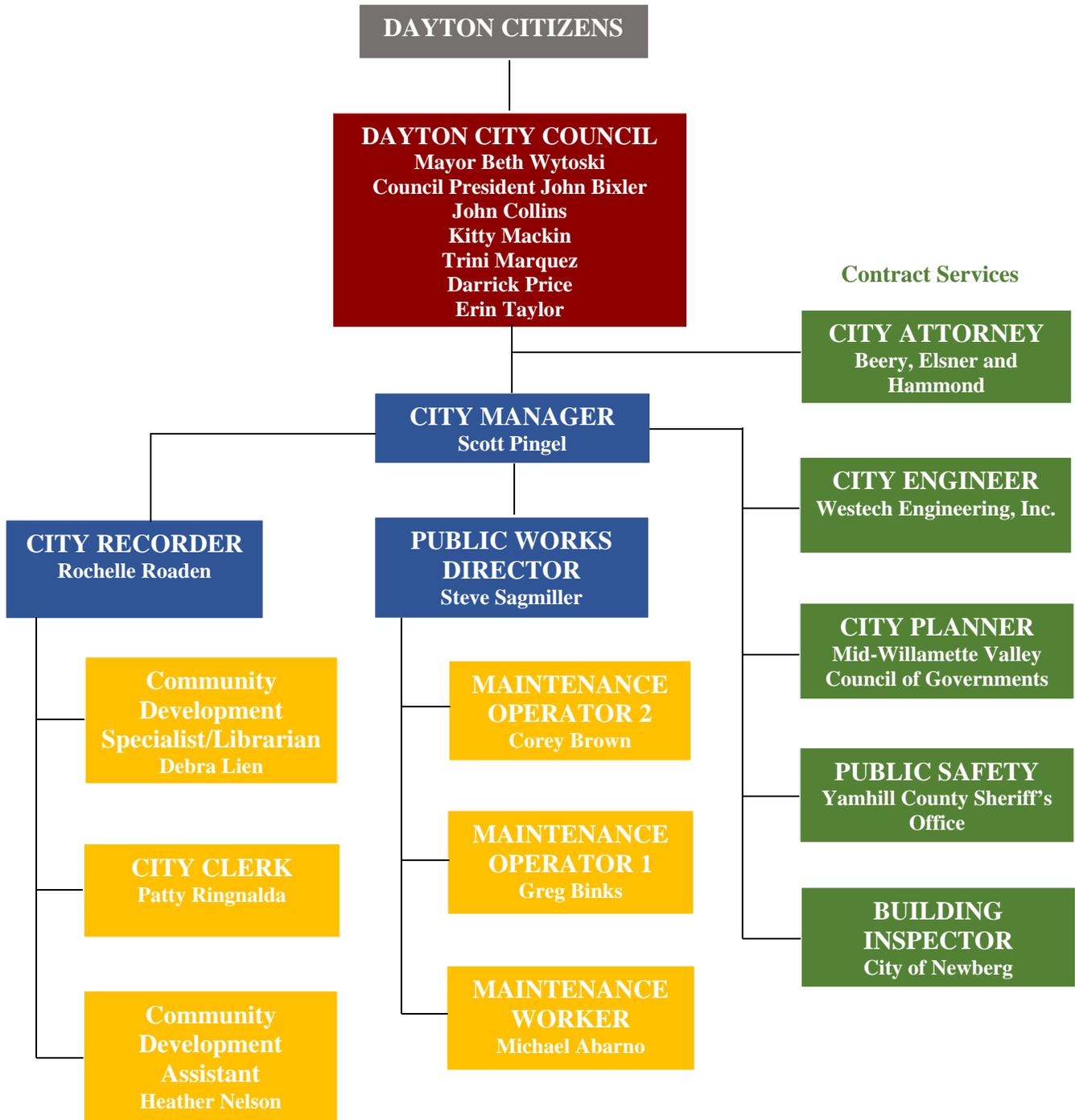
- Completed Variable Frequency Drive upgrades to Wells 1 and 3 in the Joint Well Field.
- Finalized funding and began design phase of Main Sewer Pump Station and Ferry Street Trunk Sewer Improvements.
- Established a Holiday Lights competition.
- Completed paving of Oak Street east of 3rd Street.
- Completed improvements to the access road to the Palmer Creek Pump Station.
- Completed ADA improvements on 3rd Street from Oak Street to Mill Street in preparation for ODOT to overlay 3rd Street from Oak Street to the Hwy 221 Bridge.



STRATEGIC PLAN GOALS 2017-18

- Goal A** *Develop and maintain infrastructure to improve livability and support operations and growth*
- Complete 9th Street Lift Station Improvements
 - Complete Main Pump Station Improvements
 - Complete Ferry Street Trunk Sewer Improvements
 - Update Transportation System Priorities
- Goal B** *Create an aesthetically pleasing and inviting community*
- Goal C** *Capitalize on Dayton’s facilities and resources to provide recreational and cultural opportunities*
- Acquire other half of Legion Field
- Goal D** *Support the creation of a vibrant, diverse economic environment*
- Establish Historic Overlay Zone with Design Standards
- Goal E** *Use Dayton’s heritage and historic resources to forward our image as an authentic and charming town*
- Establish a Transient Lodging Tax Revenue Plan
- Goal F** *Engage in efficient and effective activities to promote community safety and wellness*
- Goal G** *Enhance communications to actively engage the community*
- Coordinate communication with community groups

CITY OF DAYTON ORGANIZATIONAL CHART FY 2017-18



ACTUAL		2016/2017 BUDGET			2017/2018 BUDGET		
2014/2015	2015/2016	Adopted	Projected	Revenues	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
939,728	931,840	848,176	994,413	General Fund	964,981	959,981	959,981
341,069	373,673	349,283	396,480	Local Option Tax Fund	397,051	397,051	397,051
241,065	246,208	224,720	251,772	Street Fund	236,774	236,774	236,774
1,216,424	1,274,694	1,309,521	1,452,206	Water Utility Fund	1,369,700	1,369,700	1,369,700
671,502	644,067	588,925	622,975	Sewer Utility Fund	657,929	648,429	648,429
54,724	51,928	53,277	81,211	State Revenue Sharing Fund	115,074	105,574	105,574
435,728	217,632	285,458	378,132	Water Utility Capital Projects Fund	162,171	162,171	162,171
253,571	279,474	2,643,935	213,664	Sewer Utility Capital Projects Fund	2,613,564	2,613,564	2,613,564
23,959	33,619	10,684	12,294	Equipment Replacement Reserve Fund	27,825	27,825	27,825
71,492	35,255	49,507	53,005	Building Reserve Fund	93,505	93,505	93,505
352,141	134,950	378,179	300,055	Street Capital Projects Fund	221,980	221,980	221,980
87,422	40,893	37,734	45,804	Parks Capital Projects Fund	30,704	30,704	30,704
520,436	529,325	528,723	529,721	Debt Service Fund	462,786	462,786	462,786
5,209,261	4,793,558	7,308,122	5,331,732		7,354,044	7,330,044	7,330,044

2014/2015	2015/2016	Adopted	Projected	Expenditures	Proposed by Budget Officer	Approved by Budget Committee	Adopted by City Council
441,070	411,097	848,176	499,437	General Fund	964,981	959,981	959,981
202,676	212,177	349,283	227,429	Local Option Tax Fund	397,051	397,051	397,051
148,207	147,591	224,720	163,498	Street Fund	236,774	236,774	236,774
847,033	738,098	1,309,521	975,106	Water Utility Fund	1,369,700	1,369,700	1,369,700
407,266	434,655	588,925	393,346	Sewer Utility Fund	657,929	648,429	648,429
22,849	31,367	53,277	33,797	State Revenue Sharing Fund	115,074	105,574	105,574
354,651	94,169	285,458	371,703	Water Utility Capital Projects Fund	162,171	162,171	162,171
195,461	209,661	2,643,935	137,500	Sewer Utility Capital Projects Fund	2,613,564	2,613,564	2,613,564
-	31,550	10,684	6,669	Equipment Replacement Reserve Fund	27,825	27,825	27,825
51,735	-	49,507	-	Building Reserve Fund	93,505	93,505	93,505
265,486	13,967	378,179	180,000	Street Capital Projects Fund	221,980	221,980	221,980
53,613	2,339	37,734	21,000	Parks Capital Projects Fund	30,704	30,704	30,704
231,821	249,451	528,723	326,084	Debt Service Fund	462,786	462,786	462,786
3,221,868	2,576,122	7,308,122	3,335,569		7,354,044	7,330,044	7,330,044

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-000	General Fund Revenue			
500,882	498,659	446,971	521,456	400.000	Working Capital (Accrual)	494,976	494,976	494,976
8,287	6,469	6,500	6,500	402.000	Levied Taxes (Prior Years)	6,500	6,500	6,500
1,595	1,955	1,500	3,000	404.000	Interest	1,500	1,500	1,500
2,450	3,191	2,000	2,475	410.000	Bus/Amusement License	2,000	2,000	2,000
18,511	20,022	16,500	19,000	412.000	Franchise-Cable TV	17,000	17,000	17,000
5,646	5,912	4,500	5,000	412.100	Franchise-Solid Waste	4,500	4,500	4,500
63,193	61,161	60,000	61,257	412.200	Franchise-Electric Service	60,000	60,000	60,000
2,503	4,939	3,700	4,727	412.300	Franchise-Telecommunications	4,000	4,000	4,000
-	-	-	-	412.400	In Lieu Franchise Fees Water	-	-	-
-	-	-	-	412.500	In Lieu Franchise Fees Sewer	-	-	-
28,429	31,247	15,000	30,000	416.000	Building Permits	15,000	15,000	15,000
13,373	15,137	7,000	12,000	416.010	Plan Check Fees	7,000	7,000	7,000
2,250	3,500	1,500	3,000	416.020	Type A Permit Fees	1,500	1,500	1,500
8,342	-	3,500	5,000	416.030	Type B Permit Fees	3,500	3,500	3,500
4,560	1,919	3,000	1,500	416.100	Planning Fees	3,000	3,000	3,000
-	241	25	135	416.200	Construction Excise Tax	25	25	25
25	-	25	-	416.300	Encroachment Permit Fee	25	25	25
-	-	-	-	417.000	Lien Search Fees	-	-	-
-	-	-	-	417.100	Lien Payments	-	-	-
36,899	37,106	33,000	35,000	426.000	State Alcohol Taxes	34,000	34,000	34,000
3,429	2,861	3,000	3,000	428.000	State Cigarette Taxes	3,000	3,000	3,000
		20,000	43,500	429.000	Transient Lodging Tax Collected	48,000	43,000	43,000
8,145	8,439	6,000	8,000	430.000	CCRLS Use Based Reimbursement	6,000	6,000	6,000
974	573	500	400	430.100	Library Fees/Fines	450	450	450
8,220	4,781	5,500	4,000	432.000	Dayton Rural FD Shared Costs	4,500	4,500	4,500
1,000	1,000	1,000	1,000	436.000	Library Grant	1,000	1,000	1,000
-	-	-	-	442.000	LCDC Grant	-	-	-
-	-	-	-	443.000	Energy Efficiency Grant	-	-	-
13,000	-	-	-	444.000	CLG Grant	13,000	13,000	13,000
-	-	-	-	459.600	Transfer from Building Reserve Fund	-	-	-
	7,000	-	-	459.700	Transfer from State Revenue Sharing	-	-	-
22,888	1,502	1,500	500	480.000	Miscellaneous Revenue	1,500	1,500	1,500
-	7,413	11,955	7,413	480.100	City Hall Annex Rental Fees	11,955	11,955	11,955
-	-	-	-	480.200	Community Recreation Fees	-	-	-
19,884	26,648	18,000	28,500	480.300	Community Center Rental Fees	33,000	33,000	33,000
-	-	-	50	485.000	Public Contributions	50	50	50
165,243	180,165	176,000	188,000	499.300	Taxes Collected	188,000	188,000	188,000
939,728	931,840	848,176	994,413		Total General Fund Revenue	964,981	959,981	959,981

Administration

The Administration budget supports all City Management, city recording and elections as well as financial management and general operations of the City.

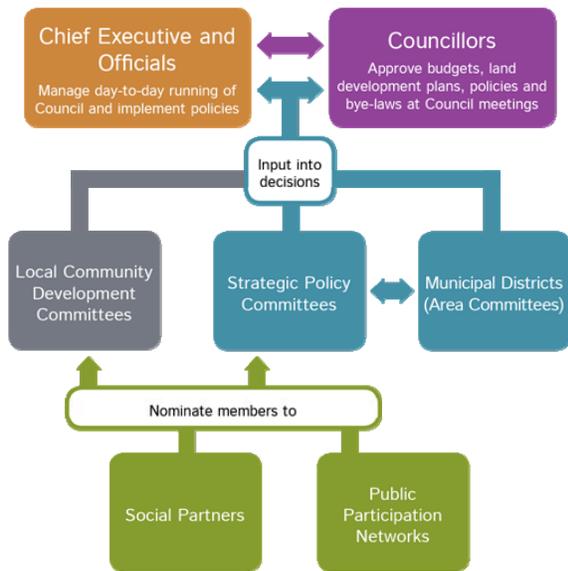
This fund includes a portion of the City Manager’s salary. The City Manager is the chief administrative officer of the City. The manager is responsible to the Mayor and City Council for the administration of all city business, assists in the development of city policies and carries out policies established by ordinances and resolutions.



Also included in the Administration budget is a portion of the City Recorder’s salary for the maintenance of accounting records for the City, payroll and internal audit controls. The department staff is also responsible for receiving all cash, recording revenues, and maintaining bank accounts.

There are also proportional shares of salaries included in this budget for other duties carried out by departmental staff attributable to administration and City facilities, including the Community Center.

How Councils Formally Make Decisions



		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-100	Administration - Expenditures			
					Personnel Services			
39,343	43,515	44,825	44,250		Salaries	47,465	47,465	47,465
19,004	19,549	24,759	22,000		Fringe Benefits	27,708	27,708	27,708
58,347	63,064	69,584	66,250		Total Personal Services	75,173	75,173	75,173
					Materials and Services			
873	1,321	1,500	1,300	600.000	Electricity	1,500	1,500	1,500
3,471	6,039	5,000	10,000	600.001	Electricity - Community Center	10,000	10,000	10,000
360	665	1,000	1,000	600.100	Propane	1,000	1,000	1,000
1,577	1,048	4,000	550	600.101	Propane - Community Center	2,500	2,500	2,500
4,429	3,765	5,000	3,500	601.000	Office Expense	5,000	5,000	5,000
297	313	400	450	601.100	Postage	450	450	450
460	457	700	575	602.000	Telephone & Related	700	700	700
1,264	1,318	1,600	1,392	604.000	Insurance	1,650	1,650	1,650
1,215	1,206	1,350	1,216	608.000	Audit	1,300	1,300	1,300
1,124	1,258	1,500	1,500	611.000	Travel & Meeting	2,000	2,000	2,000
128	145	500	300	614.000	Equipment Repair & Maintenance	500	500	500
623	439	750	525	614.100	Fuel	750	750	750
5	16	50	35	616.100	Safety/Uniforms	50	50	50
118	-	125	100	617.000	Small Tools/Shop Supplies	125	125	125
2,423	1,579	4,500	2,000	700.000	Legal Services	4,500	4,500	4,500
371	474	500	450	700.100	Misc Legal (Non Attorney)	500	500	500
2,847	1,310	4,000	1,500	705.000	Professional Services	4,000	4,000	4,000
886	829	1,500	1,200	705.300	Data Processing	1,500	1,500	1,500
966	1,063	1,000	1,000	706.000	Dues & Certifications	1,000	1,000	1,000
1,510	1,966	2,500	2,350	707.000	City Hall Maintenance	2,500	2,500	2,500
-	224	100	100	707.200	City Hall Annex Maintenance	100	100	100
11,386	14,066	11,500	20,000	707.300	Community Center Maintenance	20,000	20,000	20,000
4	2	100	100	708.100	Tool & Equipment Rental	100	100	100
106	-	500	103	725.000	Election Expense	100	100	100
-	-	-	-	750.100	City Hall Annex Rental Refund	-	-	-
6,695	11,495	10,500	17,500	750.200	Community Center Rental Refund	20,000	20,000	20,000
54	427	500	3,000	799.000	Miscellaneous Expense	500	500	500
43,192	51,425	60,675	71,746		Total Materials and Services	82,325	82,325	82,325

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		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
-	351	1,000	400	903.000	Equipment	1,000	1,000	1,000
1,463	-	3,000	2,000	904.000	City Hall Improvements	3,000	3,000	3,000
-	678	7,000	1,500	904.400	City Hall Annex/Community Center	7,000	7,000	7,000
-	-	-	-	940.000	Entry Areas for the City	-	-	-
-	-	-	-	904.500	Property Acquisition	-	-	-
2,613	2,741	3,500	2,741	950.000	Holiday Lighting/Banners	8,000	8,000	8,000
4,076	3,770	14,500	6,641		Total Capital Outlay	19,000	19,000	19,000
105,615	118,259	144,759	144,637		Total Administration Expenditures	176,498	176,498	176,498

Parks



The Dayton City Park system consists of four City parks that include the Courthouse Square Park, Alderman Park and Off-leash Area, Andrew Smith Park (formerly 11th Street Park) and Legion Field. The City currently co-owns Legion Field in partnership with the Dayton School District.

The City’s Public Works Department maintains all park facilities, including picnic tables and benches, playgrounds, ball fields, picnic shelter, restroom facilities, and numerous trees, shrubs and flower beds.

The departmental focus in fiscal year 2017-2018 will be continued maintenance within the park system as well as minor improvements.

Salaries budgeted in the Parks Department represent a proportional share of time spent by various personnel in the Parks system.

Dayton Waterfront Park



		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-103	Parks Expenditures			
					Personnel Services			
26,551	29,652	31,390	31,250		Salaries	33,180	33,180	33,180
12,621	11,779	15,555	13,250		Fringe Benefits	19,369	19,369	19,369
39,172	41,431	46,945	44,500		Total Personal Services	52,549	52,549	52,549
					Materials and Services			
1,852	2,369	2,700	2,150	600.000	Electricity	2,700	2,700	2,700
104	196	400	400	600.100	Propane	400	400	400
365	893	800	550	601.000	Office Expense	800	800	800
110	98	150	125	601.100	Postage	150	150	150
197	187	300	250	602.000	Telephone & Related	300	300	300
2,298	1,890	2,600	2,300	603.000	Garbage/Sanitation	2,600	2,600	2,600
3,160	3,171	3,600	3,349	604.000	Insurance	3,600	3,600	3,600
421	402	450	405	608.000	Audit	450	450	450
338	448	350	350	611.000	Travel & Meeting	350	350	350
383	704	1,500	2,000	614.000	Equipment Repair & Maintenance	2,000	2,000	2,000
2,363	1,580	2,700	1,800	614.100	Fuel	2,700	2,700	2,700
125	109	150	120	616.100	Safety/Uniforms	150	150	150
2,283	842	2,500	1,500	617.000	Small Tools/Shop Supplies	2,500	2,500	2,500
7,076	8,949	14,000	14,000	619.000	Park Maintenance	11,000	11,000	11,000
-	17	500	25	700.000	Legal Services	500	500	500
75	34	200	50	700.100	Misc Legal (Non Attorney)	200	200	200
697	1,710	7,000	2,100	705.000	Professional Services	7,000	7,000	7,000
257	418	800	600	705.300	Data Processing	800	800	800
187	169	350	350	706.000	Dues & Certifications	350	350	350
536	589	750	675	707.000	City Hall Maintenance	750	750	750
-	-	100	-	707.200	City Hall Annex Maintenance	100	100	100
19	4	200	100	708.100	Tool & Equipment Rental	200	200	200
-	-	300	-	765.000	Recreation/Activities	-	-	-
-	653	1,000	750	799.000	Miscellaneous Expense	1,000	1,000	1,000
22,846	25,432	43,400	33,949		Total Materials and Services	40,600	40,600	40,600
					Capital Outlay			
-	922	1,000	850	903.000	Equipment	1,000	1,000	1,000
244	-	500	-	904.000	City Hall Improvements	500	500	500
919	-	1,000	-	904.200	City Yards/ Shop Improvements	1,000	1,000	1,000
7,883	7,901	6,000	5,000	910.000	Park Improvements	6,000	6,000	6,000
-	-	6,000	5,000	910.100	Alderman Park Improvements	2,000	2,000	2,000
-	-	3,000	1,500	913.000	Signs	3,000	3,000	3,000
					Bandstand Improvements			
9,046	8,823	17,500	12,350		Total Capital Outlay	13,500	13,500	13,500
71,064	75,686	107,845	90,799		Total Parks Expenditures	106,649	106,649	106,649

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-104	Library Expenditures			
					Personnel Services			
37,899	39,090	40,620	40,500		Salaries	43,090	43,090	43,090
19,926	21,571	28,081	23,500		Fringe Benefits	25,154	25,154	25,154
57,825	60,661	68,701	64,000		Total Personal Services	68,244	68,244	68,244
					Materials and Services			
156	374	350	400	600.000	Utilities Electricity	400	400	400
400	493	800	700	600.100	Utilities Propane	800	800	800
1,977	2,490	3,000	2,600	601.000	Library & Office Expense	3,000	3,000	3,000
330	269	375	375	601.100	Postage	375	375	375
197	187	300	250	602.000	Telephone & Related	300	300	300
757	834	950	881	604.000	Insurance	1,000	1,000	1,000
607	602	675	607	608.000	Audit	650	650	650
106	231	200	225	611.000	Travel & Meeting	250	250	250
-	24	100	30	616.100	Clothing/Safety	100	100	100
-	7	200	50	700.000	Legal Services	200	200	200
50	25	150	100	700.100	Misc. Legal (Non-Atty)	150	150	150
247	636	1,000	550	705.000	Professional Services	1,000	1,000	1,000
227	403	700	600	705.300	Data Processing	700	700	700
359	390	450	450	706.000	Dues & Certificates	450	450	450
86	116	150	116	706.100	Subscriptions	150	150	150
889	786	1,000	1,000	707.000	Library Maintenance	1,000	1,000	1,000
279	164	500	350	710.000	CCLRS Expenses	500	500	500
4,192	3,524	5,500	5,000	715.000	Books	5,500	5,500	5,500
731	859	1,500	1,500	730.000	Summer Reading Program	1,500	1,500	1,500
-	875	1,000	1,000	730.100	Ready to Read Program	1,000	1,000	1,000
127	40	150	150	799.000	Miscellaneous Expense	150	150	150
11,717	13,329	19,050	16,934		Total Materials and Services	19,175	19,175	19,175
					Capital Outlay			
2,700	518	4,500	1,500	903.000	Equipment	2,500	2,500	2,500
-	-	1,000	-	906.000	Library Improvements	1,000	1,000	1,000
2,700	518	5,500	1,500		Total Capital Outlay	3,500	3,500	3,500
72,242	74,508	93,251	82,434		Total Library Expenditures	90,919	90,919	90,919

Planning



The Planning Commission is composed of five citizen members appointed by the City Council. The Planning Commission reviews and processes land use applications including development proposals, land divisions, variance requests, conditional use requests, and zone changes. Planning Department staff also reviews the Dayton City Code for compliance with the City’s Planning Atlas and Comprehensive Plan.

The Historic Preservation Committee, an advisory committee to the Planning Commission, assists in preserving historic resources in our community.

Salaries are proportional to the staff time spent on planning issues. The City of Dayton utilizes the services of a contracted professional planner to administer the planning program.

The following chart depicts planning application activity in recent years:

Land Use Actions	2016	2015	2014	2013	2012	2011	2010
Annexation	0	0	0	0	0	0	0
Comprehensive Plan Text Amendment	0	0	0	0	0	1	0
Conditional Use Permit	0	0	0	0	0	0	2
Development Code Amendment	0	0	1	0	1	1	1
Historic Alteration	2	1	2	6	1	4	1
Historic Demolition	0	0	1	0	0	1	1
Historic Relocation	0	0	0	0	0	1	0
Land Use Regulation Amendment (new)	2	1	0	1			
Major Variance	0	0	0	1	0	0	0
Minor Partition	0	2	0	0	0	0	0
Minor Variance	0	0	0	2	0	0	0
Property Line Adjustment	2	4	0	0	1	0	0
Request to Amend Conditions of Approval	0	0	0	0	0	0	0
Site Plan Review	0	1	1	1	0	0	0
Subdivision	0	0	0	0	0	0	0
Zone Change	0	0	0	0	0	0	0
Vacation	0	0	0	0	0	0	1

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-105	Planning Expenditures			
					Personnel Services			
14,137	14,875	16,080	15,500		Salaries	17,095	17,095	17,095
6,976	7,689	10,010	8,500		Fringe Benefits	9,879	9,879	9,879
21,113	22,564	26,090	24,000		Total Personal Services	26,974	26,974	26,974
					Materials and Services			
146	294	300	285	600.000	Utilities Electricity	300	300	300
69	91	200	150	600.100	Utilities Propane	175	175	175
1,089	964	1,500	1,000	601.000	Office Expense	1,500	1,500	1,500
111	35	150	150	601.100	Postage	150	150	150
230	218	350	300	602.000	Telephone & Related	350	350	350
823	834	950	881	604.000	Insurance	1,000	1,000	1,000
1,028	1,028	1,150	1,036	608.000	Audit	1,150	1,150	1,150
201	339	500	500	611.000	Travel & Meeting	500	500	500
3,614	2,631	3,000	2,000	700.000	Legal Services	3,000	3,000	3,000
547	1,166	1,000	750	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
1,682	1,123	2,000	1,200	705.000	Professional Services	2,000	2,000	2,000
25,290	9,651	15,000	12,500	705.100	Engineering Services	15,000	15,000	15,000
16,697	13,545	15,000	10,500	705.200	Planning Services	17,000	17,000	17,000
452	627	1,100	900	705.300	Data Processing	1,100	1,100	1,100
435	220	500	500	706.000	Dues & Certificates	500	500	500
214	275	350	350	707.000	City Hall Maintenance	350	350	350
-	-	50	-	707.200	City Hall Annex Maintenance	50	50	50
-	-	700	-	752.000	Planning Commission Expense	700	700	700
-	627	1,500	700	799.000	Miscellaneous Expense	1,500	1,500	1,500
52,628	33,668	45,300	33,702		Total Materials and Services	47,325	47,325	47,325
					Capital Outlay			
-	173	500	342	903.000	Equipment	500	500	500
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	173	500	342		Total Capital Outlay	500	500	500
73,741	56,405	71,890	58,044		Total Planning Expenditures	74,799	74,799	74,799

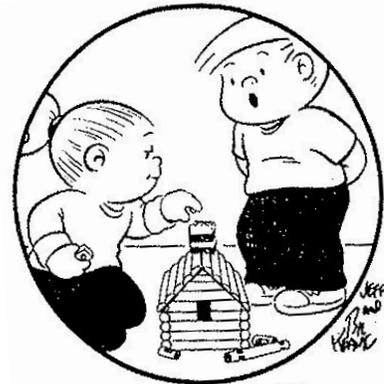
Building



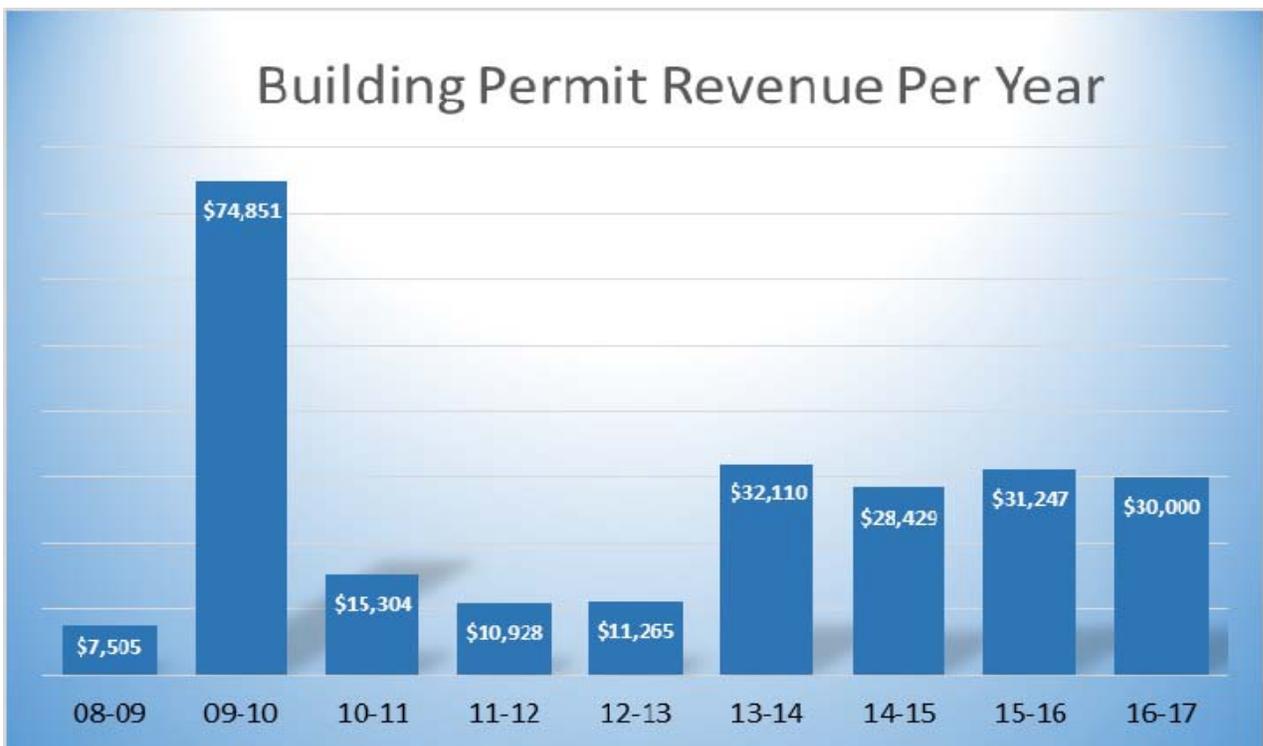
The Building Department staff assist homeowners and builders in complying with City, State and Federal code requirements. The staff also offers essential information for businesses, homeowners, landlords, tenants, contractors and developers.

The City of Dayton contracts for professional building inspection services with the City of Newberg. All fees are assessed and collected by the City of Dayton and a proportional share is paid to the City of Newberg. Staff salaries are proportional based on time spent on building related activities.

The permit activity for FY 2009-2010 increased significantly following voter approval of an \$11.2M construction bond by Dayton School District #8. In 2010-11 there was permit activity mainly associated with permits for the Community Center Project. FY 2013-14 saw a very positive upswing in building activity. Continued residential and commercial building potential remains moving forward. The City’s Building Permit revenue has been in the \$30,000 range since FY 2013-14.



"The building code doesn't allow a LEGO chimney on a Lincoln Log cabin."



		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				100-106	Building Expenditures			
					Personnel Services			
12,991	13,645	14,760	14,350		Salaries	15,723	15,723	15,723
6,446	7,013	9,129	7,500		Fringe Benefits	9,178	9,178	9,178
19,437	20,658	23,889	21,850		Total Personal Services	24,901	24,901	24,901
					Materials and Services			
121	88	200	125	600.000	Utilities Electricity	200	200	200
69	65	200	125	600.100	Utilities Propane	200	200	200
684	895	1,500	950	601.000	Office Expense	1,500	1,500	1,500
220	195	275	275	601.100	Postage	275	275	275
197	187	300	250	602.000	Telephone & Related	300	300	300
1,011	1,096	1,250	1,158	604.000	Insurance	1,300	1,300	1,300
796	759	850	765	608.000	Audit	850	850	850
106	1,418	1,500	650	611.000	Travel & Meeting	1,200	1,200	1,200
140	17	500	100	700.000	Legal Services	500	500	500
50	25	150	300	700.100	Misc. Legal (Non-Atty)	300	300	300
2,004	3,652	3,000	3,300	700.350	Local Government Surcharge Fee	3,500	3,500	3,500
93	724	2,000	800	705.000	Professional Services	2,000	2,000	2,000
4,292	-	5,000	2,000	705.100	Engineering Services	5,000	5,000	5,000
267	432	800	625	705.300	Data Processing	800	800	800
104	99	200	150	706.000	Dues & Certificates	200	200	200
180	196	250	250	707.000	City Hall Maintenance	250	250	250
10,781	16,288	15,000	17,000	716.000	Building Inspection Services	15,000	15,000	15,000
7,768	18,330	12,000	17,000	716.100	Plan Check Services	15,000	15,000	15,000
-	-	500	-	716.200	Type A Permit Inspections	500	500	500
21,373	8,438	12,000	6,000	716.300	Type B Permit Inspections	10,000	10,000	10,000
12,000	-	-	-	717.000	CLG Project/Façade Improvements	26,000	26,000	26,000
215	4	200	150	799.000	Miscellaneous Expenses	200	200	200
62,471	52,908	57,675	51,973		Total Materials and Services	85,075	85,075	85,075
					Capital Outlay			
-	173	500	200	903.000	Equipment	500	500	500
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	173	500	200		Total Capital Outlay	500	500	500
81,908	73,739	82,064	74,023		Total Building Expenditures	110,476	110,476	110,476

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		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	General Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
105,615	118,259	144,759	144,637		Total Administration Expenditures	176,498	176,498	176,498
71,064	75,686	107,845	90,799		Total Parks Expenditures	106,649	106,649	106,649
72,242	74,508	93,251	82,434		Total Library Expenditures	90,919	90,919	90,919
73,741	56,405	71,890	58,044		Total Planning Expenditures	74,799	74,799	74,799
81,908	73,739	82,064	74,023		Total Building Expenditures	110,476	110,476	110,476

						Transfers		
-	-	14,000	36,500	830.000	Tfr to State Revenue Sharing Fund	41,000	36,000	36,000
1,500	1,500	2,000	2,000	840.000	Tfr to Equipment Replace Fund	5,000	5,000	5,000
30,000	5,000	5,000	5,000	876.000	Transfer to Park Reserve Fund	5,000	5,000	5,000
5,000	6,000	6,000	6,000	870.000	Tfr to Building Reserve Fund	15,000	15,000	15,000
36,500	12,500	27,000	49,500		Total Transfers	66,000	61,000	61,000
-	-	100,000	-	880.000	100-107 Contingency	100,000	100,000	100,000
-	-	221,367	-	999.000	Unappropriated Ending Fund Balance	239,640	239,640	239,640

441,070	411,097	848,176	499,437		Total General Fund Expenditures	964,981	959,981	959,981
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939,728	931,840	848,176	994,413		Total General Fund Revenue	964,981	959,981	959,981
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ACTUAL		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-000	Local Option Tax Fund Revenue			
105,264	138,395	133,683	161,555	400.000	Working Capital (Accrual)	169,051	169,051	169,051
8,549	6,666	6,000	6,250	402.000	Levied Taxes (Prior Years)	6,000	6,000	6,000
598	733	600	1,100	404.000	Interest	750	750	750
27,770	24,120	18,000	20,000	418.000	Citations & Bail	18,000	18,000	18,000
625	500	500	75	418.110	Fix-It-Ticket Fees	250	250	250
19,595	15,740	6,500	12,500	418.200	Traffic School Fees	8,000	8,000	8,000
-	-	-	-	418.300	Towing Fees	-	-	-
-	-	-	-	420.000	911 Taxes	-	-	-
-	-	-	-	459.400	Transfer from General Fund	-	-	-
178,668	187,519	184,000	195,000	499.300	Taxes Collected	195,000	195,000	195,000
341,069	373,673	349,283	396,480		Total Local Option Tax Fund Revenue	397,051	397,051	397,051

ACTUAL		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				101-101	Local Option Tax Fund Expenditures			
					Personnel Services			
24,876	26,294	32,010	28,000		Salaries	33,673	33,673	33,673
14,153	14,579	18,970	16,000		Fringe Benefits	19,656	19,656	19,656
39,029	40,873	50,980	44,000		Total Personal Services	53,329	53,329	53,329
					Materials and Services			
151	444	400	400	600.000	Electricity	400	400	400
69	78	200	135	600.100	Propane	200	200	200
2,315	3,244	3,000	2,800	601.000	Office Expense	3,000	3,000	3,000
330	234	350	325	601.100	Postage	350	350	350
197	187	300	250	602.000	Telephone & Related	300	300	300
1,264	1,318	1,600	1,392	604.000	Insurance	1,600	1,600	1,600
702	669	750	675	608.000	Audit	750	750	750
153	334	350	400	611.000	Travel & Meeting	350	350	350
1,054	760	1,300	900	614.100	Fuel	1,300	1,300	1,300
-	24	100	50	616.100	Safety/Uniforms	100	100	100
-	437	1,000	450	700.000	Legal Services	1,000	1,000	1,000
75	228	250	250	700.100	Misc (Legal) Non-Atty	250	250	250
5,442	5,544	6,000	7,500	700.350	Court Assessments	6,500	6,500	6,500
-	-	500	-	700.500	Code Enforcement & Abatement	500	500	500
2,204	734	3,700	3,500	700.510	Community-Wide Clean-up	3,700	3,700	3,700
730	901	1,500	900	705.000	Professional Services	1,500	1,500	1,500
117,006	125,600	127,000	127,527	705.100	Sheriff's Contract	132,000	132,000	132,000
-	-	100	-	705.200	Dayton School District	-	-	-
1,733	1,982	3,500	2,900	705.300	Data Processing	3,500	3,500	3,500
3,050	3,050	3,000	3,000	705.400	City of Yamhill	3,000	3,000	3,000
417	275	700	500	706.000	Dues & Certifications	700	700	700
214	236	300	275	707.000	City Hall Maintenance	300	300	300
-	-	100	-	707.200	City Hall Annex Maintenance	100	100	100
-	600	600	600	707.300	City Hall Annex Rental	600	600	600
-	-	200	-	752.000	Election Expense	200	200	200
25,547	24,035	28,500	28,000	770.000	9-1-1 Services	30,500	30,500	30,500
750	128	750	350	799.000	Miscellaneous Expense	750	750	750
163,403	171,042	186,050	183,079		Total Materials and Services	193,450	193,450	193,450
					Transfers			
-	-	-	-			-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
-	262	500	350	903.000	Equipment	500	500	500
244	-	500	-	904.000	City Hall Improvements	500	500	500
-	-	1,000	-	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	1,000	-	904.300	City Hall Annex Improvements	1,000	1,000	1,000
244	262	3,000	350		Total Capital Outlay	3,000	3,000	3,000

ACTUAL		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Local Option Tax Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
-	-	109,253	-	880.000	Contingency	147,272	147,272	147,272
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
202,676	212,177	349,283	227,429		Total Local Option Tax Fund Expenditures	397,051	397,051	397,051

341,069	373,673	349,283	396,480		Total Local Option Tax Fund Revenue	397,051	397,051	397,051
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		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-000	Street Fund Revenue			
87,319	92,859	81,820	98,622	400.000	Working Capital	88,274	88,274	88,274
322	395	300	650	402.000	Interest	400	400	400
145,584	152,954	142,500	152,500	438.000	State Highway Revenue	148,000	148,000	148,000
7,840	-	100	-	480.000	Miscellaneous Revenue	100	100	100
-	-	-	-	490.310	Yamhill County Match	-	-	-
241,065	246,208	224,720	251,772		Total Street Fund Revenue	236,774	236,774	236,774

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				200-200	Street Fund Expenditures			
					Personnel Services			
23,172	26,056	26,885	27,500		Salaries	29,038	29,038	29,038
10,979	10,093	13,180	11,500		Finge Benefits	16,951	16,951	16,951
34,151	36,149	40,065	39,000		Total Personal Services	45,989	45,989	45,989
					Materials and Services			
15,097	14,659	18,000	15,000	600.000	Utilities - Electricity	17,500	17,500	17,500
209	91	600	300	600.100	Utilities - Propane	600	600	600
1,194	1,384	1,500	1,350	601.000	Office Expense	1,500	1,500	1,500
330	273	350	400	601.100	Postage	350	350	350
394	649	650	550	602.000	Telephone & Related	650	650	650
1,532	1,236	1,700	1,500	603.000	Garbage/Sanitation	1,700	1,700	1,700
2,528	2,639	3,000	2,787	604.000	Insurance	3,000	3,000	3,000
1,496	1,429	1,600	1,440	608.000	Audit	1,600	1,600	1,600
102	269	350	300	611.000	Travel & Meeting	350	350	350
767	873	3,000	2,000	614.000	Equipment Repair & Maintenance	3,000	3,000	3,000
2,846	1,872	3,200	2,300	614.100	Fuel	3,200	3,200	3,200
-	-	2,000	-	614.300	Footbridge Repair & Maintenance	2,000	2,000	2,000
26,316	17,051	20,000	22,000	614.400	Street/Alley Repair & Maintenance	25,000	25,000	25,000
-	674	2,500	1,000	614.410	Gravel	2,500	2,500	2,500
386	608	1,500	750	616.000	Supplies	1,500	1,500	1,500
75	92	200	100	616.100	Clothing/Safety	200	200	200
298	2,490	3,000	2,500	616.200	Signs & Related	3,000	3,000	3,000
1,715	525	1,500	850	617.000	Shop Supplies & Small Tools	1,500	1,500	1,500
567	509	1,500	600	700.000	Legal Services	1,500	1,500	1,500
125	59	350	1,200	700.100	Misc. Legal (Non-Atty)	350	350	350
127	1,449	5,000	4,500	705.000	Professional Services	5,000	5,000	5,000
1,632	24,051	10,000	2,000	705.100	Engineering Services	15,000	15,000	15,000
390	467	900	750	705.300	Data Processing	900	900	900
180	185	350	350	706.000	Dues & Certifications	350	350	350
214	275	350	350	707.000	City Hall Maintenance	350	350	350
-	-	100	-	707.200	City Hall Annex Maintenance	100	100	100
-	2,271	2,271	2,271	707.300	City Hall Annex Rental	2,271	2,271	2,271
38	11	500	250	708.100	Tool & Equipment Rental	500	500	500
360	6	500	1,750	799.000	Miscellaneous Expense	500	500	500
58,918	76,097	86,471	69,148		Total Material and Services	95,971	95,971	95,971
					Transfers			
1,500	2,000	2,000	2,000	840.000	Tfr to Equipment Replacement Res	5,000	5,000	5,000
2,500	3,000	3,000	3,000	870.000	Tfr to Building Reserve	10,000	10,000	10,000
50,000	30,000	50,000	50,000	875.000	Tfr to Street Reserve	50,000	50,000	50,000
54,000	35,000	55,000	55,000		Total Transfers	65,000	65,000	65,000

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Street Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
219	345	1,000	350	903.000	Equipment	1,000	1,000	1,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,000	-	904.100	City Hall Annex Improvements	1,000	1,000	1,000
919	-	1,000	-	904.200	City Shops/Yards Improvements	1,000	1,000	1,000
-	-	2,500	-	904.300	Street Trees	2,500	2,500	2,500
-	-	1,000	-	910.000	Street Improvements	1,000	1,000	1,000
1,138	345	6,500	350		Total Capital Outlay	6,500	6,500	6,500
-	-	36,684	-	880.000	Contingency	23,314	23,314	23,314
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
148,207	147,591	224,720	163,498		Total Street Fund Expenditures	236,774	236,774	236,774
241,065	246,208	224,720	251,772		Total Street Fund Revenue	236,774	236,774	236,774

Water Utility Fund

The Water Utility Fund provides for operations of the City’s water treatment, pumping, and distribution system. The City owns seven wells, co-owns a well with Lafayette, operates two additional wells in partnership with the City of Lafayette, and operates the Breyman Watershed Area, which is comprised of natural spring water. The City will continue significant infrastructure investment into the City’s drinking water system this year.

The City operates a Water Treatment Facility in accordance with an Intergovernmental Agreement with the City of Lafayette. The facility is located in Dayton, but both cities use the facility to treat water. The operation and maintenance of the facility is shared, based on the water usage.

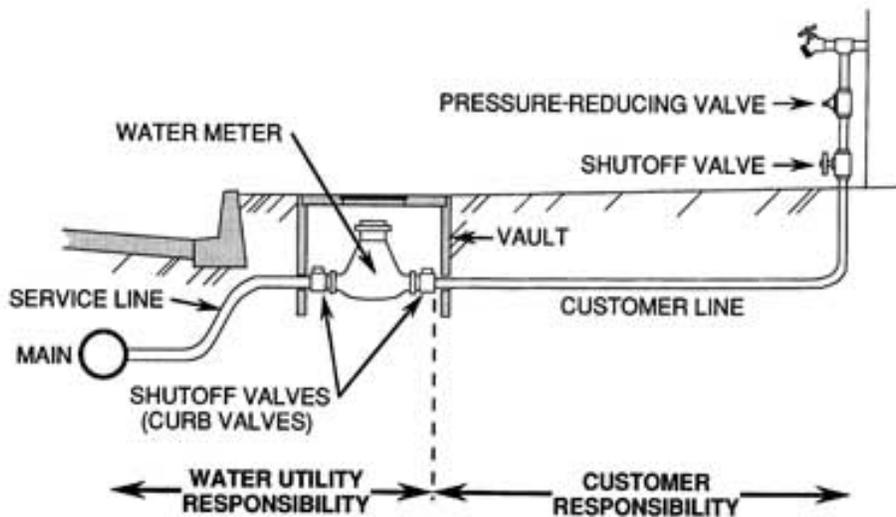


Much of the City’s system is quite old and requires high maintenance costs. Additional improvements are necessary to address the City’s aging system. These projects have been identified in the City’s Water Master Plan which was updated in the winter of 2011.

In 2014, the City purchased the former Dayton Nursery for the water rights and wells on the property. There are four wells that the City can potentially tie-in to the City’s water system.

Daily operations include new services, distribution collections, and utility locations.

Improvements to the City’s main water source at the Breyman Watershed Springs were completed in the summer of 2014. In FY 2015-16, the City implemented a Well Maintenance Program for the wells shared with the City of Lafayette in order to get as much production as possible out of the wells, which will further improve the amount of water available to the City. Even with the improvements made to the system so far, it will always be prudent to conserve water as much as possible.



		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-000	Water Utility Revenue			
317,192	369,388	447,671	536,704	400.000	Working Capital	477,100	477,100	477,100
1,571	1,936	1,500	3,000	404.000	Interest	2,000	2,000	2,000
15,876	12,062	12,000	11,500	421.300	Late Fees	12,000	12,000	12,000
749,228	786,635	765,000	790,000	450.000	Water Service Charges	785,000	785,000	785,000
9,201	6,984	5,500	5,750	451.000	Water Deposit	5,500	5,500	5,500
265	182	100	232	451.100	NSF Fees	100	100	100
995	3,570	250	2,790	451.200	Water On/Off Fees	250	250	250
2,420	2,640	2,000	2,500	451.300	Backflow Testing	2,500	2,500	2,500
112,518	74,131	60,000	81,000	459.999	City of Lafayette	70,000	70,000	70,000
5,555	1,011	1,000	1,750	480.000	Miscellaneous Revenue	750	750	750
1,603	2,435	1,000	3,480	480.100	Water Meters	1,000	1,000	1,000
	13,720	13,500	13,500	480.200	Fisher Land Lease/Caretaker Rent	13,500	13,500	13,500
1,216,424	1,274,694	1,309,521	1,452,206		Total Water Utility Fund Revenue	1,369,700	1,369,700	1,369,700

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-300	Water Department Expenditures			
					Personnel Services			
92,813	101,092	108,770	104,500		Salaries	115,555	115,555	115,555
46,872	47,931	62,592	55,750		Fringe Benefits	67,456	67,456	67,456
139,685	149,023	171,362	160,250		Total Personal Services	183,011	183,011	183,011
					Materials and Services			
22,945	32,246	35,000	28,000	600.000	Utilities - Electricity	35,000	35,000	35,000
-	-	3,500	3,500	600.001	Utilities - Electricity Well #5	3,500	3,500	3,500
348	117	850	450	600.100	Utilities - Propane	850	850	850
6,134	7,838	8,000	7,500	601.000	Office expense	8,000	8,000	8,000
4,114	3,124	4,200	4,200	601.100	Postage	4,300	4,300	4,300
3,140	3,472	3,500	3,500	602.000	Telephone & Related	3,500	3,500	3,500
7,630	8,349	9,500	8,818	604.000	Insurance	9,500	9,500	9,500
3,741	3,752	4,200	3,782	608.000	Audit	4,200	4,200	4,200
2,691	2,522	2,750	4,250	611.000	Travel & Meeting	4,000	4,000	4,000
2,899	4,891	7,000	7,750	614.000	Equipment Repair & Maintenance	8,000	8,000	8,000
2,847	2,048	3,500	2,500	614.100	Fuel	3,500	3,500	3,500
-	2,018	4,000	-	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
28,897	12,165	35,000	42,000	614.400	Wells & Springs Maintenance	38,000	38,000	38,000
-	-	2,500	700	614.410	Gravel	2,500	2,500	2,500
3,600	7,688	17,000	10,000	614.600	Water Line Repair & Maintenance	17,000	17,000	17,000
8,678	13,609	15,000	21,000	616.000	Supplies	20,000	20,000	20,000
201	237	500	250	616.100	Clothing/Safety	500	500	500
10,661	6,922	7,500	12,500	616.200	Water Meters	10,000	10,000	10,000
2,987	1,104	4,000	2,250	617.000	Shop Supplies & Small Tools	4,000	4,000	4,000
4,961	696	9,000	1,500	700.000	Legal Services	7,500	7,500	7,500
885	126	750	1,000	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
21,741	17,930	25,000	12,000	705.000	Professional Services	20,000	20,000	20,000
7,974	17,610	25,000	11,000	705.100	Engineering Services	22,500	22,500	22,500
-	-	-	-	705.110	Water Master Plan	-	-	-
7,714	8,366	11,000	11,000	705.300	Data Processing	11,000	11,000	11,000
8,688	6,064	6,500	6,500	706.000	Dues/Certifications	7,000	7,000	7,000
321	353	450	400	707.000	City Hall Maintenance	450	450	450
-	-	100	100	707.200	City Hall Annex Maintenance	100	100	100
-	4,542	4,542	4,542	707.300	City Hall Annex Rental	4,542	4,542	4,542
2,000	2,000	2,050	2,000	708.000	Land Rental	2,100	2,100	2,100
38	11	500	300	708.100	Tool & Equipment Rental	500	500	500
-	-	5,000	-	710.000	Water Conservation Education	5,000	5,000	5,000
2,805	3,429	3,500	3,500	750.000	Water Deposit Refunds	3,500	3,500	3,500
1,896	1,723	5,000	5,500	751.000	Water Analysis	5,000	5,000	5,000
-	-	-	-	790.100	Contract Services	-	-	-
836	168	750	750	799.000	Miscellaneous Expense	750	750	750
171,372	175,120	266,642	223,042		Total Material and Services	271,292	271,292	271,292

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Transfers			
2,500	3,000	3,000	3,000	840.000	Tfr to Equipment Replacement Res	7,000	7,000	7,000
250,000	80,000	190,000	210,000	860.000	Tfr to Water System Capital Project	150,000	150,000	150,000
165,000	220,000	225,000	225,000	860.100	Tfr to Debt Service Fund	235,000	235,000	235,000
1,500	3,000	5,000	5,000	870.000	Tfr to Building Reserve Fund	10,000	10,000	10,000
419,000	306,000	423,000	443,000		Total Transfers	402,000	402,000	402,000
					Capital Outlay			
-	-	5,000	3,600	903.000	Equipment	5,000	5,000	5,000
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	539	1,500	350	904.100	City Hall Annex Improvements	1,500	1,500	1,500
1,225	-	1,500	750	904.200	City Shop/Yards Improvements	1,500	1,500	1,500
-	-	-	-	904.300	City Hall Curb/Sidewalk Improvements	-	-	-
-	-	1,500	-	910.000	System Improvements	1,500	1,500	1,500
-	-	1,000	250	910.200	Wellhouse Improvements	1,000	1,000	1,000
-	-	-	-	920.000	Land Acquisition	-	-	-
1,225	539	10,500	4,950		Total Capital Outlay	10,500	10,500	10,500
-	-	150,000		880.000	Contingency	208,849	208,849	208,849
-	-	125,621		999.000	Unappropriated Ending Fund Balance	125,000	125,000	125,000
731,282	630,682	1,147,125	831,242		Total Water Department Expenditures	1,200,652	1,200,652	1,200,652

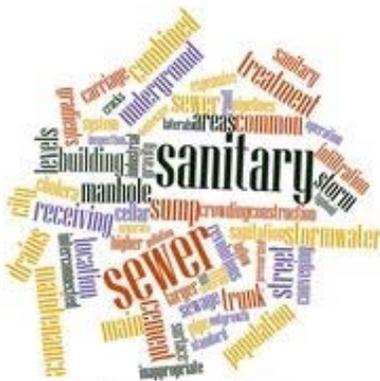
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		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Water Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				300-301	Water Treatment Facility Expenditures			
					Personnel Services			
32,476	34,713	36,930	36,930		Salaries	39,825	39,825	
15,432	16,988	22,091	20,000		Fringe Benefits	23,248	23,248	
47,908	51,701	59,021	56,930		Total Personal Services	63,073	63,073	-
					Materials and Services			
25,088	18,309	27,500	32,000	600.000	Electricity	30,000	30,000	
718	1,202	3,500	2,500	600.100	Utilities - Propane	3,500	3,500	
273	383	600	400	601.000	Office Expense	600	600	
220	175	225	225	601.100	Postage	225	225	
3,253	3,417	3,700	3,500	602.000	Telephone	3,700	3,700	
8,844	9,235	10,500	9,754	604.000	Insurance	10,500	10,500	
398	402	450	405	608.000	Audit	450	450	
127	253	500	325	611.000	Travel & Meeting	500	500	
1,914	1,744	10,000	2,000	614.000	Equipment Repair & Maintenance	10,000	10,000	
2,384	1,580	2,700	1,700	614.100	Fuel	2,700	2,700	
11,222	9,760	13,500	13,500	616.000	Supplies	13,500	13,500	
75	80	150	100	616.100	Clothing/Safety	150	150	
1,203	431	1,500	850	617.000	Shop Supplies & Small Tools	1,500	1,500	
-	17	500	100	700.000	Legal Services	500	500	
125	84	500	150	700.100	Misc Legal (Non-Att)	500	500	
1,364	999	6,500	1,500	705.000	Professional Services	6,000	6,000	
120	270	6,500	1,000	705.100	Engineering Services	6,000	6,000	
2,556	2,971	4,500	4,000	705.300	Data Processing	4,500	4,500	
595	490	1,000	825	706.000	Dues & Certifications.	1,000	1,000	
150	236	300	400	707.000	City Hall Maintenance	400	400	
7,214	3,107	7,000	11,000	707.001	Water Treatment Facility Maint	8,000	8,000	
-	-	150	50	707.200	City Hall Annex Maintenance	150	150	
-	54	100	100	799.000	Miscellaneous Expense	100	100	
67,843	55,199	101,875	86,384		Total Material and Services	104,475	104,475	-
					Capital Outlay			
-	516	1,500	550	903.000	Equipment	1,500	1,500	
-	-	-	-	910.300	Security Improvements			
-	516	1,500	550		Total Capital Outlay	1,500	1,500	-
115,751	107,416	162,396	143,864		Total Water Treatment Facility Expenditures	169,048	169,048	-

847,033	738,098	1,309,521	975,106		Total Water Utility Fund Expenditures	1,369,700	1,369,700	1,200,652
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1,216,424	1,274,694	1,309,521	1,452,206		Total Water Utility Fund Revenue	1,369,700	1,369,700	1,369,700
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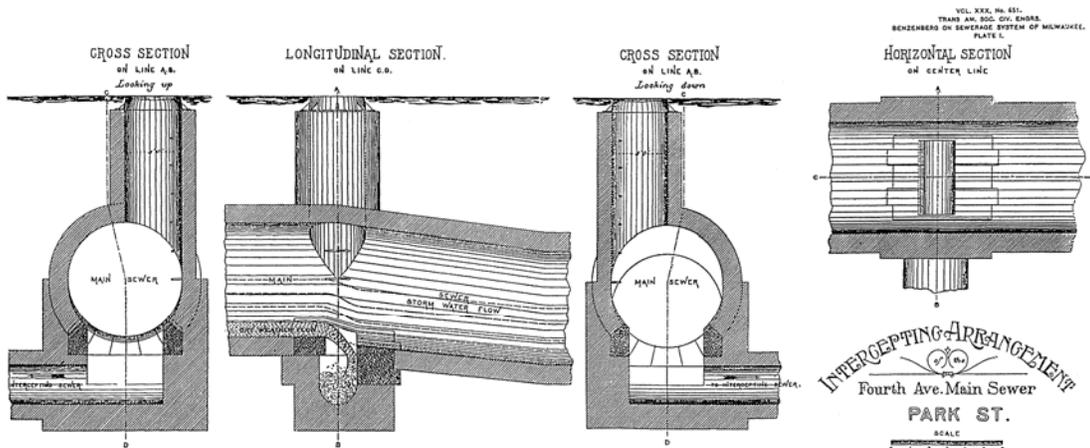
Sewer Utility Fund



The Sewer Utility Fund includes administrative, engineering, and inspection related to the sanitary sewer system and lagoons. It includes expenditure funds for sanitary sewer line repair and maintenance, lift station repair and maintenance, lagoon maintenance and the de-chlorination system maintenance.

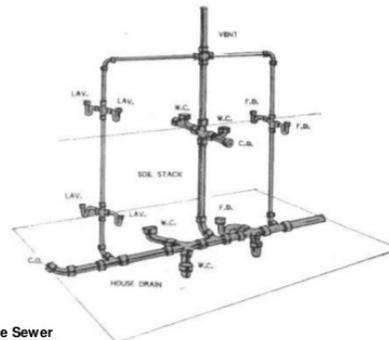
Many components of the City's sewer system are aging and the system is nearing capacity. Several times over the last 8 years, the City has had to extend our effluent discharge season to prevent overflows during the dry months of the year. The City continues to pursue technology and options for sewer treatment that will permit summer discharge that will meet DEQ standards.

It is likely that sewer rates will need to continue to increase to pay for capital improvements, but the City is committed to doing this in as prudent a way as possible.



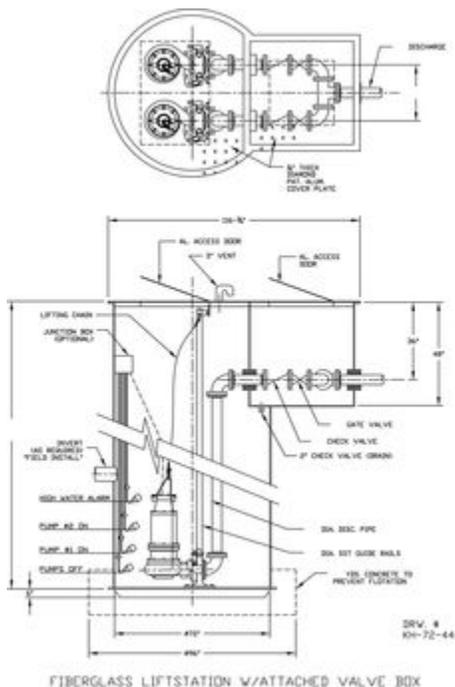
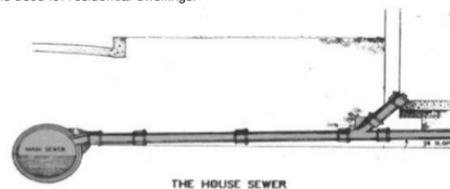
Drafting Sanitary and Plumbing Layout and Details

A typical house drain is shown below.



The House Sewer

The portion of the horizontal drainage system starts from the outer surface of the dwelling and terminates at the public sewer. A minimum size of 150mm (6") is used for residential dwellings.



		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-000	Sewer Utility Revenue			
315,401	264,159	190,125	211,127	400.000	Working Capital	242,129	229,629	229,629
1,127	1,383	1,000	2,250	404.000	Interest	1,000	1,000	1,000
344,667	368,461	390,000	401,000	450.000	Sewer Service Charges	407,000	410,000	410,000
3,496	3,487	2,500	3,000	450.100	Sewer Service Deposits	2,500	2,500	2,500
80	98	50	98	451.100	NSF Fees	50	50	50
3,641	6,479	5,000	5,500	451.300	Late Fees	5,000	5,000	5,000
300	-	-	-	460.000	Land Rental	-	-	-
2,790	-	250	-	480.000	Miscellaneous Revenue	250	250	250
-	-	-	-	490.000	Technical Assistance Grant	-	-	-
671,502	644,067	588,925	622,975		Total Sewer Utility Fund Revenue	657,929	648,429	648,429

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				400-400	Sewer Utility Fund Expenditures			
					Personnel Services			
91,886	99,556	104,780	103,750		Salaries	111,808	111,808	111,808
45,890	48,944	62,459	55,000		Fringe Benefits	65,268	65,268	65,268
137,776	148,500	167,239	158,750		Total Personal Services	177,076	177,076	177,076
					Materials and Services			
14,416	22,599	21,500	22,500	600.000	Utilities - Electricity	23,000	23,000	23,000
348	575	1,000	750	600.100	Utilities - Propane	1,000	1,000	1,000
9,303	10,876	12,500	11,500	600.200	Utilities - Water	11,500	11,500	11,500
5,912	8,574	8,000	7,250	601.000	Office Expense	8,000	8,000	8,000
4,289	3,515	4,500	4,800	601.100	Postage	4,500	4,500	4,500
2,921	3,246	3,500	3,250	602.000	Telephone & Related	3,500	3,500	3,500
6,316	7,471	8,500	7,890	604.000	Insurance	8,500	8,500	8,500
2,431	2,323	2,600	2,341	608.000	Audit	2,600	2,600	2,600
829	1,873	2,000	3,250	611.000	Travel & Meeting	2,500	2,500	2,500
1,775	4,288	5,000	6,500	614.000	Equipment Repair & Maintenance	5,000	5,000	5,000
3,330	2,341	4,000	2,500	614.100	Fuel	4,000	4,000	4,000
-	545	4,000	1,000	614.300	Footbridge Repair & Maintenance	4,000	4,000	4,000
10,964	6,388	11,000	5,500	614.400	Sewer Pond Repair & Maintenance	11,000	11,000	11,000
-	-	2,500	500	614.410	Gravel	2,500	2,500	2,500
32,961	14,972	15,000	22,000	614.500	Liftstation Repair & Maintenance	20,000	20,000	20,000
2,693	8,275	10,000	5,500	614.600	Sewer Lines Repair & Maintenance.	10,000	10,000	10,000
16,581	34,725	20,000	31,000	616.000	Supplies	25,000	25,000	25,000
151	212	500	200	616.100	Clothing/Safety	500	500	500
3,535	754	3,000	2,000	617.000	Shop Supplies/Small Tools	3,000	3,000	3,000
111	26	750	750	700.000	Legal Services	750	750	750
195	168	1,000	500	700.100	Misc. Legal (Non-Atty)	1,000	1,000	1,000
4,814	1,712	10,000	3,000	705.000	Professional Services	8,000	8,000	8,000
22,097	25,937	20,000	4,000	705.100	Engineering Services	17,000	17,000	17,000
4,990	4,990	5,000	4,990	705.200	I & I Project	5,000	5,000	5,000
1,805	2,223	3,500	3,000	705.300	Data Processing	3,500	3,500	3,500
-	-	-	-	705.400	Sewer Plan Update	-	-	-
1,946	1,532	3,500	3,000	7006.000	Dues & Certifications	3,500	3,500	3,500
1,402	1,888	2,500	2,000	707.000	City Hall Maintenance	2,500	2,500	2,500
-	-	200	125	707.200	City Hall Annex Maintenance	200	200	200
-	-	4,542	-	707.300	City Hall Annex Rental	4,542	4,542	4,542
76	22	1,000	500	708.100	Tool & Equipment Rental	1,000	1,000	1,000
603	1,392	1,500	1,250	750.000	Sewer Deposits Refund	1,500	1,500	1,500
5,596	4,543	7,000	5,250	751.000	Sewer Analysis	7,000	7,000	7,000
-	-	-	-	790.100	In lieu Franchise Fee	-	-	-
733	725	1,000	1,000	799.000	Miscellaneous Expense	1,000	1,000	1,000
163,123	178,710	200,592	169,596		Total Materials & Services	206,592	206,592	206,592
					Transfers			
3,000	3,000	3,000	3,000	840.000	Tfr to Equipment Replacement	5,000	5,000	5,000
100,000	100,000	100,000	55,000	850.000	Tfr to Sewer Reserve Fund	30,000	30,000	30,000
					Tfr to Debt Service	-	-	-
2,000	3,000	3,000	3,000	870.000	Tfr to Building Reserve Fund	5,000	5,000	5,000
105,000	106,000	106,000	61,000		Total Transfers	40,000	40,000	40,000

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Sewer Utility Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
					Capital Outlay			
1,367	219	2,500	3,000	903.000	Equipment	2,500	2,500	2,500
-	-	-	-	904.000	City Hall Improvements	-	-	-
-	-	1,500	250	904.001	City Hall Annex Improvements	1,500	1,500	1,500
-	1,226	1,500	250	904.200	City Shops/Yards Improvements	1,500	1,500	1,500
-	-	-	-	904.300	City Hall Curbs & Sidewalks	-	-	-
-	-	-	-	904.400	Chlorinator House Improvements	-	-	-
-	-	-	-	905.000	Sewer Pond Improvements	-	-	-
-	-	-	-	-	Land Acquisition	-	-	-
-	-	1,000	500	910.000	System Improvements	1,000	1,000	1,000
-	-	-	-	910.100	Dechlorination Chamber	-	-	-
1,367	1,445	6,500	4,000		Total Capital Outlay	6,500	6,500	6,500
-	-	90,000	-	880.000	Contingency	100,000	100,000	100,000
-	-	18,594	-	999.000	Unappropriated Ending Fund Balance	127,761	118,261	118,261
407,266	434,655	588,925	393,346		Total Sewer Utility Fund Expenditures	657,929	648,429	648,429

671,502	644,067	588,925	622,975		Total Sewer Utility Fund Revenue	657,929	648,429	648,429
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		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	State Revenue Sharing Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				500-000	State Revenue Sharing Fund Revenue			
16,333	31,875	17,137	20,561	400.000	Working Capital	51,914	47,414	47,414
48	59	40	85	404.000	Interest	60	60	60
23,283	18,048	22,000	23,951	424.000	State of Oregon	22,000	22,000	22,000
		14,000	36,500	429.000	Transfer from General Fund	41,000	36,000	36,000
15,060	1,946	100	114	480.000	Miscellaneous Revenue	100	100	100
54,724	51,928	53,277	81,211		Total State Revenue Sharing Fund Revenue	115,074	105,574	105,574

				500-500	State Revenue Sharing Fund Expenditures			
Materials and Services								
632	646	750	682	604.000	Insurance	725	725	725
164	178	200	180	608.000	Audit	200	200	200
1,088	1,435	1,500	1,200	611.000	Travel & Meeting	1,500	1,500	1,500
1,491	790	5,000	3,000	700.000	Legal Services	3,000	3,000	3,000
-	-	-	-	700.100	Misc. Legal (Non-Atty)	-	-	-
-	-	-	-	705.300	Data Processing	-	-	-
645	317	650	550	706.000	Dues & Certifications.	600	600	600
3,995	5,703	6,500	6,000	752.000	City Council Expense	6,500	6,500	6,500
2,421	262	2,500	2,085	752.100	City/County Dinner	2,500	2,500	2,500
4,744	4,710	5,000	5,000	752.200	Community Giving	5,000	8,000	8,000
					YCTA Contribution	1,500	1,500	1,500
					YCAP Contribution	3,000	-	-
2,500	2,500	4,500	2,500	752.220	Task Force - Downtown Revitalization/Dayton Chamber	2,500	2,500	2,500
				752.225	Tourism Promotion and Facilities	67,200	61,000	61,000
-	-	-	-	752.230	Task Force - Police Services	-	-	-
5,169	7,493	12,000	12,000	752.600	Community Events	10,000	10,000	10,000
-	333	500	350	799.000	Miscellaneous Expense	500	500	500
22,849	24,367	39,100	33,547		Total Materials & Services	104,725	98,525	98,525
Transfers								
-	7,000	-	-	840.000	Transfer to General Fund	-	-	-
-	7,000	-	-		Total Transfers	-	-	-
Capital Outlay								
-	-	6,000	250	903.000	Council Chamber Furnishings	5,000	3,500	3,500
-	-	8,177	-	903.100	Community Center Furnishings	5,349	3,549	3,549
-	-	14,177	250		Total Capital Outlay	10,349	7,049	7,049

22,849	31,367	53,277	33,797		Total State Revenue Sharing Fund Expenditures	115,074	105,574	105,574
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54,724	51,928	53,277	81,211		Total State Revenue Sharing Fund Revenue	115,074	105,574	105,574
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This fund is authorized and established by Resolution 1988/99-35 for the following specified purpose: repair, replacement or improvements to the water system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011. New review year: 2020.

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Water Utility Capital Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				600-00	Water Utility Capital Fund Revenue			
108,749	81,076	77,490	123,462	400.000	Working Capital	6,429	6,429	6,429
1,150	1,410	1,000	2,250	404.000	Interest	1,500	1,500	1,500
25,431	55,146	16,968	42,420	420.000	System Development Charges	4,242	4,242	4,242
50,398	-	-	-	440.100	Grant Reimbursements	-	-	-
250,000	80,000	190,000	210,000	459.000	Transfer from Water Fund	150,000	150,000	150,000
435,728	217,632	285,458	378,132		Total Water Utility Capital Fund Revenue	162,171	162,171	162,171

				600-600	Water Utility Capital Fund Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials & Services	-	-	-
					Capital Outlay			
-	-	-	-	910.000	Water Storage Impoundment	-	-	-
25,484	-	35,000	35,000	910.100	Engineering Services	20,000	20,000	20,000
-	-	-	-	920.000	Fisher Farms Purchase	-	-	-
-	-	8,754	-		YRWA Expense	-	-	-
267,464	32,466	180,000	275,000	930.100	Wells & System Improvements	80,467	80,467	80,467
61,703	61,703	61,704	61,703	930.600	Reservoir Maintenance	61,704	61,704	61,704
354,651	94,169	285,458	371,703		Total Capital Outlay	162,171	162,171	162,171

354,651	94,169	285,458	371,703		Total Water Utility Capital Fund Expenditures	162,171	162,171	162,171
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435,728	217,632	285,458	378,132		Total Water Utility Capital Fund Revenue	162,171	162,171	162,171
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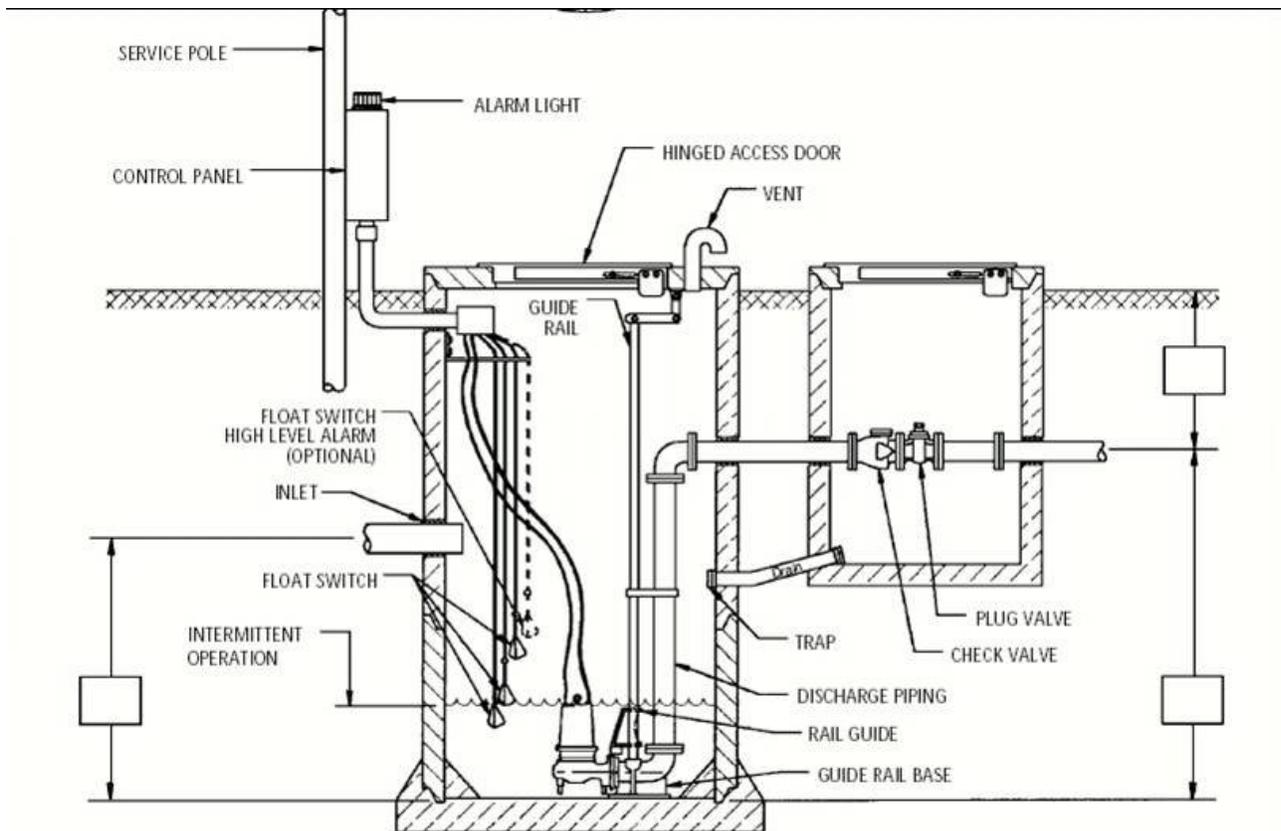
Sewer Utility Capital Fund

The Sewer Utility Capital Fund receives money from the Sewer Utility Fund and System Development Charges (SDCs).



The major projects for the Sewer Capital Fund include:

- 9th Street Lift Station Improvements
- Main (Footbridge) Pump Station Improvements
- Ferry Street Trunk Sewer Improvements



This is authorized and established by Resolution 1998/99-36 for the following specified purpose: repair, replacement or improvements to the sewer system.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Sewer Utility Capital Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				700-000	Sewer Utility Capital Fund Revenue			
144,011	58,110	23,285	69,814	400.000	Working Capital	76,164	76,164	76,164
705	864	650	1,350	404.000	Interest	900	900	900
8,855	45,500	20,000	52,000	420.000	System Development Charges	6,500	6,500	6,500
	75,000	2,500,000	35,500	422.000	System Improvement Grants/Loans	2,500,000	2,500,000	2,500,000
100,000	100,000	100,000	55,000	459.000	Transfer from Sewer Fund	30,000	30,000	30,000
253,571	279,474	2,643,935	213,664		Total Sewer Utility Capital Fund Revenue	2,613,564	2,613,564	2,613,564

				700-700	Sewer Utility Capital Fund Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Total Materials & Services	-	-	-
					Capital Outlay			
172,826	134,547	135,000	57,500	910.000	System Improvements	15,000	15,000	15,000
-	75,114	2,500,000	80,000	910.400	Footbridge Pump Station	2,500,000	2,500,000	2,500,000
					Short-lived Assets Reserve	15,000	15,000	15,000
22,635	-	8,935	-	930.300	Lift Station Improvement and/or Replacement	70,000	70,000	70,000
195,461	209,661	2,643,935	137,500		Total Capital Outlay	2,600,000	2,600,000	2,600,000
-	-	-	-	880.000	Contingency	13,564	13,564	13,564
-	-	-	-	999.000	Unappropriated	-	-	-
195,461	209,661	2,643,935	137,500		Total Sewer Utility Capital Fund Expenditures	2,613,564	2,613,564	2,613,564
253,571	279,474	2,643,935	213,664		Total Sewer Utility Capital Fund Revenue	2,613,564	2,613,564	2,613,564

Equipment Replacement Reserve

This fund is used for the purchase or major improvement of the City's equipment and vehicles. It receives revenue from transfers from the Street Fund, the Water Fund, the Sewer Fund, and the General Fund.

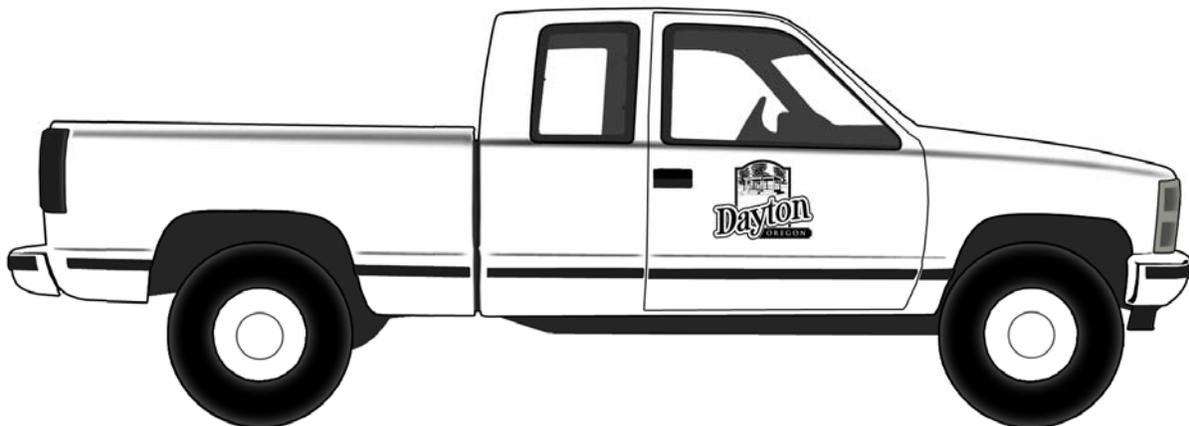


Recent Capital Investments include:

- New Tractor

FY 2017-18 Capital Investments include:

- New ½ ton 4x4 Pickup Truck



This is authorized and established by Resolution 1998/99-32 for the following specified purpose:
 replacement of equipment used in maintaining and repairing city facilities including, but not
 limited to, parks, streets, water and sewer systems.

Year this reserve fund will be reviewed to be
 continued or abolished. Was reviewed in 2011.
 Next review year: 2020

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Equipment Replacement Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				750-000	Equipment Replacement Reserve Fund Revenue			
15,328	23,959	584	2,069	400.000	Working Capital	5,625	5,625	5,625
131	160	100	225	404.000	Interest	150	150	150
1,500	2,000	2,000	2,000	459.100	Transfer from Street Fund	5,000	5,000	5,000
2,500	3,000	3,000	3,000	459.200	Transfer from Water Fund	7,000	7,000	7,000
3,000	3,000	3,000	3,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
1,500	1,500	2,000	2,000	459.300	Transfer from General Fund	5,000	5,000	5,000
-	-	-	-	459.800	Miscellaneous Revenue	50	50	50
23,959	33,619	10,684	12,294		Total Equipment Replacement Reserve Fund Revenue	27,825	27,825	27,825

				750-750	Equipment Replacement Reserve Fund Transfers			
					Transfers			
-	-	-	-			-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
-	31,550	8,500	6,669	903.000	Equipment	-	-	-
-	-	-	-	903.100	Replace Pickup	26,000	26,000	26,000
-	-	-	-	903.200	Replace Mower	-	-	-
-	-	-	-	903.300	Replace Tractor	-	-	-
-	31,550	8,500	6,669		Total Capital Outlay	26,000	26,000	26,000
-	-	2,184	-	880.000	Contingency	1,825	1,825	1,825
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
-	31,550	10,684	6,669		Total Equipment Replacement Reserve Fund Expenditures	27,825	27,825	27,825

23,959	33,619	10,684	12,294		Total Equipment Replacement Reserve Fund Revenue	27,825	27,825	27,825
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This is authorized and established by Resolution 1998/99-31 for the following specified purpose:
 repair, remodel, replacement or construction of facilities for various purposes that include public
 use and maintenance, repair or storage of city equipment and supplies.

Year this reserve fund will be reviewed to be
 continued or abolished. Was reviewed in 2011.
 Next review year: 2020

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Building Reserve Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				760-000	Building Reserve Fund Revenue			
60,086	19,757	32,157	35,255	400.000	Working Capital	53,005	53,005	53,005
406	498	350	750	404.000	Interest	500	500	500
2,500	3,000	3,000	3,000	459.100	Transfer from Street Fund	10,000	10,000	10,000
1,500	3,000	5,000	5,000	459.200	Transfer from Water Fund	10,000	10,000	10,000
2,000	3,000	3,000	3,000	459.300	Transfer from Sewer Fund	5,000	5,000	5,000
5,000	6,000	6,000	6,000	459.400	Transfer from General Fund	15,000	15,000	15,000
-	-	-	-	490.000	Energy Efficiency Grants	-	-	-
					CDBG Grant - Community Center	-	-	-
71,492	35,255	49,507	53,005		Total Building Reserve Fund Revenue	93,505	93,505	93,505

				760-760	Building Reserve Fund Transfers			
					Transfers			
	-		-	459.600	Transfer to General Fund	-	-	-
	-		-	459.700	Transfer to Sewer Fund	-	-	-
-	-	-	-		Total Transfers	-	-	-
					Capital Outlay			
2,077	-	30,000	-	930.000	Building Construction	90,000	90,000	90,000
4,642	-	-	-	930.100	City Maintenance Shop Improvements	-	-	-
45,016	-	10,000	-	930.300	Community Center	-	-	-
51,735	-	40,000	-		Total Capital Outlay	90,000	90,000	90,000
-	-	9,507	-	880.000	Contingency	3,505	3,505	3,505
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
51,735	-	49,507	-		Total Building Reserve Fund Expenditures	93,505	93,505	93,505

71,492	35,255	49,507	53,005		Total Building Reserve Fund Revenue	93,505	93,505	93,505
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This is authorized and established by Resolution 98/99-33 for the following specified purpose: future street improvements.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Street Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				770-000	Street Capital Projects Fund Revenue			
111,014	86,654	94,079	120,983	400.000	Working Capital	120,055	120,055	120,055
652	799	600	1,250	404.000	Interest	800	800	800
7,875	14,625	4,500	11,250	420.000	System Development Charges	1,125	1,125	1,125
-	-	-	-	438.100	Street Maintenance Fee	-	-	-
50,000	30,000	50,000	50,000	459.100	Transfer from Street Fund	50,000	50,000	50,000
180,000	-	229,000	115,000	490.200	SCA Grant/ODOT Grants	50,000	50,000	50,000
				459.800	Miscellaneous Revenue	-	-	-
2,600	2,872	-	1,572	490.300	Sidewalk Imprvmt Reimbursement	-	-	-
-	-	-	-		Emerging Small Business Grant	-	-	-
352,141	134,950	378,179	300,055		Total Street Capital Projects Fund Revenue	221,980	221,980	221,980

				770-770	Street Capital Projects Expenditures			
					Materials and Services			
-	-	175,000	-	705.000	Transportation System Plan	-	-	-
					Street CIP & SDC Update Project	-	-	-
-	-	175,000	-		Total Materials and Services	-	-	-
					Capital Outlay			
15,186	13,967	-	-	910.000	Street Capital Projects	75,000	75,000	75,000
194,548	-	-	-	910.100	5th to Crosswalk Sidewalk	-	-	-
55,752	-	193,179	180,000	910.200	Sidewalk Improvements	90,000	90,000	90,000
265,486	13,967	193,179	180,000		Total Capital Outlay	165,000	165,000	165,000
-	-	10,000	-	880.000	Contingency	56,980	56,980	56,980
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
265,486	13,967	378,179	180,000		Total Street Capital Projects Fund Expenditures	221,980	221,980	221,980
352,141	134,950	378,179	300,055		Total Street Capital Projects Fund Revenue	221,980	221,980	221,980

This is authorized and established by Resolution 98/99-34 for the following specified purpose: development of new city parks or for major additions or improvements for existing city parks.

Year this reserve fund will be reviewed to be continued or abolished. Was reviewed in 2011.
Next review year: 2020

		2016/2017 BUDGET				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Parks Capital Projects Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				780-000	Parks Capital Projects Fund Revenue			
56,083	33,809	31,834	38,554	400.000	Working Capital	24,804	24,804	24,804
639	784	500	1,250	404.000	Interest	800	800	800
700	1,300	400	1,000	420.000	System Development Charges	100	100	100
30,000	5,000	5,000	5,000	459.400	Transfer from General Fund	5,000	5,000	5,000
-	-	-	-	459.500	Land & Water Conservation Grant	-	-	-
-	-	-	-	459.600	Preserving Oregon Grant	-	-	-
-	-	-	-	459.700	Local Government Grant	-	-	-
-	-	-	-	460.000	Developer Park Fees	-	-	-
87,422	40,893	37,734	45,804		Total Parks Capital Projects Fund Revenue	30,704	30,704	30,704

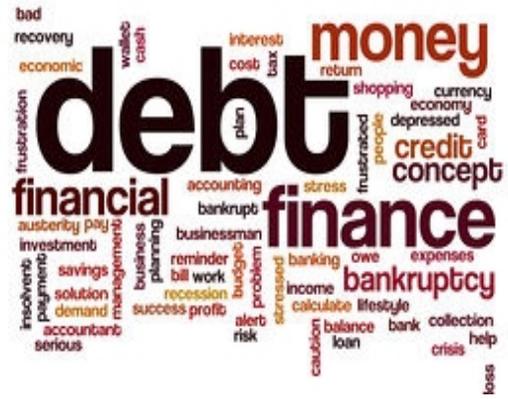
				780-780	Parks Capital Projects Expenditures			
					Materials and Services			
-	-	-	-	705.000	CIP & SDC Update Project	-	-	-
-	-	-	-		Park Planning Project	-	-	-
-	-	-	-		Total Materials and Services	-	-	-
					Capital Outlay			
-	-	-	-	920.000	Park Acquisition	-	-	-
53,613	2,339	16,000	10,000	920.100	Courthouse Square Park Improve	20,000	20,000	20,000
-	-	16,734	11,000	920.200	Andrew Smith Park	9,000	9,000	9,000
-	-	-	-	920.300	Other Park Improvements	-	-	-
-	-	-	-	920.4	Bandstand Improvements	-	-	-
-	-	-	-		Blockhouse Rehabilitation	-	-	-
53,613	2,339	32,734	21,000		Total Capital Outlay	29,000	29,000	29,000
-	-	5,000	-	880.000	Contingency	1,704	1,704	1,704
-	-	-	-	999.000	Unappropriated Ending Fund Balance	-	-	-
53,613	2,339	37,734	21,000		Total Parks Capital Projects Fund Expenditures	30,704	30,704	30,704
87,422	40,893	37,734	45,804		Total Parks Capital Projects Fund Revenue	30,704	30,704	30,704

Debt Service Fund

The Debt Service fund accumulates money for repayment of City debt.

The debt can be created by any other fund with City Council approval. Debt can be of varying natures such as bonded debt, bank loans or loans from other government agencies.

Currently, the City is paying on 2 separate loans for water system improvements through the Infrastructure Finance Authority of the State of Oregon, for the Water Treatment Plant and wells as well as the Springs Rehabilitation. The City is also paying on a US Bank loan that was used to purchase the Fisher Farms Property. The City is currently in the design phase of Sewer System Improvements for the Main Pump Station and Ferry Street Trunk Sewer, which are slated to be constructed over fiscal years 2017-18 and 2018-19. The City was awarded a USDA Loan and DEQ Interim Financing for this work, which will become future debt service.



The following chart identifies the terms of the City’s existing debt:

	Outstanding July 1, 2016	Rate of Interest	Outstanding July 1, 2017	Maturing 17/18 Principal	Maturing 17/18 Interest
Safe Drinking Water Revolving Loan (Water Treatment Plant)	2,586,730	1%	2,469,265	118,640	24,693
Safe Drinking Water Revolving Loan (Springs Rehabilitation)	441,920	1%	428,708	13,343	4,287
US Bank Loan (Fisher Farms Property)	252,347	4.03%	174,029	81,475	7,013

		2016/2017 Budget				2017/2018 Budget		
2014/2015	2015/2016	Adopted	Projected	Debt Service Fund		Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				850-000	Debt Service Fund Revenue			
331,454	285,376	279,874	280,072	400.000	Working Capital	203,637	203,637	203,637
733	700	600	1,400	404.000	Interest	900	900	900
165,000	220,000	225,000	225,000	459.000	Transfer from Water Fund	235,000	235,000	235,000
					Transfer from Sewer Fund	-	-	-
23,249	23,249	23,249	23,249	459.999	City of Lafayette	23,249	23,249	23,249
520,436	529,325	528,723	529,721		Total Debt Service Fund Revenue	462,786	462,786	462,786

				850-850	Debt Service Expenditures			
					Materials and Services			
115,151	116,303	116,303	117,466	774.000	Debt Service to Bonds (Principal)	118,640	118,640	118,640
28,182	27,030	27,030	25,867	776.000	Debt Service to Bonds (Interest)	24,693	24,693	24,693
88,488	88,488	88,490	88,488		Fisher Nursery Payments	88,488	88,488	88,488
		75,000	76,633		US Bank Loan for USDA Appl.	-	-	-
3,239	17,630	17,635	17,630		Debt Service to Springs	17,630	17,630	17,630
231,821	249,451	324,458	326,084		Total Materials and Services	249,451	249,451	249,451
-	-	18,900		779.000	Reserve for Lafayette Loan Payoff	23,625	23,625	23,625
-	-	185,365		999.000	Unappropriated Ending Fund Balance	189,710	189,710	189,710
231,821	249,451	528,723	326,084		Total Debt Service Fund Expenditures	462,786	462,786	462,786
520,436	529,325	528,723	529,721		Total Debt Service Fund Revenue	462,786	462,786	462,786



APPENDIX

Salary Range Schedule

Effective July 1, 2016

Position Title	Salary Range	
City Manager	-	\$87,375.10
Public Works Director	\$51,584.00 -	\$80,038.40
City Recorder	\$45,468.80 -	\$70,532.80
Librarian/Community Development Specialist	\$18.39 -	\$23.99
City Clerk	\$18.39 -	\$23.99
Maintenance Operator 3	\$18.39 -	\$23.99
Maintenance Operator 2	\$17.34 -	\$22.74
Maintenance Operator 1	\$16.83 -	\$21.96
Maintenance Worker	\$12.12 -	\$15.81
Community Development Assistant (20 hours)	\$14.71 -	\$19.19

2017/2018 Salary Allocation Table

POSITION	17/18 Budget	Admin 100-100	Parks 100-103	Library 100-104	Planning 100-105	Building 100-106	Total Admin	Local Optio 101-101	Streets 200-200	Water 300-300	WTF 300-301	Sewer 400-400	Grand Total
City Manager % of Total Salary	91,000 1.0 FTE	20,020 22.00%	7,280 8.00%	4,550 5.00%	7,280 8.00%	4,550 5.00%	43,680 48.00%	5,460 6.00%	3,640 4.00%	16,380 18.00%	5,460 6.00%	16,380 18.00%	91,000 100.00%
City Recorder % of Total Salary	58,250 1.0 FTE	11,068 19.00%	1,165 2.00%	1,165 2.00%	1,165 2.00%	1,165 2.00%	15,728 27.00%	5,243 9.00%	2,330 4.00%	16,310 28.00%	1,165 2.00%	17,475 30.00%	58,250 100.00%
Public Works Superintendent % of Total Salary	80,000 1.0 FTE	4,800 6.00%	8,000 10.00%	0 0.00%	3,200 4.00%	3,200 4.00%	19,200 24.00%	0 0.00%	8,000 10.00%	16,000 20.00%	16,000 20.00%	20,800 26.00%	80,000 100.00%
Maintenance Operator 2 % of Total Salary	47,250 1.0 FTE	1,418 3.00%	4,725 10.00%	0 0.00%	0 0.00%	473 1.00%	6,615 14.00%	0 0.00%	3,308 7.00%	14,175 30.00%	9,450 20.00%	13,703 29.00%	47,250 100.00%
Maintenance Operator 2 % of Total Salary	43,500 1.0 FTE	1,305 3.00%	4,350 10.00%	0 0.00%	0 0.00%	435 1.00%	6,090 14.00%	0 0.00%	4,350 10.00%	17,400 40.00%	4,350 10.00%	11,310 26.00%	43,500 100.00%
Librarian/Comm Dev Spec % of Total Salary	50,000 1.0 FTE	750 1.50%	250 0.50%	34,500 69.00%	5,000 10.00%	5,000 10.00%	45,500 91.00%	500 1.00%	0 0.00%	2,000 4.00%	0 0.00%	2,000 4.00%	50,000 100.00%
City Clerk % of Total Salary	48,500 1.0 FTE	1,455 3.00%	0 0.00%	2,425 5.00%	0 0.00%	0 0.00%	3,880 8.00%	5,820 12.00%	0 0.00%	19,400 40.00%	0 0.00%	19,400 40.00%	48,500 100.00%
Community Dev Assistant* % of Total Salary	22,500 1.0 FTE	450 2.00%	0 0.00%	450 2.00%	0 0.00%	450 2.00%	1,350 6.00%	16,650 74.00%	0 0.00%	2,250 10.00%	0 0.00%	2,250 10.00%	22,500 100.00%
Maintenance Worker % of Total Salary	31,000 1.0 FTE	6,200 20.00%	6,510 21.00%	0 0.00%	0 0.00%	0 0.00%	12,710 41.00%	0 0.00%	6,510 21.00%	4,960 16.00%	1,860 6.00%	4,960 16.00%	31,000 100.00%
Summer Reading Assistant Seasonal % of Total Salary	0			0 100.00%			0 100.00%						0 100.00%
Overtime % of Total Allocation	9,000		900 10%		450 5%	450 5%	1,800 20.00%		900 10%	4,500 50%	450 5%	1,350 15%	9,000 100.00%
On-Call Hourly Cost	5,450									2,180 40.00%	1,090 20.00%	2,180 40.00%	5,450 100.00%
TOTAL SALARIES	486,450	47,465	33,180	43,090	17,095	15,723	156,553	33,673	29,038	115,555	39,825	111,808	486,450

2017/2018 SUMMARY OF TRANSFERS

Transferred From	Amount	Transferred to										Total		
		Gen Fund 100-100	Sewer Fund 400-400	Water Cap 600-600	Sewer Cap 700-700	State Rev Sh 500-500	Equip Res 750-750	Bldg Res 760-760	Street Cap 770-770	Parks Cap 780-780	Debt 850-850			
General Fund	61,000					36,000	5,000	15,000				5,000		61,000
Street Fund	65,000						5,000	10,000	50,000					65,000
Water Utility Fund	402,000			150,000				10,000					235,000	402,000
Sewer Utility Fund	40,000				30,000						5,000			40,000
State Revenue Sharing	0	0												0
Totals	568,000													568,000

