

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
HYBRID MEETING HELD IN PERSON & VIRTUALLY
August 2, 2021

PRESENT: Mayor Elizabeth Wytoski
Council President Rosalba Sandoval-Perez
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Darrick Price *left meeting at 7:37 pm*

ABSENT: Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Patty Ringnald, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:34 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin, and Price present in Council Chambers and Councilor Sandoval-Perez present virtually. Mayor Wytoski noted the absence of Councilor Marquez.

C. APPEARANCE OF INTERESTED CITIZENS

Sergeant Robert Eubanks appeared via Zoom and reviewed the Yamhill County Sheriff's Office (YCSO) annual report that was handed out to Council. Councilor Sandoval-Perez asked if there was data that tracked cases with language barriers. Sergeant Eubanks advised that language issues were not tracked, but noted that Deputies have language translations apps on their phones.

D. ACTION ITEMS

PUBLIC HEARING

Mayor Wytoski open the public hearing to obtain citizen input on Text Amendments to the Dayton Land Use and Development Code, planning action, Ordinance 652, amending Chapter 7 Sign Codes at 6:50 pm.

There were no declarations from the Council and there were no objections noted. Mayor Wytoski read the declarations and order for a Type IV Public Hearing required by law.

1. Staff Report / Sign Code Discussion – Kiel Jenkins Mid-Willamette Valley COG

Kiel Jenkins, City Planner, reviewed his staff report with Council explaining the purpose of the proposed changes to the Dayton Municipal Code and the process required to amend the proposed amendments for the legislative change to Land Use and Development Code and the Type IV land use action.

Kiel Jenkins advised that a letter has been received from an attorney representing property owners who own industrial property facing Highway 99W asking for separate provisions for signs facing highways. The Planning Commission agreed with the request and changes were made to the proposed text amendments. Highway signs were discussed in length.

Councilor Holbrook asked about existing signs within the City referring to an email he sent to the City Manager. Kiel Jenkins deemed Baker Rock wine bottles and the Auto's to Go sign as non-conforming and stated that the City is limited as to what can be done with non-conforming signs that were present before code was lawfully approved. Kiel Jenkins advised that language could be added to address these types of advertisement at a later time, once staff has time to evaluate on a case by case basis. Discussion continued.

Public Requests:

Fred Wilson of Ellington Law Group, PO Box 159, Lake Oswego, OR 97034, Attorney representing Andrea Angel was in attendance. Mr. Wilson stated that Ms. Angel owns 30 acres northeast of the RV Park along highway 99W that is zoned commercial and industrial, advising that their concern is regarding signage facing a highway. Mr. Wilson stated that he and his client are happy with the changes that the planning commission recommended and asks that Council approve the Code with the requested changes.

Mayor Wytoski closed the public hearing at 7:28 pm.

2. First Reading of Ordinance 652 – Sign Code Amendment

Darrick Price performed the first reading of Ordinance 652.

DANIEL HOLBROOK MOVED TO APPROVE THE FIRST READING OF ORDINANCE 652 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, SECTION 7.2.111.07 CENTRAL BUSINESS AREA OVERLAY ZONE SIGNS AND ADDING SECTION 7.4 SIGNS TO ADD SIGN REGULATIONS FOR ALL PROPERTIES WITHIN THE CITY OF DAYTON. SECONDED BY KITTY MACKIN. Motion carried with Frank, Holbrook, Mackin, Price, Sandoval-Perez and Wytoski voting aye. Marquez absent.

3. Public Safety Discussion and Survey Results

Rochelle Roaden reviewed her staff report stating that the City's current 3-year levy will expire June 30, 2022. The Council has agreed to change the levy from a 3-year to a 5-year levy and per Council's request a short survey was created and rolled out in English and Spanish.

Rochelle Roaden reviewed the results of the survey that were included in the agenda packet and advised that the survey results indicated that tax payers were not willing to pay more to add an additional deputy. Discussion continued regarding costs, levy options and public safety fees.

Council agreed to going out to the voters for a 5 year local option tax with a \$2.30 increase; and to continue to work on going to the voters with an additional tax levy options.

4. Approval of Resolution 2021/22-04 - Proposed Local Option Tax Levy

KITTY MACKIN MOVED TO APPROVE RESOLUTION 2021/22-04 A RESOLUTION OF THE DAYTON CITY COUNCIL SUBMITTING TO THE REGISTERED VOTERS OF THE CITY FOR THEIR APPROVAL A LOCAL OPTION TAX AT A RATE OF \$2.30 PER \$1,000 OF ASSESSED VALUE ANNUALLY FOR 5 YEARS BEGINNING IN FISCAL YEAR 2022/2023 TO PROVIDE POLICE SERVICES. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez & Price absent.*

5. Approval of Resolution 2021/22-05 Public Record Request Policy

Rochelle Roaden reviewed the proposed changes to the records request policy and proposed rates. Council discussed the option to pay for attorney fees and agreed to pass the cost of the attorney fees to the requestor, the public record request fees were passed as proposed.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2021/22-05 A RESOLUTION OF THE DAYTON CITY COUNCIL REPEALING RESOLUTION 2010/11-07 AND AMENDING THE PUBLIC RECORDS POLICY. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez & Price absent.*

6. Approval of Resolution 2021/22-06 Fee Schedule Update

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2021/22-06 A RESOLUTION OF THE DAYTON CITY COUNCIL AMENDING THE FEE SCHEDULE. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez & Price absent.*

E. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Mackin noted the new yellow curb paint, saying that she appreciated the ability to see the curb ramps better.

Councilor Holbrook thanked staff for all their hard work with the Bands on the Run event, advising that his out of town guests enjoyed the event very much.

Mayor Wytoski reviewed the Oregon Mayor's Association (OMA) conference, stating that it was a successful event. Mayor Wytoski advised that she taught several sessions at the conference and brought back some ideas that she will be sharing. The Mayor proposed the implantation of a Civic Academy/Class for citizens who are interested in serving on a commission or committee. Mayor Wytoski advised that she was the recipient of the Small Cities Leadership Award.

F. INFORMATION REPORTS

1. City Manager's Report.

Rochelle Roaden updated the Council on the progress of the Utility Bridge, stating that the Geo Tech drawings are complete and the survey is being completed this week. Design will be the next step in the process.

Water Systems – Water levels are holding and Lafayette has been using Mac water when temperatures are at the highest – Steve Sagmiller, Public Works Director has been working with Lafayette's new Public Works Supervisor and they have a good working relationship.

UGB Swap – the second meeting with the Technical Advisory Committee will be Wednesday, August 4, 2021. Kiel Jenkins is in the process of scheduling an open house, which will be the first process for outreach to the property owners. Kiel Jenkins has pointed out that some of the property is in the flood plain, therefore the area that was thought to be buildable will not be. The land that is designated EF80 is recommended to be included in the swap due to lack of inventory of swappable land. The City Planner recommended removing the EF80 property from the application, stating that there would be less resistance from outside agencies. Discussion continued. Councilor Holbrook asked if the documentation could be added to the website so that anyone interested could find the information.

American Rescue Plan - Department of Administrative Services (DAS) documents have been sent, the next step is to receive the funds. The City of Dayton is to receive \$609,000 per numbers established by the US Treasury.

RFP Dayton Village – Lumber prices are down and expected to stay down, Rochelle Roaden asked Council if they are in favor of her starting on that project. Council was in agreement to start working on the RFP for Dayton Village.

Events – National Night Out – Scheduled for Tuesday, August 3, 2021 at the Community Center. Mayor Wytoski spoke to the history of National Night Out and advised that Council traditionally works this community event and will be expected to work the event next year. This event is being combined with the Summer Reading Program end of the year party.

Citywide Garage Sale/Swap Meet & Clean Up. August 22nd – 28th – Rochelle Roaden reviewed the schedule for the up-coming Clean Up event. Councilor Sandoval-Perez inquired about homes with garbage on their property, asking if there would be opportunity for volunteers to help haul away garbage. Discussion continued.

G. ADJOURN

There being no further business, the meeting adjourned at 8:34 pm.

Respectfully submitted:

By: 
Patty Ringnalda
City Recorder

APPROVED BY COUNCIL on September 7, 2021.

As Written As Amended



Elizabeth Wytoski, Mayor