

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
April 5, 2021

PRESENT: Mayor Elizabeth Wytoski
Council President Rosalba Sandoval-Perez
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Trini Marquez *arrived at 6:32 pm*
Councilor Darrick Price *arrived at 6:40 pm*

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnald, City Recorder
Steve Sagmiller, Public Works Director
Denny Muchmore, City Engineer

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:30 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin and Sandoval-Perez attending the meeting virtually via Zoom. Mayor Wytoski noted the absence of Councilors Marquez and Price.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance.

D. CONSENT AGENDA

a. Work Session Meeting Minutes of March 15, 2021.

**KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL
WORK SESSION MEETING MINUTES OF MARCH 15, 2021 AS
AMENDED. SECONDED BY DANIEL HOLBROOK. *Motion
carried with Frank, Holbrook, Mackin, Marquez, Sandoval-Perez and
Wytoski voting aye. Price absent.***

E. ACTION ITEMS

1. Child Abuse Prevention Month Presentation, Carole Joa, Juliette's House.

Carole Joa, of Juliette's House was present to promote Child Abuse Prevention Month and asked Council to sign a proclamation giving their support. Carol Joa, stated that April 17, 2021 is Save Kids Fair which will be held in the parking lot of Juliette House and April 21, 2021 is Wear Blue Day and they are asking everyone to wear blue on that day. Mayor Wytosk asked Carole Joa to send her the information so that she can add it to social media. Rochelle Roaden advised that she will promote the information on the City's website.

2. Approval of Resolution 2020/2-11 Declaring April as Child Abuse Prevention Month.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2020/21-11 A RESOLUTION DECLARING APRIL 2021 AS NATIONAL CHILD ABUSE PREVENTION MONTH. SECONDED BY ROSALBA SANDOVAL-PEREZ. *Motion carried with Frank, Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Price absent.*

3. Water Rate Study Presentation, Tim Tice, OAWU

Tim Tice of OAWU presented his water rate study that he performed for the City of Dayton and proposed new water rates and changes to the way water usage is calculated. Water rates and usage were discussed in length with the Council in agreement that proposed changes will be brought back to the Council for a final decision.

4. Liquor License Request - Matthews

Rochelle Roaden, City Manager presented the liquor license request for Matthews Restaurant and recommended that Council approve the application.

ANNETTE FRANK MOVED TO APPROVE RECOMMENDING APPROVAL OF THE LIQUOR LICENSE APPLICATION FOR MATTHEWS, LLC., AT 306 FERRY STREET DAYTON, OREGON. SECONDED BY TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

5. Approval of Resolution 2020/21-12 PWDS Update, Denny Muchmore

Denny Muchmore, City Engineer presented the proposed updates to the Public Works Design Standards.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2020/21-12 A RESOLUTION ADOPTING PUBLIC WORKS DESIGN STANDARDS UPDATE NUMBER 11. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

6. Vacuum Truck Purchase Discussion/Approval

Steve Sagmiller, Public Works Director reviewed his request to purchase of a Vacuum Truck for Public Works use and the need to purchase this type of equipment. Rochelle Roaden reviewed the budget and availability of funds.

ANNETTE FRANK MOVED TO APPROVE THE PURCHASE OF A 2003 FREIGHTLINER FL 112 CAMEL VACUUM COMBO TRUCK WITH A NOT TO EXCEED PRICE OF \$40,123. SECONDED BY DANIEL HOLBROOK. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

7. Award Right-of-Way/Easement Services for 9th to Flower Project

Rochelle Roaden reviewed the proposed right of way services for the 9th to Flower Street Sidewalk Project.

ANNETTE FRANK MOVED TO APPROVE AWARDING THE RIGHT-OF-WAY SERVICES CONTRACT FOR THE 9TH TO FLOWER SIDEWALK PROJECT (DAYTON MIDDLE SCHOOL SIDEWALK PROJECT) TO RIGHT-OF-WAY ASSOCIATES WITH A NOT TO EXCEED BUDGET OF \$47,850. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

8. Award Engineering Services for Utility Bridge with Infrastructure Upgrade Project

Rochelle Roaden reviewed the proposed request for engineering services for the Utility Bridge with Infrastructure Upgrade Project in association with the Safe Routes to school grant. Discussion continued.

DANIEL HOLBROOK MOVED TO APPROVE AWARDING THE ENGINEERING SERVICES FOR THE PHASE I DESIGN OF DAYTON'S UTILITY BRIDGE WITH INFRASTRUCTURE UPGRADES PROJECT TO DOWL, INC., WITH A BUDGET OF \$550,000. SECONDED BY TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Holbrook stated that if the Infrastructure Bill that is being considered could be a once in a life time opportunity and that he would like to see that Council discuss the issue in the future.

Councilor Sandoval-Perez thanked Rochelle Roaden for her quick responses to her questions.

Councilor Frank advised that her schedule has changed and that she may be arriving to future meetings late, once she goes back to working in Salem.

Councilor Mackin asked Council to take another look at the intersection of Flower Lane and Ferry Street sidewalks stating that motorists are not stopping on Flower Lane before entering onto Ferry Street. Councilor Mackin would like to see the sidewalks extended up Flower Lane further and would like the intersection to be repainted. Councilor Mackin also suggested that intersection become a three way stop, in an effort for the safety of pedestrians and the speeding on Ferry Street.

Rochelle Roaden advised that the City can request a speed study, however if the average speed on Ferry Street is higher than the posted 35 mph, ODOT may choose to increase the speed limit on that section of Ferry Street. Mayor Wytoski was not in favor of making a request to ODOT, due to prior studies of that area. Rochelle Roaden advised that she will research the possibility of the City adding sidewalks from the intersection of Ferry Street and Flower Lane to the section of the sidewalk that is completed in front of the Baptist Church. Discussion continued.

Mayor Wytoski advised that the Oregon Mayor's Association and the League of Oregon Cities (OMA/LOC) joint symposium will be held May 7, 2021 and she encouraged Council to attend. Mayor Wytoski thanked City Staff for the Bunny on the Run Event, stating that the event garnered so much positive attention and was an example of what the City of Dayton is about.

G. INFORMATION REPORTS

1. City Manager's Report

Rochelle Roaden proposed a grant program to help residents who have past due utility accounts due to COVID with the funds from the American Recovery Funds for those residents who have been affected by COVID. Council was in favor of setting up a grant fund program and directed the City Manager to continue with her proposed program. Rochelle Roaden stated that she would like to disburse funds in June and then reinstate the late fees and shut offs policies in July.

Rochelle Roaden advised that she will be adding the Police Services levy survey on the City's app, advising that the IRS has extended the tax deadline to May 17th, and will wait to push out the survey until taxes have been filed and paid.

Rochelle Roaden advised that US Bank in Dayton is closing, adding that she is unsure if they will be keeping the ATM open or not.

The newsletter distribution was discussed, Rochelle Roaden advised that the City will be using a company out of Bend, Oregon that will print, staple and mail the newsletter out, which will save staff time.

Recology Voucher program has distributed 64 vouchers and has been receiving good reviews.

The Budget Committee meeting schedule was reviewed with the Council.

H. ADJOURN

There being no further business, the meeting adjourned at 8:07 pm.

Respectfully submitted:


By: Patty Ringnalda
City Recorder

APPROVED BY COUNCIL on June 7, 2021.

As Written As Amended


Elizabeth Wytoski, Mayor