

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
March 1, 2021

PRESENT: Mayor Elizabeth Wytoski
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Trini Marquez *arrived at 6:38 pm*
Councilor Darrick Price

ABSENT: Council President Rosalba Sandoval-Perez

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director
Deputy Richard Broyles

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:34 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin and Price attending the meeting virtually via Zoom. Mayor Wytoski noted the absence of Councilors Marquez and Sandoval-Perez.

C. APPEARANCE OF INTERESTED CITIZENS

Eve Silverman called into the zoom meeting but was unable to connect her phone so that council could hear her.

D. CONSENT AGENDA

a. Regular Session Meeting Minutes of February 1, 2021.

**KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL
REGULAR SESSION MEETING MINUTES OF FEBRUARY 1,
2021 AS AMENDED. SECONDED BY DANIEL HOLBROOK.**
*Motion carried with Frank, Holbrook, Mackin, Price and Wytoski voting
aye. Marquez and Sandoval-Perez absent.*

E. ACTION ITEMS

1. OLCC Liquor License Renewal Discussion

Rochelle Roaden, City Manager, reviewed the OLCC liquor license renewal process and the Yamhill County Sheriff's Office criminal stats with the Council. Deputy Richard Broyles was in attendance to review and help the Council interpret the Sheriff's stats. Deputy Broyles advised that the stats are compiled based on information provided by the arresting Deputy and depending on how the stop is written up, the location variable can take many forms. For example, corner of 4th & Ferry could be the same as 401 Ferry Street.

Rochelle Roaden reviewed several complaints made against the By-Pass Bar & Grill, noting that complaints increased on the occasions of their outdoor concerts. Rochelle Roaden and Deputy Broyles advised that several attempts to speak with the owner of the establishment resulted in no change. Deputy Broyles pointed out that the Sheriff's stats show only one DUII related to the By-Pass Bar and Grill in 2020, however he stated that he has case information showing three DUII citations were issued directly related to the By-pass in 2020. Discussion continued.

DARRICK PRICE MOVED TO TAKE NO ACTION ON ALL LIQUOR LICENSE APPLICATIONS WITH THE EXCEPTION OF THE BY-PASS BAR AND GRILL, WHEREIN THE COUNCIL IS REQUESTING A 45 DAY EXTENTION IN ORDER TO CONDUCT AN INVESTIGATION. SECONDED BY COUNCILOR TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price and Wytoski. Sandoval-Perez absent.*

APPEARANCE OF INTERESTED CITIZENS. After several attempts to connect to Eve Silverman by phone, Mayor Wytoski called Ms. Silverman and she spoke to the Council via speaker.

Ms. Silverman of the Yamhill County Cultural Coalition, Cultural Award Committee presented their Arts Humanities Heritage Award program.

2. Approval of City Council Strategic Goals for 2021/2022

Rochelle Roaden reviewed the changes that were made to the Council Strategic Goals from the January 19, 2021 Council Meeting. The Emergency Operations Response Team partnership with the Dayton School District was added to Goal E. The Dayton Village RFP was discussed in length with the Council in agreement that the RFP be completed, with the project to be revisited at the June Council meeting.

DANIEL HOLBROOK MOVED TO APPROVE THE CITY COUNCIL STRATEGIC PLAN GOALS FOR FISCAL YEAR 2021/2022 AS AMENDED. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price, and Wytoski voting aye. Sandoval-Perez absent.*

3. Approval of Resolution 20/21-09 City Council Rules Amendment #7

Rochelle Roaden reviewed the Council rules from the last meeting. Mayor Wytoski asked that the language in section 3.6 Telephonic/Electronic Meeting, be changed to say "except during a declared emergency" instead of during a health emergency. Council was in agreement.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 20/21-09 A RESOLUTION ADOPTING AMENDMENT #7 TO RESOLUTION 04/05-31, A RESOLUTION ADOPTING CITY COUNCIL RULES AS AMENDED. SECONDED BY TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

4. Approval of Resolution 20/21-10 Equipment Surplus

Rochelle Roaden reviewed the proposed surplus list, stating that IT equipment disposal will be handled by Alexonet.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 20/21-10 A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS TRANSFER, SALE OR OTHER DISPOSITION. SECONDED BY TRINI MARQUEZ.
Motion carried with Frank, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.

F. CITY COUNCIL COMMENTS AND CONCERNS

Daniel Holbrook, thanked staff for the removal of the moss on City Hall, Annex and Community Center buildings.

G. INFORMATION REPORTS

1. City Manager's Report

Steve Sagmiller, Public Works Director advised that the Joint well field is producing at a higher rate and Lafayette has been using their intertie more. There were some issues with the ice storm and the temporary closure of McDougall wells. January well field usage was down from last year.

Safe Routes to School - 9th to Flower Project, proposals to perform the right-of-way work have been mailed out. In order to complete the project, there are five properties along the Ferry Street that will require easements.

RFP for engineering services for the utility bridge mid-span replacement project have been posted and are due back by March 12th.

Rochelle Roaden, updated the Council on the completed single audit for the main pump station, the progress of the City's updated website, the Recology voucher program and the continued closure of City Hall and Library due to the COVID-19 pandemic.

The quarterly budget vs actual budget report was reviewed with the Council.

H. ADJOURN

There being no further business, the meeting adjourned at 8:05 pm.

Respectfully submitted:

By: 
Patty Ringnald
City Recorder

APPROVED BY COUNCIL on March 15, 2021.

As Written As Amended


Elizabeth Wytoski, Mayor