

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
February 1, 2021

PRESENT: Mayor Elizabeth Wytoski **ABSENT:** Council President Rosalba Sandoval-Perez
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Trini Marquez *arrived at 8:23 pm*
Councilor Darrick Price *left the meeting at 7:52 pm*

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director
Denny Muchmore, City Engineer

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:35 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin and Price attending the meeting virtually via Zoom. Mayor Wytoski noted the absence of Councilors Marquez and Sandoval-Perez.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance to comment.

D. CONSENT AGENDA

a. Regular Session Meeting Minutes of January 4, 2021.

**KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL
REGULAR SESSION MEETING MINUTES OF JANUARY 4, 2021
AS AMENDED. SECONDED BY ANNETTE FRANK. Motion
carried with Frank, Holbrook, Mackin, Price and Wytoski voting aye.
Marquez and Sandoval-Perez absent.**

E. ACTION ITEMS

1. Swearing In of Elected City Councilor

Councilor Marquez was not in attendance to take the oath of office.

2. 2020 Survey Results Recap

City Manager, Rochelle Roaden reviewed the results of the City's survey focusing on the dissatisfied and very dissatisfied responses. Mayor Wytoski thanked Rochelle Roaden for her work on complying the results of the survey.

3. FY 21/22 Strategic Goals Review/Update

Rochelle Roaden facilitated the review of the FY 21/22 strategic goals, City Council reviewed and discussed at length each goal or objective and its priority level, changes were noted. A clean copy of the strategic goals document will be presented at the next City Council meeting for adoption.

4. City Council Rules Review

Council Rules were reviewed and discussed by the Council. Rochelle Roaden noted a change to section 3.6.A Telephonic/electronic Meetings, adding “except during a health emergency”, to the end of that paragraph. No additional changes were noted by the Council. A corrected copy will be presented at the next City Council meeting for adoption.

5. Approval of Resolution 2020/21-07 US Bank Signing Authority

Mayor Wytoski reviewed the proposed change to the bank signing authority.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2020/21-07 A RESOLUTION CHANGING SIGNATURE AUTHORITY FOR US BANK PRIMARY CHECKING ACCOUNT. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin and Wytoski voting aye. Marquez, Price and Sandoval-Perez absent.*

Swearing In of Elected City Councilor

Patty Ringnald, City Recorder performed the oath of office for Councilor Marquez who arrived at the meeting at 8:23 pm.

6. Approval of Resolution 2020/21-08 Safe Routes to School Grant – 9th Street to Flower Lane

Rochelle Roaden reviewed the proposed resolution to accept the Grant funds and to allow the City Manager to sign the documentation to receive the funds.

DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2020/21-08 OF THE CITY OF DAYTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF OREGON DEPARTMENT OF TRANSPORTATION FOR A SAFE ROUTES TO SCHOOL PROGRAM GRANT. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Marquez and Wytoski voting aye. Price and Sandoval-Perez absent.*

7. Sewer Pond 3 Aeration Project Approval

Rochelle Roaden reviewed the Sewer pond aeration project and explained the need to add the electrical costs to the project.

ANNETTE FRANK MOVED TO APPROVE THE SEWER POND 3 PROJECT INCLUDING PHASE 3 ELECTRICAL WITH A BUDGET NOT TO EXCEED \$63,318. SECONDED BY DANIEL HOLBROOK. *Motion carried with Frank, Holbrook, Mackin, Marquez and Wytoski voting aye. Price and Sandoval-Perez absent.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Holbrook announced that he attended the League of Oregon Cities (LOC), City Day Conference. During the conference Councilor Holbrook learned that if there is legislation that the Council is interested in, the Council can collectively testify about the legislation.

Mayor Wytoski shared her experience regarding the LOC's City Day conference advising that the Leagues Legislative Action Committee discussed legislative goals that are shared by cities in the State of Oregon. Meetings have been scheduled with the Governor's Office and with key legislators to help pursue those concerns. Most of the League's focus is on protecting Home Rule and cities ability to protect control over planning, zoning and right-of-way.

At the request of the Oregon Mayor's Association Board of Directors, Mayor Wytoski drafted a letter to the governor regarding data sharing, related to keeping certain key sectors closed during the COVID pandemic, and in lieu of data sharing be included in the reexamining and reconsideration of closures. The Governor's Office has responded and meetings have been scheduled for next week to further discuss the issue. The subject was picked up by the Oregonian and the Mayor was interviewed.

G. INFORMATION REPORTS

1. City Manager's Report

Within the next three to six months, Ziplly fiber will be working on an infrastructure upgrade project throughout the City. City Staff met with Ziplly's VIP team to review the project and the City's permitting process.

Rochelle Roaden advised the Council that whenever a City spends over \$750,000 of Federal funding on a project an additional single audit is required. Rochelle Roaden has been working with the city's auditors to complete an audit on the Main Pump Station, which has been a time consuming process. The audit has a cost \$6,000 and grant funds were used to cover the cost of the audit.

A city projects page has been added to the City's website per a request from Councilor Holbrook. The page gives an update on all of the City's current projects.

Staff is working on refreshing the City's website, going to a mega menu design, hoping to make the website easier to use.

Rochelle Roaden spoke with Recology regarding the City Wide Clean-Up and the use of the vouchers in lieu of a Clean-up Day in March or April. Recology is in the process of providing the City with 100 \$20 vouchers, which the City would then distribute to residents. Steve Sagmiller, Public Works Director attempted to schedule the Clean-up event for the summer, however Recology is not scheduling any events at this time.

Today was New Maintenance Operator, Daniel Hallock's first day. Daniel is currently enrolled at Chemeketa Community College and is getting his associates degree in water and wastewater technology. He will be taking his level one exams within the next 6 months and getting his certifications.

Rochelle Roaden reminded the Council of the up-coming Budget season and reviewed the budget meeting calendar. The Budget calendar will be available at the next Council meeting.

H. ADJOURN

There being no further business, the meeting adjourned at 8:42 pm.

Respectfully submitted:

By: Patty Ringnald
City Recorder



APPROVED BY COUNCIL on March 1, 2021.

As Written As Amended


Elizabeth Wytoski, Mayor