

AGENDA (AMENDED 12/06/21)
DAYTON CITY COUNCIL
REGULAR/EXECUTIVE SESSION



DATE: MONDAY, DECEMBER 6, 2021
TIME: 6:30 PM
PLACE: VIRTUAL ZOOM MEETING – ORS 192.670/HB 2560

If you would like to attend the meeting virtually, please click the link: <https://us06web.zoom.us/j/94322193926> to join the webinar or Telephone: 1 346 248 7799

Dayton – Rich in History . . . Envisioning Our Future

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
This time is reserved for questions or comments from persons in the audience on any topic.		
D.	CONSENT AGENDA	
	1. Regular Session Meeting Minutes – November 1, 2021	1-3
E.	EXECUTIVE SESSION	
	<i>The City Council will meet in Executive Session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.</i>	
F.	ACTION ITEMS	
	1. City Council Initiation of a Type IV Legislative Amendment	5-7
	2. Certify Election Results	9-16
	3. Public Safety Discussion	
	4. Approval of Resolution 2021/22-13 Amending the Fee Schedule-Sign Permit Fees	17-35
	5. Annual City Survey Discussion/Approval	37-49
G.	CITY COUNCIL COMMENTS/CONCERNS	
H.	INFORMATION REPORTS	
	1. City Manager’s Report	51-69
I.	ADJOURN	

Posted: December 2, 2021 by Rochelle Roaden, City Manager

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Dayton AT LEAST 32 WORKING HOURS (4 DAYS) prior to the meeting date in order that appropriate communication assistance can be arranged. The City Hall Annex is accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

NEXT MEETING DATES

*City Council Regular Session, Monday, January 3, 2022 – Virtually via Zoom
City Council Work Session, Tuesday, January 18, 2022 – Virtually via Zoom*

This page intentionally left blank.

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION MEETING
November 1, 2021

PRESENT: Mayor Elizabeth Wytoski
Council President Rosalba Sandoval-Perez – *arrived 6:38 pm*
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Darrick Price

ABSENT: None

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:33 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Mackin, Marquez and Price present virtually via Zoom, Councilor Holbrook was in attendance via telephone. Mayor Wytoski noted the absence of Councilor Sandoval-Perez.

C. APPEARANCE OF INTERESTED CITIZENS

None were present.

D. CONSENT AGENDA

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF OCTOBER 4, 2021 AND WORK SESSION MEETING MINUTES OF OCTOBER 18, 2021 AS WRITTEN. SECONDED BY DARRICK PRICE. *Motion carried with Frank, Holbrook (voted via email), Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

E. ACTION ITEMS

1. Approval to Complete a Topographic Survey.

Rochelle Roaden, City Manager reviewed her request to purchase a topographic survey.

ANNETTE FRANK MOVED TO APPROVE THE PURCHASE OF A TOPOGRAPHIC SURVEY FOR THE WATER TRANSMISSION LINE FROM MCDOUGAL WELL TO KREDER ROAD FOR AN AMOUNT NOT TO EXCEED \$17,100. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook (voted via email), Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

2. Approval of Resolution 2021/22-11 Request Termination of Mutual Agreement and Order (MAO) with Department of Environmental Quality (DEQ).

Rochelle Roaden reviewed the history for the need of an MAO with DEQ to allow out of season discharging from the City’s sewer ponds and why the City no longer needs the MAO in place. In discussions with DEQ, it became clear that the City should ask for a termination of the MAO.

ANNETTE FRANK MOVED TO APPROVE RESOLUTION 2021/22-11 A RESOLUTION OF THE DAYTON CITY COUNCIL DECLARING THE CITY OF DAYTON’S INTENT TO REQUEST THE TERMINATION OF MUTUAL AGREEMENT AND ORDER NO. WQ/M-WR-2017-183 WITH THE STATE OF OREGON’S DEPARTMENT OF ENVIRONMENTAL QUALITY COMMISSION. SECONDED BY DARRICK PRICE. *Motion carried with Frank, Holbrook (voted via email), Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

3. Approval of Resolution 2021/22-12 Surplus Equipment.

Rochelle Roaden reviewed the list of equipment to be surplus.

ANNETTE FRANK MOVED TO APPROVE RESOLUTION 2021/22-12 A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS & AUTHORIZING IT’S TRANSFER, SALE OR OTHER DISPOSITION. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook (voted via email), Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Marquez advised that she has been approached by a couple of citizens who expressed concern regarding the police services ballot measure for the November 2, 2021 election, stating that they feel that the cost is too high.

G. INFORMATION REPORTS

City Manager’s Report.

The City has been awarded a \$100,000 grant from Oregon Department of Transportation (ODOT) for the 6th Street overlay project.

Rochelle Roaden met with Commissioner Kulla and representatives from Senator Merkley and Wyden’s offices regarding federal infrastructure funding. Lunch was provided with staff presenting a presentation regarding the City’s water and sewer systems as well as the City’s priority projects. A tour of the City’s facilities was given and City Engineer, Denny Muchmore provided examples of City water pipe from 1904, 1936 and current. There will be training in January on how to apply for federal funding. Because the Utility Bridge is already on DEQ’s project list, it is a good project to apply for the \$2 million in funding.

Commissioner Kulla expressed interest in helping to fund the Highway 221 Lift Station and feels that his colleagues would be interested in hearing more.

The County ARPA water and sewer grant program guidelines were sent out late last week and are included in the packet.

UGB Swap meeting is set for Thursday to discuss setting up a joint County Commissioners and Planning Commission meeting.

Planning and design continues for the Utility Bridge with Infrastructure Upgrades and is approximately 30% complete.

Kelley Haverkate and Rochelle Roaden met with the City of Independence Economic Director and Independence Development Association last week to understand how they work together to create events and support economic development. They will be researching different models to see what might work for Dayton.

Service Line Warranty's of America has set the mail dates for their fall campaign. The initial offer letters will be mailed around November 3, 2021. The reminder letters will be mailed to around November 7, 2021.

Christmas Tree Lighting will be the Saturday after Thanksgiving, November 27, 2021. The City will be lighting up the large tree to the left of the bandstand this year. Festivities will begin at 5:30 pm with the Recycled Brass Band playing Christmas music. Popcorn, cocoa and Abuelita will be served.

The first week in December the DCDA will be hosting a decorate your car event.

H. ADJOURN

There being no further business, the meeting adjourned at 7:01 pm by Mayor Wytoski.

Respectfully submitted:

APPROVED BY COUNCIL on December 6, 2021

By: Patty Ringnalda
City Recorder

As Written As Amended

Elizabeth Wytoski, Mayor

THIS PAGE LEFT INTENTIONALLY BLANK

To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: City Council Initiation of a Type IV Legislative Amendment
Date: December 6, 2021

History/Background

Kiel Jenkins, City Planner, will make a short presentation to the council regarding the initiation of a Type IV legislative amendment for the UGB project. Please see Exhibit A which is attached.

There are two motions that will be required to continue and those are noted below.

Potential Motion Language: *“I move to approve the initiation of a city-initiated comprehensive plan map amendment to swap 176 acres of land currently within the UGB with 106 acres of land as identified in the attached Exhibit A and as recommended by the City’s Urban Growth Boundary Swap Project Advisory Committee.”*

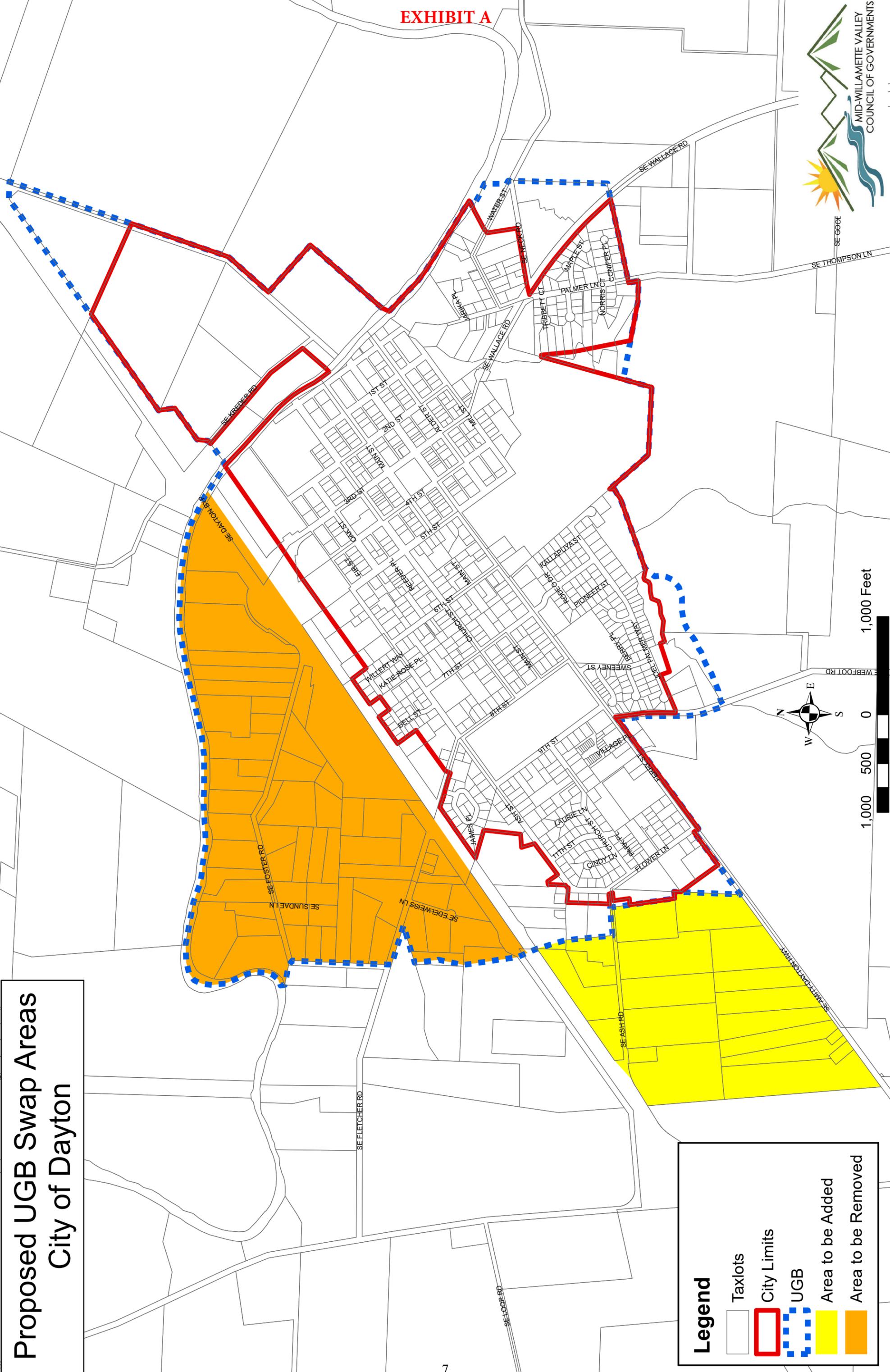
Potential Motion Language: *“I move to approve the initiation of a city-initiated comprehensive plan map amendment to designate the land to be added to the UGB as “Residential” on the Dayton comprehensive Plan map.”*

This page intentionally left blank.

EXHIBIT A



Proposed UGB Swap Areas
City of Dayton



Legend

- Taxlots
- City Limits
- UGB
- Area to be Added
- Area to be Removed

This page intentionally left blank.

TO: Rochelle Roaden, City Manager
FROM: Patty Ringnalda, City Recorder
SUBJECT: Certification of Election Returns
November 2, 2021, Special Election
DATE: December 6, 2021

STAFF REPORT

- 1) Attached are the Official Certified Results for the November 2, 2021, Special Election. The election included Ballot Measure 36-206, City of Dayton Police Services Levy.
- 2) Election Results were as follows:

VOTE BY MAIL:	NO = 229	YES = 223	TOTAL = 452
---------------	----------	-----------	-------------
- 3) Section 1.04.07 of the Dayton Municipal Code requires the Elections Officer (City Recorder) to certify the election results to the Council at the first Council meeting after the results are certified by the County Elections Official.

Attachments

THIS PAGE LEFT INTENTIONALLY BLANK



Brian Van Bergen
Yamhill County Clerk

414 NE Evans St, McMinnville, OR 97128-4607 • Ph. 503.434.7518 • Fax 503.434.7520 • clerk@co.yamhill.or.us

Board of Property Tax Appeals • Business Licenses • Elections • Marriage Licenses • Passports • Recording • Voter Registration

Memorandum

To: Patty Ringnalda, City of Dayton
From: Brian Van Bergen, Yamhill County Clerk
CC:
Date: November 17, 2021
RE: Certified Contest Results

Enclosed please find the certified results from the November 2nd, 2021 Special Election.

These items include:

- Yamhill County's certified Cumulative Results Report (summary report)
- Yamhill County's certified Canvass Results Report (report by precinct)
- This cover letter/memo

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Van Bergen'.

Brian Van Bergen
Yamhill County Clerk

Enclosures

THIS PAGE LEFT INTENTIONALLY BLANK

City of Dayton Cumulative Results

Official Election Results

Run Time 11:58 AM
Run Date 11/17/2021

Yamhill County, Oregon

November 2, 2021 Special Election

11/2/2021

Page 1

Official Results

Registered Voters
452 of 23328 = 1.94%
Precincts Reporting
7 of 7 = 100.00%

Measure 36-206 - City of Dayton Police Services Levy Referred by the City of Dayton

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
1	1	100.00%	452	1,832	24.67%

Choice	Party	Vote by Mail		Total	
Yes		223	49.34%	223	49.34%
No		229	50.66%	229	50.66%
Cast Votes:		452	100.00%	452	100.00%
Undervotes:		0		0	
Overvotes:		0		0	
Misc. Write-ins:		0		0	
Misc. Write-ins:		0		0	

*** End of report ***

I CERTIFY THAT THE VOTES RECORDED ON THIS ABSTRACT CORRECTLY SUMMARIZE THE TALLY OF VOTES CAST AT THE ELECTION INDICATED.

SIGNATURE OF COUNTY CLERK:

11.17.2021

DATE OF ABSTRACT



City of Dayton Canvass Results

Official Election Results

Run Time 11:58 AM
Run Date 11/17/2021

Yamhill County, Oregon

November 2, 2021 Special Election

11/2/2021
Page 1

Official Results
Registered Voters
452 of 23328 = 1.94%
Precincts Reporting
7 of 7 = 100.00%

Measure 36-206 - City of Dayton Police Services Levy - Referred by the City of Dayton

Precinct	Yes	No	Cast Votes	Undervotes	Overvotes	Misc. Write-ins	Misc. Write-ins	Vote by Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
010	223	229	452	0	0	0	0	452	452	1,832	24.67%
Totals	223	229	452	0	0	0	0	452	452	1,832	24.67%



I CERTIFY THAT THE VOTES RECORDED ON THIS ABSTRACT CORRECTLY SUMMARIZE THE TALLY OF VOTES CAST AT THE ELECTION INDICATED.

SIGNATURE OF COUNTY CLERK: *[Signature]*

DATE OF ABSTRACT: 11.17.2021

City of Dayton Canvass Results

Official Election Results

Run Time

11:58 AM

Run Date

11/17/2021

Yamhill County, Oregon

November 2, 2021 Special Election

11/2/2021

Page 2

Official Results

Registered Voters

452 of 23328 = 1.94%

Precincts Reporting

7 of 7 = 100.00%

*** End of report ***

CERTIFICATE OF ELECTION

I, Patty Ringnalda, Elections Officer for the City of Dayton, Oregon, do hereby certify that at the Special Election held in said City on the 2nd day of November, 2021.

BALLOT MEASURE 36-206 City of Dayton Police Services Levy

a qualified ballot measure, has been duly defeated for a 5 Year Levy, having received 223 yes votes and 229 no votes from the citizens of the City of Dayton at the November 2, 2021, Special Election.




Patty Ringnalda, City Recorder
City of Dayton

To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: Approval of Resolution 21/22-13 Amending Fee Schedule with Sign Permit Fees
Date: December 6, 2021

Background and Information

Ordinance 652 was adopted on September 7, 2021, adding sign regulations for all properties within the city limits and requiring a permit application process for all signs. Staff has put together permit fee research for 13 different jurisdictions (Amity, Canby, Carlton, Dallas, Dundee, Independence, Newberg, McMinnville, Salem, Sheridan, Willamina, Yamhill and Yamhill County) for your review.

The attached graph is based on a sign with the value of \$1000 or 5x5 ft per/side (2 sided). We have isolated the costs for a permanent sign vs a temporary sign as well as noted the building permit fees (Column 4-6). Please note that building permit fees are preset and are not something that can be amended during this action. The application review fee for permanent and temporary signs are what we want to add to the Fee Schedule.

Permanent signs, in most cases, will need to be reviewed by the City Planner who's current hourly rate is \$90/hour. Temporary signs would most likely only need in house staff review and that is what the cost is much less than a permanent sign. Permanent signs that are attached to a building require a structural permit per the Oregon State Building Codes and would require in house staff review/processing and planner review/processing.

To cover our costs, staff is recommending \$25 permit fee for a temporary sign and \$125 permit fee for a permanent sign.

City Manager Recommendation: I recommend approval.

Potential Motion to Approve: "I move to approve Resolution 21/22-13 a Resolution Amending the City of Dayton Fee Schedule to Include Sign Permit Fees."

Council Options:

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

Sign Permit Fee Research

City	Application Review Fee Permanent	Application Review Fee Temporary	(3) Building Permit Fee	(3) Plan Review Fee	(3) State Surcharge	Additional Fees	(4) Totals	Comments
Amity	100.00		38.28	24.88	4.59		167.75	Building Permits are obtained through Yamhill County Building Department
Canby	100.00		80.00	52.00	9.60		241.60	
Carlton	100.00	25.00	38.28	24.88	4.59		167.75	Signs within a commercial or industrial zone require planning commission review. Building Permits are obtained through Yamhill County Building Department
Dallas	125.00	N/C	82.62	53.70	9.91		271.23	Based on a 2 sided sign totaling 50 sq ft.- Temporary signs do not require a permit
Dundee	240.00		76.00	49.40	9.12		374.52	Building permits are processed through Newberg Building Department
Independence	200.00	60.00	13.00	0.00	1.56		214.56	Unable to determine building permit fees
Newberg	n/a		99.07	84.21	11.89	4.95	200.12	(Additional Fee) Technology Fee
McMinnville	175.00	75.00	29.17	18.96	3.50	75.00	301.63	Building Inspection Fee + Building Permit Fee Wall Mounted Signs
Salem	627.00		67.25	43.71	8.07		746.03	Class 1 design review
Sheridan	25.00		38.28	24.88	4.59		92.75	Building Permits are obtained through Yamhill County Building Department
Willamina	100.00		38.28	24.88	4.59		167.75	Building Permits are obtained through Yamhill County Building Department
Yamhill	75.00		38.28	24.88	4.59		142.75	Building Permits are obtained through Yamhill County Building Department
Yamhill County	128.00		38.28	24.88	4.59		195.75	

City of Dayton - Sign Permit Fee Information

Sign Permit Applications that require City Planner review: The City Planner hourly rate is \$90 per hour.

Staff Recommendation:

City	Application Review Fee Permanent	Application Review Fee Temporary	(3) Building Permit Fee	(3) Plan Review Fee	(3) State Surcharge	Additional Fees	(4) Totals	Comments
Dayton	125.00	25.00	55.00	35.75	6.60		222.35	Building permits are processed through Newberg Building Department

The Application Review Fees are assessed to compensate for Staff time to review permit applications for completeness. Building Permit Fee, Plan Review Fee and State Surcharge fees are set by Municipal Code and Newberg Building Department contract. Newberg Building Department receives 65% of the Building Permit Fee, all of the Plan Review fee and the State Surcharge fee is sent to the State of Oregon.

- 1) This chart is based on a sign with the value of \$1,000 or 5 x 5 ft per/side (2 sided) and **attached to a building.
- 2) **Application Review Fees:** This is a fee that a City will charge to review a sign permit application, whether or not it requires a building permit.
- 3) **Building Permit Fee, Plan Check/Review Fee and State Surcharge Fee:** These are pre-set Building Department Fees, these fees are required when a sign is designated as "structural". **Signs attached to a building require a structural permit per/Oregon State Building Codes.
- 4) **Total Column** is based on a Permanent Sign Application and not a Temporary Sign Application.

RESOLUTION No. 21/22-13
City of Dayton, Oregon

A Resolution Amending the City of Dayton Fee Schedule to Include Sign Permit Fees.

WHEREAS, the City of Dayton adopted Ordinance 652 on September 7,2021 adding sign regulations for all properties in city limits including a sign permit requirement; and

WHEREAS, the City deems it necessary and prudent to require sign permits and other permits related to construction of signs to ensure the compliance with adopted codes and standards and;

WHEREAS, the City deems it necessary and prudent to require fees in conjunction with the filing of applications for permits to further ensure the compliance with adopted codes and standards and

WHEREAS, the City of Dayton City Council adopted the City of Dayton Fee Schedule per Resolution No.16/17-3; and

The City of Dayton resolves as follows:

- 1) **THAT** the City of Dayton Fee Schedule is hereby amended and adopted according to Exhibit A (attached hereto and made a part herein); and
- 2) **THAT** this resolution shall become effective immediately upon adoption.

ADOPTED this 6th day of December 2021.

In Favor:

Opposed:

Absent:

Abstained:

Elizabeth Wytoski, Mayor

Date Signed

ATTEST:

Patty Ringnalda, City Recorder

Date of Enactment

Attachment: Exhibit A

EXHIBIT A

SECTION 9: APPLICATIONS AND FEES

REQUIRED APPLICATIONS AND FEES			
Type of Application	Fee	Resolution Ordinance Code	Date Approved
Business Registration	25.00	3.3	11/03/94
Declaration of Candidacy Filling Fee	\$10.00	1.02.02	Unknown
Encroachment Permit – Street Use/Closure	\$25.00	2008/09-42	04/06/09
Encroachment License – Construction	Varies	ORD 635	08/01/16
Liquor License (New Application)	\$25.00	2010/11-30A	05/02/11
Liquor License (Renewal)	\$25.00	2010/11-30A	05/02/13
Sign Permit Application Review Fee – Permanent Signs	\$125.00	2021/22-13	12/06/21
Sign Permit Application Review Fee – Temporary Signs	\$25.00	2021/22-13	12/06/21
Social Gaming License (tax –exempt)	\$25.00	3.6.4	05/04/98
Social Gaming License (non tax-exempt)	\$120.00	3.6.4	05/04/98
Social Gaming License (New application investigation fee)	\$100.00	3.6.2	05/04/98
Transient Lodging Tax Registration	0.00	631	12/07/15

ORDINANCE NO. 652

AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, SECTION 7.2.111.07 CENTRAL BUSINESS AREA OVERLAY ZONE SIGNS AND ADDING SECTION 7.4 SIGNS TO ADD SIGN REGULATIONS FOR ALL PROPERTIES WITHIN THE CITY OF DAYTON

WHEREAS, the City Council desires to adopt the text amendments to Chapter 7, Section 7.2.111.07, and add Section 7.4, Dayton Land Use and Development Code (DLUDC) that are detailed in Exhibit 1; and

WHEREAS, the purpose of these amendments is to add sign regulations that apply to all properties within the City; and.

WHEREAS, a public hearing was held before the Planning Commission on July 8, 2021, where the Commission considered the proposed text amendments to Section 7.2.111.07 and 7.4; and

WHEREAS, notice of the Planning Commission hearing was provided consistent with ORS 227.186; and,

WHEREAS, the Planning Commission recommended the proposed text amendments be adopted by the City Council with a vote of 4 in favor, 0 opposed and 1 absent; and

WHEREAS, a public hearing was held before the City Council on August 2, 2021, to consider the proposed text amendments; and

WHEREAS, notice of the City Council hearing was provided consistent with section 7.3.204.03 of the DLUDC.

The City of Dayton ordains as follows:

Section 1. The City Council hereby adopts the findings in the Staff Report dated July 22, 2021, attached as Exhibit 1.

Section 2. The City Council adopts the amendments to Chapter 7 of the DLUDC detailed in Exhibit 1 and set forth in their final form in Exhibit 2.

Section 3. This Ordinance shall become effective 30 days after adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Dayton on this 7th day of September 2021.

Mode of Enactment:

Date of first reading: August 2, 2021 by title only.

Date of second reading: September 7, 2021 by title only.

XX No Council member present at the meeting requested that the ordinance be read in full.

XX A copy of the ordinance was provided to each Council member; three copies were provided for public inspection in the office of the City Recorder no later than one week before the first reading of the Ordinance.

Final Vote:

In Favor: Holbrook, Mackin, Marquez, Sandoval-Perez, Wytoski

Opposed: None

Absent: Frank, Price

Abstained: None

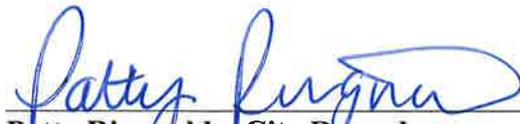


Elizabeth Wytoski, Mayor

9/8/21

Date of Signing

ATTESTED BY:



Patty Ringnald, City Recorder

09/07/21

Date of Enactment

Exhibit A

Exhibit A- Final Amendments

7.2.111.07- Signs: Sign standards within the Central Business Overlay Zone may be found in Section 7.4.105

7.4.101 General Provisions

1. Applicability. All properties within Dayton City Limits shall be subject to the provisions of this section. Unless specifically listed as a permitted use or type in this section, other sign types and uses are prohibited.
2. Purpose
 - A. While signs communicate all types of helpful information, unregulated signs obstruct views, distract motorists, displace alternative uses for land, and pose other problems that legitimately call for regulation. The purpose of this section is to regulate the size, illumination, movement, materials, location, height, and condition of all signs placed on private property for exterior observation, thus ensuring the protection of property values; the character of the various neighborhoods; the creation of a convenient, attractive, and harmonious community; protection against destruction of or encroachment on historic properties, convenience to citizens and encouraging economic development. This section allows adequate communication through signage while encouraging aesthetic quality in the design, location, size, and purpose of all signs. If any provision of this section is found by a court of competent jurisdiction to be invalid, such finding shall not affect the validity of other provisions of this section which can be given effect without the invalid provision.
 - B. A sign placed on land or on a building for the purpose of identification, protection, or directing persons to a use conducted therein must be deemed to be an integral, but accessory and subordinate, part of the principal use of land or building. Therefore, the intent of this section is to establish limitations on signs to ensure they are appropriate to the land, building, or use to which they are appurtenant and are adequate for their intended purpose while balancing the individual and community interests identified in subsection (A) of this section.
 - C. These regulations are intended to promote signs that are compatible with the use of the property to which they are appurtenant, landscape and architecture of surrounding buildings, are legible, are not distracting to motorists, and are constructed and maintained in a structurally sound and attractive condition.
 - D. These regulations do not regulate every form and instance of visual communication that may be displayed anywhere within the jurisdictional limits of the City. Rather, they are intended to regulate those forms and instances that are most likely to meaningfully affect one or more of the purposes set forth above.
 - E. These regulations do not entirely eliminate all of the harms that may be created by the installation and display of signs. Rather, they strike an appropriate balance that preserves ample channels of communication by means of visual display while still reducing and mitigating the extent of the harms caused by signs.

3. Definitions:

Abandoned Sign: A sign that is no longer used by the person who constructed/installed the sign on the property where the sign is located or cessation of use of the property where the sign is located.

A-Board Sign: Includes signs that are ordinarily in the shape of an "A", or some variation thereof, on the ground, easily movable and which is usually two sided.

Area Sign: The area contained within lines drawn between or around the outermost points of a sign, including cutouts, but does not include essential sign structure, foundations or supports. The area of a sign having two display surfaces facing in opposite traffic directions shall be computed by measuring the largest face. For signs having two or more display surfaces, the area is the maximum area of the surfaces that can be seen from any one point.

Banner Sign: A sign made of fabric or other non-rigid material with no enclosing framework or not affixed to the primary structure and shall include every type of decoration or banner displayed over or upon the city streets of the City of Dayton on a temporary or seasonal basis, whether attached to utility poles or any other structure.

Billboard: A sign height over ten feet from the ground surface, on which same is located, to the top of such billboard, and sign area greater than sixty-four (64) square feet, on which the copy is designed to be periodically changed and which is not located on the premises to which such advertising copy pertains.

Direct Illumination: A source of illumination directed towards such signs so that the beam of light falls upon the exterior surface of the sign.

Facade: The architectural front of a building; usually the front but sometimes the rear or side, used to meet architectural treatment details and setting the tone for the rest of the building.

Freestanding Sign: A sign, including monument signs, supported by one or more uprights, poles or braces placed in or upon the ground, or a sign supported by any structure primarily for the display and support of the sign.

Government Sign: A sign erected, constructed, or placed within the public right-of-way or on public property by or with the approval of the government agency having authority over, control of, or ownership of the right-of-way or public property.

Highway Oriented Signs: Signs fronting Highway 18.

Illuminated Sign: A sign illuminated by an interior or exterior light source, which exterior light source is primarily designed to illuminate such sign.

Integrated Business Center: A group of two or more businesses that are planned or designed as a center, or Center: share a common off-street parking area or access, whether or not the businesses, buildings, or land are under common ownership.

Light-Emitting Diode or LED: A form of illumination using a semiconductor light source that converts applied voltage to light and is used in digital displays.

Mural: A hand-painted, hand-tiled or digitally printed image on the exterior wall of a building.

Neon Light: A form of illumination using inert gases in glass tubes and includes black light and other neon lights.

Nonconforming Sign: A sign that was lawful when it was constructed but does not meet the requirements of this Section.

Portable Sign: A sign that is not attached to any building or facade that is easily portable. It may stand alone or be illuminated, have wheels attached, or be located on a trailer.

Projecting Sign or Blade Sign: A two-sided sign other than a wall sign which projects beyond the building surface to which it is attached.

Reader Board: Any sign not permanently attached to the ground or building and capable of being moved from place to place, including signs attached to vehicles and trailers.

Sign: A display, illustration, structure or device that has a visual display visible from a right-of-way, private roadway or lot under other ownership.

Temporary Sign: A sign not permanently attached to a building, structure or ground that is intended to be displayed for a limited period of time. Such signs may include banners, pennants, streamers, spinners, or other similar devices.

Vehicle Sign: A sign placed in or attached to the motor vehicle, trailer, railroad car, or light rail car that is used for either personal purpose or is regularly used for purposes other than the display of signs.

Wall Sign: A sign that is painted or attached on a wall of a building, and extending no more than twelve inches from the wall. Window signs that are permanently attached to the outside of a window are wall signs.

Window Sign: Includes text or graphics that are painted on or attached to a window. Window signs do not include business hours of operation or non-illuminated open/closed signs.

4. Prohibited Signs. Signs not conforming to Section 7.4 of the Dayton Municipal Code are unlawful and shall constitute a Class C violation according to the City of Dayton Fee Schedule.
 - A. Installation or posting of any notice or signage on utility poles, street lights, stop signs, other street signs, trees in the public right-of-way, public places or premises shall be prohibited without approval from the Utility or the City of Dayton.
 - B. Access. Signs that block ingress or egress so as to interfere with the flow of pedestrian or vehicle traffic, doors, windows, fire escapes or parking areas shall be prohibited.
 - C. Billboards.
 - D. Any sign on vacant property unless allowed as a temporary sign.
 - E. Condition. Signs which are faded, torn, damaged or otherwise unsightly or in a state of disrepair shall be immediately repaired or removed.
 - F. Reader board or portable signs.
 - G. Obscene Signs- A sign that creates a public nuisance displaying an obscenity as defined under ORS Chapter 167.
 - H. Flashing signs, signs that produce glare, or animated signs that change image more than six times per minute.
5. Exempt Signs. The following signs and devices shall not be subject to the provisions of this Chapter and shall not require approval from the City.
 - A. Identification Signs. Memorial and Historic Identification Signs and Donation Plates. Memorial tablets, cornerstones, donation plates or similar plaques, such as National Register listing, not exceeding six square feet.
 - B. Occupant or Owner Sign. A sign identifying the name of the occupant or owner, provided the sign is not larger than one (1) square foot, is not illuminated and is either attached to the structure or located within the front yard setback.
 - C. Window signs shall not be calculated in total sign area calculations but are limited to a maximum of twenty-four (24) square feet or twenty five percent (25%) of the total window area, whichever is less.
 - D. State Highway Requirements. Applicants are advised to contact the State Highway Division of the Oregon Department of Transportation regarding other possible sign regulations adjacent to Ferry Street and Third Street.
 - E. Vehicle Signs. Signs painted on or otherwise attached to vehicles.
6. Non-conforming signs: Non-conforming signs are subject to the following provisions:
 - a. Legally established nonconforming permanent signs may continue to exist in accordance with this section. Nonconforming Signs that were not legally established have no legal right to continue and must be removed or reconstructed in conformance with this code.

- b. Maintenance. A non-conforming sign may undergo normal maintenance, which includes normal care or servicing needed to keep a sign functional, such as cleaning, replacing or repairing a part made unusable by ordinary wear, and changing light bulbs. "Normal maintenance" excludes major structural repairs designed to extend the useful life of the non-conforming sign.
- c. Sign face. The sign face or sign copy may be changed without affecting the nonconforming status of the sign.
- d. Ownership. Should a property change ownership or a building have a new tenant, all non-conforming signs must be removed within six months of the change.
- e. Changes to nonconforming signs.
 - i. A non-conforming sign shall not be enlarged or altered in a way that would increase its nonconformity.
 - ii. Signs and sign structures that are moved or replaced shall be brought into conformance with the sign regulations.
 - iii. Signs that are structurally altered by more than fifty (50) percent of the replacement value, shall be brought into conformance with the sign regulations.
 - iv. Signs that are structurally altered by fifty (50) percent or less than the replacement value may continue to be used as a nonconforming sign provided the alterations do not increase the nonconformity of the sign.
- f. Damaged nonconforming signs:
 - i. When a nonconforming sign is damaged by wind, fire, neglect or by any other cause, and such damage exceeds fifty (50) percent of its replacement value, non-conforming sign shall be removed or brought into conformance with the sign regulations within six months of the date the damage occurred.
 - ii. When a nonconforming sign is damaged by wind, fire, or by any other cause and the estimated cost to repair the sign is fifty (50) percent or less of its replacement value, it may be repaired and restored to the condition it was in before it was damaged and may continue to be used as a nonconforming sign, provided that such repairs and restoration are started within six months of the date the sign was damaged and are diligently pursued thereafter.
 - 1. Whenever repairs and restoration of a damaged nonconforming sign are not started within one year of the date the sign was damaged or are diligently pursued once started, the sign shall be deemed abandoned.
 - 2. Abandoned signs shall not be permitted as nonconforming signs. Abandoned signs shall be taken down and removed by the owner, agent or person having the beneficial use of the building or structure upon which such sign may be found.

7. Adjustments and Variances.

Sign adjustments/variances shall be reviewed in accordance with a Type II action, as specified in Section 7.3.2 using the following criteria.

Criteria for Sign Variance/Adjustments.

- A. Compliance with the applicable standard would create an unnecessary hardship due to physical conditions of the property (topography, lot size or shape, or other circumstances over which the applicant has no control), which are not present on other properties in the same zone, and the adjustment is necessary to permit signage comparable with other properties in the same zone.
- B. The hardship does not result from actions of the applicant, owner(s) or previous owner(s), or from personal circumstances of the applicant, owner(s) or previous owner(s), such as physical condition, age or financial situation; and
- C. Approval of the adjustment will not adversely affect the function or appearance of the development and use of the subject property and surrounding properties; and will not impose limitations on other properties and signage in the area including signage that would be allowed on adjacent properties.

7.4.102- Review Procedures

1. All signs not specifically exempt from permitting requirements by Section 7.4.101.5 shall be subject to the permitting procedures of this section. No signs in conflict with any provisions of this ordinance shall be permitted.
2. Permit Fees: Permit fees shall be established by City Council resolution and updated as needed.
3. Application Requirements: An application for a sign permit shall be submitted on a form provided by the City Planner or designee. The application shall include the following items, at minimum:
 - A. A sketch drawn to scale indicating the proposed sign and identifying existing signs on the premises.
 - B. The sign's location, graphic design, structural and mechanical design and engineering data which ensures its structural stability.
 - C. The names and address of the sign company, person authorizing erection of the sign and the owner of the subject property.
4. Revocation of permits: Sign permits mistakenly issued in violation of these regulations or other provisions of the Dayton Land Use and Development Code are void. The City Planner or designee may revoke a sign permit if they find that there was a material and misleading false statement of fact in the application for the permit.
5. Design, Construction, and Maintenance. All signs shall be designed, constructed, and maintained according to the following standards:
 - A. Compliance with Building Codes. All signs shall comply with the applicable provisions of the Building Code in effect at the time of the sign permit application and all other applicable structural, electrical and other regulations. The issuance

of a sign permit under these regulations does not relieve the applicant of complying with all other permit requirements.

- B. Materials. Except for banners, flags, portable signs, temporary signs, and window signs conforming in all respects with the requirements of these regulations, all signs shall be constructed of permanent materials and shall be permanently attached to the ground, a building, or other structure by direct attachment to a rigid wall, frame, or structure.
- C. Maintenance. All signs shall be maintained in a good structural condition and readable at all times.
- D. Owner Responsibility. The owner shall be responsible for its erection and maintenance and its compliance with the provisions of these regulations or other laws or Ordinances regulating signs.
- E. Aesthetics. All signs shall be professional in appearance, constructed in a workmanship like manner to professional standards.

DESIGN STANDARDS

7.4.103 Residential

1. Purpose and applicability: To provide a set of regulations for the placement of signs within Residential (R-1, R-2, R-3) zones. The provisions within this section shall also apply to residential uses within the Commercial Residential zone.
2. Permitted Signs- All permitted signs are subject to the standards of 7.4.103
 - A. Wall, canopy, and window signs.
 - B. Free-standing signs
 - C. Temporary signs. Temporary signs within Residential zones shall be limited to 21 days per calendar year.
3. Maximum sign area
 - A. Single Family and Duplex uses: 6 square feet.
 - B. Multi-family (greater than two units): For subdivisions, multiple-family developments (including planned developments), uses, or identified neighborhood areas, one single or double-faced, indirectly lit sign not to exceed 24 square feet for one face or 48 square feet in surface area for two or more faces is permitted. The applicant for the sign permit must own or represent a majority of the lots or dwelling units within the subdivision, multiple-family development, identified neighborhood area, or the applicable homeowner's association. If the sign pertains to any development request, then the location and design shall be subject to the appropriate review.
 - C. Temporary Signs: 12 square feet.
4. Maximum sign height: 6 feet
5. Location:
 - A. Wall, canopy or window sign shall be set back from the property lines of the lot on which it is located, the same distance as the building containing the permitted

use; provided that wall signs may project into the required setback space up to 1.5 feet.

B. Free-standing signs are permitted where fences are allowed for residential uses.

6. Illumination

A. Single family and duplex uses: Not permitted.

B. Multi-family: May only be indirectly illuminated by a concealed light source and shall not be illuminated between 10:00 PM and 6:00 AM. No lighting shall blink, flash, fluctuate, or produce glare.

7.4.104 Commercial Zone

1. Purpose and applicability: To provide a set of regulations for the placement of signs within the Commercial (C) zoning district. Signs located on properties within the CBO (Central Business Overlay) shall be subject to the provisions of Section 7.4.105.

2. Permitted Signs

a. Wall signs

b. Free-standing signs

c. Temporary signs: Temporary signs shall be permitted within the Commercial zoning district in accordance with the following provisions.

i. Permitted Temporary signs are allowed provided they are erected not longer than twenty-one (21) days prior to an event and fifteen (15) days after an event. Temporary fabric or paper signs may be placed upon the window opening of a non-residential building when such signs do not obscure more than twenty (20) percent of the window area, and no more than ten (10) percent of the total primary facade area.

ii. All other temporary signs shall be installed for not longer than 30 days in a calendar year.

3. Maximum sign area

A. Non-Integrated business center

i. Wall signs: 1 square foot per lineal foot of building frontage with a maximum of 120 square feet.

ii. Free-standing signs: 50 square feet per sign face. Total area of $\frac{3}{4}$ square feet per lineal foot of street frontage.

iii. Temporary signs: 12 square feet

B. Integrated business center

i. Wall signs: 1 square foot per lineal foot of building frontage with a maximum of 120 square feet.

1. Wall signs may be placed over all shared main public entries to the business center. Shared public entries must be shared by at least two tenants. Such signs are limited to 130 square feet in size.

2. When an individual business does not have frontage on a street or parking lot, the business is allowed a maximum aggregate wall sign area of 16 square feet.

or maintenance of any sign at any place or in any manner unlawful under any other city code provision or other applicable law. In any case where a part of the Dayton Sign Code conflicts with a provision of any zoning, development, building, fire, safety or health ordinance or code, the provision which establishes a stricter standard for the protection of the public health and safety shall prevail.

2. Permitted Signs- All permitted signs are subject to the standards of 7.4.105
 - A. Wall signs
 - B. Freestanding signs
 - C. Projecting signs
 - D. A-Board signs (one per tenant space)
 - E. Temporary Signs
 - i. Temporary signs are allowed provided they are erected not longer than sixty (60) days prior to an event and fifteen (15) days after an event. Temporary fabric or paper signs may be placed upon the window opening of a non-residential building when such signs do not obscure more than twenty (20) percent of the window area, and no more than ten (10) percent of the total primary facade area.
 - ii. All other temporary signs shall be installed for not longer than 30 days in a calendar year.
 - F. Awning signs
 - i. Sign lettering and imagery may only be located on the awning skirt.
 - G. Flags (maximum of two per property)
3. Maximum sign area:
 - A. Wall signs: one (1) square foot of sign area for each one linear foot of building façade not exceeding 100 square feet. This maximum area shall apply to all signs attached to the building such that the total area of all signs combined on the property does not exceed 100 square feet.
 - B. Freestanding Signs: 24 square feet
 - C. Projecting signs: Blade, projecting or hanging signs shall be limited to one (1) per tenant space. Projecting signs shall have a maximum area of eight (8) square feet.
 - D. One (1) A-Board sign is permitted per business or property and shall measure no more than three (3) feet wide and not more than four (4) feet high. A-Board signs shall not be calculated in total sign area calculations.
 - E. Temporary signs: 12 square feet
 - F. Awning: 6 square feet. Must comply with the provisions of 7.4.105.2.F.i
 - G. Flags: 15 square feet per flag.
4. Maximum sign height:
 - A. Wall signs: 6 feet. May not project higher than the height of the roof.
 - B. Freestanding signs: 6 feet
5. Location:
 - A. Wall signs shall be placed in traditional locations in order to fit within architectural features, such as: above transoms, on cornice fascia boards, or below cornices.

- B. The edge of a projecting sign furthest from the wall shall not extend more than 42 inches from a wall, the bottom of the sign shall be no lower than eight (8) feet above a right-of-way or private sidewalk area and the top of the sign shall not extend over the roof line of the building.
 - C. A-board signs
 - i. A-Board signs may be placed upon private property or within an adjacent public right-of-way along the frontage of the business displaying the sign when a minimum of forty-two (42) inches of clear pedestrian walkway is available immediately adjacent to the sign.
 - ii. Removal. A-Board signs shall be movable at all times and displayed only during the hours the business is open.
 - D. Freestanding
 - i. Freestanding signs shall only be permitted when the property has a building setback greater than 15 feet.
 - E. Temporary signs must be located on the subject property and may not infringe upon the frontage of another business.
 - F. Awnings: Text on awnings shall be limited to that placed upon the awning skirt only and shall be included in the calculation of the maximum allowable sign area.
6. Illumination
- A. Hanging signs may be externally illuminated although ambient light is usually sufficient to light these small signs. Planning staff must review and approve alternative lighting designs.
 - B. Direct or in-direct illumination shall be permitted, provided all illumination is directed away from adjacent property. The applicant must submit a photometric plan showing that there will be no light trespass on neighboring properties.
 - i. Internally lit signs, including Neon or LED signage shall be permitted subject to the following restrictions:
 - 1. Signs shall be limited to one (1) sign per business, not exceeding three (3) square feet in area, and shall be limited to three (3) colors. Strobe, blinking or flashing lights are prohibited.
 - C. Awning signs may not be illuminated.

7. Design Standards: All signs within the CBO shall be subject to the following additional design standards.

- A. The placement of signage shall not visually obscure architecturally significant features of the building.
- B. Where signage is proposed on (or behind) window surfaces, such signage should not substantially obscure visibility through the window and should be incidental to the scale of the window. Larger window signs will be considered in the overall sign allowances for individual tenants.
- C. Generally, the placement of signage shall occur below the sill of the second story windows. Alternative placement may be considered under the following circumstances:

- i. Freestanding signs must have a base of either a flower bed or shrubbery to integrate the sign into the streetscape.
- ii. The placement of signs must not disrupt or obstruct the vision of drivers or pedestrians so as to create a hazardous situation. No signs shall be so located as to significantly obstruct pedestrian circulation.

7.4.106 Industrial

1. Purpose and applicability: Purpose and applicability: To provide a set of regulations for the placement of signs within the Industrial (I) zone.
2. Permitted Signs
 - A. Wall signs
 - B. Freestanding signs
 - C. Awning signs
 - D. Temporary Signs
 - i. Temporary signs are allowed provided they are erected not longer than sixty (60) days prior to an event and fifteen (15) days after an event. Temporary fabric or paper signs may be placed upon the window opening of a non-residential building when such signs do not obscure more than twenty (20) percent of the window area, and no more than ten (10) percent of the total primary facade area.
 - ii. All other temporary signs shall be installed for not longer than 30 days in a calendar year.
2. Maximum sign area
 - A. Wall signs: 1 square foot per lineal foot of building frontage with a maximum of 120 square feet.
 - i. A tenant occupying a minimum of 40,000 square feet will be allowed a maximum of 200 square feet.
 - B. Free-standing signs: 50 square feet per sign face. Total area of $\frac{3}{4}$ square feet per lineal foot of street frontage.
 - C. Temporary signs: 12 square feet
 - D. Highway-Oriented Signs
 - i. Wall signs: 1 square foot per lineal foot of building frontage with a maximum of 250 square feet.
 - ii. Free-standing signs: 160 square feet per sign face. Total area of $\frac{3}{4}$ square feet per lineal foot of street frontage.
 - iii. Temporary signs: 12 square feet.
3. Maximum sign height:
 - A. Wall signs: No maximum, but no sign shall not project onto or over a parapet or roof eave.
 - B. Free-standing signs: 30 feet
4. Location:
 - A. Wall or projecting signs may project up to two feet from a building.

- B. Signs shall be placed on the central 50 percent of the street frontage or 50 feet from any adjacent freestanding sign. Signs on corner properties may be placed near the corner if vision clearance provisions are met.
5. Illumination:
- A. No lighting shall blink, flash, fluctuate, or produce glare. The applicant must submit a photometric plan showing that there will be no light trespass on neighboring properties or an adjacent public right of way.

7.4.107- Public

1. Purpose and applicability: To provide a set of regulations for the placement of signs within the Public zoning district.
2. Permitted Signs- All permitted signs are subject to the standards of 7.4.107
 - A. Wall, canopy, and window signs.
 - B. Free-standing signs
 - C. Temporary signs. Temporary signs within the Public Zone shall be limited to 21 days per calendar year, with a maximum of 5 signs per calendar year.
3. Maximum sign area
 - A. 32 square feet
4. Maximum sign height:
 - A. Freestanding Signs: 20 feet
 - B. Wall Signs: 6 feet, but no sign shall project over a parapet or roof eave.
5. Location
 - A. Wall or projecting signs may project up to two feet from a building.
 - B. Signs shall be placed on the central 50 percent of the street frontage or 50 feet from any adjacent freestanding sign. Signs on corner properties may be placed near the corner if vision clearance provisions are met.
6. Illumination
 - A. May only be indirectly illuminated by a concealed light source and shall not be illuminated between 10:00 PM and 6:00 AM. No lighting shall blink, flash, fluctuate, or produce glare. Animated signs are permitted so long as they do not change image more than 6 times per minute.

THIS PAGE LEFT INTENTIONALLY BLANK

To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: City of Dayton 2021 Annual Survey Discussion
Date: December 6, 2020

Background

At the September 20th City Council work session, Dr. Steve Patty, Dialogues in Action, gave a presentation to the Council about how to word survey questions to draw out the information that is most beneficial. By wording the questions where the surveyor takes ownership, we can derive information in a more useful way. The Council at that time suggested keeping the survey questions consistent with the prior year so that data can be compared but rewording the question to be more effective. Staff has prepared an updated version for your review and approval. I have attached the proposed version and included a copy of last year's survey for your review. Please see attached.

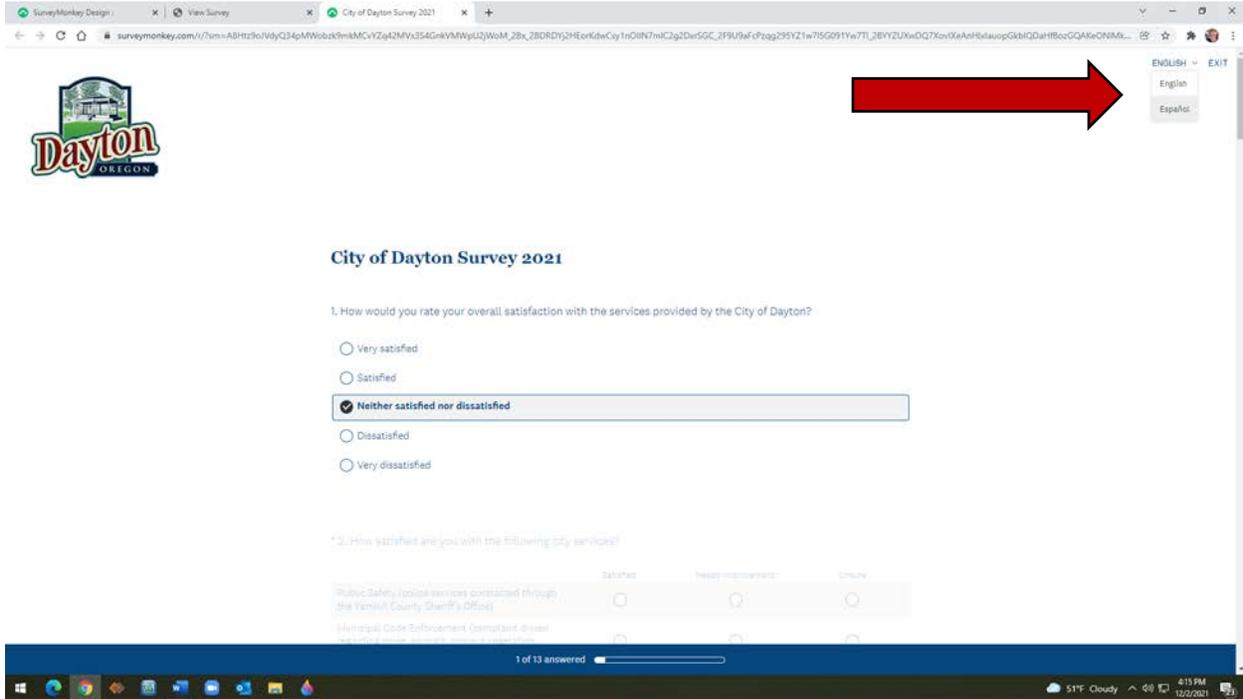
Staff has updated the survey rephrasing the questions on question #2, #4, #5, and #6. I have also changed the response options on question 1 and 5 from "Does Well" and "Needs Improvement" to "Satisfied" "Needs Improvement" and "Not Sure" to help mitigate some of the bias the prior options rendered. Also, adding a "not sure" option will allow folks to opt out if they do not have an opinion on a specific topic. On Question 6 which asked residents to rank priorities for the next 5 years, I reformatted the question to **actually rank** the top 5 areas (Upgrades to Water System, Improvements to City Streets and Sidewalks, Improvements to Public Safety (Police Services), Upgrades to Sewer System, and Availability of Affordable Housing). I removed Downtown Improvements, Improvements for Parks and Open Spaces, and Improvements to the Community Center as options because they were the highest scored at "neither important or unimportant" and lowest on the "extremely important" in last year's responses. This was to keep in the "top 5", but Council may want to add some of those back in?

I deleted question 12 "Does the city do a good job at communication with members of the community that do not speak English?" because 61% of responders were "not sure". 7% responded that we were not and since this survey was taken, the city has listened to our community and Council and has stepped up its bilingual communication to our residents. (*Note: 32% said that the city did a good job.*)

The survey will go live on December 10th and run for a week closing on Friday, December 17th. In all prior city surveys, most of the responses were received within 3 days of it going live. A post card will be sent out in English and Spanish to all addresses in the city limits with a QR code directly them to the survey. The poll button in our Dayton smart phone app will be linked to the survey during that week. As last year, I will email the survey out to all utility customers that we have an email address on file. (This was our biggest collector method last year.)

We will also put information out on the city's social media platforms. And those that want a hardcopy will be instructed to call City Hall and a hardcopy will be mailed to them with a return envelope.

The survey has a toggle bar at the top of the survey to choose between English and Spanish. We will include this information in the postcard and online.





City of Dayton Survey 2021

1. How would you rate your overall satisfaction with the services provided by the City of Dayton?

- Very satisfied
- Satisfied
- Neither satisfied nor dissatisfied
- Dissatisfied
- Very dissatisfied

* 2. How satisfied are you with the following city services?

	Satisfied	Needs Improvement	Unsure
Public Safety (police services contracted through the Yamhill County Sheriff's Office)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Municipal Code Enforcement (complaint driven regarding noise, animals, noxious vegetation, junk, parking, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street Repair and Maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street Lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Garbage Collection (contracted through Recology)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Park Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library Services (in partnership with Chemeketa Cooperative Regional Library Service - CCRLS)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building Permit Services (application processing to building inspector services contracted through the City of Newberg)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planning for Land Use Services (contracted through Mid-Willamette Valley Council of Governments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
City-Sponsored Special Events (Dayton Friday Nights, Old Timer's Weekend, Breakfast with Santa, Tree Lighting, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Works Customer Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utility Billing and Customer Service (water and sewer services)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Center Rentals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water and Sewer Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm Drainage (infrastructure designed to drain excess rain and ground water from impervious surfaces like paved streets, parking lots, sidewalks, and roofs.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Power Utility (provided by PGE)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cable Television (provided by Comcast)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet [(provided by Online NW/Comcast/Ziplay (formerly Frontier)]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. How do you receive or access information from the City of Dayton ? Please select all that apply.

- City Website (www.ci.dayton.or.us)
- City of Dayton smart phone app (available on google play and app store)
- Ferry Street News (Quarterly Newsletter)
- City information on brochures or water bill
- City Council meetings or other public meetings
- City of Dayton Social Media (Facebook, Instagram, Twitter)
- Local media outlets (Newspaper, radio)
- Community Board on Facebook
- Talking with City Officials
- Word of Mouth

4. In the last 12 months, about how many times have you done any of the following in Dayton?

	None	1-5 times	6-10 times	11-15 times	More than 15 times
Visited a City Park	<input type="radio"/>				
Used the Mary Gilkey Public Library	<input type="radio"/>				
Participated in religious or spiritual activities in Dayton	<input type="radio"/>				
Attended a City-sponsored event	<input type="radio"/>				
Used Yamhill County Transit instead of driving	<input type="radio"/>				
Volunteered your time to some group/activity in Dayton	<input type="radio"/>				
Participated in a club	<input type="radio"/>				
Talked to or visited with your immediate neighbors	<input type="radio"/>				
Did a favor for a neighbor	<input type="radio"/>				

* 5. How do you feel about the characteristics listed below as a Dayton resident?

	Satisfied	Needs Improvement	Not sure
Traffic flow on major streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of public parking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of travel by car in Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of travel by public transportation in Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of travel by bicycle in Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of walking in Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of paths and walking trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Small town feel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cleanliness of Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall appearance of Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Variety of housing options	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of affordable quality housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreational opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of affordable quality food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities to attend cultural/arts/music activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities to participate in religious or spiritual events and activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cost of living in Dayton	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Local employment opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Please rank how much of a priority it should be for the City to address each of the following in the next 5 years.



Upgrades to the Water System



Improvements to City Streets and Sidewalks



Improvements to Public Safety (Police Services)



Upgrades to the Sewer System



Availability of Affordable Housing

7. How would you rate your overall feeling of safety in Dayton?

	Very Safe	Somewhat Safe	Neither Safe or Unsafe	Not Very Safe	Not Safe at All
In your neighborhood?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In the park closest to you?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Around town?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Downtown?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. What is your age?

- Under 20
- 20-29
- 30-44
- 45-59
- 60-74
- 75 or older

9. Do you: (check all that apply)

- Live in Dayton
- Work in Dayton
- Own Property in Dayton

10. How long have you lived in Dayton?

- Less than 1 year
- 1-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- Over 20 years
- I do not live in Dayton

11. What language do you speak the most often?

12. What is your ethnicity? (Please select all that apply.)

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic
- Native Hawaiian and Pacific Islander
- White
- Some Other Race (please specify)

13. Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

City of Dayton Survey 2020

1. How would you rate your overall satisfaction with the services provided by the City of Dayton?

Very satisfied
 Satisfied
 Neither satisfied nor dissatisfied
 Dissatisfied
 Very dissatisfied

2. From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Public Safety (police services contracted through the Yamhill County Sheriff's Office)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Municipal Code Enforcement (complaint driven regarding noise, animals, noxious vegetation, junk, parking, etc.)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Street Repair and Maintenance	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Street Lighting	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Garbage Collection (contracted through Recology)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Park Services	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Library Services (in partnership with Chemeketa Cooperative Regional Library Service - CCRLS)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Building Permit Services (application processing to building inspector services contracted through the City of Newberg)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Planning for Land Use Services (contracted through Mid-Willamette Valley Council of Governments)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
City-Sponsored Special Events (Dayton Friday Nights, Old Timer's Weekend, Breakfast with Santa, Tree Lighting, etc.)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Public Works Customer Service	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Utility Billing and Customer Service (water and sewer services)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Community Center Rentals	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Water and Sewer Services	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Storm Drainage (infrastructure designed to drain excess rain and ground water from	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement

impervious surfaces like paved streets, parking lots, sidewalks, and roofs.)		
Power Utility (provided by PGE)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Cable Television (provided by Comcast)	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Internet [(provided by Online NW/Comcast/Ziplay (formerly Frontier)]	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement

3. How do you receive or access information from the City of Dayton ? Please select all that apply.

- City Website (www.ci.dayton.or.us)
- City of Dayton smart phone app (available on Google Play and Apple App Store)
- Dayton, Oregon Community Board on Facebook
- City information on brochures or water bill
- City Council meetings or other public meetings
- Talking with City officials
- Local media outlets (Newspaper, radio)
- Word of Mouth

4. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

	1-5	6-10	11-15	More than 15
	times	times	times	times
None				

Visited a City Park

Used the Mary Gilkey Public Library

Participated in religious or spiritual activities in Dayton

Attended a City-sponsored event

Used Yamhill County Transit instead of driving

Volunteered your time to some group/activity in Dayton

Participated in a club

Talked to or visited with your immediate neighbors

None 1-5 6-10 11-15 More
times times times than 15
times

Visited a City Park

Did a favor for a neighbor

Question Title

*5. From the options below, please select those you feel Dayton does well and those you feel need improvement.

Traffic flow on major streets	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Ease of public parking	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Ease of travel by car in Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Ease of travel by public transportation in Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Ease of travel by bicycle in Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Ease of walking in Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Availability of paths and walking trails	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Air quality	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Small town feel	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Cleanliness of Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Overall appearance of Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Variety of housing options	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Availability of affordable quality housing	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Recreational opportunities	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Availability of affordable quality food	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Opportunities to attend cultural/arts/music activities	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Opportunities to participate in religious or spiritual events and activities	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Cost of living in Dayton	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement
Local employment opportunities	<input type="radio"/> Does Well	<input type="radio"/> Needs Improvement

6. Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

Improvements to parks and open spaces	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Improvements to public safety (police services)	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Improvements to City streets and sidewalks	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Availability of affordable housing	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Downtown improvements	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Upgrades to the water system	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Upgrades to the sewer system	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all
Improvements to the Community Center	<input type="radio"/> Extremely important	<input type="radio"/> Very important	<input type="radio"/> Neither important or unimportant	<input type="radio"/> Not so important	<input type="radio"/> Not important at all

7. How would you rate your overall feeling of safety in Dayton?

In your neighborhood?	<input type="radio"/> Very safe	<input type="radio"/> Somewhat safe	<input type="radio"/> Neither safe or unsafe	<input type="radio"/> Not very safe	<input type="radio"/> Not safe at all
In the park closest to you?	<input type="radio"/> Very safe	<input type="radio"/> Somewhat safe	<input type="radio"/> Neither safe or unsafe	<input type="radio"/> Not very safe	<input type="radio"/> Not safe at all
Around town?	<input type="radio"/> Very safe	<input type="radio"/> Somewhat safe	<input type="radio"/> Neither safe or unsafe	<input type="radio"/> Not very safe	<input type="radio"/> Not safe at all
Downtown?	<input type="radio"/> Very safe	<input type="radio"/> Somewhat safe	<input type="radio"/> Neither safe or unsafe	<input type="radio"/> Not very safe	<input type="radio"/> Not safe at all

8. What is your age?

- Under 20
 20-29
 30-44
 45-59
 60-74
 75 or older

9. What is your ethnicity? (Please select all that apply.)

- American Indian or Alaska Native
 Asian
 Hispanic
 Black or African American
 Native Hawaiian and Pacific Islander
 White
 Some Other Race (please specify)

10. In what language do you speak most often?

Arabic	Armenian	Chinese	English	French	French Creole
German	Greek	Gujarati	Hindi	Italian	Japanese
Korean	Persian	Polish	Portuguese	Russian	Spanish
Tagalog	Urdu	Vietnamese	Other (please specify)		

11. Are you satisfied with the efforts the City makes to communicate with residents that do not speak English?

- Very satisfied
 Satisfied
 Neither satisfied nor dissatisfied
 Dissatisfied
 Very dissatisfied

12. Do you: (check all that apply)

- Live in Dayton
 Work in Dayton
 Own Property in Dayton
 None of the above

13. How long have you lived in Dayton?

- Less than 1 year
 1-5 years
 6-10 years
 11-15 years
 16-20 years
 Over 20 years

14. Thank you for completing the City of Dayton first annual community survey. Please use the space below to provide any additional feedback not covered in the questions above.

THIS PAGE LEFT INTENTIONALLY BLANK

College of Urban and Public Affairs
Population Research Center

Post Office Box 751
Portland, Oregon 97207-0751
780 Urban Center
506 SW Mill St.

503-725-3922 tel
503-725-5199 fax
askprc@pdx.edu
www.pdx.edu/prc

– IMPORTANT NOTICE –

Preliminary 2021 Population Estimate

November 17, 2021

To: **Dayton city**

Listed below is the preliminary population estimate for July 1, 2021. Also included are the Revised 2020 estimate and 2020 Census figure. The July 1, 2021 estimate will be certified following the review period on December 15, 2021.

PRELIMINARY POPULATION ESTIMATE:

JULY 1, 2021 2,698

Revised POPULATION ESTIMATE:

JULY 1, 2020 2,678

CERTIFIED CENSUS FIGURE:

APRIL 1, 2020 2,678

The 2021 CERTIFIED population estimates will be posted to our web site by the close of business December 15, 2021 at the following page URL:

<https://www.pdx.edu/population-research/population-estimate-reports>

If you have any questions or comments about the preliminary population estimate, please contact:

Huda Alkitkat, Ph.D.
Population Estimates Program Manager
Population Research Center
Portland State University
PO Box 751
Portland, OR 97207-0751

E-mail: alkitkat@pdx.edu

TO: MAYOR WYTOSKI AND CITY COUNCIL MEMBERS

**THROUGH: ROCHELLE ROADEN
CITY MANAGER**

**FROM: STEPHEN SAGMILLER
PUBLIC WORKS DIRECTOR**

SUBJECT: PUBLIC WORKS ACTIVITIES REPORT NOVEMBER 2021

Water:

Water leak repair
Regulatory Samples bi weekly
Locates
Daily rounds
Work orders
Meter reading
Turn ons / turn offs
Water Report to Lafayette
Water report to State
Emergency shut offs (various)
Leak checks (various)
Receive chemicals at Treatment Plant
Check chlorine feed daily

Storm water:

Locates

Streets:

Street sweeping
Dump garbage on Ferry
Install holiday lighting

Misc:

Tree lighting

Wastewater:

Sewer mainline repair
Begin annual discharge
Regulatory Samples bi weekly
Daily Rounds
Check operation of lift stations daily
Locates
DMR to DEQ

Parks:

Dump garbage all parks
Leaf removal
Prep for tree lighting
Remove leaves at Brookside

Facilities:

Fire extinguisher checks

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	102,417	0	0	0	48,897	573,804	725,118

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	7,340.43	-	-	-	3,976.84	57,458.84	68,776.11
Sewer Amount	3,453.78	-	-	-	1,821.91	38,196.79	43,472.48
Misc Amount	-	-	-	-	-	-	-
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	50.00	50.00
Late Chrg Amount	-	-	-	-	-	-	-
Total Charges:	10,794.21	-	-	-	5,798.75	95,705.63	112,298.59

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	14,778.24	-	-	-	6,059.51	158,868.62	179,706.37
Payments	7,213.53-	-	-	-	6,059.51-	92,016.96-	105,290.00-
Contract Adjustments	-	-	-	-	-	684.75-	684.75-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	805.03-	805.03-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	10,794.21	-	-	-	5,798.75	95,705.63	112,298.59
Current Balance:	18,358.92	-	-	-	5,798.75	161,067.51	185,225.18

Year To Date: 07/01/2021 - 11/30/2021

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	757,509	2,500	0	0	345,530	4,326,499	5,432,038

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	48,093.64	75.00	-	-	23,077.04	320,597.10	391,842.78
Sewer Amount	17,317.24	-	-	-	9,109.55	190,844.81	217,271.60
Misc Amount	-	50.00	-	-	-	90.72-	40.72-
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	25.00	-	-	-	-	250.00	275.00
Late Chrg Amount	-	-	-	-	-	3.41	3.41
Total Charges:	65,435.88	125.00	-	-	32,186.59	511,604.60	609,352.07

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	14,438.77	-	-	-	4,749.52	151,023.95	170,212.24
Payments	61,515.73-	-	-	-	31,137.36-	496,831.12-	589,484.21-
Contract Adjustments	-	-	-	-	-	1,547.27-	1,547.27-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	125.00-	-	-	-	3,182.65-	3,307.65-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	65,435.88	125.00	-	-	32,186.59	511,604.60	609,352.07
Current Balance:	18,358.92	-	-	-	5,798.75	161,067.51	185,225.18

Wellfield Production and Distribution 2021

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,072,000	698,000	806,000	946,000	911,000	4,433,000	4,857,000	180,000	2,090,000	2,740,000	43%	57%	4,830,000	-397,000
Feb	1,326,000	758,000	1,242,000	1,336,000	1,394,000	6,056,000	6,413,000	210,000	2,682,000	2,327,000	54%	46%	5,009,000	1,047,000
Mar	1,756,000	892,000	1,755,000	1,755,000	1,855,000	8,013,000	8,229,000	270,000	5,298,000	1,984,000	73%	27%	7,282,000	731,000
Apr	2,001,000	805,000	1,885,000	2,025,000	1,663,000	8,379,000	9,269,000	294,000	5,813,000	2,171,000	73%	27%	7,984,000	395,000
May	1,541,000	260,000	1,753,000	2,043,000	1,672,000	7,269,000	7,849,000	254,000	3,986,000	2,879,000	58%	42%	6,865,000	404,000
Jun	1,860,000	0	2,587,000	2,586,000	2,538,000	9,571,000	10,422,000	373,000	4,330,000	4,714,000	48%	52%	9,044,000	527,000
Jul	1,974,000	15,000	2,952,000	2,893,000	1,522,000	10,696,000	11,522,000	374,000	3,806,000	6,560,000	37%	63%	10,366,000	330,000
Aug	1,499,000	350,000	2,522,000	2,189,000	2,227,000	8,787,000	10,322,000	331,000	3,785,000	5,089,000	43%	57%	8,874,000	-87,000
Sep	995,000	309,000	1,911,000	1,249,000	1,357,000	5,821,000	7,058,000	238,000	2,192,000	3,853,000	36%	64%	6,045,000	-224,000
Oct	855,000	85,000	552,000	984,000	971,000	3,447,000	5,509,000	255,000	2,427,000	2,223,000	52%	48%	4,650,000	-1,203,000
Nov						0					#DIV/0!	#DIV/0!	0	0
Dec														
Total	14,879,000	4,172,000	17,965,000	18,006,000	17,450,000	72,472,000	81,450,000	2,766,000	36,409,000	34,540,000	51%	49%	70,949,000	1,523,000

Wellfield Production and Distribution 2020

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	2,212,000	1,352,000	2,504,000	2,571,000	1,781,000	10,420,000	10,777,000	307,000	6,480,000	3,390,000	66%	34%	9,870,000	550,000
Feb	2,605,000	1,392,000	2,727,000	2,727,000	1,795,000	11,246,000	11,503,000	321,000	6,968,000	3,606,000	66%	34%	10,574,000	672,000
Mar	1,869,000	1,346,000	2,856,000	2,858,000	2,736,000	11,665,000	11,087,000	324,000	7,290,000	3,922,000	65%	35%	11,212,000	453,000
Apr	2,105,000	1,542,000	4,197,000	2,229,000	2,424,000	12,497,000	13,705,000	404,000	7,856,000	3,826,000	67%	33%	11,682,000	815,000
May	2,125,000	1,251,000	3,702,000	2,196,000	2,196,000	11,470,000	13,866,000	424,000	8,919,000	2,678,000	77%	23%	11,597,000	-127,000
Jun	1,427,000	1,413,000	1,426,000	1,427,000	1,465,000	7,158,000	9,782,000	315,000	5,093,000	3,859,000	57%	43%	8,952,000	-1,794,000
Jul	1,754,000	1,593,000	1,771,000	1,773,000	1,823,000	8,714,000	11,720,000	344,000	5,027,000	5,501,000	49%	51%	10,182,000	-1,468,000
Aug	1,638,000	892,000	1,902,000	1,902,000	1,945,000	8,279,000	11,106,000	283,000	4,833,000	5,501,000	47%	53%	10,336,000	-2,057,000
Sep	1,109,000	1,177,000	1,359,000	1,359,000	1,387,000	6,391,000	7,421,000	257,000	3,383,000	4,089,000	45%	55%	7,472,000	-1,081,000
Oct	931,000	1,096,000	1,287,000	1,289,000	1,314,000	5,917,000	6,809,000	211,000	3,764,000	2,825,000	57%	43%	6,589,000	-672,000
Nov	1,293,000	1,661,000	2,001,000	1,705,000	1,733,000	8,393,000	9,077,000	304,000	5,943,000	3,071,000	66%	34%	9,014,000	-621,000
Dec	1,127,000	1,462,000	1,711,000	1,437,000	1,433,000	7,170,000	7,184,000	251,000	3,258,000	3,349,000	49%	51%	6,607,000	563,000
Total	20,195,000	16,177,000	27,443,000	23,473,000	22,032,000	109,320,000	124,037,000	3,745,000	68,816,000	45,271,000	60%	40%	114,087,000	-4,767,000

Wellfield Production and Distribution 2019

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,894,000	1,827,000	1,894,000	2,144,000	2,037,000	9,796,000	11,148,000	410,000	7,724,000	2,599,000	75%	25%	10,323,000	-527,000
Feb	1,837,000	1,823,000	1,561,000	2,030,000	2,342,000	9,593,000	10,594,000	355,000	8,137,000	1,533,000	84%	16%	9,670,000	-77,000
Mar	1,462,000	1,662,000	1,718,000	2,579,000	2,566,000	9,987,000	11,659,000	255,000	8,527,000	2,081,000	80%	20%	10,608,000	-621,000
Apr	1,928,000	1,327,000	1,424,000	1,926,000	1,966,000	8,571,000	10,486,000	248,000	7,443,000	1,892,000	80%	20%	9,335,000	-764,000
May	2,526,000	1,350,000	1,547,000	2,797,000	2,502,000	9,643,000	10,796,000	307,000	9,118,000	2,299,000	80%	20%	11,417,000	525,000
Jun	2,865,000	891,000	1,583,000	3,004,000	2,425,000	9,792,000	10,794,000	245,000	5,615,000	3,256,000	63%	37%	8,871,000	772,000
Jul	1,889,000	1,817,000	1,630,000	3,288,000	2,926,000	11,706,000	12,452,000	318,000	6,902,000	4,582,000	60%	40%	11,484,000	222,000
Aug	1,786,000	827,000	1,446,000	1,560,000	1,725,000	7,125,000	7,227,000	113,000	4,378,000	3,249,000	57%	43%	7,627,000	-502,000
Sep	1,471,000	829,000	1,540,000	1,582,000	1,701,000	7,123,000	7,752,000	203,000	4,081,000	2,832,000	59%	41%	6,913,000	210,000
Oct	2,232,000	1,219,000	2,315,000	2,166,000	2,239,000	10,171,000	10,961,000	285,000	7,410,000	2,599,000	74%	26%	10,009,000	162,000
Nov	2,249,000	1,257,000	2,247,000	2,411,000	2,282,000	10,446,000	11,611,000	257,000	7,044,000	3,463,000	67%	33%	10,507,000	-61,000
Dec	2,418,000	1,658,000	2,083,000	2,383,000	2,591,000	11,589,000	12,852,000	3,336,000	8,147,000	34,501,000	70%	30%	115,977,000	-82,000
Total	24,184,000	16,580,000	20,833,000	28,383,000	25,915,000	115,895,000	128,852,000	3,336,000	81,476,000	45,271,000	70%	30%	115,977,000	-82,000



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 10/1/2021 to 10/31/2021**

City	UCR Description	10/1/2020 to 10/31/2020	10/1/2021 to 10/31/2021	Percentage Change	YTD	Prior Year
DAYTON						
Part 1						
	Aggravated Assault	0	0		4	3
	Arson	0	0		2	1
	Burglary-Business	0	0		2	5
	Burglary-Non-Residence	0	0		6	5
	Burglary-Residence	0	1		3	2
	Larceny	8	0		35	45
	Motor Vehicle Theft-Auto	0	0		5	6
	Rape	0	1		2	1
	Robbery	0	0		1	1
	Part 1 Total	8	2	-75.00 %	60	69
Part 2						
	All Other	2	2		13	12
	Animal Problems	0	0		1	1
	Disorderly Conduct	0	0		5	5
	Drug Laws	2	0		7	12
	DUII	1	4	300.00 %	11	12
	Forgery	0	0		2	3
	Fraud	0	1		4	4
	Liquor Laws	0	0			1
	Runaway	1	0			4
	Sex Offenses	0	0		5	2
	Simple Assault	3	2	-33.33 %	19	22
	Stolen Property	0	1		11	5
	Trespass/Prowler	1	2	100.00 %	28	17
	Vandalism	1	1		14	18
	Weapons	1	0		4	5
	Part 2 Total	12	13	8.33 %	124	123
	Total For DAYTON	44	30	-31.82 %	328	377

Report run date: 11/2/2021



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 10/1/2021 to 10/31/2021**

City	UCR Description	10/1/2020 to 10/31/2020	10/1/2021 to 10/31/2021	Percentage Change	YTD	Prior Year
DAYTON						
Part 3						
	All Other	7	4	-42.86 %	51	57
	Non-Reportable Offenses	17	11	-35.29 %	93	128
	Part 3 Total	24	15	-37.50 %	144	185
	Total For DAYTON	44	30	-31.82 %	328	377



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 11/1/2021 to 11/30/2021**

City	UCR Description	11/1/2020 to 11/30/2020	11/1/2021 to 11/30/2021	Percentage Change	YTD	Prior Year
DAYTON						
Part 1						
	Aggravated Assault	0	0		4	3
	Arson	0	0		2	1
	Burglary-Business	1	0		2	5
	Burglary-Non-Residence	1	0		8	5
	Burglary-Residence	0	0		3	2
	Larceny	5	3	-40.00 %	43	45
	Motor Vehicle Theft-Auto	0	0		5	6
	Rape	0	0		2	1
	Robbery	0	0		1	1
	Part 1 Total	7	3	-57.14 %	70	69
Part 2						
	All Other	0	0		13	13
	Animal Problems	0	0		1	1
	Disorderly Conduct	0	0		5	5
	Drug Laws	1	0		7	12
	DUII	1	0		12	12
	Forgery	0	0		2	3
	Fraud	1	0		4	4
	Liquor Laws	0	0			1
	Runaway	1	0			4
	Sex Offenses	0	0		5	2
	Simple Assault	2	8	300.00 %	28	22
	Stolen Property	0	0		11	5
	Trespass/Prowler	3	0		28	17
	Vandalism	0	1		16	18
	Weapons	0	0		4	5
	Part 2 Total	9	9		136	124
	Total For DAYTON	32	25	-21.88 %	368	378

Report run date: 12/1/2021



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 11/1/2021 to 11/30/2021**

City	UCR Description	11/1/2020 to 11/30/2020	11/1/2021 to 11/30/2021	Percentage Change	YTD	Prior Year
DAYTON						
Part 3						
	All Other	10	5	-50.00 %	59	57
	Non-Reportable Offenses	6	8	33.33 %	103	128
	Part 3 Total	16	13	-18.75 %	162	185
	Total For DAYTON	32	25	-21.88 %	368	378

STAFF REPORT

TO: Honorable Mayor and City Councilors
 Through: Rochelle Roaden, City Manager
 From: Isaac Sullens, Code Enforcement Officer
 Subject: Code Enforcement Activities Report November 2021
 Date: December 1, 2021

Type of Violation	November 2021	October 2021	September 2021	August 2021	July 2021
Animals	3	0	3	2	4
Building	1	3	0	0	1
Burning	0	0	0	0	0
Junk	2	2	6	1	3
Noise	3	1	0	2	1
Noxious Vegetation	0	2	2	0	2
Attractive Nuisance	6	0	0	2	1
Posting	0	1	1	2	1
RV - Camping	1	4	8	1	1
Sidewalks	0	0	4	0	1
Towed	1	2	0	0	0
Citations Issued	0	6	0	0	1
Right-of-Way	4	30	42	20	17
Other	0	0	0	0	0
TOTAL	21	51	66	30	33

Please Note: The monthly statistics are calculated from the Dayton City app, phone calls, emails, written notes, in person and code compliance officer observation.

Web Traffic Dashboard

Nov 1, 2021 - Nov 30, 2021

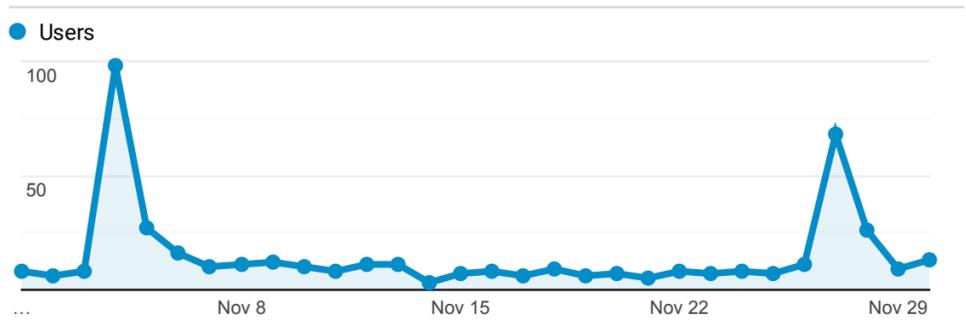
All Users
100.00% Sessions

Total Users

232
% of Total: 100.00% (232)



Users



Top Pageviews

Page	Pageviews
/homepage	2
/page/city_helpful_links	1

by Browser

Browser	Users
Safari (in-app)	155
Android Runtime	75
Chrome	2

by Device Category

Device Category	Users
mobile	214
tablet	16
desktop	2

by Operating System

Operating System	Users
iOS	155
Android	75
Windows	2

Mobile Dashboard

Nov 1, 2021 - Nov 30, 2021

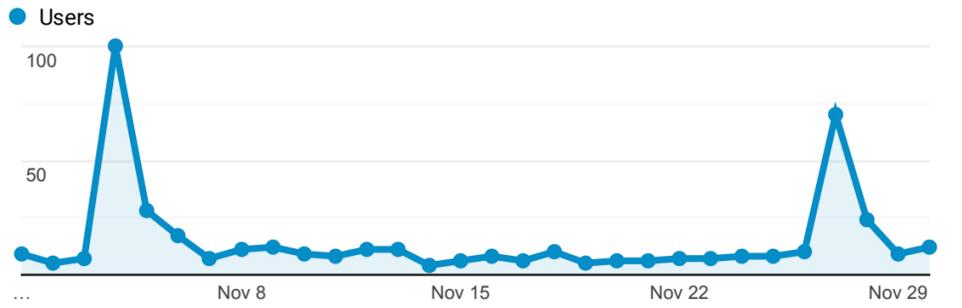
All Users
100.00% Sessions

Total Users

230
% of Total: 100.00% (230)



Users



by Device

Operating System	Users
iOS	155
Android	75

Total Screen Views

Screen Name	Screen Views
Home	484
Notifications	214
News	115
Report a Code Violation	16
Useful Links	14
City Council	12
Our Staff	11
Parks	11
FAQ's	9
Agendas & Minutes	8

Light Up Dayton

Holiday Lighting Competition

3 Categories

Best Traditional

Most Creative

Grand Prize

Holiday Decoration Photo Submission: Dec 1-12th

(Email a photo of your decorations, category, name and address to cityofdayton@ci.dayton.or.us)

Online Voting: December 13-19th

*(Vote via the City of Dayton's smart phone app via the poll button.
Download the app on Google Play or App Store)*

Winners Announced December 21st!

Each category winner will receive \$50 credit on their City of Dayton utility account.

For more information, please call Dayton City Hall at 503-864-2221.



CARAVAN OF LIGHTS
THROUGHOUT THE COMMUNITY

DAYTON'S CARAVAN OF LIGHTS

DEC 11TH
5:30PM - 7:30PM

- MAPPED ROUTE -

To Participate in the Lighted Caravan:
<https://bit.ly/CaravanOfLightsApplication>

Route Map and More Information
can be found at www.daytonoregon.org



DOWNTOWN
DAYTON
oregon



City of Dayton
Budget vs Actual for FY 2021-22
as of October 31,2021

		07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
GENERAL FUND	Revenue	595,181	826,842	72.0%	1,225,230
Admin	Personnel Services				
	Salaries	23,778	72,242	32.9%	60,457
	Benefits	12,324	44,377	27.8%	31,411
	Material and Services	19,710	62,110	31.7%	132,455
	Capital Outlay	7,846	42,000	18.7%	-2,228
	Total Administration	63,658	220,729	28.8%	222,094
Parks	Personnel Services				
	Salaries	23,588	78,525	30.0%	68,677
	Benefits	14,000	48,238	29.0%	36,613
	Material and Services	24,616	57,575	42.8%	49,367
	Capital Outlay	10,918	24,000	45.5%	2,091
	Total Parks	73,121	208,338	35.1%	156,749
Library	Personnel Services				
	Salaries	18,049	54,284	33.2%	41,043
	Benefits	8,754	33,347	26.3%	21,530
	Material and Services	6,678	37,025	18.0%	23,159
	Capital Outlay	834	2,000	41.7%	-335
	Total Library	34,314	126,656	27.1%	85,397
Planning	Personnel Services				
	Salaries	8,298	24,749	33.5%	22,786
	Benefits	4,981	15,203	32.8%	12,106
	Material and Services	19,600	62,235	31.5%	43,632
	Capital Outlay	167	1,000	16.7%	-507
	Total Planning	33,046	103,187	32.0%	78,017
Building	Personnel Services				
	Salaries	7,558	21,714	34.8%	18,349
	Benefits	4,258	13,338	31.9%	10,339
	Material and Services	35,182	59,550	59.1%	103,350
	Capital Outlay	167	1,250	13.3%	-507
	Total Building	47,165	95,852	49.2%	131,531
	Transfers	0	25,000	0.0%	25,000
	Contingency	0	47,080	0.0%	0
	Unappropriated Ending Fund Balance	0	0	0.0%	0
	Total Fund 100 Revenue	595,181	826,842	72.0%	1,225,230
	Total Fund 100 Expenses	251,304	826,842	30.4%	698,788
	General Fund Balance	343,877			526,442

City of Dayton
Budget vs Actual for FY 2021-22
as of October 31,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
LOCAL OPTION TAX				
Revenue	125,893	326,840	38.5%	405,533
Personnel Services				
Salaries	13,918	41,784	33.3%	34,978
Benefits	7,462	25,668	29.1%	19,533
Material and Services	82,341	254,900	32.3%	235,560
Capital Outlay	300	2,000	15.0%	-1,058
Total	104,022	324,352	32.1%	289,012
Contingency	0	2,488	0.0%	0
Total Fund 101 Revenue	125,893	326,840	38.5%	405,533
Total Fund 101 Expenses	104,022	326,840	31.8%	289,012
Local Option Tax Fund Balance	21,871			116,521
Transient Lodging Fund				
Revenue	335,611	361,247	92.9%	313,403
Material and Services	568	2,810	20.2%	1,456
Capital Outlay	0	0	0.0%	0
Total	568	2,810	20.2%	1,456
Transfers	0	0	0.0%	0
Contingency	0	258,437	0.0%	0
Unappropriated Ending Fund Balance	0	100,000	0.0%	0
Total Fund 105 Revenue	335,611	361,247	92.9%	313,403
Total Fund 105 Expenses	568	361,247	0.2%	1,456
Transient Lodging Fund Balance	335,043			311,946
American Rescue Plan Fund				
Revenue	304,570	560,000	54.4%	0
Capital Outlay	0	0	0.0%	0
Total	0	0	0.0%	0
Transfers	0	120,250	0.0%	0
Contingency	0	439,750	0.0%	0
Unappropriated Ending Fund Balance	0	0	0.0%	0
Total Fund 106 Revenue	304,570	560,000	54.4%	0
Total Fund 106 Expenses	0	560,000	0.0%	0
American Rescue Plan Fund	304,570			0
Street Fund				
Revenue	292,778	342,673	85.4%	361,539
Personnel Services				
Salaries	11,890	38,395	31.0%	32,205
Benefits	6,072	23,586	25.7%	17,865
Material and Services	28,288	87,937	32.2%	50,959
Capital Outlay	769	21,500	3.6%	1,863
Total	47,019	171,418	27.4%	102,892
Transfers	0	65,000	0.0%	40,000
Contingency	0	106,255	0.0%	0
Total Fund 200 Revenue	292,778	342,673	85.4%	361,539
Total Fund 200 Expenses	47,019	342,673	13.7%	142,892
Street Fund Balance	245,759			218,647

City of Dayton
Budget vs Actual for FY 2021-22
as of October 31,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Water Fund				
Revenue	1,018,121	1,330,293	76.5%	1,621,482
Personnel Services				
Salaries	46,950	149,774	31.3%	140,569
Benefits	28,792	92,006	31.3%	78,397
Material and Services	92,722	313,475	29.6%	140,128
Capital Outlay	834	15,000	5.6%	-763
Total	169,298	570,255	29.7%	358,331
Water Treatment Facility				
Personnel Services				
Salaries	18,975	52,129	36.4%	43,081
Benefits	9,718	32,023	30.3%	26,045
Material and Services	30,817	115,775	26.6%	81,671
Capital Outlay	66	15,000	0.4%	-17
Total	59,576	214,927	27.7%	150,781
Transfers	0	430,000	0.0%	425,000
Contingency	0	40,111	0.0%	0
Unappropriated Ending Fund Balance	0	75,000	0.0%	0
Total Fund 300 Revenue	1,018,121	1,330,293	76.5%	1,621,482
Total Fund 300 Expenses	228,874	1,330,293	17.2%	934,111
Water Fund Balance	789,247			687,371
Sewer Fund				
Revenue	594,581	821,551	72.4%	918,046
Personnel Services				
Salaries	46,997	141,776	33.1%	132,775
Benefits	27,038	87,093	31.0%	73,358
Material and Services	58,360	243,325	24.0%	121,832
Capital Outlay	16,734	94,000	17.8%	50,627
Total	149,129	566,194	26.3%	378,592
Transfers	0	121,000	0.0%	116,000
Contingency	0	34,357	0.0%	0
Unappropriated Ending Fund Balance	0	100,000	0.0%	0
Total Fund 400 Revenue	594,581	821,551	72.4%	918,046
Total Fund 400 Expenses	149,129	821,551	18.2%	494,592
Sewer Fund Balance	445,452			423,453
State Revenue Sharing				
Revenue	46,844	61,340	76.4%	67,677
Material and Services	15,944	54,940	29.0%	28,662
Capital Outlay	0	6,400	0.0%	465
Total	15,944	61,340	26.0%	29,127
Total Fund 500 Revenue	46,844	61,340	76.4%	67,677
Total Fund 500 Expenses	15,944	61,340	26.0%	29,127
State Revenue Sharing Fund Balance	30,900			38,550

City of Dayton
Budget vs Actual for FY 2021-22
as of October 31,2021

		07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Water Utility Capital	Revenue	229,106	380,494	60.2%	493,779
	Material and Services	0	0	0.0%	0
	Capital Outlay	85,426	369,000	23.2%	265,693
	Contingency	0	11,494	0.0%	0
	Total	85,426	380,494	22.5%	265,693
	Total Fund 600 Revenue	229,106	380,494	60.2%	493,779
	Total Fund 600 Expenses	85,426	380,494	22.5%	265,693
	Water Utility Capital Fund Balance	143,680			228,086
Sewer Utility Capital	Revenue	308,864	1,808,051	17.1%	403,839
	Material and Services	0	0	0.0%	0
	Capital Outlay	77,990	1,665,000	4.7%	95,417
	Contingency	0	43,051	0.0%	0
	Unappropriated	0	100,000	0.0%	0
	Total	77,990	1,808,051	4.3%	95,417
	Total Fund 700 Revenue	308,864	1,808,051	17.1%	403,839
	Total Fund 700 Expenses	77,990	1,808,051	4.3%	95,417
	Sewer Utility Capital Fund Balance	230,874			308,422
Equipment Replacement Reserve Fund	Revenue	32,861	84,868	38.7%	97,376
	Capital Outlay	5,606	64,000	8.8%	64,597
	Contingency	0	20,868	0.0%	0
	Total	5,606	84,868	6.6%	64,597
	Total Fund 750 Revenue	32,861	84,868	38.7%	97,376
	Total Fund 750 Expenses	5,606	84,868	6.6%	64,597
	Equipment Utility Capital Fund Balance	27,255			32,780
Building Reserve Fund	Revenue	198,296	223,275	88.8%	200,746
	Capital Outlay	3,700	40,000	9.3%	2,704
	Contingency	0	83,275	0.0%	0
	Unappropriated	0	100,000	0.0%	0
	Total	3,700	223,275	0.0%	2,704
	Total Fund 760 Revenue	198,296	223,275	88.8%	200,746
	Total Fund 760 Expenses	3,700	223,275	0.0%	2,704
	Building Reserve Capital Fund Balance	194,596			198,042
Streets Capital Projects Fund	Revenue	157,670	975,760	16.2%	480,310
	Material and Services	0	0	0.0%	0
	Capital Outlay	10,590	925,000	1.1%	323,049
	Contingency	0	50,760	0.0%	0
	Total	10,590	975,760	1.1%	323,049
	Total Fund 770 Revenue	157,670	975,760	16.2%	480,310
	Total Fund 770 Expenses	10,590	975,760	1.1%	323,049
	Street Capital Fund Balance	147,081			157,262

City of Dayton
Budget vs Actual for FY 2021-22
as of October 31,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Park Capital Projects				
Revenue	60,322	56,743	106.3%	67,163
Material and Services	0	0	0.0%	0
Capital Outlay	0	45,000	0.0%	7,242
Contingency	0	11,743	0.0%	0
Total	0	56,743	147.0%	7,242
Total Fund 780 Revenue	60,322	56,743	106.3%	67,163
Total Fund 780 Expenses	0	56,743	0.0%	7,242
Park Capital Fund Balance	60,322			59,921

Debt Service				
Revenue	310,031	569,340	54.5%	552,783
Material and Services	0	243,211	0.0%	243,211
Reserve for Lafayette Loan Payoff	0	23,625	0.0%	0
Reserve for USDA loan	0	82,248	0.0%	0
Total	0	349,084	0.0%	243,211
Unappropriated Ending Fund Balance	0	220,256	0.0%	0
Total Fund 850 Revenue	310,031	569,340	54.5%	552,783
Total Fund 850 Expenses	0	569,340	0.0%	243,211
Debt Service Capital Fund Balance	310,031			309,572

Total Balance for the year

Note: 42% of the fiscal year has elapsed.
--