

**AGENDA
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION**



DATE: TUESDAY, JANUARY 19, 2021
PLACE: VIRTUAL ZOOM MEETING - HOUSE BILL 4212
TIME: 6:30 PM

Please click the link to join the webinar: <https://zoom.us/j/98809768300> or telephone 1 669 900-9128
Meeting Passcode: 703643 Webinar ID: 988 0976 8300

Dayton – Rich in History....Envisioning Our Future

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
This time is reserved for questions or comments from persons in the audience on any topic.		
D.	CONSENT AGENDA	
	1. Regular Session Meeting Minutes of January 7, 2021	1 - 4
E.	ACTION ITEM	
	1. Swearing in of Elected Official	
	2. Approval of Pond 3 Aeration with Electrical	5 - 8
F.	WORK SESSION ITEMS	
	1. FY21/22 Strategic Goals Review/Update	9 -62
	2. Council Rules Review/Update	63-73
G.	CITY COUNCIL COMMENTS/CONCERNS	
H.	INFORMATION REPORTS	
	1. City Manager's Report	75-76
I.	ADJOURN	

Posted: 01/15/21
Patty Ringnalda, City Recorder

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Dayton AT LEAST 32 WORKING HOURS (4 DAYS) prior to the meeting date in order that appropriate communication assistance can be arranged. The City Hall Annex is accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

NEXT MEETING DATE
City Council Regular Session Monday, February 1, 2021
Virtual Meeting via Zoom

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
January 4, 2021

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor Kitty Mackin
Councilor Darrick Price
Councilor Rosalba Sandoval-Perez

ABSENT: Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director
Dawn Beveridge, Accountant *left at 6:49 pm*

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:30 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Mackin, Price and Sandoval-Perez attending the meeting virtually via Zoom. Mayor Wytoski noted the absence of Councilor Marquez.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance to comment.

D. CONSENT AGENDA

a. Regular Session Meeting Minutes of December 7, 2020

DANIEL HOLBROOK MOVED TO APPROVE THE CITY COUNCIL REGULAR SESSION MEETING MINUTES OF DECEMBER 7, 2020. SECONDED BY ROSALBA SANDOVAL-PEREZ. Motion carried with Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye. Marquez absent.

E. ACTION ITEMS

1. Swearing In of Elected City Councilors

Patty Ringnalda, City Recorder, performed the swearing in of Councilors Annette Frank and Kitty Mackin. Councilor Marquez was not present to take the oath of office.

2. Audit Presentation – Devan Esch, GMS

Devan Esch of Grove, of Mueller and Swank summarized the 2019/2020 audit with the Council.

KITTY MACKIN MOVED TO ACCEPT THE FISCAL YEAR 2019/2020 FINANCIAL STATEMENTS. SECONDED BY DARRICK PRICE. *Motion carried with Frank, Holbrook, Mackin, Price, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

3. Council President Election

Daniel Holbrook nominated Rosalba Sandoval-Perez for the position of City Council President. Annette Frank, Daniel Holbrook, Kitty Mackin, Darrick Price, Rosalba Sandoval-Perez and Mayor Wytoski cast their votes for Rosalba Sandoval-Perez.

DANIEL HOLBROOK MOVED TO ELECT ROSALBA SANDOVA-PEREZ AS COUNCIL PRESIDENT. SECONDED BY KITTY MACKIN. *Motion carries with Frank, Holbrook, Price, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

4. Recology Voucher Discussion

Rochelle Roaden stated that the City has been unable to hold the City Wide Clean-Up events due to the COVID pandemic. Recology, who donates approximately \$2,000 in services to this event each year, has offered to provide vouchers which would allow residents a free trip to the dump.

Council discussed the proposed vouchers in length and agreed that the 2021 Clean-Up Event would not be cancelled at this time, but postponed to a later date. Council was in favor of making 100 vouchers available to residents, and saving the other half of the donated funds to use for a scaled down Clean-Up Event later on in the year. No swap meet, but residents would be encouraged to have city wide garage sales. Council was in favor of the use of the vouchers for Code Enforcement purposes, to help those residents who could use the vouchers the most.

5. City of Dayton 2020 Survey Results Discussion

Rochelle Roaden reviewed the City Survey results, stating that she wanted Council to have the information for the upcoming goal setting session. Survey statistics were reviewed in length, with the Council adding ideas for next year's survey.

The Council was pleased with the overall response to the survey and the 248 responses. Mayor Wytoski was in favor of keeping the survey to 10 minutes or less and suggested an opt out answer for each question, stating that if the question does not apply to them then they would not be required to answer.

Councilor Sandoval-Perez inquired if there was way to see who answered each question, to determine if a specific group was dissatisfied with a particular subject. Councilor Holbrook asked to see the grouping information in correlation with survey comments. Rochelle Roaden advised that she will bring more detailed information back to the Council for review.

Mayor Wytoski suggested that services questions be separated out, between services that are provided by the City of Dayton and other providers (Electricity, internet, phones, etc.).

Councilor Mackin stated that she would like to see sewer rates correlate to usage, instead of a flat rate.

Survey statistics and responses were reviewed for each category. Council agreed that communication with non-English speaking residents could be improved.

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Mackin voiced a complaint regarding fireworks on New Year's Eve, stating that the City has a noise ordinance and exceptions should not be allowed. Councilor Mackin suggested that the City's App be used to educate the community on what is legal and what is not.

Councilor Holbrook stated that in an effort to be pro-active, there are Semi-Trucks parking on Ferry Street where construction of a new housing subdivision is being constructed. Councilor Holbrook suggested good neighbor contact with the owners of the semi-trucks before the new houses become occupied. Councilor Price stated he too has had issues with trucks parking on the street in front of his home and has had some success in talking with the Semi Truck Drivers.

Councilor Frank stated that it is good to be back on Council.

Councilor Sandoval Perez advised that she has been approached by a community member regarding the street light on the corner of 6th and Ash Streets and asked if the tree on the corner could be trimmed. Councilor Sandoval-Perez expressed concern over the survey comment regarding vehicles leaving the By-Pass Bar & Grill and speeding through town, asking if something could be done. Rochelle Roaden advised that she had already spoken with the City's Deputy and he is aware of the problem and will be working to taking care of the issue.

Mayor Wytoski commented on the 2021 City Day at the Capitol invitation that was included in the packet, stating that she will be speaking at the event and encouraged Councilors to attend, even if they can only attend a portion of the conference.

G. INFORMATION REPORTS

1. City Manager's Report

Steve Sagmiller updated the Council regarding the City's water, stating that the City is in good shape, due to all the rain. Public Works is currently working on several water leaks that have required some major construction. Leaks are caused from old water lines and they will continue to have issues until all of the old lines have been replaced.

Rochelle Roaden reviewed the Dayton Dollars program and the Covid Relief Fund allocation, stating that all of the allocation has been spent, leaving no additional funds for the purchase of PPE.

ODOT has confirmed that they will be funding the City's 20% portion of the Safe Routes to School Grant.

Rochelle Roaden announced that Isaac Sullens has been hired as the new Office Specialist I - Building Permit Specialist and Code Enforcement Officer. Ricci Haworth has been hired to replace Vicki Durand who will be retiring in March 2021 in the Office Specialist II/Utility Billing Clerk position. Public Works has a Maintenance Operator I position open, and the City will be accepting applications for this position until the end of January.

H. ADJOURN

There being no further business, the meeting adjourned at 7:45 pm.

Respectfully submitted:

APPROVED BY COUNCIL on January 19, 2021.

As Written **As Amended**

By: Patty Ringnalda
City Recorder

Elizabeth Wytoski, Mayor

To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: Sewer Pond 3 Project Approval
Date: January 19, 2021

Background and Information

At the November 2, 2020 Council meeting, the Council approved awarding the aeration installation project for Pond 3 to Environmental Equipment Engineering, Inc., with a not to exceed of \$52,556. (This project was budgeted at \$50,000 and included in the FY20-21 budget in the Sewer Fund Capital.)

At that time, we did not have a hard number for the electrical, so I did not include it in the project. I am bringing it back to council for approval to include the electrical costs with this project. Attached is a quote from GPEC for phase 3 electrical in the amount of \$9,784.

Aerators with contingency - \$52,556
Phase 3 Electrical - \$9,784
Contingency on Electrical \$978
Total Aeration Project Costs: \$63,318

Council Goal: *A – Develop and maintain resilient infrastructure to support operations and meet growth.*

City Manager Recommendation: I recommend approval.

Potential Motion to Approve: “I move to approve the Sewer Pond 3 Project including Phase 3 Electrical with a budget not to exceed \$63,318.”

Council Options:

- 1 – Approve and award the project as recommended.
- 2 – Approve and award the project with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.



PO Box 836
Amity Oregon 97101
Phone: 971-259-1051
Fax: 503-835-2702
Cell: 971-241-2873
Email karter@gpecelectric.com

Estimate

Number: 1
Project: Dayton Lagoon Brush Rotor Electrical Service
Estimator: Karter

Contact: Steve
Date: 1/11/21
Customer: Dayton

City of Dayton Lagoon Brush Rotor Electrical Service

Quote includes:

- Provide and install (3) 6"x6" treated posts for Meter Base and Pump Panel support
- Provide (3) 480 volt, 15HP Disconnect and Starter Assembly (Size 2 Pump Panels) on new H-Frame with Hand/Off/Auto local control
- Provide and install (1) 480 volt, 200 amp Meter Base on new H-Frame with service mast
- Provide and install (3) 480 volt, 30 amp circuits to Pump Panels from Meter Base
- Install provided 10/4 SO Cord (Baloney Cord) from Pump Panel to Brush Rotor Motors
- Provide and install steel mesh cord grips at Pump Panel and Brush Rotor Motor for SO Cord support
- Assistance with system start up and check out

Quote excludes:

- Items not listed on inclusions
- SO cord provided by others
- Excavation and backfill by others
- Auto control or timer
- PGE fees for new service, if any

Notes:

- Quote based on a 40 hour work week, Monday through Thursday, 7:00am to 5:30pm with no overtime
- Quote assumes motor connection with Brush Rotor skid on dry ground

Electrical Labor	\$3,400.00
Electrical Materials	\$6,083.76
Permit (estimated)	\$300.00

Total Estimate	\$9,783.76
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Respectfully Submitted,

Karter Roberts
Project Manager

Signature of Acceptance _____ Date _____

To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: FY21-22 Strategic Goals Review/Update
Date: January 19, 2021

Background

I have included an update to each of our Priority 1 objectives for the current Fiscal Year. Below that, I have provided a few adjustments and discussion points for some of our other objectives. Adjustments and discussion points are in red.

Attached you will find data requested from the City Survey results review at the January 4, 2021 Council Meeting.

PRIORITY 1's to accomplish in FY 2021-22

- Complete Sidewalk Improvements on Ferry Street – 9th to Flower Lane
 - *Dayton has been awarded a Safe Routes to School Grant (\$750,000) for this project. Anticipated to complete the summer/fall of 2021.*
- Develop Request for Proposals (RFP) for Dayton Village Property as affordable housing
 - *In process. I should have the RFP completed and put out for responses by March 2021.*
- Develop five-year plan consisting of finance strategy, design, and construction for the building of new City Hall and Library in 3-5 years.
 - *Research phase*
- Evaluate funding models for establishing Pavement Management Program.
 - *Research phase.*
- Obtain Funding for a steel truss bridge main span replacement to support the upgraded water and sewer lines
 - *Funding is completed. Working with DEQ and Business Oregon to finalize applications and start the planning portion of the project.*
- Adopt prioritized list of pedestrian system improvements (for funding eligibility).
 - *Bringing to Council in February 2021*
- Install sewer aeration in Lagoon 3 to increase waste water treatment capacity.
 - *To be completed in the spring of 2021*

- Create framework for resiliency plan.
 - Research phase
- Develop a strategy and complete land zoning analysis for an urban growth boundary swap for residential property.
 - *New planner is on board so we will begin working on this project soon.*
- Establish a Mural Policy to acquire murals as public art (*similar to City of Salem, Metro area Regional Arts Council*).
 - *With Council direction to mirror the City of Salem's mural code and with the new planner on board, we will see movement on this soon.*
- Update the Dayton Municipal Code
 - Establish a General Sign Code
 - *New planner is working on this now and hoping to bring before Planning Commission in the next month or so.*
 - Update/Improve Water Restriction Language
 - *Completed*
- Develop strategy for ownership of the County's Dayton Landing Park and boat ramp.
 - *Yamhill County Parks is working with the Oregon State Marine Board on the Dayton Landing Improvement project. Parks has had a changeover in managers with new manager starting this month.*
- Review existing sewer access easement in County Heritage Estates Phase 2 for additional permissible use as pedestrian and bike trail with way finding signs; if not permissible, evaluate options for doing so.
 - *Completed review with Council and sewer access easement allows for pedestrian/bike trail. Survey needs to be completed – approximately \$7,000.*
- Evaluate options for renewing or replacing existing three-year public safety levy.
 - *Bringing to council in March 2021*
- Develop community newsletter.
 - *Planning to budget in FY21-22 and bring to Council work session March 2021 for format review. Expected rollout of newsletter in July 2021.*
- Develop and implement an annual survey to obtain community feedback to be used for goal setting.
 - *Completed*
- Explore Youth Advisory Council models
 - *Completed. Will be including funds in the FY21-22 budget to support the development of a YAC.*

Strategic Plan Goals 2020-2024

- Priority Ratings:**
- 1 – Begin/Budget in the next fiscal year
 - 2 – Accomplish/Budget for in 2-3 years
 - 3 – Accomplish/Budget for in 3-5 years
 - 4 – Routine – Ongoing from year to year

Goal A – Develop and maintain resilient infrastructure to support operations and meet growth.

OBJECTIVE	PRIORITY
Complete Sidewalk Improvements on Ferry Street – 9 th to Flower Lane	1
Develop Request for Proposals (RFP) for Dayton Village property as affordable housing.	1
Develop five year plan consisting of finance strategy, design, and construction for the building of new City Hall and Library in 3-5 years.	1
Evaluate funding models for establishing Pavement Management Program.	1
Obtain financing for a steel truss bridge main span replacement to support the upgraded water and sewer mainlines. Completed	1
Complete construction of a steel truss bridge main span replacement. (Construction TBC 7/23)	<u>2</u>
Adopt prioritized list of pedestrian system improvements (for funding eligibility). 1. 9th to Flower (part of Transportation Plan) 2. 1st 6th Street 3. 2nd Church Street 4. 3rd 5th Street	1
Street Overlays funded by SCA grants	
Install sewer aeration in Lagoon 3 to increase waste water treatment capacity. – Will be completed	1
Create framework for resiliency plan	1
Explore agricultural effluent discharge options <u>Review</u>	2
Complete design of HWY 221 Lift Station (\$150k)	
Adopt prioritized list of sewer line replacements to be completed on annual basis (3-4 blocks at a time)	
Add aeration to Sewer Ponds 1 and 2	
Update Water Master Plan in next 5 years	
Update Wastewater Master Plan in next 5 years	
Obtain funding for replacing the water system main transmission line from Springs to the Footbridge	3
Obtain funding for Fisher Farms Wells intertie in 3-5 years	3
Identify potential land for industrial use within the UGB	3
Make sewer system improvements consistent with DEQ’s MAO	4

Goal B – Create a livable community that is aesthetically pleasing, affordable, inviting, and with a vibrant and diverse economy.

OBJECTIVE	PRIORITY
Develop a strategy and complete land zoning analysis for an urban growth boundary swap for residential property.	1
Establish a Mural Policy to acquire murals as public art (<i>similar to City of Salem, Metro area Regional Arts Council</i>).	1

Update the Dayton Municipal Code	
<ul style="list-style-type: none"> Establish a General Sign Code Update/Improve Water Restriction Language Completed Monitor/update ordinances to address vehicular homeless and long term RV stays. Completed 	1 1 3
Establish a Transient Lodging Tax Revenue Plan.	3
Coordinate Wayfinding/Tourism Signage	3
Continue Yard of the Month/Mayor's Beautification Program.	4
Continue Holiday Lights Competition.	4

Goal C – Capitalize on Dayton’s facilities and resources to provide recreational and cultural opportunities.

OBJECTIVE	PRIORITY
Develop strategy for ownership of the County’s Dayton Landing Park and boat ramp.	1
Review existing sewer access easement in Country Heritage Estates Phase 2 for additional permissible use as pedestrian and bike trail with way finding signs; if not permissible, evaluate options for doing so. Completed – need to finance survey if council wants to proceed	1
Acquire other half of Legion Field for development of a recreational facility.	2

Goal D – Use Dayton’s heritage and historic resources to forward our image as an authentic and charming town.

OBJECTIVE	PRIORITY
Promote Friday Nights and Old Timers Weekend.	4
Review and update as necessary the map of historic resources, and increase distribution.	4

Goal E – Engage in efficient and effective activities to promote community safety and wellness.

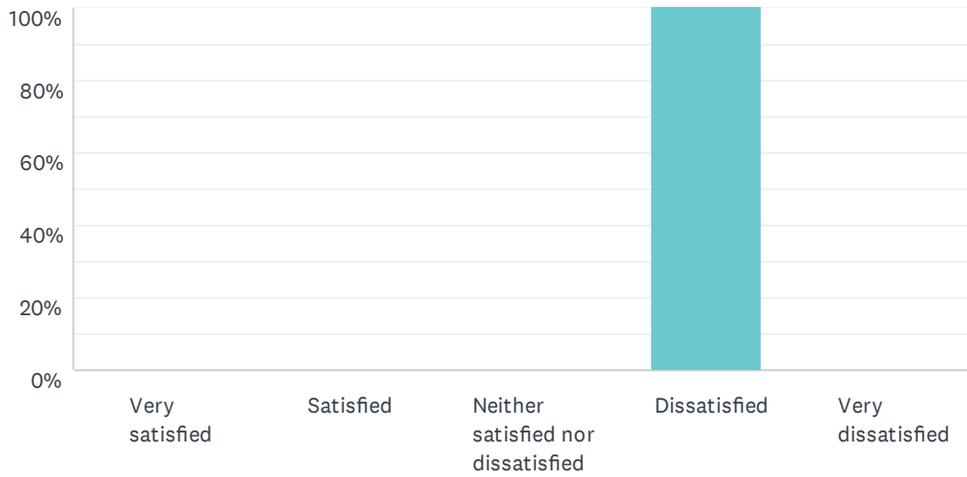
OBJECTIVE	PRIORITY
Evaluate options for renewing or replacing existing three-year public safety levy.	1

Goal F – Enhance communications to actively engage the community.

OBJECTIVE	PRIORITY
Develop community newsletter.	1
Develop and implement an annual survey to obtain community feedback to be used for goal setting. Completed	1
Explore Youth Advisory Council models. Completed	1
Coordinate communication with community groups.	4
Increase public awareness of public library hours, programs, and services.	4

Q1 How would you rate your overall satisfaction with the services provided by the City of Dayton?

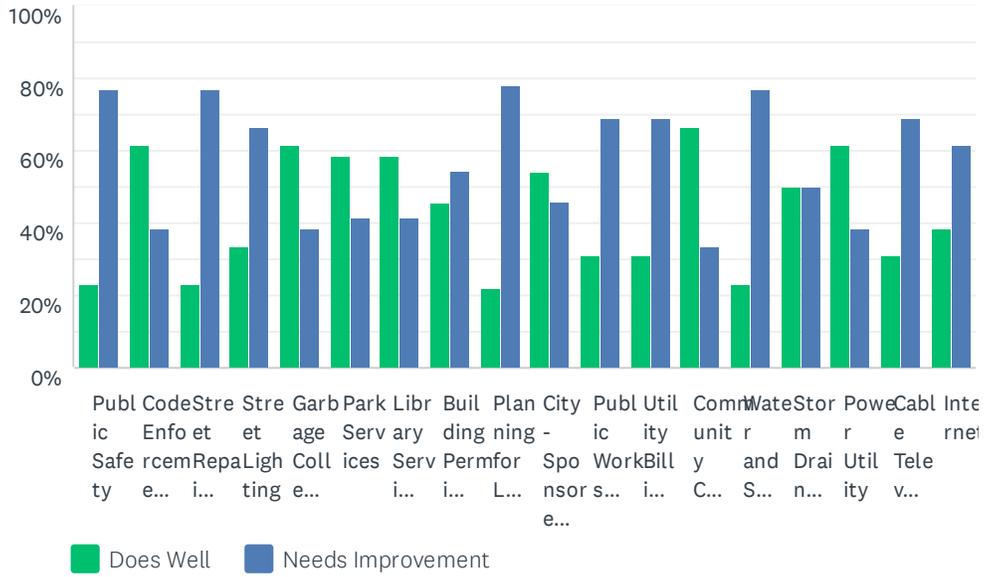
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very satisfied	0.00%	0
Satisfied	0.00%	0
Neither satisfied nor dissatisfied	0.00%	0
Dissatisfied	100.00%	13
Very dissatisfied	0.00%	0
TOTAL		13

Q2 From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Answered: 13 Skipped: 0

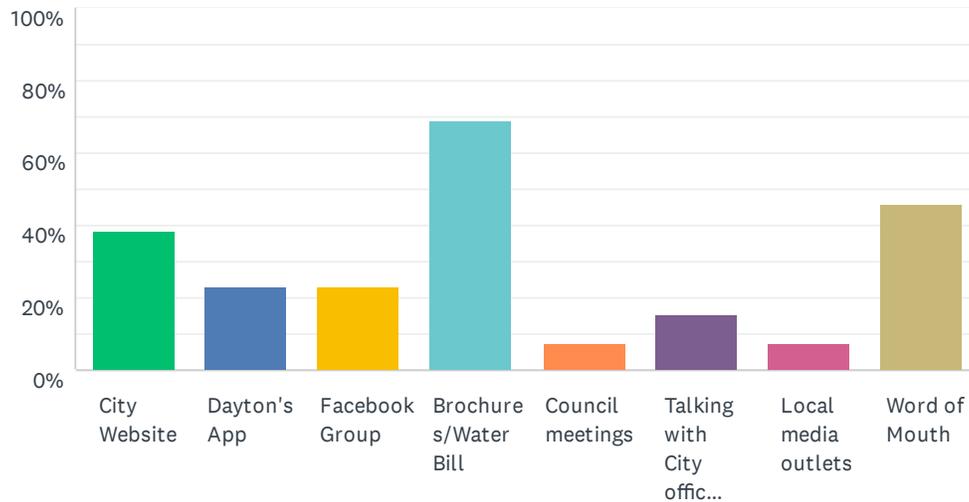


City of Dayton Survey 2020

	DOES WELL	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Public Safety	23.08% 3	76.92% 10	13	1.77
Code Enforcement	61.54% 8	38.46% 5	13	1.38
Street Repair and Maintenance	23.08% 3	76.92% 10	13	1.77
Street Lighting	33.33% 4	66.67% 8	12	1.67
Garbage Collection	61.54% 8	38.46% 5	13	1.38
Park Services	58.33% 7	41.67% 5	12	1.42
Library Services	58.33% 7	41.67% 5	12	1.42
Building Permit Services	45.45% 5	54.55% 6	11	1.55
Planning for Land Use Services	22.22% 2	77.78% 7	9	1.78
City-Sponsored Special Events	53.85% 7	46.15% 6	13	1.46
Public Works Customer Service	30.77% 4	69.23% 9	13	1.69
Utility Billing and Customer Service	30.77% 4	69.23% 9	13	1.69
Community Center Rentals	66.67% 6	33.33% 3	9	1.33
Water and Sewer Services	23.08% 3	76.92% 10	13	1.77
Storm Drainage	50.00% 6	50.00% 6	12	1.50
Power Utility	61.54% 8	38.46% 5	13	1.38
Cable Television	30.77% 4	69.23% 9	13	1.69
Internet	38.46% 5	61.54% 8	13	1.62

Q3 How do you receive or access information from the City of Dayton ? Please select all that apply.

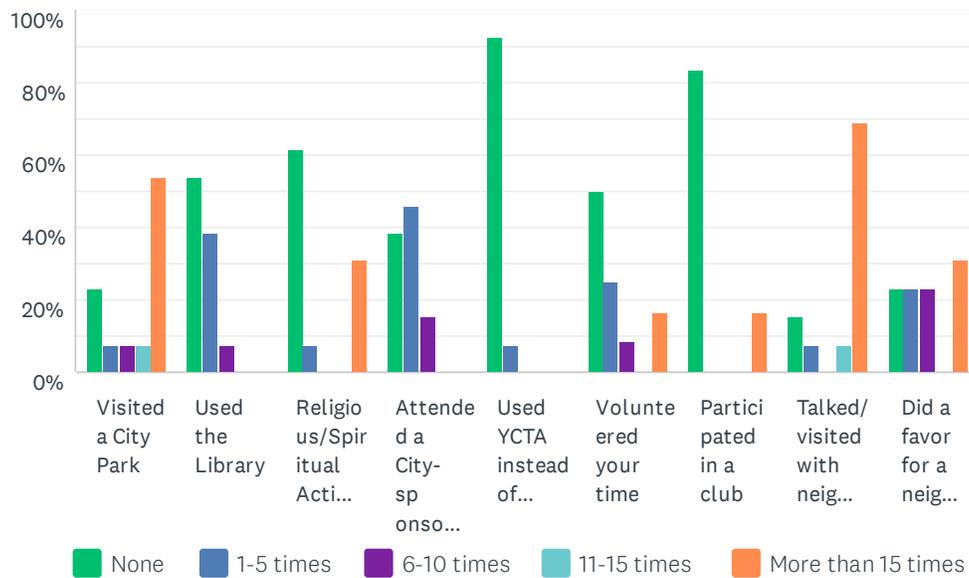
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES
City Website	38.46% 5
Dayton's App	23.08% 3
Facebook Group	23.08% 3
Brochures/Water Bill	69.23% 9
Council meetings	7.69% 1
Talking with City officials	15.38% 2
Local media outlets	7.69% 1
Word of Mouth	46.15% 6
Total Respondents: 13	

Q4 In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

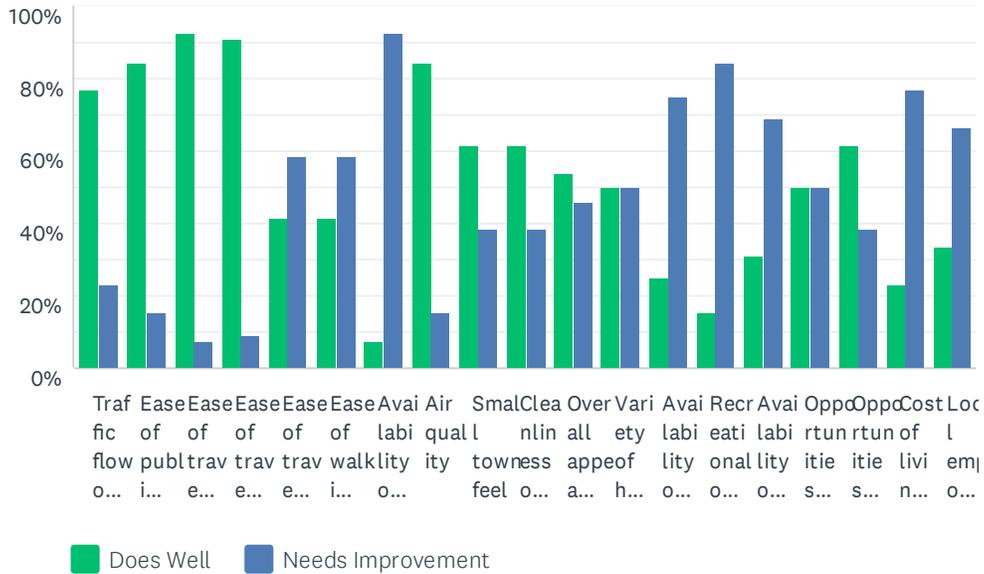
Answered: 13 Skipped: 0



	NONE	1-5 TIMES	6-10 TIMES	11-15 TIMES	MORE THAN 15 TIMES	TOTAL
Visited a City Park	23.08% 3	7.69% 1	7.69% 1	7.69% 1	53.85% 7	13
Used the Library	53.85% 7	38.46% 5	7.69% 1	0.00% 0	0.00% 0	13
Religious/Spiritual Activities	61.54% 8	7.69% 1	0.00% 0	0.00% 0	30.77% 4	13
Attended a City-sponsored event	38.46% 5	46.15% 6	15.38% 2	0.00% 0	0.00% 0	13
Used YCTA instead of driving	92.31% 12	7.69% 1	0.00% 0	0.00% 0	0.00% 0	13
Volunteered your time	50.00% 6	25.00% 3	8.33% 1	0.00% 0	16.67% 2	12
Participated in a club	83.33% 10	0.00% 0	0.00% 0	0.00% 0	16.67% 2	12
Talked/visited with neighbors	15.38% 2	7.69% 1	0.00% 0	7.69% 1	69.23% 9	13
Did a favor for a neighbor	23.08% 3	23.08% 3	23.08% 3	0.00% 0	30.77% 4	13

Q5 From the characteristics below, please select those you feel Dayton does well and those you feel need improvement.

Answered: 13 Skipped: 0

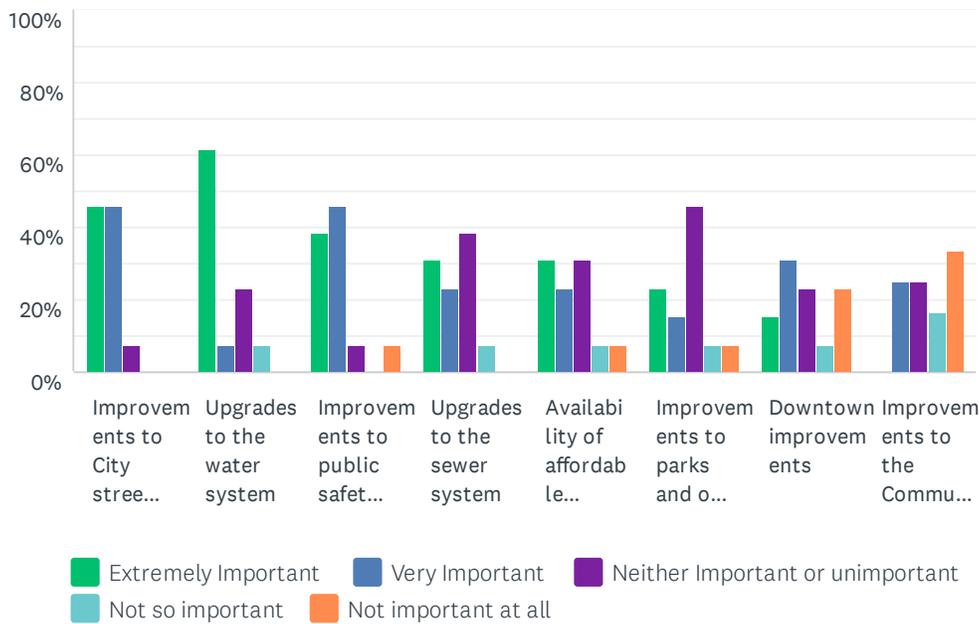


City of Dayton Survey 2020

	DOES WELL	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Traffic flow on major streets	76.92% 10	23.08% 3	13	1.23
Ease of public parking	84.62% 11	15.38% 2	13	1.15
Ease of travel by car in Dayton	92.31% 12	7.69% 1	13	1.08
Ease of travel by public transportation in Dayton	90.91% 10	9.09% 1	11	1.09
Ease of travel by bicycle in Dayton	41.67% 5	58.33% 7	12	1.58
Ease of walking in Dayton	41.67% 5	58.33% 7	12	1.58
Availability of paths and walking trails	7.69% 1	92.31% 12	13	1.92
Air quality	84.62% 11	15.38% 2	13	1.15
Small town feel	61.54% 8	38.46% 5	13	1.38
Cleanliness of Dayton	61.54% 8	38.46% 5	13	1.38
Overall appearance of Dayton	53.85% 7	46.15% 6	13	1.46
Variety of housing options	50.00% 6	50.00% 6	12	1.50
Availability of affordable quality housing	25.00% 3	75.00% 9	12	1.75
Recreational opportunities	15.38% 2	84.62% 11	13	1.85
Availability of affordable quality food	30.77% 4	69.23% 9	13	1.69
Opportunities to attend cultural/arts/music activities	50.00% 6	50.00% 6	12	1.50
Opportunities to participate in religious or spiritual events and activities	61.54% 8	38.46% 5	13	1.38
Cost of living in Dayton	23.08% 3	76.92% 10	13	1.77
Local employment opportunities	33.33% 4	66.67% 8	12	1.67

Q6 Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

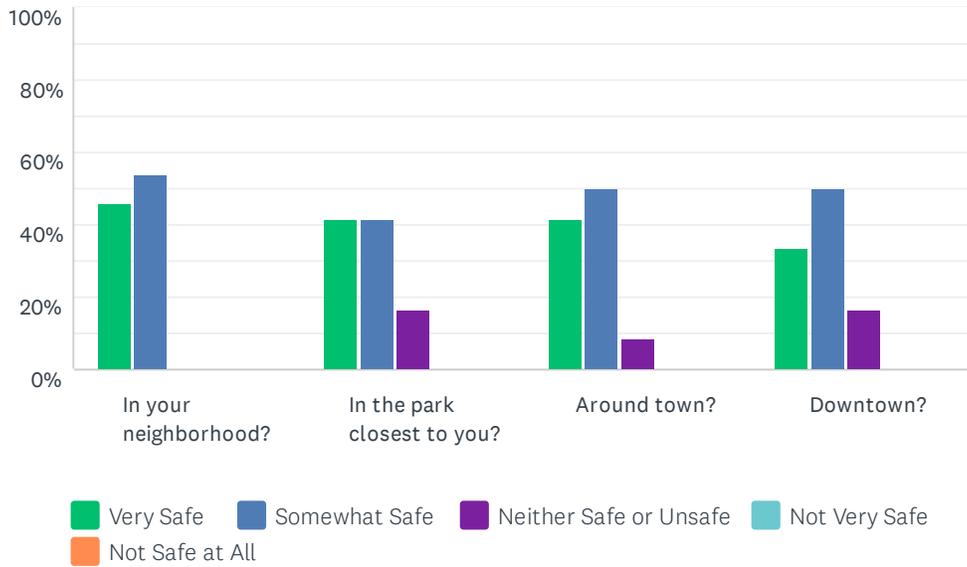
Answered: 13 Skipped: 0



	EXTREMELY IMPORTANT	VERY IMPORTANT	NEITHER IMPORTANT OR UNIMPORTANT	NOT SO IMPORTANT	NOT IMPORTANT AT ALL	TOTAL	WEIGHTED AVERAGE
Improvements to City streets and sidewalks	46.15% 6	46.15% 6	7.69% 1	0.00% 0	0.00% 0	13	1.62
Upgrades to the water system	61.54% 8	7.69% 1	23.08% 3	7.69% 1	0.00% 0	13	1.77
Improvements to public safety (police services)	38.46% 5	46.15% 6	7.69% 1	0.00% 0	7.69% 1	13	1.92
Upgrades to the sewer system	30.77% 4	23.08% 3	38.46% 5	7.69% 1	0.00% 0	13	2.23
Availability of affordable housing	30.77% 4	23.08% 3	30.77% 4	7.69% 1	7.69% 1	13	2.38
Improvements to parks and open spaces	23.08% 3	15.38% 2	46.15% 6	7.69% 1	7.69% 1	13	2.62
Downtown improvements	15.38% 2	30.77% 4	23.08% 3	7.69% 1	23.08% 3	13	2.92
Improvements to the Community Center	0.00% 0	25.00% 3	25.00% 3	16.67% 2	33.33% 4	12	3.58

Q7 How would you rate your overall feeling of safety in Dayton?

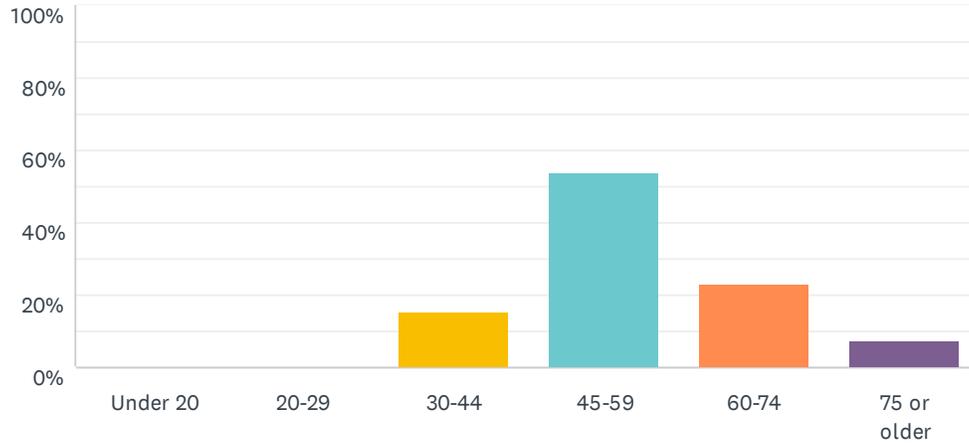
Answered: 13 Skipped: 0



	VERY SAFE	SOMEWHAT SAFE	NEITHER SAFE OR UNSAFE	NOT VERY SAFE	NOT SAFE AT ALL	TOTAL	WEIGHTED AVERAGE
In your neighborhood?	46.15% 6	53.85% 7	0.00% 0	0.00% 0	0.00% 0	13	1.54
In the park closest to you?	41.67% 5	41.67% 5	16.67% 2	0.00% 0	0.00% 0	12	1.75
Around town?	41.67% 5	50.00% 6	8.33% 1	0.00% 0	0.00% 0	12	1.67
Downtown?	33.33% 4	50.00% 6	16.67% 2	0.00% 0	0.00% 0	12	1.83

Q8 What is your age?

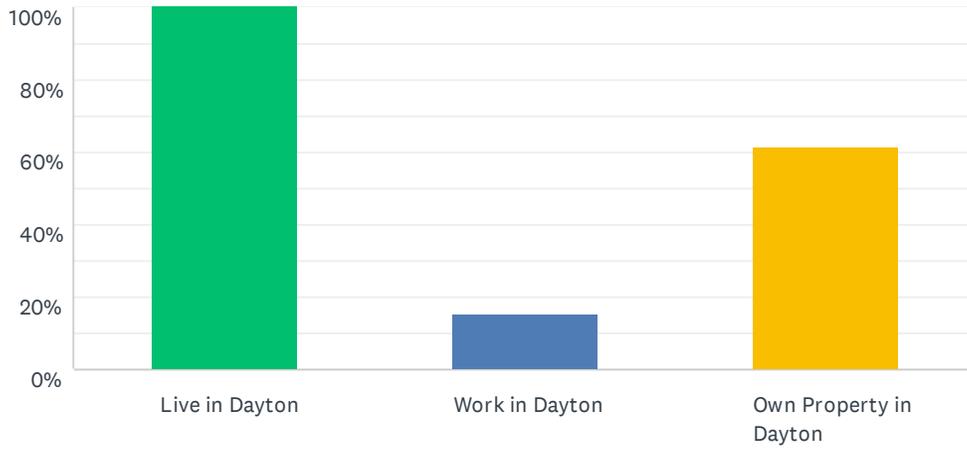
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 20	0.00%	0
20-29	0.00%	0
30-44	15.38%	2
45-59	53.85%	7
60-74	23.08%	3
75 or older	7.69%	1
TOTAL		13

Q9 Do you: (check all that apply)

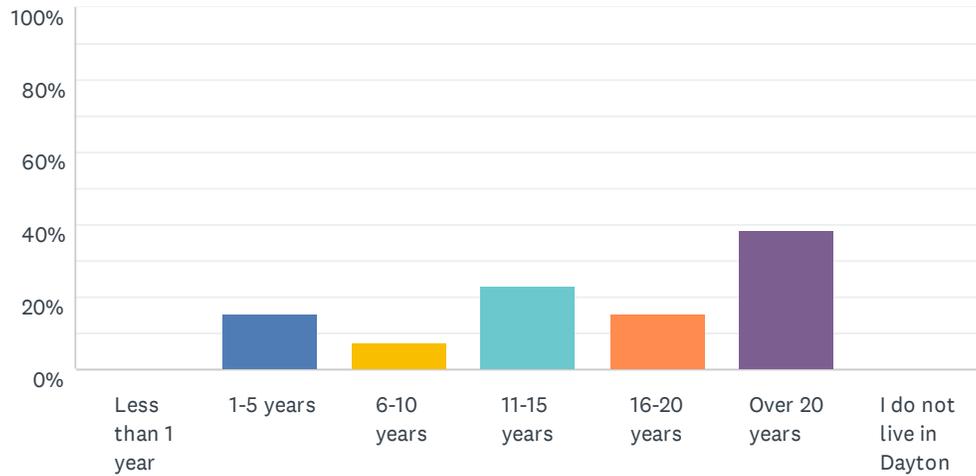
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Live in Dayton	100.00%	13
Work in Dayton	15.38%	2
Own Property in Dayton	61.54%	8
Total Respondents: 13		

Q10 How long have you lived in Dayton?

Answered: 13 Skipped: 0



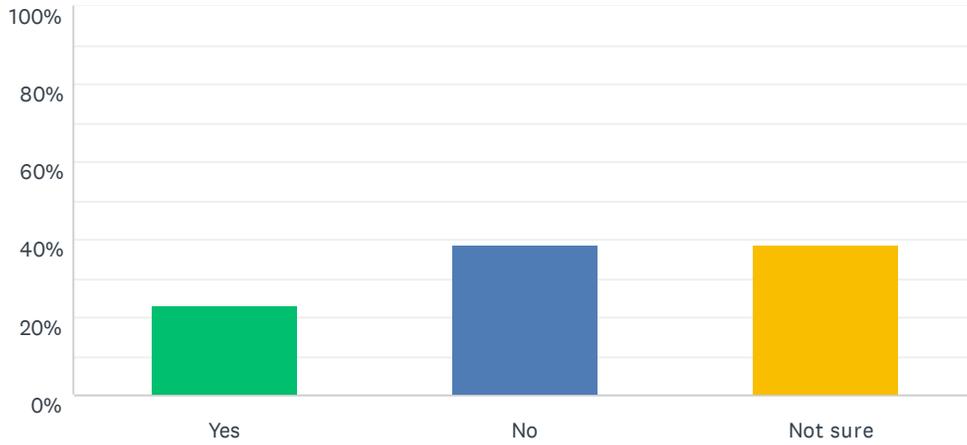
ANSWER CHOICES	RESPONSES	
Less than 1 year	0.00%	0
1-5 years	15.38%	2
6-10 years	7.69%	1
11-15 years	23.08%	3
16-20 years	15.38%	2
Over 20 years	38.46%	5
I do not live in Dayton	0.00%	0
TOTAL		13

Q11 What language do you speak the most often?

Answered: 12 Skipped: 1

Q12 Does the City of Dayton do a good job of communicating with members of our community that do not speak English?

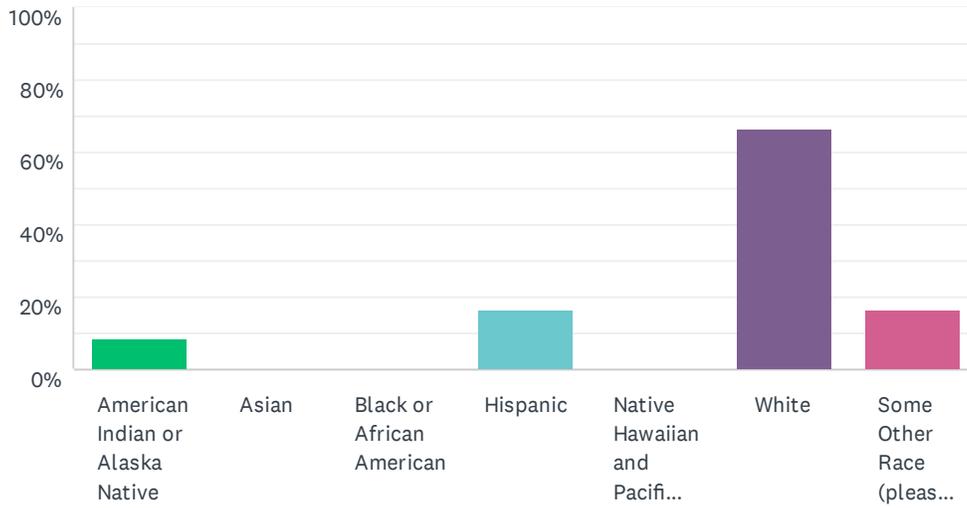
Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	23.08%	3
No	38.46%	5
Not sure	38.46%	5
Total Respondents: 13		

Q13 What is your ethnicity? (Please select all that apply.)

Answered: 12 Skipped: 1



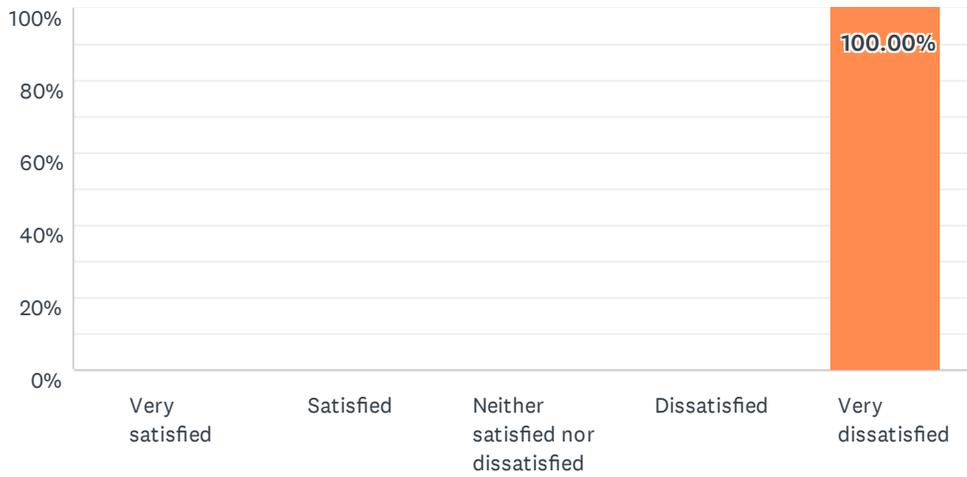
ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	8.33%	1
Asian	0.00%	0
Black or African American	0.00%	0
Hispanic	16.67%	2
Native Hawaiian and Pacific Islander	0.00%	0
White	66.67%	8
Some Other Race (please specify)	16.67%	2
Total Respondents: 12		

Q14 Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

Answered: 8 Skipped: 5

Q1 How would you rate your overall satisfaction with the services provided by the City of Dayton?

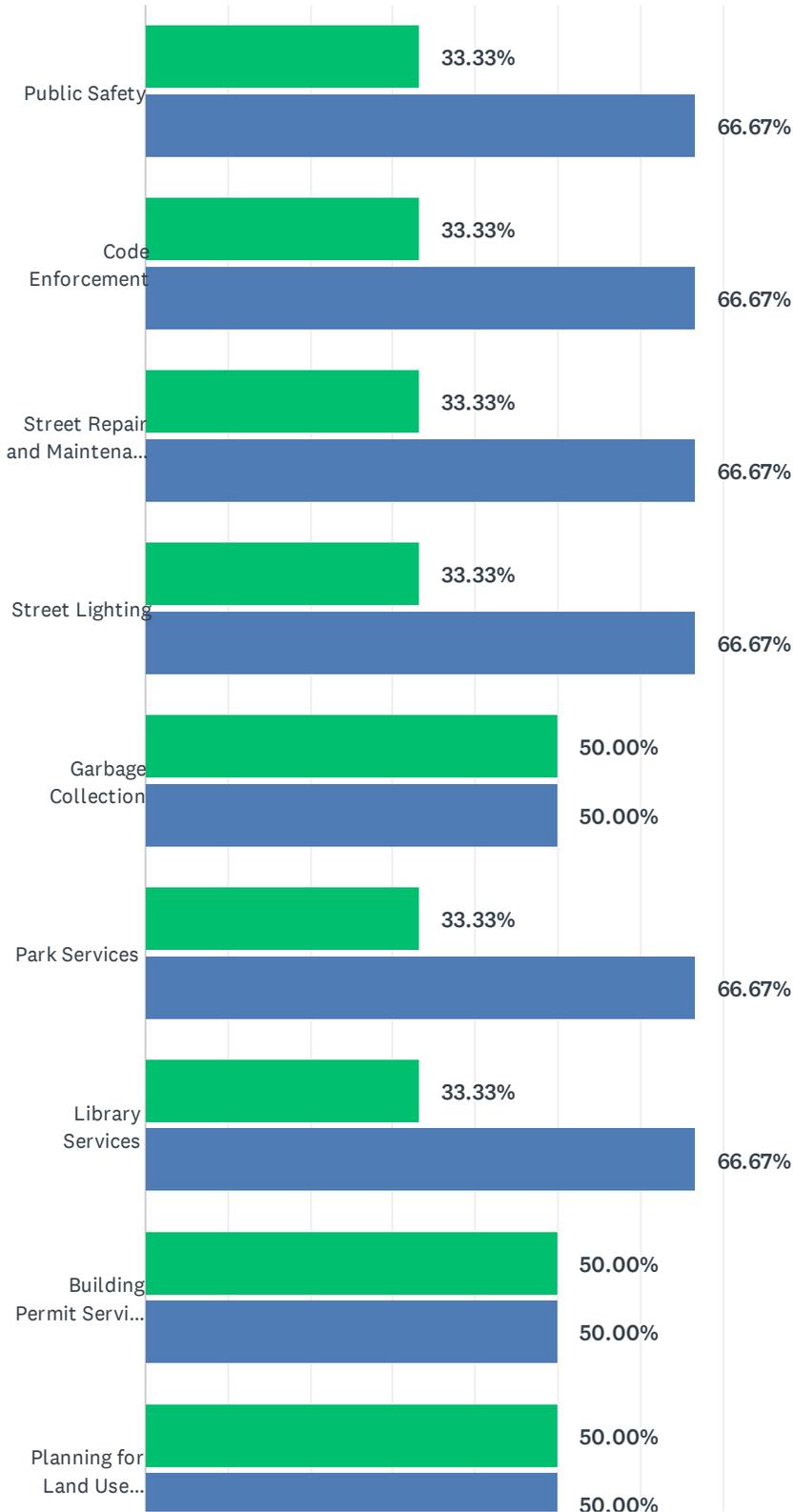
Answered: 3 Skipped: 0



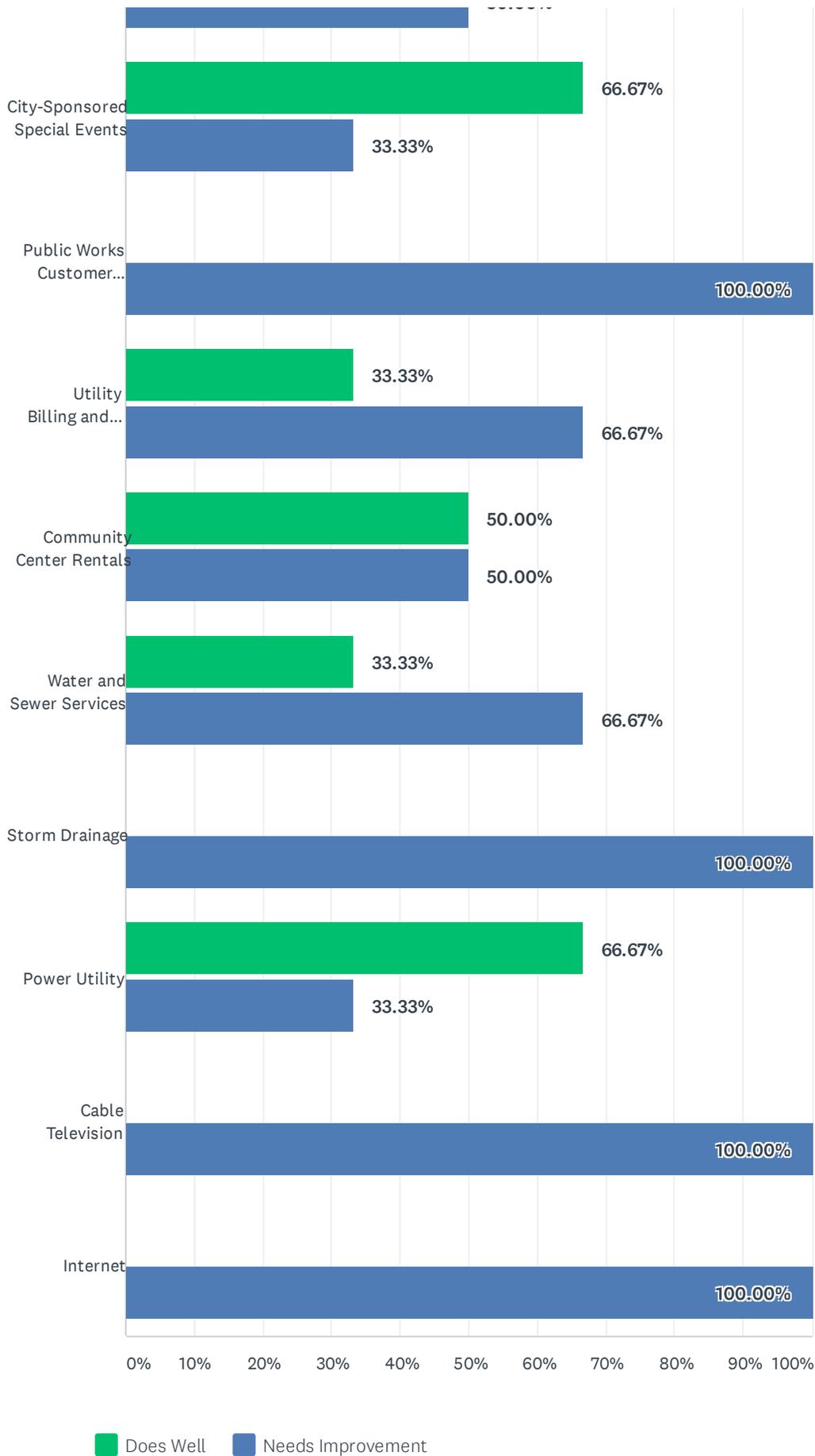
ANSWER CHOICES	RESPONSES	
Very satisfied	0.00%	0
Satisfied	0.00%	0
Neither satisfied nor dissatisfied	0.00%	0
Dissatisfied	0.00%	0
Very dissatisfied	100.00%	3
TOTAL		3

Q2 From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Answered: 3 Skipped: 0



City of Dayton Survey 2020

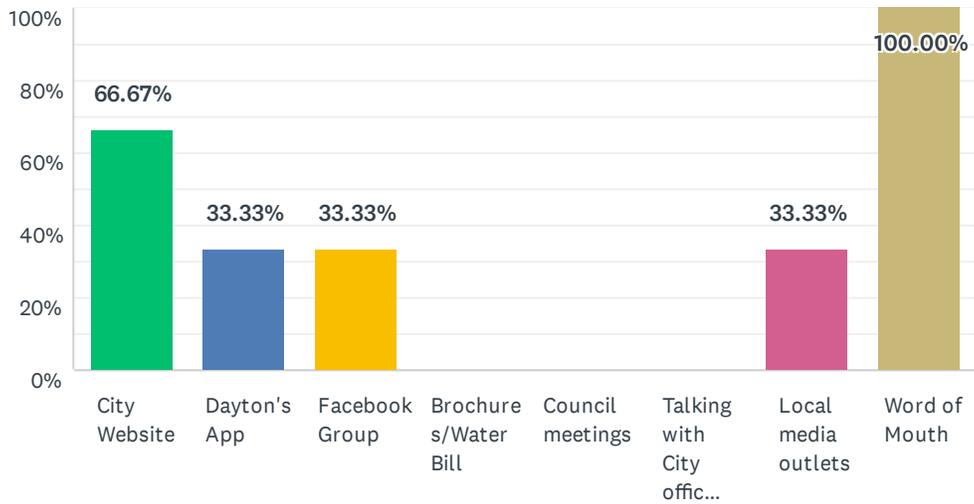


City of Dayton Survey 2020

	DOES WELL	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Public Safety	33.33% 1	66.67% 2	3	1.67
Code Enforcement	33.33% 1	66.67% 2	3	1.67
Street Repair and Maintenance	33.33% 1	66.67% 2	3	1.67
Street Lighting	33.33% 1	66.67% 2	3	1.67
Garbage Collection	50.00% 1	50.00% 1	2	1.50
Park Services	33.33% 1	66.67% 2	3	1.67
Library Services	33.33% 1	66.67% 2	3	1.67
Building Permit Services	50.00% 1	50.00% 1	2	1.50
Planning for Land Use Services	50.00% 1	50.00% 1	2	1.50
City-Sponsored Special Events	66.67% 2	33.33% 1	3	1.33
Public Works Customer Service	0.00% 0	100.00% 3	3	2.00
Utility Billing and Customer Service	33.33% 1	66.67% 2	3	1.67
Community Center Rentals	50.00% 1	50.00% 1	2	1.50
Water and Sewer Services	33.33% 1	66.67% 2	3	1.67
Storm Drainage	0.00% 0	100.00% 3	3	2.00
Power Utility	66.67% 2	33.33% 1	3	1.33
Cable Television	0.00% 0	100.00% 2	2	2.00
Internet	0.00% 0	100.00% 3	3	2.00

Q3 How do you receive or access information from the City of Dayton ? Please select all that apply.

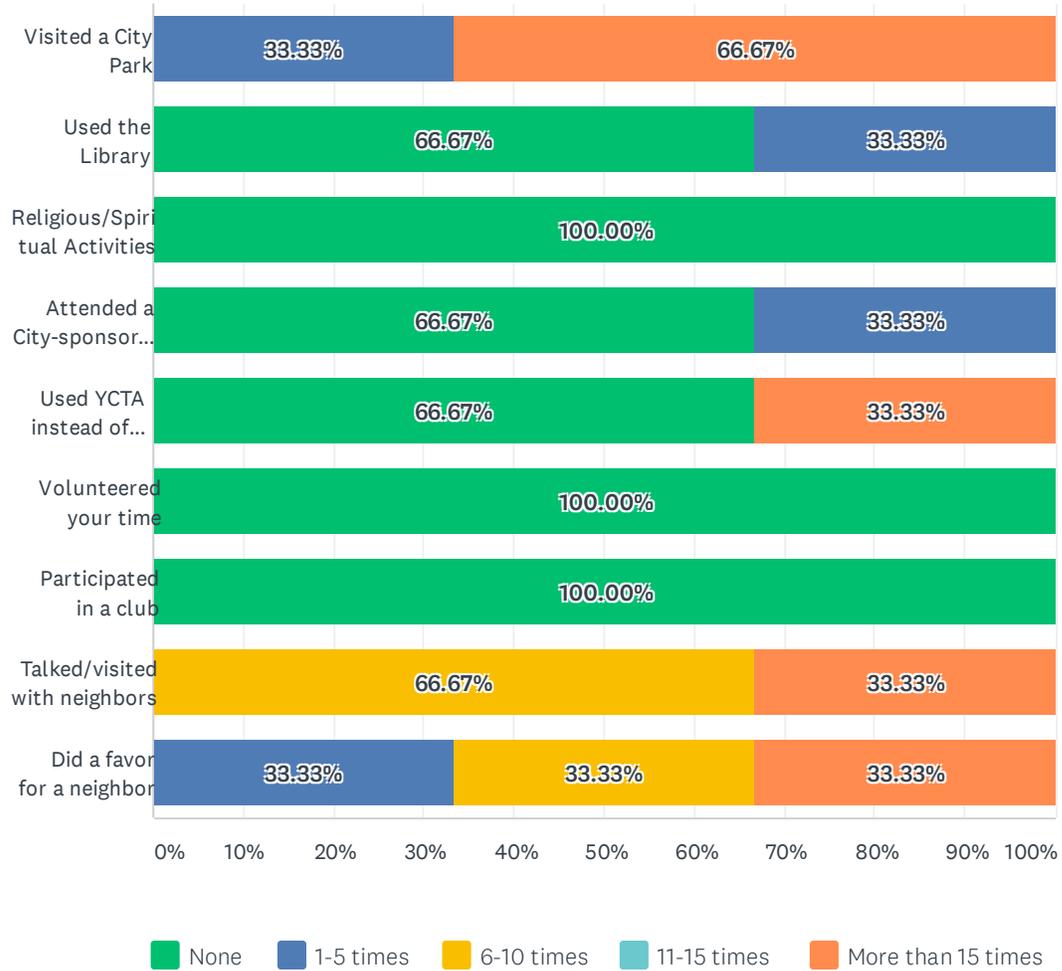
Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES	
City Website	66.67%	2
Dayton's App	33.33%	1
Facebook Group	33.33%	1
Brochures/Water Bill	0.00%	0
Council meetings	0.00%	0
Talking with City officials	0.00%	0
Local media outlets	33.33%	1
Word of Mouth	100.00%	3
Total Respondents: 3		

Q4 In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

Answered: 3 Skipped: 0

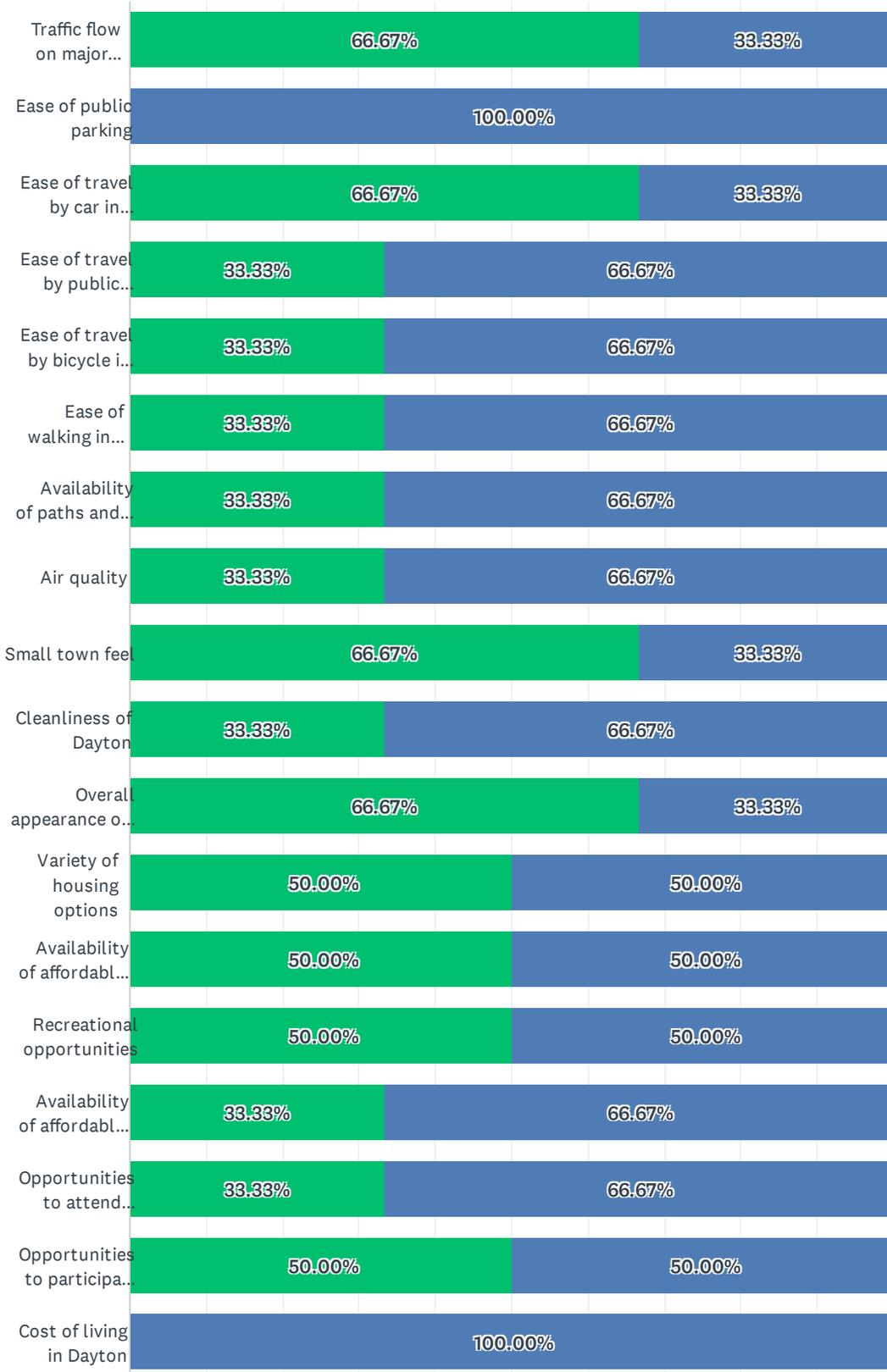


City of Dayton Survey 2020

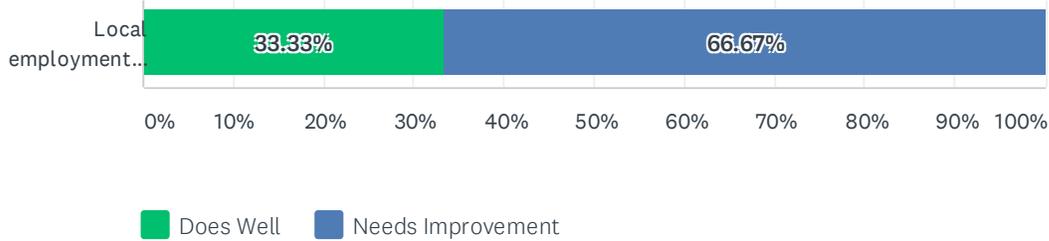
	NONE	1-5 TIMES	6-10 TIMES	11-15 TIMES	MORE THAN 15 TIMES	TOTAL
Visited a City Park	0.00% 0	33.33% 1	0.00% 0	0.00% 0	66.67% 2	3
Used the Library	66.67% 2	33.33% 1	0.00% 0	0.00% 0	0.00% 0	3
Religious/Spiritual Activities	100.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	3
Attended a City-sponsored event	66.67% 2	33.33% 1	0.00% 0	0.00% 0	0.00% 0	3
Used YCTA instead of driving	66.67% 2	0.00% 0	0.00% 0	0.00% 0	33.33% 1	3
Volunteered your time	100.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	3
Participated in a club	100.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	3
Talked/visited with neighbors	0.00% 0	0.00% 0	66.67% 2	0.00% 0	33.33% 1	3
Did a favor for a neighbor	0.00% 0	33.33% 1	33.33% 1	0.00% 0	33.33% 1	3

Q5 From the characteristics below, please select those you feel Dayton does well and those you feel need improvement.

Answered: 3 Skipped: 0



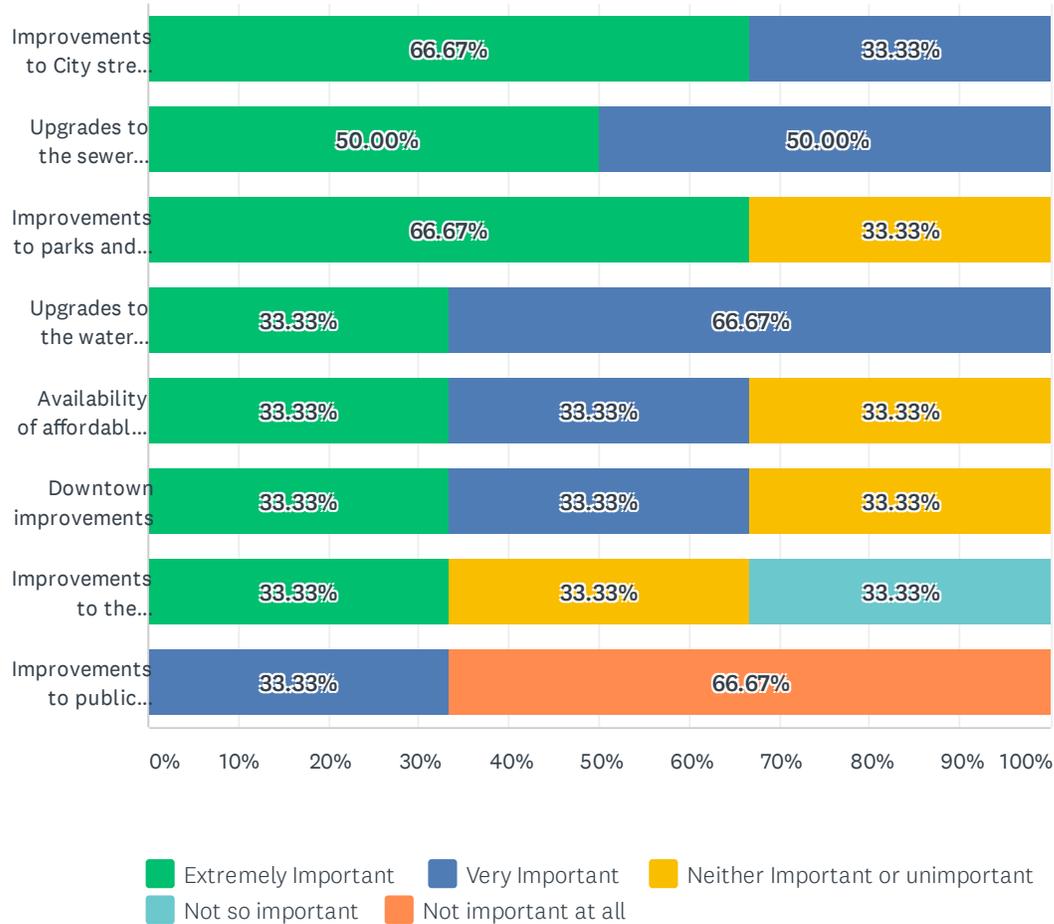
City of Dayton Survey 2020



	DOES WELL	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Traffic flow on major streets	66.67% 2	33.33% 1	3	1.33
Ease of public parking	0.00% 0	100.00% 2	2	2.00
Ease of travel by car in Dayton	66.67% 2	33.33% 1	3	1.33
Ease of travel by public transportation in Dayton	33.33% 1	66.67% 2	3	1.67
Ease of travel by bicycle in Dayton	33.33% 1	66.67% 2	3	1.67
Ease of walking in Dayton	33.33% 1	66.67% 2	3	1.67
Availability of paths and walking trails	33.33% 1	66.67% 2	3	1.67
Air quality	33.33% 1	66.67% 2	3	1.67
Small town feel	66.67% 2	33.33% 1	3	1.33
Cleanliness of Dayton	33.33% 1	66.67% 2	3	1.67
Overall appearance of Dayton	66.67% 2	33.33% 1	3	1.33
Variety of housing options	50.00% 1	50.00% 1	2	1.50
Availability of affordable quality housing	50.00% 1	50.00% 1	2	1.50
Recreational opportunities	50.00% 1	50.00% 1	2	1.50
Availability of affordable quality food	33.33% 1	66.67% 2	3	1.67
Opportunities to attend cultural/arts/music activities	33.33% 1	66.67% 2	3	1.67
Opportunities to participate in religious or spiritual events and activities	50.00% 1	50.00% 1	2	1.50
Cost of living in Dayton	0.00% 0	100.00% 3	3	2.00
Local employment opportunities	33.33% 1	66.67% 2	3	1.67

Q6 Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

Answered: 3 Skipped: 0

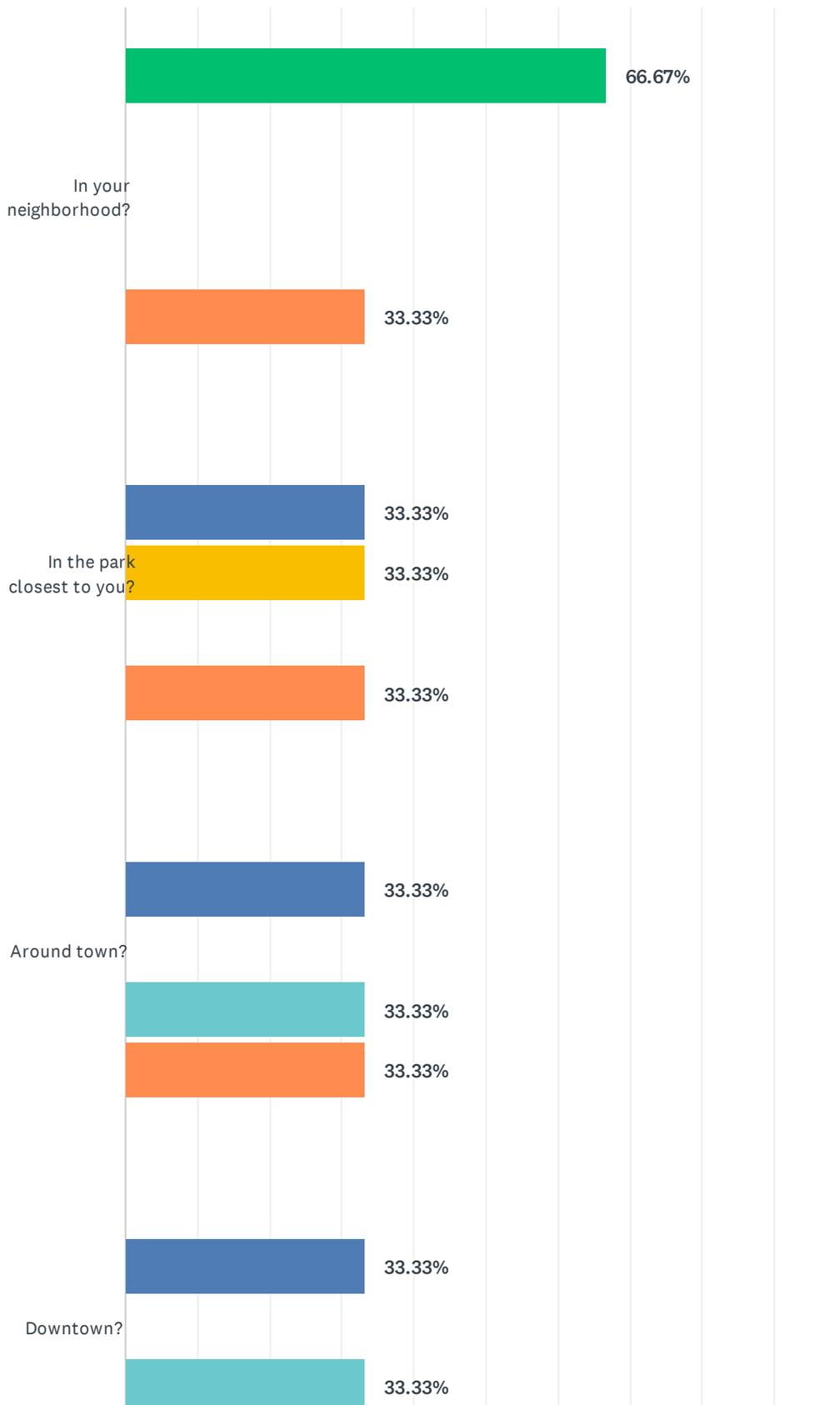


City of Dayton Survey 2020

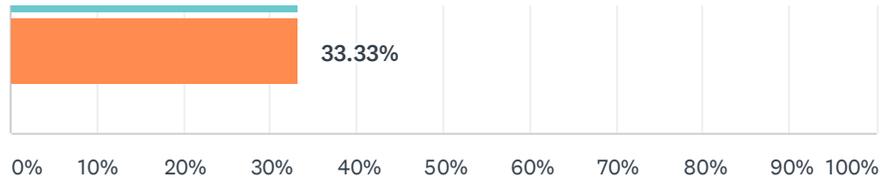
	EXTREMELY IMPORTANT	VERY IMPORTANT	NEITHER IMPORTANT OR UNIMPORTANT	NOT SO IMPORTANT	NOT IMPORTANT AT ALL	TOTAL	WEIGHTED AVERAGE
Improvements to City streets and sidewalks	66.67% 2	33.33% 1	0.00% 0	0.00% 0	0.00% 0	3	1.33
Upgrades to the sewer system	50.00% 1	50.00% 1	0.00% 0	0.00% 0	0.00% 0	2	1.50
Improvements to parks and open spaces	66.67% 2	0.00% 0	33.33% 1	0.00% 0	0.00% 0	3	1.67
Upgrades to the water system	33.33% 1	66.67% 2	0.00% 0	0.00% 0	0.00% 0	3	1.67
Availability of affordable housing	33.33% 1	33.33% 1	33.33% 1	0.00% 0	0.00% 0	3	2.00
Downtown improvements	33.33% 1	33.33% 1	33.33% 1	0.00% 0	0.00% 0	3	2.00
Improvements to the Community Center	33.33% 1	0.00% 0	33.33% 1	33.33% 1	0.00% 0	3	2.67
Improvements to public safety (police services)	0.00% 0	33.33% 1	0.00% 0	0.00% 0	66.67% 2	3	4.00

Q7 How would you rate your overall feeling of safety in Dayton?

Answered: 3 Skipped: 0



City of Dayton Survey 2020

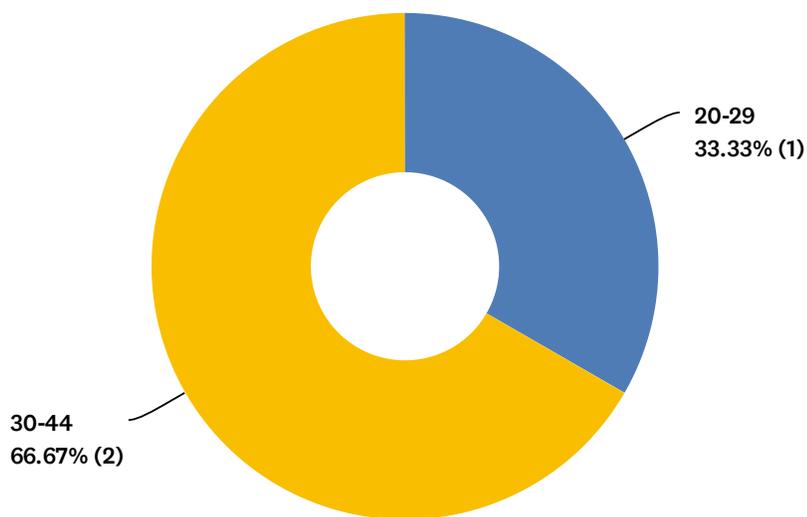


■ Very Safe
 ■ Somewhat Safe
 ■ Neither Safe or Unsafe
 ■ Not Very Safe
■ Not Safe at All

	VERY SAFE	SOMEWHAT SAFE	NEITHER SAFE OR UNSAFE	NOT VERY SAFE	NOT SAFE AT ALL	TOTAL	WEIGHTED AVERAGE
In your neighborhood?	66.67% 2	0.00% 0	0.00% 0	0.00% 0	33.33% 1	3	2.33
In the park closest to you?	0.00% 0	33.33% 1	33.33% 1	0.00% 0	33.33% 1	3	3.33
Around town?	0.00% 0	33.33% 1	0.00% 0	33.33% 1	33.33% 1	3	3.67
Downtown?	0.00% 0	33.33% 1	0.00% 0	33.33% 1	33.33% 1	3	3.67

Q8 What is your age?

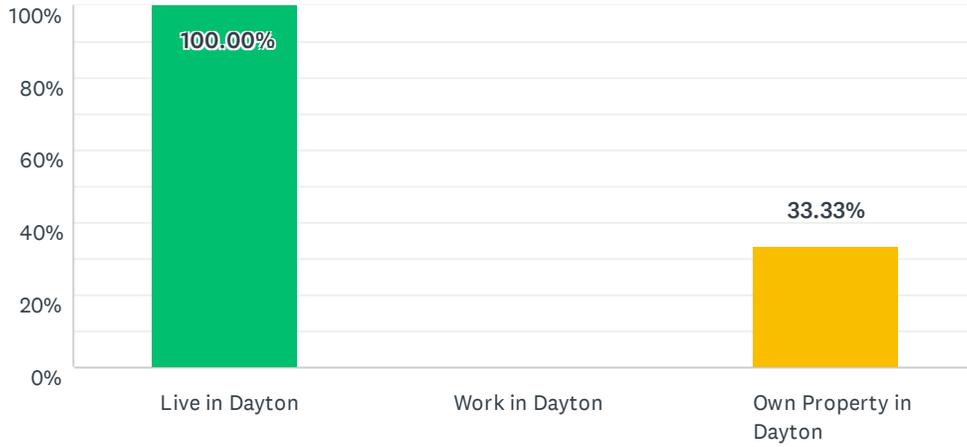
Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES
Under 20	0.00% 0
20-29	33.33% 1
30-44	66.67% 2
45-59	0.00% 0
60-74	0.00% 0
75 or older	0.00% 0
TOTAL	3

Q9 Do you: (check all that apply)

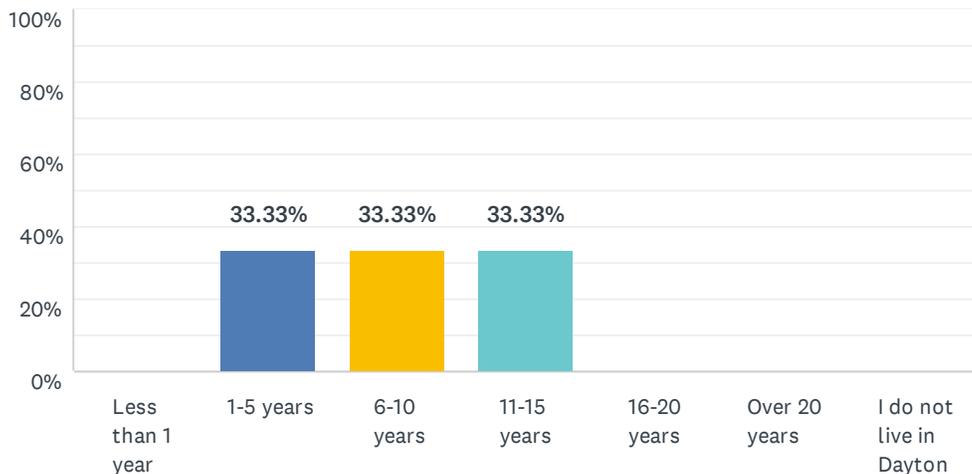
Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES	
Live in Dayton	100.00%	3
Work in Dayton	0.00%	0
Own Property in Dayton	33.33%	1
Total Respondents: 3		

Q10 How long have you lived in Dayton?

Answered: 3 Skipped: 0



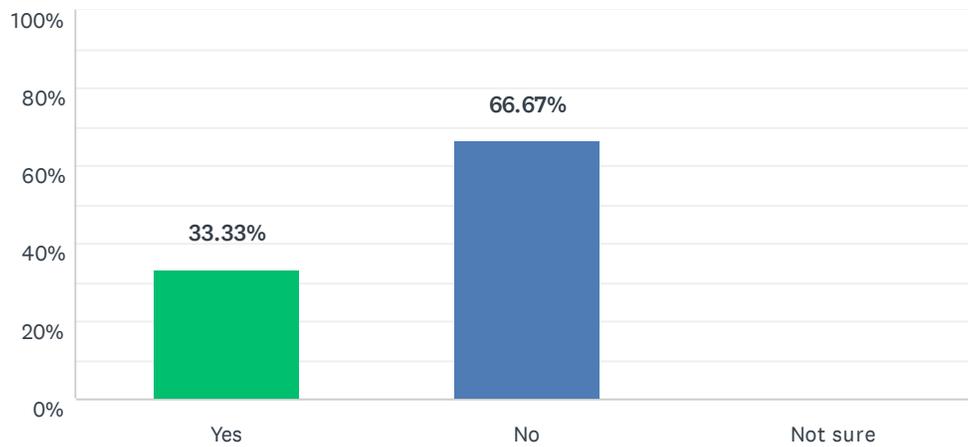
ANSWER CHOICES	RESPONSES	
Less than 1 year	0.00%	0
1-5 years	33.33%	1
6-10 years	33.33%	1
11-15 years	33.33%	1
16-20 years	0.00%	0
Over 20 years	0.00%	0
I do not live in Dayton	0.00%	0
TOTAL		3

Q11 What language do you speak the most often?

Answered: 3 Skipped: 0

Q12 Does the City of Dayton do a good job of communicating with members of our community that do not speak English?

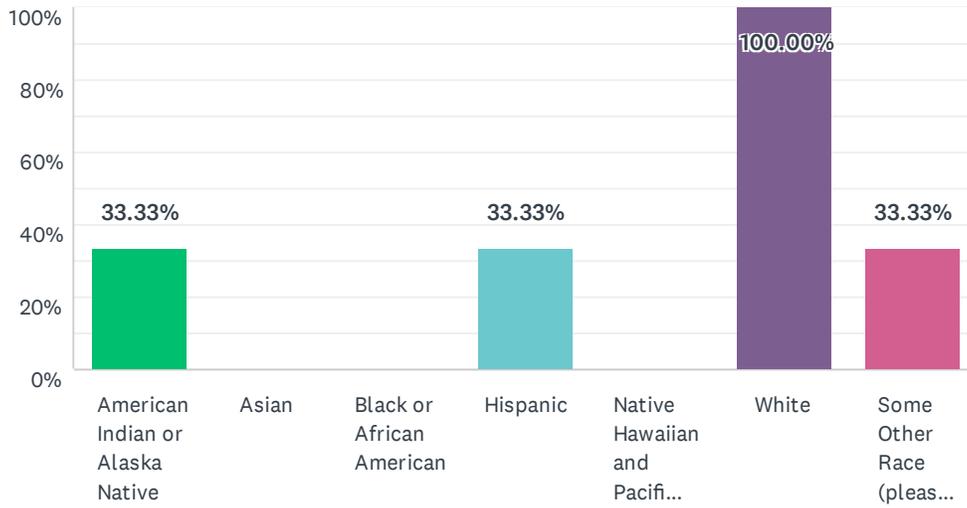
Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	33.33%	1
No	66.67%	2
Not sure	0.00%	0
Total Respondents: 3		

Q13 What is your ethnicity? (Please select all that apply.)

Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	33.33%	1
Asian	0.00%	0
Black or African American	0.00%	0
Hispanic	33.33%	1
Native Hawaiian and Pacific Islander	0.00%	0
White	100.00%	3
Some Other Race (please specify)	33.33%	1
Total Respondents: 3		

Q14 Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

Answered: 2 Skipped: 1

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, October 07, 2020 6:08:40 PM
Last Modified: Wednesday, October 07, 2020 6:25:19 PM
Time Spent: 00:16:38
IP Address: 174.204.204.20
Language: English

Page 1

Q1 **Very dissatisfied**

How would you rate your overall satisfaction with the services provided by the City of Dayton?

Q2

From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Public Safety (police services contracted through the Yamhill County Sheriff's Office)	Needs Improvement
Municipal Code Enforcement (complaint driven regarding noise, animals, noxious vegetation, junk, parking, etc.)	Does Well
Street Repair and Maintenance	Needs Improvement
Street Lighting	Needs Improvement
Park Services	Needs Improvement
Library Services (in partnership with Chemeketa Cooperative Regional Library Service - CCRLS)	Needs Improvement
City-Sponsored Special Events (Dayton Friday Nights, Old Timer's Weekend, Breakfast with Santa, Tree Lighting, etc.)	Does Well
Public Works Customer Service	Needs Improvement
Utility Billing and Customer Service (water and sewer services)	Needs Improvement
Water and Sewer Services	Needs Improvement
Storm Drainage (infrastructure designed to drain excess rain and ground water from impervious surfaces like paved streets, parking lots, sidewalks, and roofs.)	Needs Improvement
Power Utility (provided by PGE)	Does Well
Internet [(provided by Online NW/Comcast/Zipty (formerly Frontier)]	Needs Improvement

Q3

How do you receive or access information from the City of Dayton ? Please select all that apply.

- City Website (www.ci.dayton.or.us) ,
- City of Dayton smart phone app (available on google play and app store)
- ,
- Dayton, Oregon Community Board on Facebook ,
- Word of Mouth

Q4

In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

- | | |
|---|---------------------------|
| Visited a City Park | More than 15 times |
| Used the Mary Gilkey Public Library | 1-5 times |
| Participated in religious or spiritual activities in Dayton | None |
| Attended a City-sponsored event | 1-5 times |
| Used Yamhill County Transit instead of driving | More than 15 times |
| Volunteered your time to some group/activity in Dayton | None |
| Participated in a club | None |
| Talked to or visited with your immediate neighbors | 6-10 times |
| Did a favor for a neighbor | 6-10 times |

Q5

From the characteristics below, please select those you feel Dayton does well and those you feel need improvement.

- | | |
|--|--------------------------|
| Traffic flow on major streets | Does Well |
| Ease of travel by car in Dayton | Does Well |
| Ease of travel by public transportation in Dayton | Needs Improvement |
| Ease of travel by bicycle in Dayton | Needs Improvement |
| Ease of walking in Dayton | Needs Improvement |
| Availability of paths and walking trails | Needs Improvement |
| Air quality | Needs Improvement |
| Small town feel | Does Well |
| Cleanliness of Dayton | Needs Improvement |
| Overall appearance of Dayton | Does Well |
| Availability of affordable quality food | Needs Improvement |
| Opportunities to attend cultural/arts/music activities | Needs Improvement |
| Cost of living in Dayton | Needs Improvement |
| Local employment opportunities | Needs Improvement |

Q6

Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

Improvements to parks and open spaces	Extremely Important
Improvements to public safety (police services)	Not important at all
Improvements to City streets and sidewalks	Extremely Important
Availability of affordable housing	Very Important
Downtown improvements	Neither Important or unimportant
Upgrades to the water system	Very Important
Upgrades to the sewer system	Very Important
Improvements to the Community Center	Not so important

Q7

How would you rate your overall feeling of safety in Dayton?

In your neighborhood?	Not Safe at All
In the park closest to you?	Somewhat Safe
Around town?	Not Very Safe
Downtown?	Not Very Safe

Q8

20-29

What is your age?

Q9

Live in Dayton

Do you: (check all that apply)

Q10

11-15 years

How long have you lived in Dayton?

Q11

What language do you speak the most often?

English

Q12

No

Does the City of Dayton do a good job of communicating with members of our community that do not speak English?

Q13

White

What is your ethnicity? (Please select all that apply.)

Q14

Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

Dayton needs some serious improvements in many aspects. Stop paving the roads so much and focus on the sidewalks. There's so many that are barely accessible or almost nonexistent. Also, there were fellow residents that were attempting to run me over at one point for having Black Lives Matter on my sweatshirt.

Everywhere I go, I feel unsafe. I feel like there's no one I can call for help outside of my household.

Defund the police, and put that funding into things like Mental Health services, a town health clinic, a planned parenthood maybe, and LGBTQ+ safe spaces/groups.

Dayton is full of residents ready to shoot other residents.

I have not seen a single sign or anything indicating that Dayton is friendly to people of color/culture or LGBTQ+ people. Considering the amount of POC families here I'd think acceptance and human decency would be more common.

Please. Fix the sidewalks, and fix Dayton's systemic racism and homophobia.

#2

COMPLETE

POOR QUALITY

Flagged for the following:

⚠ profanity

Collector: Email Invitation 3 (Email)
Started: Friday, October 09, 2020 3:32:47 PM
Last Modified: Friday, October 09, 2020 3:39:13 PM
Time Spent: 00:06:25
Email: [REDACTED]
IP Address: 69.168.124.40
Language: English

Page 1

Q1

Very dissatisfied

How would you rate your overall satisfaction with the services provided by the City of Dayton?

Q2

From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Public Safety (police services contracted through the Yamhill County Sheriff's Office)	Does Well
Municipal Code Enforcement (complaint driven regarding noise, animals, noxious vegetation, junk, parking, etc.)	Needs Improvement
Street Repair and Maintenance	Needs Improvement
Street Lighting	Needs Improvement
Garbage Collection (contracted through Recology)	Needs Improvement
Park Services	Needs Improvement
Library Services (in partnership with Chemeketa Cooperative Regional Library Service - CCRLS)	Needs Improvement
Building Permit Services (application processing to building inspector services contracted through the City of Newberg)	Needs Improvement
Planning for Land Use Services (contracted through Mid-Willamette Valley Council of Governments)	Needs Improvement
City-Sponsored Special Events (Dayton Friday Nights, Old Timer's Weekend, Breakfast with Santa, Tree Lighting, etc.)	Needs Improvement
Public Works Customer Service	Needs Improvement
Utility Billing and Customer Service (water and sewer services)	Needs Improvement
Community Center Rentals	Needs Improvement
Water and Sewer Services	Needs Improvement
Storm Drainage (infrastructure designed to drain excess rain and ground water from impervious surfaces like paved streets, parking lots, sidewalks, and roofs.)	Needs Improvement
Power Utility (provided by PGE)	Needs Improvement
Cable Television (provided by Comcast)	Needs Improvement
Internet [(provided by Online NW/Comcast/Ziplay (formerly Frontier)]	Needs Improvement

Q3

Word of Mouth

How do you receive or access information from the City of Dayton ? Please select all that apply.

Q4

In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

Visited a City Park	More than 15 times
Used the Mary Gilkey Public Library	None
Participated in religious or spiritual activities in Dayton	None
Attended a City-sponsored event	None
Used Yamhill County Transit instead of driving	None
Volunteered your time to some group/activity in Dayton	None
Participated in a club	None
Talked to or visited with your immediate neighbors	More than 15 times
Did a favor for a neighbor	More than 15 times

Q5

From the characteristics below, please select those you feel Dayton does well and those you feel need improvement.

Traffic flow on major streets	Needs Improvement
Ease of public parking	Needs Improvement
Ease of travel by car in Dayton	Needs Improvement
Ease of travel by public transportation in Dayton	Needs Improvement
Ease of travel by bicycle in Dayton	Needs Improvement
Ease of walking in Dayton	Needs Improvement
Availability of paths and walking trails	Needs Improvement
Air quality	Needs Improvement
Small town feel	Needs Improvement
Cleanliness of Dayton	Needs Improvement
Overall appearance of Dayton	Needs Improvement
Variety of housing options	Needs Improvement
Availability of affordable quality housing	Needs Improvement
Recreational opportunities	Needs Improvement
Availability of affordable quality food	Needs Improvement
Opportunities to attend cultural/arts/music activities	Needs Improvement
Opportunities to participate in religious or spiritual events and activities	Needs Improvement
Cost of living in Dayton	Needs Improvement
Local employment opportunities	Needs Improvement

Q6

Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

Improvements to parks and open spaces	Extremely Important
Improvements to public safety (police services)	Not important at all
Improvements to City streets and sidewalks	Extremely Important
Availability of affordable housing	Extremely Important
Downtown improvements	Extremely Important
Upgrades to the water system	Extremely Important
Upgrades to the sewer system	Extremely Important
Improvements to the Community Center	Extremely Important

Q7

How would you rate your overall feeling of safety in Dayton?

In your neighborhood?	Very Safe
In the park closest to you?	Not Safe at All
Around town?	Not Safe at All
Downtown?	Not Safe at All

Q8

30-44

What is your age?

Q9

Do you: (check all that apply)

**Live in Dayton,
Own Property in Dayton**

Q10

6-10 years

How long have you lived in Dayton?

Q11

What language do you speak the most often?

English

Q12

No

Does the City of Dayton do a good job of communicating with members of our community that do not speak English?

Q13

What is your ethnicity? (Please select all that apply.)

American Indian or Alaska Native,

Hispanic ,

White ,

Some Other Race (please specify):

Human

Q14

Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

Bring back Dayton Friday nights fuck COVID

#3

COMPLETE

Collector: Email Invitation 3 (Email)
Started: Wednesday, December 16, 2020 6:14:30 PM
Last Modified: Wednesday, December 16, 2020 6:18:49 PM
Time Spent: 00:04:18
Email: [REDACTED]
IP Address: 73.240.246.134
Language: English

Page 1

Q1

Very dissatisfied

How would you rate your overall satisfaction with the services provided by the City of Dayton?

Q2

From the list of services below, please select the services that you feel the City is doing well and the services you feel the City needs improvement.

Public Safety (police services contracted through the Yamhill County Sheriff's Office)	Needs Improvement
Municipal Code Enforcement (complaint driven regarding noise, animals, noxious vegetation, junk, parking, etc.)	Needs Improvement
Street Repair and Maintenance	Does Well
Street Lighting	Does Well
Garbage Collection (contracted through Recology)	Does Well
Park Services	Does Well
Library Services (in partnership with Chemeketa Cooperative Regional Library Service - CCRLS)	Does Well
Building Permit Services (application processing to building inspector services contracted through the City of Newberg)	Does Well
Planning for Land Use Services (contracted through Mid-Willamette Valley Council of Governments)	Does Well
City-Sponsored Special Events (Dayton Friday Nights, Old Timer's Weekend, Breakfast with Santa, Tree Lighting, etc.)	Does Well
Public Works Customer Service	Needs Improvement
Utility Billing and Customer Service (water and sewer services)	Does Well
Community Center Rentals	Does Well
Water and Sewer Services	Does Well
Storm Drainage (infrastructure designed to drain excess rain and ground water from impervious surfaces like paved streets, parking lots, sidewalks, and roofs.)	Needs Improvement
Power Utility (provided by PGE)	Does Well
Cable Television (provided by Comcast)	Needs Improvement
Internet [(provided by Online NW/Comcast/Ziplay (formerly Frontier)]	Needs Improvement

Q3

How do you receive or access information from the City of Dayton ? Please select all that apply.

- City Website (www.ci.dayton.or.us) ,**
- Local media outlets (Newspaper, radio) ,**
- Word of Mouth**

Q4

In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Dayton?

Visited a City Park	1-5 times
Used the Mary Gilkey Public Library	None
Participated in religious or spiritual activities in Dayton	None
Attended a City-sponsored event	None
Used Yamhill County Transit instead of driving	None
Volunteered your time to some group/activity in Dayton	None
Participated in a club	None
Talked to or visited with your immediate neighbors	6-10 times
Did a favor for a neighbor	1-5 times

Q5

From the characteristics below, please select those you feel Dayton does well and those you feel need improvement.

Traffic flow on major streets	Does Well
Ease of public parking	Needs Improvement
Ease of travel by car in Dayton	Does Well
Ease of travel by public transportation in Dayton	Does Well
Ease of travel by bicycle in Dayton	Does Well
Ease of walking in Dayton	Does Well
Availability of paths and walking trails	Does Well
Air quality	Does Well
Small town feel	Does Well
Cleanliness of Dayton	Does Well
Overall appearance of Dayton	Does Well
Variety of housing options	Does Well
Availability of affordable quality housing	Does Well
Recreational opportunities	Does Well
Availability of affordable quality food	Does Well
Opportunities to attend cultural/arts/music activities	Does Well
Opportunities to participate in religious or spiritual events and activities	Does Well
Cost of living in Dayton	Needs Improvement
Local employment opportunities	Does Well

Q6

Please rank how much of a priority, if any, it should be for the City to address each of the following in the next 5 years.

Improvements to parks and open spaces	Neither Important or unimportant
Improvements to public safety (police services)	Very Important
Improvements to City streets and sidewalks	Very Important
Availability of affordable housing	Neither Important or unimportant
Downtown improvements	Very Important
Upgrades to the water system	Very Important
Improvements to the Community Center	Neither Important or unimportant

Q7

How would you rate your overall feeling of safety in Dayton?

In your neighborhood?	Very Safe
In the park closest to you?	Neither Safe or Unsafe
Around town?	Somewhat Safe
Downtown?	Somewhat Safe

Q8

30-44

What is your age?

Q9

Live in Dayton

Do you: (check all that apply)

Q10

1-5 years

How long have you lived in Dayton?

Q11

What language do you speak the most often?

English

Q12

Yes

Does the City of Dayton do a good job of communicating with members of our community that do not speak English?

Q13

White

What is your ethnicity? (Please select all that apply.)

Q14

Respondent skipped this question

Thank you for completing the City of Dayton first annual community survey. Please use the comment box below to provide any additional feedback not covered in the questions above.

CITY OF DAYTON, OREGON
City Council Rules

SECTION 1 AUTHORITY

1.1 City Charter Section 10 provides that the Council must, by resolution, adopt rules to govern its meetings. The Council will review its rules at its first meeting in January of even numbered years. Amendments to the rules will be made by majority vote. The Council will have clear and simple procedures for considering agenda matters. Council rules are not intended to replace or supersede applicable federal or state laws, the City Charter or City ordinances.

SECTION 2 DEFINITIONS As used in these Rules, the following mean:

- **City Committees:** All City committees, commissions, task forces, and advisory bodies.
- **Council and Council members:** The Mayor, the Council President, and the Councilors.
- **Councilors:** The Council President and the Councilors.

SECTION 3 COUNCIL MEETINGS

3.1 Council Meetings

- A. Regular Session Council meetings will generally be held at the City Hall Annex on the first Monday of each month for the purpose of conducting business or developing policy.
- B. Work Session or Special Session meetings will normally be on the 3rd Monday of each month.
- C. Council Regular Session meetings will normally begin at 6:30 p.m. and adjourn no later than 10 p.m. Work Session or Special Session meetings will normally begin at 6:30 p.m. and adjourn no later than 10 p.m. For any meeting to continue past the normal adjournment time, a majority of the Council members present at the meeting must agree.
- D. If possible, only one or two major topics (defined as issues of special interest, controversial, or difficult) will be scheduled per meeting.

3.2 Work Sessions

- A. Work Session meetings will be to develop policy, review programs, and receive progress reports, where no action is expected.

Each agenda shall contain a segment that is reserved for the Mayor and Councilors to comment on ideas, exchange information, and make announcements.

3.3 Special or Emergency Meetings

- A. Special Session Meetings

Special Session meetings may be held on any evening. Special Session meetings may be called by the Mayor or upon the request of three City Councilors. Action can be taken where at least 72 hour

notice is possible, but not less than a 24 hour notice. Required notifications will be given in accordance with the Attorney General’s Public Records and Meetings Manual.

B. Emergency Meetings

An Emergency meeting is a Special meeting called on less than 24 hours’ notice. An actual emergency must exist, and the minutes of the meeting must describe the emergency justifying less than 24 hours’ notice. City staff will attempt to contact the media and other interested persons to inform them of the meeting. Emergency meetings may be held on any evening and may be called by the Mayor, or in his/her absence, the Council President. Action can be taken.

3.4 Executive Session

- A. An Executive Session meeting (meeting closed to the general public) must be held in accordance with the terms of Oregon’s Public Meetings Law (ORS 192.610 to ORS 192.690). Executive Session meetings may be held during Regular Session or Special Session meetings provided relevant statutory limitations are met.
- B. Only the Council, City Attorney, specific staff members, media representatives, and those invited by the Mayor or a majority of the Council can attend.
- C. No formal decisions can be taken during an Executive Session. When the Council reconvenes in open session, formal action may be taken.
- D. The Council needs to specify that Executive Session meeting information may not be reported. In accordance with Oregon Public Meetings Law, only the subject of the Executive Session may be disclosed.
- E. Media representatives are allowed to attend Council Executive Sessions subject to the understanding that information from such meetings that consider proper Executive Session subjects will not be reported.

3.5 Minutes. Only the Mayor and Councilors have the authority to make revisions to the minutes subject to a majority vote of the Council. If a citizen wishes to suggest an amendment, the request must be made through the Mayor or a Councilor.

3.6 Telephonic/Electronic Meetings

- A. Council members may participate in Council meetings by telephone. The provisions of the Oregon state statutes governing public meetings apply. All Council members, whether attending the meeting in person or by telephonic means have the same voting rights. A quorum must be physically in attendance in Council chambers except during a health emergency.
- B. Executive Sessions are exempt.

3.7 Attendance. Councilors will inform the Mayor if they are unable to attend any Council meeting. Lack of notification will constitute an unexcused absence. The Mayor will inform the Council President and City Manager of any absence of the Mayor.

SECTION 4 AGENDA

- 4.1** A. The Mayor or in his/her absence, the Council President, will work with the City Manager to schedule agenda items.
- B. Items may be placed on the Council agenda by any of the following methods: (1) the Mayor; (2) any Councilor by advising the Mayor, or City Manager; (3) vote of the Council, or (4) the City Manager or City Attorney.

4.2 Headings

The agenda headings will generally be as follows:

- CALL TO ORDER & PLEDGE OF ALLEGIANCE
- ROLL CALL
- PUBLIC HEARING (when scheduled)
- APPEARANCE OF INTERESTED CITIZENS (on any topic except a public hearing held that night)
- CONSENT AGENDA (any item may be removed from the Consent Agenda for discussion at the request of a Councilor)
- ACTION ITEMS
- CITY COUNCIL COMMENTS/CONCERNS
- INFORMATION REPORTS
- CITY MANAGER REPORT
- CITY ATTORNEY REPORT
- ADJOURN

4.3 Preparation

- A. The City Manager will prepare an agenda for each Council meeting specifying the time and place of the meeting, and a brief general description of each item to be considered by the Council.
- B. Agenda materials will generally be available to the Council, media, and public a minimum of three calendar days before all meetings with the exception of Emergency Sessions.

4.4 Scheduling

- A. The agenda may be amended to add additional items after the agenda is printed and the notice published if the Mayor, Councilor, or City Manager explains the necessity and receives Council consent. The City Manager will notify the media and any known interested citizens as soon as possible after receiving information about proposed agenda additions.
- B. Agenda items that are continued from one meeting to another will have preference on the subsequent agenda.
- C. With the consent of the Council, the Mayor may consider agenda items out of order.

SECTION 5 COUNCIL DISCUSSIONS AND DECORUM

- 5.1** Council should conduct themselves so as to bring credit upon the government of the City by respecting the rule of law, ensuring non-discriminatory delivery of public services, keeping informed concerning the

matters coming before the Council and abiding by all decisions of the Council, whether or not the member voted on the prevailing side.

5.2 Councilors will assist the Presiding Officer to preserve order and decorum during Council meetings and may not, by conversation or other action, delay or interrupt the proceedings or refuse to obey the orders of the Presiding Officer or Council rules. When addressing staff or members of the public, Councilors will confine themselves to questions or issues then under discussion and not:

- engage in personal attacks; or
- impugn the motives of any speaker.

5.3 The following ground rules should be followed in order to maintain order and decorum during Council members discussions, Council members will:

- A. Gather necessary information and have questions answered from staff before a meeting.
- B. Speak for themselves and not for other Council members.
- C. Not state they represent the Council, unless they have been asked by Council to do so.
- D. During public meetings, Council members should not attempt to substantially rewrite prepared ordinances. Editing an ordinance may be appropriate but comprehensive changes should follow staff research.
- E. Be open, direct and candid in the Council forum. Members should be brief and succinct in stating their views and focus on a single issue or topic at any one time.
- F. Focus on City issues and priorities and avoid becoming involved in extra-territorial issues outside the City's jurisdiction.
- G. Give all members an opportunity to express their views on the issues before the Council.
- H. Avoid disguising a statement as a question or using repetition as a way to convince others.
- I. Keep the discussion moving, and call for a process check if the Council becomes bogged down in discussions.
- J. If a Council member wishes to discuss a major policy issue, it should be suggested as a future agenda item and not raised as an addendum.

5.4 Public Comment

- A. Public comment sign-up forms will be available at each meeting. At the time on the agenda designated for public comment, and during any public hearing, any member of the public desiring to address the Mayor and the Council shall first request to be recognized by the Presiding Officer and then state his or her name and address for the record. If necessary, the Council may limit comments to three minutes. The Council may request that groups with like comments choose a spokesperson to present their joint remarks.
- B. During public hearings, all public comment should be directed to the question under discussion and addressed to the Presiding Officer representing the Council as a whole.

- C. In general, Council will not respond to any comment made during the time on the agenda for public comment, except to provide information and ask clarifying questions.

SECTION 6 MOTIONS

6.1 General

- A. Council members should clearly and concisely state their motions. The Mayor will state the name of the Council member who made the motion and the Council member who made the second. The Mayor may make a motion or a second, provided that he or she first designates the Council President or, in his or her absence or inability to act, a senior member of the Council as the Presiding Officer during consideration of the matter.
- B. *If so requested*, the motion maker, Mayor, or City Manager should repeat the motion prior to voting.
- C. Most motions die if they do not receive a second. Motions for nominations, withdrawal of a motion, agenda order, roll call votes, a point of order, and inquires of any kind do not require a second. Any motion on which a second is not made but on which discussion begins is automatically seconded by the Council member beginning the discussion.
- D. The Mayor will ask for a voice vote for all final decisions. The City Recorder will maintain a record of the votes. Any Council member may request an oral roll call vote on any decision.
- E. At the conclusion of any vote, the Mayor will announce the results.

6.2 Withdrawal. A motion may be withdrawn by the mover at any time without the consent of the Council.

6.3 Tie. A motion that receives a tie vote fails.

6.4 Table. A motion to table is not debatable and precludes all amendments or further debate. If the motion prevails, the matter may be taken from the table only by adding it to a future agenda at which time discussion may continue

6.5 Postpone

- A. A motion to postpone to a certain time is debatable and amendable. The matter may be considered later at the same meeting or at a future meeting.
- B. A motion to postpone indefinitely is debatable and is not amendable. It may be reconsidered at the same meeting only if approved by an affirmative vote. This motion is not to postpone, but to reject the matter without a direct vote.

6.6 Call for Question. A motion to call for the question ends debate on the matter and is not debatable. A second is required for this motion and it fails without a two-thirds' vote. Debate may continue if the motion fails.

6.7 Amendment

- A. A motion to amend may be made to a previous motion that has been seconded but not voted on. An amendment is made by adding, striking out, or substituting words.
- B. Motions to adjourn, agenda order, lay on the table, roll call vote, point of order, reconsideration, and take from the table may not be amended.

C. Amendments are voted on first, then the main motion as amended.

6.8 Reconsideration. When a question has been decided, any Council member who voted in the majority may move for reconsideration. The motion for reconsideration must be made before adjournment of the meeting in which final action on the ordinance, resolution, order or other decision was taken.

SECTION 7 COUNCIL CONDUCT

7.1 Representing City. If a Council member appears before another governmental agency or organization to give a statement on an issue, the Council member must state: 1) whether the statement reflects personal opinion or is the official position of the City; 2) whether the statement is supported by a majority of the Council. If the Council member is representing the City, the Council member must support and advocate for the official City position on the issue rather than a personal viewpoint.

7.2 Censure Process

7.2.1 Internal Oversight. The Council has the inherent right to make and enforce its own rules and to ensure compliance with those laws generally applicable to public bodies. Should any Council member act in any manner constituting a substantial violation of these rules, City Ordinance or Charter, or other general laws, the remaining Council members may issue a censure or memorandum of concern pursuant to the following procedure:

- A. The process is initiated by a written statement by a Council member explaining the alleged misconduct of a Council member and if true, why disciplinary action is needed. Two Council members must date and sign the statement and deliver the original to the City Manager. The City Manager shall then place the matter before the Council at the next Regular Session meeting if the written statement is submitted to the City Manager not later than five (5) calendar days prior to such meeting, otherwise the matter shall be placed on the agenda for the following Council meeting.
- B. An affirmative vote by five (5) or more members of the Council shall initiate an investigation. An affirmative vote by a Council member shall not indicate that such member believes the truth of the statement and/or the reasoning behind a proposed sanction, but merely that further investigation is warranted under the criteria set forth in subsection C) below. The Council member in question shall not take part in the discussion or the vote.
- C. If initiated, an investigation shall be conducted by a committee consisting of three Council members appointed by the Council. Two additional Dayton residents shall be included if the Council member being investigated makes such request. Such residents shall be selected by the Council. The investigation shall be completed within 30 days of being initiated by the Council. The Committee shall review whether the alleged misconduct occurred, and if so whether the alleged misconduct occurred while acting in their official capacity as a City Council member, including, but not limited to the following instances:
 - 1) During a city meeting or while representing the City of Dayton;
 - 2) City Council member announced that they were a City Council member (and therefore infers that conduct is as a City Council member);
 - 3) Conduct occurred in writing available to the public (social media, newspaper) as identified as a City Council member.

- D. If misconduct is found unanimously by the members of the City Council Committee, the Committee would present the investigation conclusion to the Council with a recommendation of any sanctions. Sanctions could include:
 - 1) A memo of concern from the full City Council, or
 - 2) Censure
- E. The Council shall vote on the Committee recommendation. A memorandum of concern would require a four (4) member vote of the Council; a censure would require at least a five (5) member vote. The Council member in question shall not take part in the discussion or the vote.
- F. If misconduct is not found unanimously by the City Council Committee, a public report of the Committee findings will be presented to the City Council during a Council meeting. A copy of that report will be given to the Council member who was investigated.

SECTION 8 CONFIDENTIALITY

- 8.1 The Council will keep all written materials provided to them on matters of confidentiality under law in complete confidence to ensure that the City's position is not compromised. No mention of the information read or heard should be made to anyone other than other Councilors, the City Manager, or City Attorney.
- 8.2 In Executive Sessions, Council members should attempt to provide direction or consensus to staff on proposed terms and conditions for negotiations. All contact with other parties must be left to the designated staff or representative(s) handling the negotiations or litigation. Council will not have any contact or discussion with any other party or its representative nor communicate any executive session discussion unless directed.
- 8.3 All public statements, information or press releases relating to a confidential matter should be handled by designated staff or a designated member of Council.
- 8.4 The Council may censure a member who discloses a confidential matter or otherwise violates the terms of these rules. (Subject to Section 7.2)

SECTION 9 COMMUNICATION WITH STAFF

- 9.1 The Council members will respect the separation between policy-making (Council function) and administration (City Manager function) by:
 - A. Working with the staff as a team within a spirit of mutual respect and support.
 - B. Except in Council meetings, not attempting to influence a city employee or the City Manager concerning personnel matters, purchasing issues, the award of contracts and/or the selection of consultants, the processing of applications or granting of City licenses and permits. However sharing information on these matter is appropriate.
 - C. Limiting individual contacts with staff so as not to influence staff decisions or recommendations; to interfere with their work performance; to undermine the authority of supervisors; or to prevent the full Council from having benefit of any information received.
 - D. Except in a Council meeting, staff will not attempt to influence individual Council members concerning City business.

E. Respecting roles and responsibilities of staff when and if expressing criticism in a public meeting or through public electronic mail messages.

9.2 All written informational material requested by individual members of Council will be submitted by staff to the entire Council with a notation indicating who requested the information.

9.3 The Presiding Officer will refer any comments or questions regarding city personnel or administration to the City Manager. The Presiding Officer may redirect other questions to a Council member or the City Manager, as appropriate. Councilors may also address questions directly to the City Manager, who may either answer the inquiry or ask a staff member to do so

SECTION 10 MINUTES

10.1 Minutes shall be prepared with sufficient detail to meet their intended use. Verbatim minutes are not required. The minutes of meetings of the Council shall comply with provisions of ORS 192.650 by containing the following information at a minimum:

- The name of Council members and staff present;
- All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
- The result of all votes, including ayes and nays and the names of the Council members who voted.
- The substance of the discussion on any matter.
- Reference to any document discussed at the meeting.

10.2 The Council may amend the minutes to more accurately reflect what transpired at the meeting. Upon receipt of the minutes in the Council agenda packet, the Council member should read and submit any changes, additions or corrections to the City Manager so that a corrected copy can be issued prior to the meeting for approval. Under no circumstances may the minutes be changed following approval by the Council, unless the Council authorizes such change.

SECTION 11 ADJOURNMENT

11.1 Upon motion and majority vote of the Council members present, any meeting of the Council may be continued or adjourned from day to day or for more than one day, provided that no adjournment may be for a period longer than until the next regular meeting.

11.2 Upon the request of two or more Council members a short break may be taken.

11.3 A motion to adjourn will be in order at any time except as follows:

- When made as an interruption of a member while speaking; or
- While a vote is being taken.

SECTION 12 DISQUALIFICATION

12.1 Bias

12.1.1 Any proponent, opponent or other party interested in a quasi-judicial matter to be heard by the Council may challenge the qualification of any Council member to participate in such hearing and decision. Such challenge must state any fact(s) relied upon by the party relating to a Council member's bias, pre-judgment, personal interest or other factor from which the party has concluded

Adopted by Resolution #04/05-31, 05/02/05; Amended by Resolution #05/06-14, 03/06/06; #06/07-28, 03/05/07; #07/08-26, 03/03/08; #10/11-13, 11/01/10 & #11/12-16 02/13/12, #18/19-13 03/04/19.

the Council member cannot participate and make an impartial decision. Such challenges must be made prior to the commencement of the public hearing. The Presiding Officer will give the challenged member an opportunity to respond. A motion to accept or deny the challenge will be accepted and voted upon by the Council. Such challenges and the Council's decision will be incorporated into the record of the hearing.

12.1.2 In quasi-judicial matters, each Council member must disclose participation in a prior decision or action on the matter that is before the Council. Common examples include when a Planning Commission member is elected or appointed to the City Council or when a Council member testifies at a Planning Commission meeting. The Council member must state whether they can participate in the hearing with no regard for the prior decision made. If the Council member is unable to be impartial, they have a duty to disqualify themselves from participating in proceedings and leave the Council table.

12.1.3 If the City Council believes that the member is actually biased, it may disqualify the member by majority vote from participating in a decision on the matter. A Council member who has been disqualified from participating in a decision may participate in the proceeding as a private citizen.

12.2 Conflict of Interest

12.2.1 Generally, conflicts of interest arise in situations where a Council member, as a public official deliberating in a quasi-judicial proceeding, has an actual or potential financial interest in the matter before the Council. Under state law, an actual conflict of interest is defined as one that would be to the private financial benefit or detriment of the Council member, a relative or a business with which the Council member or a relative is associated. A potential conflict of interest is one that could be to the private financial benefit or detriment of the Council member, a relative or a business with which the Council member or a relative is associated. A relative means the spouse, children, siblings or parents of the public official or public official's spouse. A Council member must publicly announce potential and actual conflicts of interest and, in the case of an actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue.

12.3 Ex Parte Contacts

12.3.1 For quasi-judicial hearings, Council members should refrain from having *ex parte* contacts relating to any issue of the hearing, including conversations with other Councilors. *Ex parte* contacts are those contacts by a party on a fact in issue under circumstances that do not involve all parties to the proceeding. *Ex parte* contacts can be made orally when the other side is not present, or they can be in the form of written information that the other side does not receive. A site visit is not in and of itself an *ex parte* contact unless there is communication from an outside party or information is gleaned from the visit that will be used for a future decision. Even if the site visit is not classified as an *ex parte* contact, it should still be disclosed during any applicable hearing.

12.3.2 If a Council member has *ex parte* contact prior to a hearing, the member must reveal the contact at the meeting and prior to the hearing. The Council member shall describe the substance of the contact and the Presiding Officer shall announce the right of interested persons to rebut the substance of the communication. The Council member also will state whether such contact affects their impartiality or ability to vote in the matter. The Council member must state whether he or she will participate or abstain.

- 12.3.3** For quasi-judicial hearings, a Council member who was absent during the presentation of evidence cannot participate in any deliberations or decision regarding the matter unless the Councilor has reviewed all the evidence and testimony received.

SECTION 13 OREGON GOVERNMENT ETHICS COMMISSION REQUIREMENTS AND REPORTING

- 13.1** Council members shall review and observe the requirements of the State Ethics Law (ORS 244.010 to ORS 244.390) dealing with use of public office for private financial gain.
- 13.2** Council members shall give public notice of any conflict of interest or potential conflict of interest and the notice will be reported in the meeting minutes. In addition to matters of financial interest, Council members shall maintain the highest standards of ethical conduct and assure fair and equal treatment of all persons, claims and transactions coming before the Council.
- 13.3** In accordance with ORS 244.195, it is each Council member's responsibility to file annual statements of economic interest with the Oregon Government Ethics Commission.

SECTION 14 LEGAL ADVICE

- 14.1** Requests to the City Attorney for advice requiring legal research shall not be made by a Councilor except with concurrence of the Council. Before requesting research or other action by the City Attorney, the Council is encouraged to consider consulting with the City Manager to ascertain whether the request or action can be accomplished more cost-effectively. Outside a Council meeting, a Councilor should make requests of the City Attorney through the City Manager.

SECTION 15 ROBERT'S RULES

- 15.1** Robert's Rules of Order Revised shall be used as the guideline for conduct of Council meetings.

SECTION 16 COMMITTEES, ORGANIZATIONS & MEDIA

16.1 Citizen Appointment and Removal

- A. The Mayor will appoint City committees, with the consent of the Council. The Mayor may request assistance from Councilors in making recommendations.
- B. Council members will encourage broad participation on City committees by generally limiting the number of terms a citizen may serve on the same City committee.
- C. A citizen may not serve on more than two City committees simultaneously. Any citizen serving on two City committees may not be chairperson of both City committees simultaneously.
- D. With the consent of the Council, the Mayor may remove a citizen from a City committee prior to the expiration of the term of office.

- 16.2 Council Member Participation.** Council members shall encourage City committee member participation.

16.3 Councilor Liaison

- A. The Mayor will appoint Councilors to liaison positions on any or all City committees, including ad hoc or limited term committees, as the Mayor deems necessary.

- B. Councilors, serving as Committee liaisons, shall not have a vote.

16.4 Organizations, Media

- A. If the Mayor or a Councilor represents the City before another governmental agency, a community organization, or the media, the Council member should first state the Council majority position. Personal opinions and comments should be expressed only if the Council member makes clear that he or she does not express the Council position.
- B. Council members should obtain the appropriate permission before.

SECTION 17. CITY MANAGER EVALUATION PROCESS

- 17.1 Criteria.** The job expectations and goals used in the evaluation of the City Manager will be adopted at a regular Council meeting in accordance with state law.

17.2 Form

- A. Council members and the City Manager will mutually agree on the form of the annual evaluation.

SECTION 18. COUNCIL EXPENSES

- 18.1 Reimbursement.** Council members will follow the same rules and procedures for reimbursement as City employees.
- 18.2 Budget.** Council will review and discuss its proposed annual budget as coordinated by the Mayor and Council President and as presented by City staff during a public meeting.
- 18.3 Guests.** Under Oregon Government Ethics Commission rules, expenses for one guest per Councilor will be covered for attendance at official City functions.

Wellfield Production and Distribution 2020

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	2,212,000	1,352,000	2,504,000	2,571,000	1,781,000	10,420,000	10,777,000	307,000	6,480,000	3,390,000	66%	34%	9,870,000	550,000
Feb	2,605,000	1,392,000	2,727,000	2,727,000	1,795,000	11,246,000	11,503,000	321,000	6,968,000	3,606,000	66%	34%	10,574,000	672,000
Mar	1,869,000	1,346,000	2,856,000	2,858,000	2,736,000	11,665,000	11,087,000	324,000	7,290,000	3,922,000	65%	35%	11,212,000	453,000
Apr	2,105,000	1,542,000	4,197,000	2,229,000	2,424,000	12,497,000	13,705,000	404,000	7,856,000	3,826,000	67%	33%	11,682,000	815,000
May	2,125,000	1,251,000	3,702,000	2,196,000	2,196,000	11,470,000	13,866,000	424,000	8,919,000	2,678,000	77%	23%	11,597,000	-1,27,000
Jun	1,427,000	1,413,000	1,426,000	1,427,000	1,465,000	7,158,000	9,782,000	315,000	5,093,000	3,859,000	57%	43%	8,952,000	-1,794,000
Jul	1,754,000	1,593,000	1,771,000	1,773,000	1,823,000	8,714,000	11,720,000	344,000	5,027,000	5,155,000	49%	51%	10,182,000	-1,468,000
Aug	1,638,000	892,000	1,902,000	1,902,000	1,945,000	8,279,000	11,106,000	283,000	4,835,000	5,501,000	47%	53%	10,336,000	-2,057,000
Sep	1,109,000	1,177,000	1,359,000	1,359,000	1,387,000	6,391,000	7,421,000	257,000	3,383,000	4,089,000	45%	55%	7,472,000	-1,081,000
Oct	931,000	1,096,000	1,287,000	1,289,000	1,314,000	5,917,000	6,809,000	211,000	3,764,000	2,825,000	57%	43%	6,589,000	-672,000
Nov	1,293,000	1,661,000	2,001,000	1,705,000	1,733,000	8,393,000	9,077,000	304,000	5,943,000	3,071,000	66%	34%	9,014,000	-621,000
Dec	1,127,000	1,462,000	1,711,000	1,437,000	1,433,000	7,170,000	7,184,000	251,000	3,258,000	3,349,000	49%	51%	6,607,000	563,000
Total	20,195,000	16,177,000	27,443,000	23,473,000	22,032,000	109,320,000	124,037,000	3,745,000	68,816,000	45,271,000	60%	40%	114,087,000	-4,767,000

Wellfield Production and Distribution 2019

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,894,000	1,827,000	1,894,000	2,144,000	2,037,000	9,796,000	11,148,000	410,000	7,724,000	2,599,000	75%	25%	10,323,000	-527,000
Feb	1,837,000	1,823,000	1,561,000	2,030,000	2,342,000	9,593,000	10,594,000	355,000	8,137,000	1,533,000	84%	16%	9,670,000	-77,000
Mar	1,462,000	1,662,000	1,718,000	2,579,000	2,566,000	9,987,000	11,659,000	255,000	8,527,000	2,081,000	80%	20%	10,608,000	-621,000
Apr	1,928,000	1,327,000	1,424,000	1,926,000	1,966,000	8,571,000	10,486,000	248,000	7,443,000	1,892,000	80%	20%	9,335,000	-764,000
May	2,865,000	1,751,000	1,928,000	2,896,000	2,502,000	11,942,000	13,352,000	307,000	9,118,000	2,299,000	80%	20%	11,417,000	525,000
Jun	2,526,000	1,350,000	1,547,000	2,797,000	1,423,000	9,643,000	10,796,000	240,000	5,615,000	3,256,000	63%	37%	8,871,000	772,000
Jul	1,889,000	891,000	1,583,000	3,004,000	2,425,000	9,792,000	10,794,000	245,000	5,097,000	4,116,000	55%	45%	9,213,000	579,000
Aug	2,045,000	1,817,000	1,630,000	3,288,000	2,926,000	11,706,000	12,452,000	318,000	6,902,000	4,582,000	60%	40%	11,484,000	222,000
Sep	1,786,000	827,000	1,446,000	1,560,000	1,506,000	7,125,000	7,227,000	213,000	4,378,000	3,249,000	57%	43%	7,627,000	-502,000
Oct	1,471,000	829,000	1,540,000	1,582,000	1,701,000	7,123,000	7,752,000	203,000	4,081,000	2,832,000	59%	41%	6,913,000	210,000
Nov	2,232,000	1,219,000	2,315,000	2,166,000	2,239,000	10,171,000	10,961,000	285,000	7,410,000	2,599,000	74%	26%	10,009,000	162,000
Dec	2,249,000	1,257,000	2,247,000	2,411,000	2,382,000	10,446,000	11,611,000	287,000	7,044,000	3,404,000	67%	33%	10,507,000	-61,000
Total	24,184,000	16,580,000	20,833,000	28,383,000	25,915,000	115,895,000	128,832,000	3,336,000	81,476,000	34,501,000	70%	30%	115,977,000	-82,000

Wellfield Production and Distribution 2018

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	81,000	963,000	1,069,000	1,244,000	831,000	4,188,000	4,803,000	92,000	2,747,000	1,601,000	63%	37%	4,348,000	-160,000
Feb	0	896,000	1,041,000	1,205,000	947,000	4,089,000	4,409,000	94,000	2,154,000	1,736,000	55%	45%	3,890,000	199,000
Mar	107,000	1,095,000	1,288,000	1,483,000	1,294,000	5,267,000	6,271,000	125,000	3,535,000	1,884,000	65%	35%	5,419,000	-152,000
Apr	1,521,000	1,278,000	1,372,000	1,411,000	1,435,000	7,017,000	8,615,000	179,000	5,345,000	1,989,000	73%	27%	7,334,000	-317,000
May	2,603,000	1,909,000	2,238,000	2,389,000	2,387,000	11,526,000	12,495,000	252,000	8,862,000	2,564,000	78%	22%	11,426,000	-192,000
Jun	2,337,000	1,589,000	1,796,000	1,958,000	2,373,000	10,053,000	11,281,000	222,000	7,388,000	2,857,000	72%	28%	10,245,000	-100,000
Jul	2,100,000	1,488,000	1,835,000	2,191,000	2,391,000	10,005,000	11,173,000	231,000	5,309,000	4,868,000	52%	48%	10,177,000	-172,000
Aug	2,038,000	1,679,000	1,944,000	2,399,000	2,179,000	10,239,000	11,412,000	228,000	5,986,000	4,436,000	57%	43%	10,422,000	-183,000
Sep	1,001,000	815,000	1,007,000	1,500,000	1,031,000	5,354,000	6,717,000	130,000	3,146,000	3,272,000	49%	51%	6,418,000	-1,064,000
Oct	1,118,000	799,000	783,000	1,174,000	799,000	4,673,000	5,139,000	99,000	2,413,000	2,608,000	48%	52%	5,021,000	-348,000
Nov	1,128,000	922,000	1,048,000	1,123,000	965,000	5,186,000	5,584,000	116,000	3,299,000	1,817,000	64%	36%	5,116,000	70,000
Dec	1,279,000	1,178,000	1,197,000	1,248,000	862,000	5,764,000	6,026,000	146,000	4,764,000	2,287,000	68%	32%	7,051,000	-1,287,000
Total	15,313,000	14,611,000	16,618,000	19,325,000	17,494,000	83,361,000	93,925,000	1,914,000	54,948,000	31,919,000	63%	37%	86,867,000	-3,506,000

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	107,716	0	0	0	55,519	525,237	688,472

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	8,174.70	29.03	-	-	5,062.05	54,894.46	68,160.24
Sewer Amount	3,495.29	-	-	-	1,821.91	37,769.22	43,086.42
Misc Amount	-	-	-	-	-	-	-
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	-	-
Late Chrg Amount	-	-	-	-	-	.92	.92
Total Charges:	11,669.99	29.03	-	-	6,883.96	92,664.60	111,247.58

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	12,329.95	50.00	-	-	5,842.37	135,168.53	153,390.85
Payments	10,334.23-	50.00-	-	-	4,170.41-	88,779.25-	103,333.89-
Contract Adjustments	-	-	-	-	-	-	-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	29.03-	-	-	-	126.88-	155.91-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	1.37-	1.37-
Reallocations	-	-	-	-	-	-	-
Total Charges	11,669.99	29.03	-	-	6,883.96	92,664.60	111,247.58
Current Balance:	13,665.71	-	-	-	8,555.92	138,925.63	161,147.26

Year To Date: 07/01/2020 - 12/31/2020

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	850,636	1,700	0	0	270,416	4,752,784	5,875,536

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	54,159.19	171.03	-	-	21,912.07	365,027.80	441,270.09
Sewer Amount	20,884.06	-	-	-	9,062.04	225,598.83	255,544.93
Misc Amount	-	-	-	-	-	100.00	100.00
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	-	-
Late Chrg Amount	-	-	-	-	-	5.52	5.52
Total Charges:	75,043.25	171.03	-	-	30,974.11	590,732.15	696,920.54

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	11,161.98	50.00	-	-	4,912.22	120,814.45	136,938.65
Payments	72,539.52-	121.03-	-	-	27,330.41-	569,806.63-	669,797.59-
Contract Adjustments	-	-	-	-	-	-	-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	100.00-	-	-	-	2,812.97-	2,912.97-