

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL/EXECUTIVE SESSION – VIRTUALLY VIA ZOOM
October 19, 2020

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor John Collins
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Darrick Price *left meeting at 7:48 pm*
Councilor Sandoval-Perez

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:32 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin, Marquez, Price and Sandoval-Perez.

C. APPEARANCE OF INTERESTED CITIZENS

Judy Gerrard, Kim Courtin and Cyndi Park were in attendance representing the Dayton Historic Preservation Committee.

D. CONSENT AGENDA

1. Regular Session Meeting Minutes of October 5, 2020.

**KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL
REGULAR SESSION MEETING MINUTES OF OCTOBER 5, 2020
AS AMENDED. SECONDED BY DANIEL HOLBROOK. *Motion
carried with Collins, Holbrook, Mackin, Marquez Price, Sandoval-Perez
and Wytoski voting aye.***

E. ACTION ITEMS

1. First Reading of Ordinance 651 - Camping

Rochelle Roaden, City Manager, reviewed the changes made to the Camping Ordinance requested by Council from the previous Council meeting. YCAP homeless data was included with the packet and reviewed by the City Manager. Rochelle Roaden stated that per the YCAP Needs Assessment Report, 16 homeless families consider the Dayton area their home and advised that there are three homeless men living within the City of Dayton, whom the sheriff's office have had interactions with on a weekly basis.

Councilors Holbrook and Collins reviewed their reasons for their suggested changes from the last meeting and gave their support for the new code.

Councilor John Collins performed the first reading of Ordinance 651.

KITTY MACKIN MOVED TO APPROVE THE FIRST READING OF ORDINANCE 651 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING DAYTON MUNICIPAL CODE CHAPTER 2 REGARDING CAMPING REGULATIONS AND PARKS EXCLUSIONS IN THE CITY. SECONDED BY TRINI MARQUEZ. *Motion carries with Councilors Collin, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

2. NLC Line Program Discussion/Marketing Agreement Approval

Rochelle Roaden reviewed the proposed marketing agreement as requested by the Council from the last Council meeting. Rochelle Roaden advised that Spanish speaking residents will be given an opportunity to apply in Spanish as well. Discussion continued with Councilors giving their approval for the program.

JOHN COLLINS MOVED TO APPROVE ENTERING INTO A NON-ROYALTY MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. d/b/a SERVICE LINE WARRANTIES OF AMERICA TO OFFER DAYTON RESIDENTS THE OPTION OF PURCHASING WATER, SEWER AND INTERNAL PLUMBING SERVICE LINE WARRANTY PROGRAMS AND ALLOWING THE CITY MANAGER TO SIGN THE NON-ROYALTY MARKETING AGREEMENT. SECONDED BY DANIEL HOLBROOK. *Motion carries with Councilors Collin, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

3. Oregon Heritage Award Presentation (Video)

Rochelle Roaden advised that the City of Dayton/Historic Preservation Committee has won the Sally Donovan Award for their preservation and restoration work in Brookside Pioneer Cemetery and shared the Oregon Heritage Award video with the Council. Mayor Wytoski thanked the members of the Historic Preservation Committee for all their hard work on this project. Judy Gerrard recognized Kim Courtin for all her work with the restoration project and asked Council to join Kim Courtin on her next Cemetery Clean-up day, challenging each Councilor to clean at least one headstone.

EXECUTIVE SESSION

Mayor Wytoski closed the Work/Special Session Meeting at 7:06 pm and stated that Council will meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

Mayor Wytoski closed the Executive Session Meeting at 7:47 pm and moved back into the Work/Special Session Meeting.

DANILE HOLBROOK MOVED TO APPROVE CITY MANAGER, ROCHELLE ROADEN, A 5% MERIT INCREASE WITH A ONE-TIME 5% BONUS OF \$4555. SECONDED BY KITTY MACKIN. *Motion carries with Collins, Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Price absent.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Sandoval-Perez inquired about adding no parking areas on the corner of Ferry Street and 7th Street on the same side of the street as Dollar General, stating that this is a problem for pedestrians. City Manager, Rochelle Roaden advised that she will have Public Works paint a no parking area on the curbs and she will have Code Enforcement continue to monitor the area.

Councilor Holbrook gave credit to DCDA for their community scarecrow contest and all the really great entries throughout town. Councilor Holbrook advised that he has been asked about the progress with the utility bridge (Foot-Bridge) and inquired if updated information could be put on the City's website regarding city projects. Rochelle Roaden stated that she too likes the idea of adding City project updates to the City's website and will see that the information is added. Rochelle Roaden updated the Council on the progress of the utility bridge and outlined the schedule for the completion of the project, stating that the very earliest the bridge could be open would be April of 2023.

Councilor Collins advised that there have been some political signs installed on City owned property, which is not allowed and asked if staff could remove the signs as they are placed. Councilor Collins inquired about 409 Church Street, asking what the status was of the historic home. Rochelle Roaden advised that changes have been made to the home without the proper permits, staff has contacted the property owner and informed him of the violations, the property has been taken off the real estate listing until all required permits have been obtained. Councilor Collins asked if the Oregon Heritage Award video could be put on the City's App.

Councilor Mackin asked about political signs installed on the property of elected officials within a residential zone. Mayor Wytoski reviewed political sign information, stating that political signs are allowed on private property with the permission of the property owner and as long as they are removed one week after the election. Councilor Mackin advised that she attended the League of Oregon Cities (LOC) seminar, and based on information obtained from the seminar, she would like to suggest that the City perform a City Wide audit to verify that residents, council and staff are doing everything that can be done to make sure there are not issues related to diversity within our community.

G. INFORMATION REPORTS

1. City Manager's Report.

Round two of the Dayton Dollars program is now in progress, with an additional \$6800 "Dayton Dollars" distributed since Thursday, October 15th. Residents were notified by mail, if there are funds still available by October 22nd applications will be re-opened via the website.

The Community survey was rolled out October 9th, there have been 148 responses to date, 62 responses via email and 82 via the web link. One hardcopy has been turned in. Survey notification flyers will go out with the utility bills again in November and December.

Because the Halloween Library party has been canceled due to COVID, Library staff will be handing out treat bags October 30th which contain kid meal vouchers for local restaurants (Lonestar BBQ, Juanita's and the Pirates Den) to be used on Halloween, in addition to free books and the normal Halloween treats.

Rochelle Roaden advised that she attended OCCMA virtual conference this past week. Bi-monthly

meetings with the Mayor and the Dayton School District Superintendent have resumed. Discussion items included the nature trail, the joint emergency response team and the set-up of the Emergency Operation Command (EOC) at the Dayton High School Gym, using the generator (stored at City Hall) that was purchased for that purpose.

H. ADJOURN


There being no further business, the meeting adjourned at 8:16 pm.

Respectfully submitted:

APPROVED BY COUNCIL on November 2, 2020.

By: Patty Ringnalda
City Recorder

As Written As Amended



Elizabeth Wytoski, Mayor