

**MINUTES**  
**DAYTON CITY COUNCIL**  
**WORK SESSION – VIRTUALLY VIA ZOOM**  
**September 21, 2020**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Daniel Holbrook  
Councilor John Collins  
Councilor Kitty Mackin  
Councilor Trini Marquez *arrived at 6:40 pm*  
Councilor Darrick Price  
Councilor Sandoval-Perez

**ABSENT:**

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnald, City Recorder  
Steve Sagmiller, Public Works Director

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:33 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin, Price and Sandoval-Perez. Mayor Wytoski noted the absence of Councilor Marquez.

**C. APPEARANCE OF INTERESTED CITIZENS**

No one was in attendance to comment.

**D. ACTION ITEMS**

**1. Approval of Resolution 2020/21-05 Dayton COVID-19 Community Assistance Grant Fund and Dayton Dollars Program**

Rochelle Roaden reviewed the proposed Dayton Dollar program with the Council for final resolution. Informational emails were sent out to all registered businesses, to date only three businesses have signed up to be included in the program. Additional measures will be taken to get more businesses involved before the roll out of the program. Approved program businesses will be required to identify that they have been affected by COVID-19, are a registered business with the City of Dayton and are in good standing with the State of Oregon. Business registration fees have been waived for the remainder of the year.

**JOHN COLLINS MOVED TO APPROVE RESOLUTION 2020/21-05 A RESOLUTION OF THE CITY OF DAYTON ESTABLISHING THE DAYTON COVID-19 COMMUNITY ASSISTANCE GRANT FUND AND THE DAYTON DOLLARS PROGRAM IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC USING THE CITY'S CARES ACT FUNDING ALLOCATION FROM THE STATE OF OREGON. SECONDED BY DANIEL HOLBROOK. *Motion carries with Councilors Collin, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.***

**2. Water Rate Study Award**

Rochelle Roaden advised that the water rate study that was included in the 2020/2021 budget was based on a quote received from Oregon Association of Water Utilities (OAWU) in 2019. Due to a quote rate increase the City is now required to get a minimum of three quotes. Steve Sagmiller, Public Works Director, contacted five vendors requesting quotes. Two firms responded, OAWU and Donovan Enterprises. Rochelle Roaden and Steve Sagmiller recommended awarding the project to OAWU. Discussion continued regarding the recommendation of OAWU and the City's membership.

**JOHN COLLINS MOVED TO APPROVE AWARDED A WATER RATE STUDY FOR THE CITY OF DAYTON TO THE OREGON ASSOCIATION OF WATER UTILITIES IN THE AMOUNT OF \$13,200.00. SECONDED BY DARRICK PRICE.** *Motion carries with Councilors Collin, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.*

**E. WORK SESSION ITEMS**

**1. Youth Advisory Council Discussion**

Rochelle Roaden, City Manager reviewed the research information regarding the Youth Advisory Committee, stating that five examples were included in the packet. The City Manager noted that funds for a Youth Advisory Committee were not budgeted for this year and will need to be added to next year's budget.

Mayor Wytoski reviewed her experiences with youth councils, stating that she feels it is important that youth in the community be involved first hand with local government.

Councilor Holbrook inquired about a survey as to if students would be interested in participating in a Youth Advisory Council? Council Holbrook stated that he would support sending the Youth Advisory Council to Salem for educational purposes.

Councilor Collins stated that if a Youth Advisory Council was created he would like to make sure it is sustainable. Councilor Collins suggested holding a City Council Meeting at the High School, stating that it would be a good idea to help promote the Youth Advisory Council and City government involvement.

Mayor Wytoski has had students inquire as to how they can be involved with local government, she feels that there are several students that could do a fantastic job but are afraid to take the first step. The Mayor advised that the City Council of Independence holds a Council meeting at the local high school each year and stated that it is a successful program. Discussion continued regarding holding Council Meetings outside of Council Chambers.

Councilor Sandoval-Perez stated that developing this type of program is a good way to create volunteers for City events and asked if students could receive class credit for participating in a Youth Council program. Mayor Wytoski advised that there are possibilities for students to receive credits for participating in a Youth Advisory Council.

Discussion continued with Council in agreement that the City should move forward with creating a Youth Advisory program for Dayton. Council favored the Mt. Angel example (included in the packet) and agreed that a five member council would be the ideal number for the Dayton program.

Rochelle Roaden advised that she will put together a Youth Advisory Council plan and bring it back to the Council for review and approval.

**F. CITY COUNCIL COMMENTS AND CONCERNS**

Councilor Holbrook advised he stopped by the new Pirates Den Restaurant and it is scheduled to open on Wednesday. Councilor Holbrook announced that City Manager, Rochelle Roaden, will be a guest speaker at the Oregon Infrastructure Summit and he encouraged Councilors to attend the summit.

Councilor Collins advised that the DCDA is sponsoring a scarecrow contest. Discussion continued regarding the placement of entries in the downtown area.

Councilor Mackin inquired about a drive through for the Pirates Den. Patty Ringnalda, City Recorder advised that due to setback requirements there is not enough room for a drive-through at that location.

Council Mackin advised that heavy truck use of Ferry Street has been going on for the last week and asked if there was a way for the City to be notified of upcoming usage of the street, stating that residents should be informed. Rochelle Roaden advised that the trucks are Turley fertilizer trucks, she offered to talk to Brian Turley and ask him if they could let the City know in advance of their heavy use of Ferry Street. Discussion continued.

**G. INFORMATION REPORTS**

1. City Manager's Report.

Rochelle Roaden advised that the street overlay projects for 5<sup>th</sup> and Main Streets have been delayed due to poor air quality, however they will be starting next week on both projects.

Steve Sagmiller stated that he is proud of City staff, both office and public works, stating that they have gone above and beyond in responding to emergencies and inquires.

**H. ADJOURN**

There being no further business, the meeting adjourned at 7:23 pm.

Respectfully submitted:

**APPROVED BY COUNCIL on October 5, 2020.**

As Written    As Amended

By: Patty Ringnalda  
City Recorder

  
Elizabeth Wytoski, Mayor