

**MINUTES**  
**DAYTON REGULAR SESSION**  
**MARCH 2, 2020**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Daniel Holbrook  
Councilor John Collins  
Councilor Kitty Mackin  
Councilor Darrick Price

**ABSENT:** Councilor Rosalba Sandoval-Perez  
Councilor Trini Marquez

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder

**A. CALL TO ORDER**

Mayor Wytoski called the Meeting to order at 6:32 pm.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin and Price. Mayor Wytoski noted the absence of Councilors Marquez and Sandoval-Perez.

**C. APPEARANCE OF INTERESTED CITIZENS**

John Frances and Caye Poe from 112 Mellinger Place, Dayton Oregon were in attendance to provide information to the Council regarding the 6<sup>th</sup> annual Free Travel Talks, supported by the Dayton Community Development Association (DCDA) scheduled for Saturday, March 21, 2020 at 9:00 am in the Dayton Community Event Center located at 404 6<sup>th</sup> Street in Dayton.

**D. CONSENT AGENDA**

1. Approval of Regular Session Meeting Minutes, of February 3, 2020 and Work Session Meeting Minutes, of February 18, 2020.

**KITTY MACKIN MOVED TO APPROVE THE MEETING MINUTES OF THE REGULAR SESSION MEETING OF FEBRUARY 3, 2020 AND WORK SESSION MEETING MINUTES OF FEBRUARY 18, 2020 AS AMENDED. SECONDED BY DANIEL HOLBROOK. *Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.***

**E. ACTION ITEMS**

1. **Approval of Temporary Occupancy Permit.**

City Manager Rochelle Roaden reviewed the Temporary Occupancy application for Michael and Whitney Padilla. Mr. Padilla was available to answer questions regarding his application, advising he has applied to live at the Vintages Park RV and will be moving when a space becomes available.

**DARRICK PRICE MOVED TO APPROVE THE TEMPORARY OCCUPANCY PERMIT APPLICATION FOR MICHAEL AND WHITNEY PADILLA FOR 6 MONTHS BEGINNING MONDAY, MARCH 2, 2020. SECONDED BY KITTY MACKIN.** *Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.*

**2. Approval of Reappointment of Steve Hopper to the Budget Committee.**

Steve Hopper's request to be reappointed to the Budget Committee was reviewed by the Council. Rochelle Roaden advised that there is one vacant position in addition to Mr. Hopper's position and the City has received two applications to fill that position.

**KITTY MACKIN MOVED TO REAPPOINT STEVE HOPPER TO THE BUDGET COMMITTEE FOR ANOTHER THREE YEAR TERM THAT EXPIRES ON DECMEBER 31, 2022. SECONDED BY JOHN COLLINS.** *Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.*

**3. Oregon Liquor Commission (OLCC) Renewals.**

Patty Ringnalda, City Recorder reviewed her staff report with the Council. Council stated that they would also like to see the Yamhill County Sheriff's report and information sent from OLCC included in next year's staff report. OLCC permits were discussed in length.

**4. Approval of Resolution 2019/20-13 Surplus of Sensus Meter Equipment.**

Rochelle Roaden advised that with the purchase of the Kamstrup metering system, Public Works would like to surplus the changed out Sensus meters and possibly sell them to other water providers who are still using that system.

**DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2019/20-13 A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING IT'S TRANSFER, SALE OR OTHER DISPOSITION. SECONDED BY KITTY MACKIN.** *Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.*

**5. Approval of Resolution 2019/20-14 Requesting Federal Government Update Studies on 5G Health Risks/RF Emissions.**

Rochelle Roaden stated that per Councils request, resolution 2019/20-14 addresses the Councils concerns regarding health risks with 5G radio frequency emissions. With the help of Councilor Collins the proposed resolution was based on the City of Eugene's resolution that was passed with their small cell standards. John Collins stated that he sees this resolution as a statement of concern and that several other cities have also passed similar resolutions. Discussion continued.

John Collins stated that he would like to make a motion with the resolution language amended to read in the last whereas from “have sent letters of concern to the FCC” to “have sent letters to Federal Agencies”.

John Collins withdrew his proposal to make a motion. Discussion continued with Mayor Wytoski stating her concerns for keeping Congressman DeFazio’s name on the resolution, stating he is not a representative of our district.

**JOHN COLLINS MOVED TO APPROVE RESOLUTION 2019/20-14, A RESOLUTION REQUESTING THE FEDERAL GOVERNMENT TO UPDATE STUDIES ON POTENTIAL HEALTH RISKS OF 5G RADIO FREQUENCY WIRELESS EMISSIONS AND PUBLISH FINDINGS, AS FEDERAL GUIDELINES PUSH FOR MORE RAPID DEPLOYMENT OF 5G AS AMENDED. SECONDED DARRICK PRICE. Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.**

**6. Approval of Resolution 2019/20-15 Small Cell Standards for Public Right-of-Way.**

Rochelle Roaden advised that the proposed resolution is an update from the small cell wireless guidelines that were discussed in the February 18, 2020 Council Work Session. Rochelle Roaden reviewed the revisions with the Council, stating that the FCC has not revised their rules and regulations within the last 20 years, the hope is, passing this resolution will cause the FCC to consider standards passed by city governments when revising their own rules and regulations.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 2019/20-15 A RESOLUTION OF THE DAYTON CITY COUNCIL ADOPTING DESIGN AND CONSTRUCTION STANDARDS FOR SMALL WIRELESS FACILITIES IN THE RIGHT-OF-WAY. SECONDED BY DANIEL HOLBROOK. Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.**

**7. Approval of Resolution 2019/20-16 Amending Fee Schedule to Adopt Fees Regarding Small Wireless Facilities in Public Right-of-Way.**

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 2019/20-16 A RESOLUTION OF THE DAYTON CITY COUNCIL ESTABLISHING FEES FOR THE PLACEMENT OF SMALL WIRELESS FACILITIES IN THE RIGHT-OF-WAY. SECONDED BY KITTY MACKIN. Motion carries with Collins, Holbrook, Mackin, Price and Wytoski voting aye. Marquez and Sandoval-Perez absent.**

**F. CITY COUNCIL COMMENT/CONCERNS**

Kitty Mackin inquired about the City's movable speed sign/trailer asking if it could be put on Ferry Street between Flower Lane and 9<sup>th</sup> Street. Rochelle Roaden stated that she would ask public works to set up the sign as long as there is area to park the sign. Speeding within the City of Dayton was discussed in length.

John Collins reported that he went to the City County Dinner hosted by City of Newberg stating that the meeting topic was civic education and the new statewide office of civic education. Councilor Collins gave the Civic Education Officer a 1914 article that was printed in the New York Times regarding women voting illegally in Dayton, Oregon. John Collins stated that he went to the School Board meeting regarding hiring of the new school superintendent, advising that the audience was allowed to make comments. Per the City Managers request, Councilor Collins advised he was able to take a few pictures of children walking in the street on Ferry Street, to help with the Grant request for the Safe Roads to School application. John Collins stated that he reviewed the public right of way access easement off of Elizabeth Court, suggesting that the City consider purchasing the lot for sale at 706 Elizabeth Court to use as access for the nature trail, if the current easement does not allow for public pedestrian use.

Rochelle Roaden stated that City Engineer, Denny Muchmore has not been able to locate the access easement document for the nature trail access off of Elizabeth Court, his advice is to have the access property surveyed.

Daniel Holbrook stated that he will be participating in the Monster Cookie Bike Ride and invited Council to join him. Councilor Holbrook asked about protocol for holding meetings, if Council members were infected with the coronavirus (COVID – 19), stating he appreciates being able to call in and attend meeting via telephone.

Darrick Price stated his concern regarding the coronavirus, city staffing and the closing of City Hall. Discussion continued regarding systems operations, staffing and the need for a list of additional personal and community resources that could help operate our system. Rochelle Roaden stated that the water/sewer system can be run remotely and that there are other small cities in our area that are available to step in and help.

Mayor Wytoski stated that she has put the City Wide Clean-Up on social media. May 2, 2020 will be city wide garage sales, with the Community Center swap the following week and clean-up day May 16, 2020. The League of Oregon Cities has asked the Mayor to do a podcast on civic education and the City of Dayton, the podcast will be available in the next month. League of Oregon Cities will be holding a one day conference in Herminston, Oregon, April 24, 2020 and the Mayor encouraged council to attend. Mayor Wytoski stated the League of Oregon Cities and the Oregon Mayors Association are using City of Dayton's inclusion ordinance language, in regards to, policing and racism issues that are occurring in the metro area. Mayor Wytoski stated that she also has been contacted regarding speeding within the City, she advises that speed bumps and stop signs have been proven to be ineffective with speeders. Through research Mayor Wytoski has discovered that murals painted on streets have been proven to slow down drivers, she would be interested to know if Dayton's public works design standards would allow for the painting murals on public streets. Mayor Wytoski advised that the lines that were painted on both ends of Ash Street are starting to fade and need to be repainted.

**G. INFORMATION REPORTS**

1. City Managers Report.

Rochelle Roaden reviewed the proposed Budget Calendar that was included in the agenda packet and noted the date of the “as needed” third meeting is on a Wednesday, due to the deadline date for publishing the financial summary.

Summer Reading Program participants will no longer be required to register for the program, the library will be giving out brag tags with participants name and age in lieu of gathering registration information.

Well field report for January was reviewed with the Council. Rochelle Roaden advised that at the monthly Joint Well Field meeting resting of the wells was discussed. Lafayette stated that they are only filling the ASR during the day and letting the wells rest at night, however there is no data to support their efforts. Dayton distribution numbers were discussed.

The City of Dayton App has rolled out, Rochelle Roaden stated that she is trying to obtain information regarding app downloads to provide to the Council. The monthly newsletter is being discontinued and residents are encouraged to download and use the City’s App. Hard copies of the monthly newsletter will still be available at City Hall, for those who do not use smart phones.

The Safe Routes to School Grant letter of intent is being prepared and Rochelle Roaden is working with Denny Muchmore to get the letter of intent submitted. Rochelle Roaden stated that she will be submitting everything including the pictures she has asked Councilor Collins to take.

Sewer project is 99% completed, they are currently waiting on operations and maintenance manuals.

Kitty Mackin inquired about ipads for Councilors. Rochelle Roaden advised that she will be budgeting for them in the next fiscal year with a purchase date sometime after July 1, 2020.

**H. ADJOURN.**

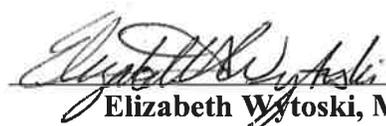
There being no further business the meeting was adjourned at 8:12 pm.

Respectfully submitted:

Patty Ringnalda  
City Recorder

**APPROVED BY COUNCIL, APRIL 6, 2020**

As Written  As Amended

  
Elizabeth Wytoski, Mayor