

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
January 7, 2019

PRESENT: Mayor Elizabeth Wytoski
Councilor John Collins
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Nikki McGraw (*arrived at 6:50 pm*)
Councilor Darrick Price

ABSENT: Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Steve Sagmiller, Public Works Director
Vicki Durand, Community Development Assistant

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Collins, Mackin and Price. Mayor Wytoski noted the absence of Councilor Trini Marquez. She also noted the absence of Councilor McGraw, stating that she would be a little late.

C. APPEARANCE OF INTERESTED CITIZENS

None present.

D. CONSENT AGENDA

**KITTY MACKIN MOVED TO APPROVE THE MINUTES OF THE
REGULAR SESSION MEETING OF DECEMBER 3, 2018 AS
AMENDED. SECONDED BY DARRICK PRICE. *Motion carried
with Collins, Mackin, Price and Wytoski voting aye.***

E. ACTION ITEMS

1. Swearing in of Elected City Councilors

Vicki Durand, Community Development Assistant, performed the swearing in of Mayor Elizabeth Wytoski and Councilors Daniel Holbrook, Nikki McGraw and Darrick Price.

2. Council President Election

John Collins nominated Darrick Price which was seconded by Kitty Mackin. John Collins, Daniel Holbrook, Kitty Mackin, Darrick Price and Mayor Wytoski cast their votes for Darrick Price.

JOHN COLLINS MOVED TO ELECT DARRICK PRICE AS COUNCIL PRESIDENT. SECONDED BY KITTY MACKIN. *Motion carried with Collins, Holbrook, Mackin, Price and Wytoski voting aye.*

3. 2017-2018 Financial Audit Presentation – Grove, Mueller and Swank

Tom Glogau, Senior Manager, and Kevin Harding, Senior Associate, at Grove, Mueller & Swank, P.C. presented the results for the City's audit for Fiscal Year 2017-18. Their report indicates that overall the City is doing well with a more than adequate rainy day fund, stating that if needed, the City could operate for 15 months with that as the only income. It was noted that more debt has been paid off than was taken in and that overall the financial condition of the City has improved and continues to improve. It was also noted that the City's ability to pay revenue bond investors is well within the benchmark range of a surplus of two times the actual debt owed. The actual cost to run the City was down from the 2016-2017 cost but that was attributed to approximately \$300,000 spent on repairs and improvements that year.

In response to Councilor Price's question asking if any deficiencies had been noted, council was advised there were none of any importance. Kevin Harding thanked Rochelle Roaden for all of her assistance, stating that she did a great job! The council also congratulated her for a job well done.

KITTY MACKIN MOVED TO ACCEPT THE FISCAL YEAR 2017-2018 FINANCIAL STATEMENTS. SECONDED BY DANIEL HOLBROOK. *Motion carried with Collins, Holbrook, Mackin, Price and Wytoski voting aye.*

4. Reappointment of Historic Preservation Committee Members

DARRICK PRICE MOVED TO REAPPOINT JUDY GERRARD AND KIM COURTIN TO THE HISTORIC PRESERVATION COMMITTEE FOR A FOUR YEAR TERM THAT EXPIRES ON DECEMBER 31, 2022. SECONDED BY JOHN COLLINS. *Motion carried with Collins, Holbrook, Mackin, Price and Wytoski voting aye.*

5. Appointment of Planning Commissioner

JOHN COLLINS MOVED TO APPOINT JAMES MAGUIRE TO THE PLANNING COMMISSION WITH A FOUR YEAR TERM EXPIRING DECEMBER 31, 2022. SECONDED BY KITTY MACKIN. *Motion carried with Collins, Holbrook, Mackin, McGraw, Price and Wytoski voting aye.*

6. **Approval of City Manager Contract**

Mayor Wytoski advised council that this is a slightly different contract than the one used in the past, based upon suggestions from Heather Martin, City Attorney. John Collins stated that he appreciates all of the hard work Mayor Wytoski put into the contract with Darrick Price concurring.

KITTY MACKIN MOVED TO APPROVE THE CITY MANAGER EMPLOYMENT CONTRACT WITH ROCHELLE ROADEN. SECONDED BY DANIEL HOLBROOK. Motion carried with Collins, Holbrook, Mackin, McGraw, Price and Wytoski voting aye.

7. **Approval of City Manager Joining Rotary**

Daniel Holbrook inquired as to how long the commitment would be with Mayor Wytoski responding it would be for one year with council deciding each year whether to renew the membership. Rochelle Roaden advised that the annual fee is \$1,000.00.

DANIEL HOLBROOK MOVED TO APPROVE ROCHELLE ROADEN, AS CITY MANAGER, JOINING THE MCMINNVILLE ROTARY AND THE CITY OF DAYTON PAYING THE ANNUAL MEMBERSHIP FEES. SECONDED BY KITTY MACKIN. Motion carried with Collins, Holbrook, Mackin, McGraw, Price and Wytoski voting aye.

8. **Approval of Resolution 17/18-9 Amending Interim Financing Maturity Date for Sewer Improvement Capital Project**

Mayor Wytoski inquired as to whether there are expenses, due to the change of date, that will be passed on to the contractor. A discussion ensued regarding the date with Rochelle Roaden advising that it is a good date. Daniel Holbrook asked when the interest rate would be set with Rochelle advising it has already been set.

JOHN COLLINS MOVED TO APPROVE RESOLUTION 18/19-9 A RESOLUTION AUTHORIZING LOAN AGREEMENT AMENDMENT NO. 1 TO THE CITY'S OUTSTANDING CLEAN WATER STATE REVOLVING FUND LOAN AGREEMENT NO. R26750 IN THE AMOUNT OF \$2,500,000 WHICH EXTENDS THE MATURITY OF INTERIM FINANCING FOR IMPROVEMENTS TO THE CITY'S FACILITIES AND RELATED MATTERS. SECONDED BY KITTY MACKIN. Motion carried with Collins, Holbrook, Mackin, McGraw, Price and Wytoski voting aye.

9. **Approval of First Reading of Ordinance 643 Amending Municipal Code Regarding Violations, Penalties, and the Municipal Court**

Kitty Mackin performed the first reading of Ordinance 643 Amending Municipal Code Regarding Violations, Penalties, and the Municipal Court as amended.

JOHN COLLINS MOVED TO APPROVE THE FIRST READING OF ORDINANCE 643 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING DAYTON MUNICIPAL CODE CHAPTER 1 REGARDING VIOLATIONS, PENALTIES, AND THE MUNICIPAL COURT AS AMENDED. SECONDED BY DARRICK PRICE. Motion carried with Collins, Holbrook, Mackin, McGraw, Price and Wytoski voting aye.

F. **CITY COUNCIL COMMENTS AND CONCERNS**

Kitty Mackin provided information on an upcoming blood drive to be held on Thursday, January 10, 2019, at the Dayton Fire Station.

Daniel Holbrook commented that he is excited to serve the residents of Dayton and looks forward to working with the City Council and City Staff.

Darrick Price voiced his concern regarding the government shutdown, which includes the United States Department of Agriculture (USDA), asking if we anticipate any problems paying on the sewer project. Rochelle Roaden advised our payments are current and we are currently waiting on the next draw. She advised that the Department of Environmental Quality (DEQ) has not been shut down but should that change the City can request a draw. Darrick Price also asked if there is any concern about the sewer project being closed down due to an inability to pay Kizer Excavating. He asked if the City paid the contractor, with City funds, would those be reimbursable. Rochelle Roaden advised that she would look in to his question.

John Collins advised that he will be unable to attend the January 22, 2019, work session due to a commitment that cannot be rescheduled. He also advised that he is still looking in to the by-laws for Dayton Village but has not yet had an opportunity to meet with the Homeowners Association (HOA) President. John said he will let council know as soon as that meeting is scheduled.

Nikki McGraw shared a picture that a co-worker, who is an Historian at the State Police, donated to the City of Dayton. The picture depicts downtown Dayton celebrating the annual Rodeo. Although the picture is not dated it's believed to be from July in the 1950-1960 eras. The picture will be given to the Historical Preservation Committee.

Mayor Wytoski advised that City Day at the Capitol 2019 will be held on January 24, 2019; anyone wanting to attend will need to register with their legislator. She stated that this is a good event to attend as it will include a briefing from League staff on legislative priorities. They are looking for city leadership for testifying during legislative sessions. Mayor Wytoski mentioned any councilors wanting to attend can contact the League of Oregon Cities (LOC) with any questions they might have.

There is also a Main Street Conference being held in Seattle and Mayor Wytoski mentioned that Daniel Holbrook will be attending as a member of the Dayton Community Development Association (DCDA) board. There is a discount for elected officials for this four day event and Kelly Haverkate of the DCDA is looking for three good days for the DCDA to attend, she will advise, should anyone else wish to attend. Mayor Wytoski asked if the council would have any objection to paying for Daniel Holbrook's hotel fees as a scholarship will be covering his conference fees. There were no objections; in order to cover the expense one half of the training fund will be used. John Collins commented that he is happy Daniel Holbrook will be attending and that he is interested in working with the DCDA.

G. INFORMATION REPORTS

1. City Manager Report

Rochelle Roaden advised that the excavation of the wet well has been completed as well as the form work and the rebar.

Steve Sagmiller provided an update on the ongoing water issues, reviewing all of the measures taken, to date, advising that even with these steps there continue to be concerns with the taste and odor of the City's water. He continues to try to isolate the problem, while several measures have been taken, none seem to have worked well. Steve mentioned that there are a couple of options left to try, he has ordered filter media and once received it will be added to the water. If that doesn't work he will look in to adding powder activated carbon, but did mention there is a significant expense to this option. Steve Sagmiller also advised council that he is working with Denny Muchmore, City Engineer to see what our next step might be as well as any expected costs.

A discussion ensued as to whether the City can bill Lafayette for any of the costs incurred with Steve Sagmiller advising that we can. Steve went on to say that one of Lafayette's wells failed this past week and due to that failure, Lafayette is using more water from our system. With their increased usage Lafayette has also been receiving complaints about the taste and smell of their water. Steve advised that water is currently being pulled from the springs for 18 hours and then 18 hours from the wells, giving the spring's time to rest.

Steve Sagmiller explained in summary that he believes the problems the City is experiencing are due to excessive iron and manganese in the water which can be attributed to a decrease in rainfall. When the wells have less water there is a higher concentration of minerals leading to the taste and odor issues residents are experiencing. Steve went on to explain that all of the wells are being used, including Fisher Farms, and that they are on the same aquifer as the joint well system so all are experiencing the same problems. Steve reiterated that while there is no easy fix Public Works continues to work on the problem and are doing all they can to resolve the issue.

Rochelle Roaden advised that she and Cyndi Park, Librarian, will be attending the Council of Governments' (COG) Governance 101 & Land Use Training on January 26, 2019 in Gervais. Anyone wishing to attend should let Rochelle know. She also advised that RSVP's are needed for anyone planning to attend the annual COG meeting and dinner being held at the Keizer Community Center in Keizer on February 20, 2019.

H. ADJOURN

There being no further business, the meeting adjourned at 7:40 pm.


Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on February 4, 2019.

As Written As Amended


Elizabeth Wytoski, Mayor