

**Present:** Beth Wytoski Zoom

Mylee

Patricia

Colt Wilkins

Colton Bowers

Wendy Stec

Chris Teichroew

Maria

Rachel Williams

**DATE:** Wednesday, April 30, 2025

**TIME:** 6:13-714PM

**PLACE:** DAYTON CITY COUNCIL CHAMBERS

408 FERRY STREET, DAYTON, OR 97114

**VIRTUAL:** <https://us06web.zoom.us/j/87316442401>

**AGENDA PACKET:** <https://www.daytonoregon.gov/page/open/8245/0/04-30-2025%20April%20Agenda.pdf>

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## **A. Call to Order**

## **B. Roll Call**

## **C. Approval of Minutes from Last Meeting – Colt & Patricia move to approve**

## **D. Cinco de Mayo**

**1. Volunteers/ Sign-up sheet** – 16 Volunteers including High School Honor Society and 1 Wrestling Group member from 1-4pm will help with set-up, the parade, during midday and clean-up. DJ has MC role, needs script and schedule. Chair of subcommittees running each area. Colt needs checks for music vendors. Chris getting W9s from performers. Sign-up sheets, 17 uploaded. 4 confirmed Yamhill County Cadets will be roaming. Students in Orange may need volunteer hours tracked.

**2. Parade/ Award/ Photos** – Ribbons & awards Chris picking up Friday. May only have 4 horses carrying the American & Mexican flags. Decided to have Fire Department lead and horses at the end to not spook them. Line up – Patrol Car, Fire Dept, features, horses. Posse has flags and will clean up after horses. Grassy area roped off and secure for horse photos. Float Judges – Chris talking to Mayor Annette, Richard confirmed, ask Trini, Amy unknown. Newberg dancers cannot stay until 330PM, move dancing schedule to be right after parade then DJ. 6 floats and more art car interest. 3 clubs, County Sheriff, Kit's Pirate Ship, By-Pass, Bob with 4 vehicles, School floats all together.

**3. Vendors & Booths/ Command Tent** - Command Tent to maintain connection & know who to call. City will have 4 walkies. Sign-up sheets include box for other events.

Beer garden tent wristbands at tent between bathroom and beer garden for visibility. High visibility vests for us. Vendors arrive around 11 am. Map of park ready after walk through tomorrow modeled from map of last year.

**4. Beer Garden** – Colt, Tiffany & Mylee working tent, checking people leaving. Beth's husband licensed server he can help.

**5. Food** – DCDA talked about non-competing businesses. Ballet group doing food fundraising. Kona Ice and Mystical Mini Donuts trucks attending. Cone off area for them and horses to be.

**6. Confirm Committee member "Event Volunteer" positions** – Wendy & Patricia will help support vendors. Colton will help with waste management as well as Public Works truck. Beth parade staging. Emma, Mike & Chris for check-in. Chris, Patricia & Wendy placing "Street Closed" doorknockers on 9<sup>th</sup> by Center Market.

**7. After event survey plans** – internal & external surveys

**8. City's set-up participation** – City will help with table set-up 4 people, tents, banners & signs. Stanches & chain for Beer Garden.

**E. Adjournment** – Prepare for next year by setting things up this year by end of May

**NEXT MEETING, WEDNESDAY, MAY 28<sup>th</sup>, 2025 – 6PM**