

AGENDA
CITY OF DAYTON
SPECIAL SESSION MEETING

DATE: MONDAY, JUNE 23, 2025
TIME: 6:30 PM
PLACE: DAYTON CITY HALL ANNEX - 408 FERRY STREET, DAYTON, OREGON
VIRTUAL: ZOOM MEETING - ORS 192.670/HB 2560

You may join the Council Meeting online via YouTube: <https://youtube.com/live/aDRxp1h6NJU?feature=share>

Dayton - Rich in History . . . Envisioning Our Future

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
D.	CONSENT AGENDA	
E.	ACTION ITEMS	
	1. Approval of Resolution 24/25-24 Adopting a Supplemental Budget for fiscal year 2024-2025, Approving Line-Item Transfers of Appropriations and Contingencies, and Authorizing an Interfund Loan from the Sewer Fund to the General Fund.	1-14
	2. Approval of Contract for the Stormwater Drain Line Replacement on HWY 221	15-24
	3. Proposal for New Operational Hours Schedule Based on 4-10's	25
F.	CITY COUNCIL COMMENTS AND CONCERNS	
G.	CITY MANAGER'S REPORT	
H.	ADJOURN	

Posted: June 20, 2025
By: Rocio Vargas, City Recorder

NEXT MEETING
July 21, 2025, Regular Session Meeting
August 4, 2025, Regular Session Meeting

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice: City Hall Annex is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder (503) 864-2221 or rvargas@daytonoregon.gov.

Virtually via Zoom and in Person, City Hall Annex, 408 Ferry Street, Dayton, Oregon

The public is encouraged to relay concerns and/or comments to the City Council in one of the following methods:

- a **Email - any time up to 5:00 p.m.** the day of the meeting to rvargas@daytonoregon.gov. The Mayor will read the comments emailed to the City Recorder.
- b **Appear in person** - if you would like to speak during public comment, please sign up on the sign-in sheet located on the table when you enter the Council Chambers.
- c **Appear by Telephone only** - please sign up prior to the meeting by emailing the City Recorder at rvargas@daytonoregon.gov. (The chat function is not available when calling by phone into Zoom.)
- d **Appear virtually via Zoom** - send an email directly to the City Recorder, Rocio Vargas, prior to 5:00pm to request to speak during public comment. **The City Recorder will need your first and last name, address, and contact information** (email, phone number), **and topic name** you will receive the Zoom Meeting link or information. When it is your turn, the Mayor will announce your name, and your microphone will be unmuted.

To: Honorable Mayor and City Councilors

From: Jeremy Caudle, City Manager

Issue: Approval of Resolution 24/25-24 Adopting a Supplemental Budget for fiscal year 2024-2025, Approving Line-Item Transfers of Appropriations and Contingencies, and Authorizing an Interfund Loan from the Sewer Fund to the General Fund.

Date: June 23, 2025

Background and Information: The City has seen higher-than-expected revenues from franchise fees, planning fees, and building permits due to increased community activity. However, related expenses in areas like inspections and professional services have exceeded the original budget, requiring a supplemental appropriation.

To help cover the General Fund deficit, a \$15,000 interfund loan from the Sewer Fund is proposed, to be repaid by June 30, 2026. The Sewer Fund has enough resources to support this loan without affecting its financial obligations.

City Manager Recommendation: Recommend approval of Resolution 24/25-24.

Potential Motion: "I move to approve Resolution 24/25-24 Adopting a Supplemental Budget for fiscal year 2024-2025, Approving Line-Item Transfers of Appropriations and Contingencies, and Authorizing an Interfund Loan from the Sewer Fund to the General Fund."

Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

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NOTICE OF SUPPLEMENTAL BUDGET HEARING

City of Dayton, Oregon

A public hearing on a proposed supplemental budget for the current fiscal year will be held at City Hall Annex, 408 Ferry Street, Dayton, Oregon 97114. The hearing will take place on June 23, 2025 at 6:30 pm. The purpose of the hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after June 9, 2025 at Dayton City Hall, 416 Ferry Street, Dayton 97114 between the hours of 8:00 am and 5:00 pm.

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

FUND: General Fund

Resource		Amount	Expenditure - indicate		Amount
			Org. Unit / Prog. & Activity, and Object Class.		
1	Working Capital	158,087	1	Building Program	173,751
2	Franchise Fees	127,756	2	Parks	174,009
3	Building Permits	54,622	3	Planning and Development	163,801
4	Planning Fees	13,673			
5	Sewer Fund Loan	15,000			
Revised Total Fund Resources		846,774	Revised Total Fund Requirements		846,744

Explanation of change(s):

Additional revenues have been received from franchise fees, building permit activity, and planning fees, all of which have exceeded original budget estimates. These increases support higher-than-anticipated expenditures in building inspection, planning, and professional services. An interfund loan from the Sewer Fund has been added to provide cash flow for general operations. Transfers of appropriations within the General Fund are also proposed to realign spending authority for unforeseen needs. A portion of the General Fund contingency is being used to cover these adjustments.

FUND: State Revenue Sharing

Resource		Expenditure - indicate	
	Amount	Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Transfer in	11,089	1 Materials and Services	76,306
Revised Total Fund Resources	77,106	Revised Total Fund Requirements	77,106

Explanation of change(s):

A transfer from the General Fund is being added to ensure the State Revenue Sharing Fund ends the fiscal year with a positive balance. A supplemental appropriation is also proposed to cover the cost of a city planning retreat, which was not foreseen at the time the original budget was adopted.

FUND: Storm Water Fund

Resource		Expenditure - indicate	
	Amount	Org. Unit / Prog. & Activity, and Object Class.	Amount
1 Loan Proceeds	75,100	1 Capital Improvements	75,100
Revised Total Fund Resources	75,100	Revised Total Fund Requirements	75,100

Explanation of change(s):

A supplemental appropriation is proposed for the newly created Stormwater Fund to account for unanticipated costs related to stormwater line repairs along Highway 221. The fund includes the receipt of loan proceeds, which were not anticipated at the time the original budget was adopted. These revenues and corresponding expenditures are added to address the infrastructure need.

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RESOLUTION NO. 24/25-24
City of Dayton, Oregon

**A Resolution Adopting a Supplemental Budget for fiscal year 2024-2025,
Approving Line-Item Transfers of Appropriations and Contingencies, and
Authorizing an Interfund Loan from the Sewer Fund to the General Fund.**

WHEREAS, the City of Dayton is adopting this resolution in accordance with ORS 294.471 due to several financial developments and operational needs that have arisen since the adoption of the fiscal year 2024-2025 budget. The City has experienced higher-than-anticipated revenues in areas such as franchise fees, planning fees, and building permits, which reflect increased community activity and provide additional resources. At the same time, these activities have resulted in expenditures that exceed original projections, particularly in the areas of building inspections, planning services, and professional services. These conditions were not known at the time the budget was adopted and now require supplemental appropriation authority; and

WHEREAS, in addition to increased expenditures, certain funds require adjustments through transfers of appropriation authority to align budgeted resources with actual operational needs, in accordance with ORS 294.463. Some of these adjustments involve transfers from contingency to specific expenditure categories to cover unforeseen costs, as permitted by ORS 294.463(2); and

WHEREAS, to help cover the General Fund deficit, an interfund loan from the Sewer Fund is also necessary. The loan will provide \$15,000 to support General Fund operations and will be repaid no later than June 30, 2026. The Sewer Fund has sufficient available resources to support this loan without impairing its own financial obligations; and

WHEREAS, this resolution formally adopts the supplemental budget, authorizes the required transfers, and approves the interfund loan in accordance with the Local Budget Law.

The City of Dayton resolves as follows:

Section 1. Supplemental Appropriations

The City Council hereby adopts the supplemental budget for fiscal year 2024-2025 as summarized in Schedule A, which reflects revised appropriation totals by fund and category. The underlying line-item detail, explanations, and justifications for these changes are provided in Schedule B. The supplemental appropriations shown in both schedules are hereby authorized and appropriated.

Section 2. Transfers of Appropriations

The City Council hereby approves the transfers of appropriation authority within funds, including transfers from contingency and between line items, as detailed in *Schedule B*. These transfers do not change the total appropriations by fund but are necessary to realign resources for operational purposes. The fund-level summary of these adjustments is reflected in *Schedule A*. These actions are authorized pursuant to ORS 294.463.

Section 3. Interfund Loan Authorization

The City Council hereby authorizes an interfund loan from the Sewer Fund to the General Fund in the principal amount of \$15,000. The loan is for operating purposes to cover increased appropriations in the General Fund as detailed in *Schedules A and B*. The loan shall be repaid no later than June 30, 2026, and shall be budgeted for repayment in the upcoming fiscal year in accordance with ORS 294.468.

ADOPTED this 23rd day of June 2025

In Favor:

Opposed:

Absent:

Abstained:

Annette Frank, Mayor

Date Signed

ATTESTED BY:

Rocio Vargas, City Recorder

Date of Enactment

Attachments: Schedule A, Schedule B

SCHEDULE A

Revenues and other financing sources

Fund	FY 24/25 Adopted	\$ Change	FY 24/25 Amended
ARPA Fund	3,200	0	3,200
Building Reserve	477,726	0	477,726
Debt Service	756,419	0	756,419
Equipment Replacement	76,409	0	76,409
General	749,805	96,969	846,774
Local Option Levy	357,892	0	357,892
Parks Reserve	110,793	0	110,793
Sewer	836,873	0	836,873
Sewer Reserve	3,208,690	0	3,208,690
State Revenue Sharing	66,017	11,089	77,106
Stormwater	0	75,100	75,100
Street Fund	324,275	0	324,275
Street Reserve	491,665	0	491,665
Transient Lodging Tax	334,497	0	334,497
Water	1,508,101	0	1,508,101
Water Capital	574,845	0	574,845
Water Reserve	0	0	0
Grand Total	9,877,207	183,158	10,060,365

Expenditures and other financing uses – by fund and category of appropriation

Fund	FY 24/25 Adopted	\$ Change	FY 24/25 Amended
ARPA Fund	3,200	0	3,200
Building Reserve	477,726	0	477,726
Debt Service	756,419	0	756,419
Equipment Replacement	76,409	0	76,409
General	749,805	96,969	846,774
Administration	291,199	-48,730	242,469
Personnel	155,804	-7,393	148,411
Materials and Services	79,220	-2,500	76,720
Capital	12,000	-5,751	6,249
Transfers out	0	11,089	11,089

Fund	FY 24/25 Adopted	\$ Change	FY 24/25 Amended
Contingency	44,175	-44,175	0
Building Program	117,878	55,873	173,751
Personnel	61,234	0	61,234
Materials and Services	52,844	55,873	108,717
Capital	1,000	0	1,000
Transfers out	0	0	0
Principal and Interest	2,800	0	2,800
Contingency	0	0	0
Contingency	0	0	0
Library	104,440	-11,696	92,744
Personnel	62,079	0	62,079
Materials and Services	39,861	-11,240	28,621
Capital	2,500	-456	2,044
Parks	161,064	12,945	174,009
Personnel	90,064	0	90,064
Materials and Services	63,000	12,945	75,945
Capital	8,000	0	8,000
Transfers out	0	0	0
Planning and Development	75,224	88,577	163,801
Personnel	30,684	0	30,684
Materials and Services	43,540	88,577	132,117
Capital	1,000	0	1,000
Unappropriated fund balance and reserves	0	0	0
Unappropriated fund balance and reserves	0	0	0
Unused - Administration	0	0	0
Personnel	0	0	0
Materials and Services	0	0	0
Capital	0	0	0
Local Option Levy	357,892	0	357,892
Law Enforcement Services	357,892	0	357,892
Personnel	84,936	890	85,826
Materials and Services	266,535	5,524	272,059
Capital	500	-493	7
Transfers out	0	0	0

Fund	FY 24/25 Adopted	\$ Change	FY 24/25 Amended
Contingency	5,921	-5,921	0
Unappropriated fund balance and reserves	0	0	0
Parks Reserve	110,793	0	110,793
Sewer	836,873	0	836,873
Sewer Department	836,873	0	836,873
Personnel	352,088	0	352,088
Materials and Services	257,147	47,758	304,905
Capital	4,500	0	4,500
Transfers out	175,380	0	175,380
Contingency	47,758	-47,758	0
Unappropriated fund balance and reserves	0	0	0
Sewer Reserve	3,208,690	0	3,208,690
State Revenue Sharing	66,017	11,089	77,106
State Revenue Sharing	66,017	11,089	77,106
Materials and Services	65,217	11,089	76,306
Capital	800	0	800
Transfers out	0	0	0
Unappropriated fund balance and reserves	0	0	0
Stormwater	0	75,100	75,100
Stormwater Department	0	75,100	75,100
Capital	0	75,100	75,100
Transfers out	0	0	0
Unappropriated fund balance and reserves	0	0	0
Street Fund	324,275	0	324,275
Street Reserve	491,665	0	491,665
Transient Lodging Tax	334,497	0	334,497
Water	1,508,101	0	1,508,101
Water Department	1,508,101	0	1,508,101
Personnel	512,943	0	512,943
Materials and Services	533,524	15,000	548,524
Capital	37,000	59,634	96,634
Transfers out	350,000	-50,000	300,000
Contingency	24,634	-24,634	0

Fund	FY 24/25 Adopted	\$ Change	FY 24/25 Amended
Unappropriated fund balance and reserves	50,000	0	50,000
Water Capital	574,845	0	574,845
Water Reserve	0	0	0
Grand Total	9,877,207	183,158	10,060,365

SCHEDULE B

Revenues and other financing sources

Account	FY 24/25 Adopted	\$ Change	FY 24/25 Amended	Explanation
General	272,169	96,969	369,138	
100-000-400-000-Working Capital	129,669	28,418	158,087	The audited FY 23/24 financial statements calculate a higher beginning balance than what was budgeted. This means more resources are available than projected to fund General Fund operations.
100-000-412-000-Franchise-Cable TV	10,000	8,219	18,219	Franchise fees are higher than what was budgeted. This means more resources are available than projected to fund General Fund operations.
100-000-412-100-Franchise-Solid Waste	10,000	1,270	11,270	Franchise fees are higher than what was budgeted. This means more resources are available than projected to fund General Fund operations.
100-000-412-200-Franchise-Electric Service	87,500	10,767	98,267	Franchise fees are higher than what was budgeted. This means more resources are available than projected to fund General Fund operations.
100-000-416-000-Building Permits	30,000	24,622	54,622	Building activity has been significantly higher than what was projected. Appropriation of the higher than projected building permit fees is necessary to offset higher than projected building inspection expenditures.
100-000-416-100-Planning Fees	5,000	8,673	13,673	Planning activity has been significantly higher than what was projected. Appropriation of the higher than projected land use processing fees is necessary to offset higher than projected planning services expenditures.
100-000-459-300-Transfer from Sewer Fund	0	15,000	15,000	An interfund loan from the Sewer Fund is necessary to provide resources to cover the General Fund deficit.
State Revenue Sharing	0	11,089	11,089	
500-000-429-000-TLT Tfr from General Fund	0	11,089	11,089	An interfund transfer from the General Fund is necessary to ensure the State Revenue Sharing Fund ends FY 24/25 with a positive balance.
Stormwater	0	75,100	75,100	
450-000-441-000-Loan Proceeds	0	75,100	75,100	This accounts for loan proceeds to finance a stormwater line repair on Highway 221 that was not foreseen at the time the budget was prepared.
Grand Total	272,169	183,158	455,327	

Expenditures and other financing uses – by fund and account

Account	FY 24/25 Adopted	\$ Change	FY 24/25 Amended	Explanation
General	138,675	96,969	235,644	
100-100-536-000-Library Director	18,000	-7,393	10,607	Line-item transfer to another account.
100-100-600-101-Propane - Community Center	2,500	-2,500	0	Line-item transfer to another account.
100-100-880-000-Contingency	44,175	-44,175	0	Use of contingency for circumstances that were not foreseen at the time the budget was prepared.
100-100-886-000-Tfr to State Revenue Sharing	0	11,089	11,089	An interfund transfer from the General Fund is necessary to ensure the State Revenue Sharing Fund ends FY 24/25 with a positive balance.
100-100-903-000-Equipment	2,000	-2,000	0	Line-item transfer to another account.
100-100-940-000-Entry Areas for the City	1,000	-1,000	0	Line-item transfer to another account.
100-100-950-000-Holiday Lighting/Banners	8,000	-2,751	5,249	Line-item transfer to another account.
100-103-705-000-Professional Services	5,000	12,945	17,945	Increase due to professional accounting services (TKW) whose need could not have been foreseen at the time the budget was prepared.
100-104-611-000-Travel & Meetings	2,000	-1,250	750	Line-item transfer to another account.
100-104-707-000-Library Maintenance	2,000	-599	1,401	Line-item transfer to another account.
100-104-730-200-Library Programming	1,000	-391	609	Line-item transfer to another account.
100-104-730-400-Dollar General Summer Reading	3,000	-3,000	0	Line-item transfer to another account.
100-104-730-600-General Library Grant	5,000	-5,000	0	Line-item transfer to another account.
100-104-799-000-Miscellaneous Expense	1,000	-1,000	0	Line-item transfer to another account.
100-104-906-000-Library Improvements	1,000	-456	544	Line-item transfer to another account.
100-105-705-100-Engineering Services	10,000	23,577	33,577	Increase due to higher than projected land use applications, which could not have been foreseen at the time the budget was prepared.
100-105-705-200-Planning Services	15,000	65,000	80,000	Increase due to higher than projected land use applications, which could not have been foreseen at the time the budget was prepared.
100-106-716-100-Plan Check Services	15,000	40,873	55,873	Increase due to higher than projected building permit applications, which could not have been foreseen at the time the budget was prepared.
100-106-716-300-Type B Permit Inspections	3,000	15,000	18,000	Increase due to higher than projected building permit applications, which could not have been foreseen at the time the budget was prepared.
Local Option Levy	38,258	0	38,258	
101-101-526-200-Accountant	4,837	890	5,727	Personnel services for this object of expenditure were higher than projected.

Account	FY 24/25 Adopted	\$ Change	FY 24/25 Amended	Explanation
101-101-770-000-9-1-1 Services	27,000	5,524	32,524	The cost of this service was higher than projected.
101-101-880-000-Contingency	5,921	-5,921	0	Line-item transfer to another account.
101-101-903-000-Equipment	500	-500	0	Line-item transfer to another account.
101-101-904-000-City Hall Improvements	0	7	7	Entered here to ensure this category of expenditure has an appropriation level.
Sewer	178,138	0	178,138	
400-400-614-600-Sewer Lines Repair & Maintenance	5,000	47,758	52,758	Various repairs were needed throughout the fiscal year that were not foreseen at the time the budget was prepared. An increase is needed to ensure this category of appropriation does not exceed budgeted amounts.
400-400-840-100-Transfer to General Fund	0	15,000	15,000	An interfund loan from the Sewer Fund is necessary to provide resources to cover the General Fund deficit.
400-400-861-100-Transfer to Debt Service	125,380	-15,000	110,380	Line-item transfer to another account.
400-400-880-000-Contingency	47,758	-47,758	0	Use of contingency for circumstances that were not foreseen at the time the budget was prepared.
State Revenue Sharing	0	11,089	11,089	
500-500-705-000-Professional Services	0	11,089	11,089	An increase is needed to cover the cost of an annual planning retreat.
Stormwater	0	75,100	75,100	
450-450-700-000-System Improvements	0	75,100	75,100	Stormwater line repair on Highway 221 that was not foreseen at the time the budget was prepared.
Water	339,634	0	339,634	
300-300-705-000-Professional Services	65,000	15,000	80,000	Increase for water projects whose need was not foreseen at the time the budget was prepared. This includes the Ash Rd transmission line project.
300-300-840-000-Transfer to Equipment Replacem	30,000	-20,000	10,000	Line-item transfer to another account.
300-300-860-100-Transfer to Debt Service Fund	210,000	-30,000	180,000	Line-item transfer to another account.
300-300-880-000-Contingency	24,634	-24,634	0	Use of contingency for circumstances that were not foreseen at the time the budget was prepared.
300-301-903-000-Equipment	10,000	59,634	69,634	Increase for water projects whose need was not foreseen at the time the budget was prepared. This includes the Ash Rd transmission line project.

Account	FY 24/25 Adopted	\$ Change	FY 24/25 Amended	Explanation
Grand Total	694,705	183,158	877,863	

To: Honorable Mayor and City Councilors
From: Don Cutler, Public
Through: Jeremy Caudle, City Manager
Issue: Award the Stormwater Drain Line Replacement on Third Street/Hwy 221 Project
Date: June 23, 2025

Background and Information:

The Merchant Block development is operating under a temporary certificate of occupancy. A final certificate can't be issued until a collapsed stormwater line in the adjacent public right-of-way is repaired, as the damaged line can't properly convey runoff to the Dayton Highway ditch. Due to unclear language of the land use approval the responsibility has fallen on the City to repair the damaged stormwater line.

On June 16, 2025, the City Council approved Resolution 24/25-23 Authorizing the City Manager to enter into a loan agreement with Twin Towers LLC.

Bids for the above-mentioned project were received and opened at our office on 12/15/2024. There was a total of 3 responses.

The low bid was submitted by Leo's Excavating and Trucking, Inc. of Gales Creek, Oregon. This bid includes prevailing wage and is updated to the new engineer drawings. The bid prices are shown in the table below. The week of June 9th Leo's Excavating confirmed that their bid presented in December is still good.

Bidder	Bid total	Notes
Leo's Excavating & Trucking Inc	\$75,150.00	Includes latest engineer design update and prevailing wage.
Lawson Corp	\$79,907.50	Includes latest engineer design update and prevailing wage.
RK Construction	\$58,084.20	Does not include the latest engineer design. Bidder was unresponsive after new design was submitted.

City Manager Recommendation: To award the project to Leo's Excavating and Trucking Inc.

Potential Motion: "I move to approve awarding the Stormwater Drain Line Replacement on Third Street/HWY221 project to Leo's Excavating and Trucking, Inc. in the amount of \$75,150."

Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

Leo's Excavating & Trucking, Inc.

7520 NW Soda Springs Rd.
Gales Creek, OR 97117

Quote

DATE

12/23/2024

QUOTE TO

City of Dayton

QUOTE

AMOUNT

STORM REPLACEMENT ON THIRD STREET

EXCAVATION INCLUDING LABOR AND TRUCKING
MATERIALS ROCK PIPE CATCH BASIN
PAVING AND CONCRETE REPLACEMENT

30,750.00

21,300.00

13,600.00

TRAFFIC CONTROL OR DUMP FEES

9,500.00

JOB IS BID AS PREVAILING WAGE

TERMS: This quote expires in 45 from date posted.

THANK YOU, LEO HESSELGESSER

QUOTE BALANCE

\$75,150.00

Phone: 503 758-5748

E-Mail: leosexcavating@gmail.com



3rd St. Public Storm Replacer

Lawson Corp

230 S Park St

Carlton, Oregon 97111

Contact: Ryker Smith

Email: rsmith@lawson-corp.com

Phone: 541-990-8935

Quote has
prevailing wage
and Quoted
OFF Denny's

Instructions
KELLER
ASSOCIATES

Quote To:

Denny Muchmore
Westech Engineering

Address:

Phone:

503-931-8708

Email:

dmuchmore@westech-eng.com

Job Name:

3rd St. Storm Replacement

Address:

300 Ferry Street
Dayton, Or

Date of Plans:

Bid Date:

2/5/25

Version:

0

CCB# 216882

BID# Z23030CR48R2

ITEM	DESCRIPTION	QUANTITY	UNIT		AMOUNT
GENERAL CONDITIONS					
30	Mobilization	1.00	LS		9,000.00
	GENERAL CONDITIONS TOTAL				9,000.00
TRAFFIC CONTROL					
210	Flagging, Traffic Control	1.00	LS		8,600.00
	TRAFFIC CONTROL INSTALL				8,600.00
DEMOLITION					
510	Sawcutting	300.00	LF		1,065.00
520	Demo Sidewalk	40.00	SF		300.00
530	Demo Curb	9.00	LF		148.50
540	Demo Asphalt	385.00	SF		866.25
550	Demo Catch Basin	2.00	EA		600.00
560	Demo Existing Concrete Pipe	220.00	LF		770.00
570	Remove, Protect, Replace Sign	1.00	EA		360.00
580	Temp Trench Patch	385.00	SF		2,406.25
	DEMOLITION TOTAL				6,516.00
STORM					
810	12" C900	220.00	LF		18,920.00
820	Catch Basin	1.00	EA		6,200.00
830	Connect to Existing	3.00	EA		1,200.00
840	TV, Mandrel	1.00	LS		1,200.00
	STORM TOTAL				27,520.00

ITEM	DESCRIPTION	QUANTITY	UNIT		AMOUNT
	HARDSCAPES				
1110	Prep for Curb	9.00	LF		468.00
1115	Standard Curb	9.00	LF		1,350.00
1120	Prep for Sidewalk	40.00	SF		560.00
1125	6" Sidewalk	40.00	SF		1,800.00
1130	Prep for Permanent Trench Patch	385.00	SF		2,156.00
1140	6" ACP Trench Patch	385.00	SF		6,737.50
1145	Bench Grind and Patch Back Commerce & Alder	700.00	SF		14,000.00
1150	Replace Landscape	1.00	LS		1,200.00
	HARDSCAPES TOTAL				28,271.50
GRAND TOTAL					\$79,907.50

NOTES:

Qualifications:

This quote is for replacing the existing concrete storm line with 12" C900. It is based off of Westechs marked up plans and details '3RD STREET SIDEWALK PLAN FERRY TO ALDER'

This price is bid on prevailing wage.

Price assumes we can close Commerce and Alder at the intersection and detour residence around the block to help with our work.

Assumed that no trees will need to be removed from the planter area. If an arborist is required during trenching or working around/not damaging tree roots additional costs may be issued.

New C900 to be installed at a similar grade and alignment as the existing concrete line - assumed existing utilities will not impact alignment or elevation of new storm.

Exclusions:

Building Demolition
 Asbestos testing / abatement
 Foundation Drain
 CESCL inspections
 Porta potty / dumpster / temp power / temp water / temporary security fencing
 Striping/Signage/Wheel Stops
 Concrete Patch Back
 Sleeving
 FENCING / any effort from Lawson Corp for fencing requirements.
 Electrical
 Handrails
 Layout/Survey/digital as-built (Red lined drawings will be provided)
 Hard Rock/Boulder Excavation (Boulder is defined as 18" or larger measured on 3 sides)
 Site Furnishings
 Permits including but not limited to building permits, trade permits, ROW permits.
 Hazardous Materials
 Contaminated material
 Over excavation and backfill
 Street sweeping
 Night Work
 Any demo not specifically listed on our estimate
 Disconnect of power or gas from existing buildings

Water Meter
Gas Meter relocation
Electrical Meter relocation
Bollards
Over-Ex for existing poorly compacted material
Interior Building Demolition
Removal of Overhead Power Lines
Gas trenching
Electrical trenching
Utilities within 5' of building
Interior plumbing/trenching
Interior electrical/trenching
Traffic control for other trades
Disposal of spoils from other trades.
Dewatering for other trades
Vapor Barrier / waterproofing
Irrigation / irrigation sleeving

Quote

This bid was done before the updated drawing was sent out to bidders. This bid **does not include grinding, paving, or prevailing wage**. City Staff reached out to see about getting an updated bid to include items listed above and received no new bid. After no response for 2 months this quote has been removed from consideration due to missing required items.



City of Dayton

PO Box 289
Otis, OR 97368
P:541-994-7269
E:office@rkconcrete.net

Estimate #

2969

Estimate

1/9/2025

Good for 14 days from above date.

Description	Total
Project: Storm Replacement On 3rd Jobsite Address: 3rd Street, Dayton, Or	
EXCAVATION ESTIMATE	
- Item: Excavation: Includes Labor & Trucking.	24,375.00
- Item: Rock, Materials, & Catch Basins.	23,424.00
- Item: Concrete Replacement & Paving.	9,956.00
Oregon Surcharge Fee	329.20
Excavation Exclusions (Unless Otherwise Noted):	
- Concrete	
- Survey or construction staking	
- Hard rock excavation. Hammering not included. See Rock Clause.	
- Erosion control, including 1200-C permits or inspections.	
- Demolition of any structures, buildings & utilities.	
- Abandonment, or relocation of any existing utilities or vaults	
- Asphalt paving or subgrade fabric under asphalt	
- Catch basins or manholes	
- Rain drains, footing drains, or downspout boots	
- Landscaping, irrigation & sleeves	
- Radon trenching, rock, or piping	
- Plumbing or electrical work	
- Any franchise utilities (gas, power, telecommunication, water)	
- Boring of any kind	
- Temporary or permanent water supply and/or install	
- Any electrical lighting, ground rods, trenching, conduits, sleeves, and vaults	
- Septic tank or system	
- Hydroseeding, seeding, grass pavers or drainage tiles	
- Swale or pond liner	
- Any striping, signs & wheel stops	
- Fencing, railings and guardrails.	
- Shoring of bank, if needed	
- Supply and install of bollards or poles or any bases.	
- FDC's	
- Site furnishings (monument signs, benches, bike parking, etc.)	

Respectfully Submitted

RYAN ROBERT KNOTT LLC
CCB #152475
P: 541-994-7269 E: office@rkconcrete.net

Total



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Estimate

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Description	Total
- Street sweeping or dust control	
- Street improvements, access roads, driveways or landscaping along roads	
- Temporary fencing, water, toilets, jobsite office or lighting	
- Traffic control	
- Nighttime, weekend, or overtime work hours	
- Layout / Survey / Digital as-built	
- Permits, fees, surveys, geo-technical (soil) services, special inspections	
- Tree Arborist or Certified Tree Reports	
- Site dewatering	
- Contaminated / Hazardous (asbestos) material handling and disposal.	
- Over excavation for existing poorly compacted material and/or cement treating.	
- Costs associated with engineering redesign requirements	
- Job Site inaccessibility or delays caused by others, delays due to "acts of nature"	
- Changes due to actual conditions discovered at job site	

Notes:

- Adequate staging area for receiving materials and storing equipment and tools to be provided by customer, adjacent to work area
- Performance and Payment Bond: add 2.5% if required

Rock Clause: Any rocks which upon operating equipment to desire end result will have to be hammered an ADDITIONAL \$325.00 per hour with an excavator. Any material which is not suitable for backfill or compaction will be replaced at market price upon agreement with client before work continues. All prices are based upon conversation with client and only known conditions; if conditions arise which make job more difficult or time consuming ie: utilities or other obstacles, price will be re-negotiated before work continues.

Prices are subject to material cost escalation. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the customer regarding project requirements and documents. Actual cost may change once all project elements are finalized or negotiated. Estimates are provided on a best endeavors basis only and, unless a fixed price quotation has been provided to the customer, work will be charged based upon the price of materials provided by RK Construction plus labor which will be charged by the hour or part thereof and may include time taken to research, source and purchase any materials provided.

Respectfully Submitted

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Total



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Estimate #

2969

Estimate

1/9/2025

Good for 14 days from above date.

Description	Total
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Estimate is based on mutually agreeable contract, work schedule, and pay schedule

Respectfully Submitted

RYAN ROBERT KNOTT LLC
CCB #152475
P: 541-994-7269 E: office@rkconcrete.net

Total

\$58,084.20

To: Honorable Mayor and City Councilors
From: Cyndi Park, Library Director
Through: Jeremy Caudle, City Manager
Issue: Informational Report: Proposed Operational Schedule Change
Date: June 23, 2025

The City of Dayton staff were surveyed anonymously about their preference for a four-ten-hour day workweek versus their current five-eight-hour day schedule. Staff voted overwhelmingly for the possibility of switching to a four-day workweek. Staff also preferred 30-minute lunch breaks (instead of one hour) if we move to ten-hour days.

We would like to propose that City Hall be open Monday – Thursday 8:00 a.m. – 5:30 p.m., closed 12:00 – 1:00 p.m. for lunch. The one-hour lunch closure would ensure that a single staff member working at the counter would be able to take their lunch break, as well as allow for dedicated time for staff to perform data entry, answer messages, create mailings, door hangers, etc. without interruption. Front line staff hours will be scheduled based on office needs and staff preferences for shifts (7:00 a.m. – 5:30 p.m., 7:15 a.m. – 5:45 p.m., 7:45 a.m. – 6:00 p.m., etc.).

If we move forward with the change, staff will notify the community through messages on utility bills, on our website and social media, in the next issue of the Ferry Street News, and with on the TV screens in the lobby of City Hall and in the front window of the Palmer Creek Lodge Community Events Center. We will update our phone messages and hours posted on the doors of City Hall and the Library as well.

Public Works would have a staff member available during the hours that City Hall and the Library are open. The PW team worked together to figure out a schedule that would allow them to both complete their tasks and serve the needs of the community. The schedule they propose is:

Public Works Supervisor: 6:00 a.m. – 4:30 p.m. Monday – Thursday

Public Works Crew: 7:00 a.m. – 5:30 p.m. Monday – Thursday

Public Works On Call (rotates weekly): 7:00 a.m. – 4:00 p.m. Monday – Thursday; Friday, Saturday, and Sunday – 2 hours each day to complete rounds.

Should the proposal be approved, beginning July 14th library hours would be Monday, Tuesday, and Wednesday 9:00 a.m. – 12:00 p.m. and Monday, Wednesday, and Thursday 1:30 p.m. – 5:30 p.m.

Management staff members will adjust their schedules to comply with the four-day work week schedule, should it be adopted.