

AGENDA
CITY OF DAYTON
REGULAR SESSION

DATE: MONDAY, APRIL 7, 2025
TIME: 6:30 PM
PLACE: DAYTON CITY HALL ANNEX - 408 FERRY STREET, DAYTON, OREGON
VIRTUAL: ZOOM MEETING - ORS 192.670/HB 2560

You may join the Council Meeting online via YouTube: <https://youtube.com/live/kTn38pkaFVI?feature=share>

Dayton - Rich in History . . . Envisioning Our Future

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
D.	CONSENT AGENDA	
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	2. March 17, 2025, Work Session Minutes	6-9
E.	PUBLIC HEARING	
	1. LA 2025-01 Development Code Amendment, Section 7.2.113 - FEMA Model Code Update for NFIP - ESA Integration	
	<i>Rescheduled to May 5, 2025</i>	
F.	ACTION ITEMS	
	1. Dayton Fire District Volunteer Firefighters BBQ Donation Request	11-14
	-Presenter Steve Hopper, DFD Volunteer Firefighters	
	2. Dayton FFA Easter Egg Hunt Donation Request	15-17
	- Presenters Mitch Coleman & Kyra Navari, Dayton FFA	
	3. Child Abuse Awareness Month Proclamation	19-22
	- Presenter Coleman Crocker, Juliet's House	
	4. Yamhill Rivers Presentation & Possible Approval of Collaborative Agreement	23-34
	-Presenter Augusta Stockman	
	5. Municipal Court Judge Larry J. Blake Contract Review	35-41
	6. Appoint Budget Committee to Urban Renewal Agency Budget Committee	43
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	8. Parks Master Plan Stakeholder List Approval	51-52
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Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice: City Hall Annex is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder (503) 864-2221 or rvargas@daytonoregon.gov.

-Sponsored by Councilor Maguire

G. CITY COUNCIL COMMENTS/ CONCERNS

H. INFORMATION REPORTS

1. Tourism and Economic Development
2. Public Works
3. Public Library

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I. CITY MANAGER'S REPORT

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J. ADJOURN

Posted: April 3, 2025

By: Rocio Vargas, City Recorder

NEXT MEETING

May 5, 2025, Budget Committee Meeting

May 19, 2025, Budget Committee Meeting

Virtually via Zoom and in Person, City Hall Annex, 408 Ferry Street, Dayton, Oregon

The public is encouraged to relay concerns and/or comments to the City Council in one of the following methods:

- **Email – any time up to 5:00 p.m.** the day of the meeting to rvargas@daytonoregon.gov. The Mayor will read the comments emailed to the City Recorder.
- **Appear in person** – if you would like to speak during public comment, please sign up on the sign-in sheet located on the table when you enter the Council Chambers.
- **Appear by Telephone only** – please sign up prior to the meeting by emailing the City Recorder at rvargas@daytonoregon.gov. (The chat function is not available when calling by phone into Zoom.)
- **Appear virtually via Zoom** – send an email directly to the City Recorder, Rocio Vargas, prior to 5:00pm to request to speak during public comment. **The City Recorder will need your first and last name, address, and contact information** (email, phone number), **and topic name** you will receive the Zoom Meeting link or information. When it is your turn, the Mayor will announce your name, and your microphone will be unmuted.

**MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
March 3, 2025**

PRESENT: Mayor Annette Frank
Council President Drew Hildebrandt, *Zoom*
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Robin Pederson
Council Luke Wildhaber

ABSENT: Councilor Chris Teichroew

STAFF: Jeremy Caudle, City Manager
Rocio Vargas, City Recorder
Dave Rucklos, Tourism & Economic Development Director
Don Cutler, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Annette Frank called the meeting to order at 6:31pm and all those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Annette Frank noted that there was quorum with Councilors, Mackin, Maguire, Pederson, Wildhaber in person and Hildebrandt via Zoom. Councilor Teichroew was absent, excused.

C. APPEARANCE OF INTERESTED CITIZENS

None.

D. CONSENT AGENDA

1. Approval of January 7, 2025, Regular Session Minutes
2. Approval of January 17, 2025, Special Session Minutes
3. Approval of January 21, 2025, Special Session Minutes
4. Approval of January 29, 2025, Joint Work Session with Planning Commission Minutes
5. Approval of February 3, 2025, Regular Session Minutes

Councilor Mackin stated that the excused and unexcused absences were not noted in the notes. She inquired about including the note.

Mayor Frank noted that the absences will be discussed in a future Council Rules discussion.

Councilor Pederson noted that the date on the January minutes was incorrect, and the session on the February 3rd minutes should be regular and not special.

JIM MAGUIRE MOVED TO APPROVE THE CONSENT AGENDA AS AMENDED. SECONDED BY KITTY MACKIN.

Motion carried with Frank, Hildebrandt, Mackin, Maguire, Pederson, and Wildhaber voting aye. Councilor Teichroew was absent.

E. ACTION ITEMS

1. Second Reading of Ordinance 665, Text Amendments to update Ch. 7 Dayton Land Use and Development Code to State Policy

Councilor Maguire preformed the second reading of Ordinance 665 by title only.

LUKE WILDHABER MOVED TO APPROVE THE SECOND READING OF ORDINANCE 665 BY TITLE ONLY. SECONDED BY JIM MAGUIRE.

Motion carried with Frank, Hildebrandt, Mackin, Maguire, Pederson, and Wildhaber voting aye. Councilor Teichroew was absent.

JIM MAGUIRE MOVED TO ADOPT ORDINANCE 665 BASED ON THE FINDINGS AND RECOMMENDATIONS SET FORTH IN THE FEBRUARY 3, 2025, STAFF REPORT FOR LAND USE APPLICATION 2024-02. SECONDED BY ROBIN PEDERSON.

Motion carried with Frank, Hildebrandt, Mackin, Maguire, Pederson, and Wildhaber voting aye. Councilor Teichroew was absent.

2. Appointment of Budget Committee Member

KITTY MACKIN MOVED TO APPOINT DANEIL HOLBROOK TO THE CITY OF DAYTON BUDGET COMMITTEE FOR THE TERM ENDING DECEMBER 31, 2027. SECONDED BY JIM MAGUIRE.

Motion carried with Frank, Hildebrandt, Mackin, Maguire, Pederson, and Wildhaber voting aye. Councilor Teichroew was absent.

3. Discussion of Resolution of Inclusiveness

Mayro Frank presented the discussion point to consider readopting a resolution of inclusiveness to make members of the community feel welcome and included.

Councilor Maguire stated that when Resolution 16/17-08 was adopted, it took effect immediately and in perpetuity.

Mayor Frank stated that the reason she brought it back up was to see if anyone wanted to make any changes or to re-adopt it.

Councilor Maguire inquired if there was a specific reason for re-adopting the resolution.

Councilor Mackin stated that she would like to add more direction to the resolution that leads to action.

There was a discussion as to why the resolution is being reviewed for re-adoption to reaffirm the City's commitment to inclusiveness.

Discussion concluded with the direction to act on the resolution passed in 2017.

F. COUNCILOR COMMENTS AND CONCERNS

Council President Hildebrandt gave kudos to staff for the City-County Dinner event organization.

Councilor Mackin stated that she attended the CIS conference and learned more about teambuilding and took advantage of the opportunity to bring up wheelchair issues in public buildings. She inquired if there was a carpool opportunity for the Mid-Willamette Valley COG. dinner.

Mayor Frank stated that there will be an open house for transportation planning on March 6th and invited Council to be there.

G. INFORMATION REPORTS

1. TED Director

Dave Rucklos, Tourism and Economic Development Director notified Council that after 18 months ODOT approved the sign to be placed on the lot next Hwy 18.

The Travel Oregon Competitive Grant was submitted for the Courthouse Square Park Bandstand accessibility ramp, thanked all those who participated in the process.

A Federal Grant submission was made through the lobbyist to the Senate and the House of Representatives for funding to replace the springs water transmission line that is 100 years old.

The Bay House Restaurant will be coming into the former Brick Hall building.

Requested date options for the bridge ribbon cutting.

Dave stated that the construction of the Merchant Block is coming along nicely and that when the hotel portion is completed there will be an opportunity for Council to tour the area.

2. Public Works Supervisor

Don Cutler, Public Works Supervisor stated that the reservoir levels are doing better, but the wells are not recovering.

A check valve was replaced at the water treatment plant in compliance with the maintenance schedule.

The fire alarm issue at the Community Center is being reviewed by a new vendor since there have been issues with the current vendor. The heater in the Auditorium is being repaired under warranty.

HWY 221 Lift Station had to wait on paving due to weather but will be moving forward with paving this week. He stated that given there are no supply chain issues the backup generator should be delivered tentatively on April 10th.

The City has been working with Twin Towers on the funding for the 3rd street collapsed storm line repairs. The City has quotes ready and Dave and Jeremy are working on the financing with Twin Towers.

Denny Muchmore, City Engineer is working on the design for the emergency tie-in with Lafayette and Mac Water and Light.

The Courthouse Square Park unhealthy trees have been removed, and others have been trimmed for safety reasons. The tree left by the bathroom was left due to the good health of the tree. Don also requested a quote from the arborist for mitigation at Brookside Cemetery for a grant.

GSI is scheduled to visit on March 12th to do an annual water level reading on the Joint Wellfield and Fisher Farms wells.

The Vac Truck is repaired and back in service.

Public Works is replacing old, faded, or damaged street signs and cleaning dirty signs.

Don asked all if they see kids or teenagers in the construction areas to please say something for everyone's safety and protection of property.

H. CITY MANAGER REPORT

Jeremy Caudle, City Manager recognized Dave, Rocio and Cyndi for the organization of the City-County dinner event.

Commended the Public Works team for their fast clean-up after the windstorm.

The Chief of Staff from State Senator Starr's office would like to visit and meet with City representatives. He stated that with the State Legislature in session Thursday mornings work best. Asked Council for anyone interested and available to let him know to set up the meeting.

He stated that he asked the City Engineer to prepare a report for April on the Utility Bridge and HWY 221 Lift Station.

The City Budget Committee will be appointed to the Urban Renewal Agency Budget Committee in an upcoming meeting.

Sewer rate increases went into effect February 1st, approved December 2023 to cover the debt service on the loans for the Utility Bridge and HWY 221 Lift Station.

Jeremy will request and extension of the ARPA grant from Yamhill County and will bring the extension request to Council.

The Finance Director is working with the Auditor to complete to the Annual Financial Statement Audit to meet the deadline.

The City closed on the Dayton Village sale for affordable housing in February, and Council will get the opportunity to discuss the use of the funds from the sale at the March Planning Retreat.

City of Lafayette is requesting credits for not using the joint wellfield. Jeremy is having a conversation about renegotiating the IGA terms. He stated that the Mayor, Council President, City Engineer, Public Works Supervisor and he will be attending City of Lafayette City Council meeting to talk about the next step to the emergency water plan.

The Planning Commission meeting presentation of the Parks Master Plan was rescheduled to March 13, 2025.

There is a Transportation System Planning open house on March 6, 2025, he invited the Council to attend the open house.

Reminded Council to schedule meetings with Jensen Strategies

Jeremy is tracking legislation in Salem for infrastructure funding that supports housing construction.

Councilor Mackin inquired if with the new HWY 221 Lift Station new construction would be triggered beyond Neck Rd.

Rocio Vargas, City Recorder stated that the development is still in the pre-application stage.

I. ADJOURN

There being no further business to discuss the meeting adjourned at 7:26pm.

Respectfully submitted:

By:

Rocio Vargas, City Recorder

APPROVED BY COUNCIL on **April 7, 2025**

☐ As Written

☐ As Amended

Annette Frank, Mayor

**MINUTES
DAYTON CITY COUNCIL
WORK SESSION
March 17, 2025**

PRESENT: Mayor Annette Frank
Council President Drew Hildebrandt
Councilor Kitty Mackin
Councilor Robin Pederson
Councilor Chris Teichroew

ABSENT: Councilor Jim Maguire
Council Luke Wildhaber

STAFF: Jeremy Caudle, City Manager
Rocio Vargas, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Annette Frank called the meeting to order at 6:30pm and all those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Annette Frank noted that there was quorum with Councilors Hildebrandt, Mackin, Pederson, and Teichroew present in person. Absent Councilors Maguire, excused and Wildhaber, unexcused.

C. APPEARANCE OF INTERESTED CITIZENS

None.

D. DISCUSSION ITEMS

1. Council Rules Discussion

Jeremy Caudle, City Manager stated that the Chapter 3 Section 10 of the City Charter refers to the Council Rules approved by Resolution to govern the Council meetings. He stated that per the Council Rules, the Council will review the rules on the first meeting of January on even numbered years. Nothing prohibits reviewing the rules at any other time. He stated that given there are new Council members this is a good time to review the Council Rules.

Jeremy inquired if the Council would like to have a guided discussion of each of the scenarios or to dive into any rule changes that they would like talk about.

Mayor Frank asked Council if they had questions on section 3 of the Council Rules regarding attendance and reporting any absences.

Councilor Pederson expressed she would like to have defined what is an unexcused absence and what is an excused absence. She stated that usually she notifies Rocio.

Councilor Mackin likes reporting to Rocio Vargas, City Recorder she has been good at responding to confirm.

Council President Hildebrandt stated that he like the group text option to confirm attendance.

Councilor Mackin stated that based on training for a group text to be a public meeting it would have to include discussion on a matter. She inquired as to why attendance related responses are not appropriate.

Mayor Frank stated that it could be easier to slip up. She stated that she prefers that Rocio, and she get the email or text notice of the absence. She stated that in the matter of excused or unexcused absence she considers a lack of explanation to the absence should be unexcused.

Councilor Teichroew stated that he agrees if the unexplained absence happens more than once but considers maybe a one-time excused absence without explanation should be allowed.

Council President Hildebrandt inquired if the benefit of doubt could be applied and maybe inquire as to the why.

Mayor Frank stated that sometimes in the moment a reason can be given, but if there is communication afterwards, she is willing to take it into consideration.

There was a discussion on the proper way to communicate an absence and how it would be determined to be excused or unexcused. Possible consequences to unexcused absences were also discussed.

Council President Hildebrandt proposed that after 2 unexcused absences there will be a one-on-one sit down with the Mayor, after the third unexcused absence within 6 months of the verbal notice, a written notice is issued signed by the Mayor, City Manager and the Councilor with the issue. If the unexcused absences continue then the Council reserves the right to proceed with the Censure process.

Jeremy asked how excused and unexcused absences will be defined.

There was a discussion to clarify what qualifies.

Jeremy proposed if the notice is the main issue, then require a 24-hour notice before the meeting unless it is an emergency.

There was a discussion on editing the minutes if there was notice after the emergency.

Councilor Mackin proposed allowing 24-hours after the meeting to provide notice of the emergency.

Section 4 Agenda Setting was discussed. It was agreed that the internal procedure is fine no need to make changes.

Section 6 and 8 Decorum and Conduct was discussed.

Section 10 Communication with Staff and improper discussions that lead to direction of staff was discussed.

Section 13 Bias in decision making was discussed and when is it proper to represent Council or not.

Section 17 Committees, organizations, and the media was discussed along with the proper way of answering without speaking for the full Council.

Councilor Mackin brought up several other sections of the Council Rules for clarification and discussion.

Section 10.1 (B) was discussed and will be reworded for clarification.

Jeremy summarized the changes suggested by Council and will bring a draft to Council.

2. Water Town Hall

Jeremy stated that it would be wise to bring the water issue for discussion to the public to answer questions or concerns the residents may have.

Dates were discussed and April 16th was chosen as first option and April 9th as a second option.

E. COUNCILOR COMMENTS AND CONCERNS

Councilor Teichroew gave an update on the planning for Cinco de Mayo. He notified Council on the progress of the Nature Trail.

Councilor Mackin stated she will be registering for the Cinco de Mayo parade. She stated that the Fire District Office will be hosting the Red Cross blood drive.

Councilor Teichroew added that the Dayton Grade School will be having a carnival on May 2nd.

F. ADJOURN

There being no further business to discuss the meeting adjourned at 7:41pm.

Respectfully submitted:

By:

Rocio Vargas, City Recorder

APPROVED BY COUNCIL on **April 7, 2025**

☐ As Written

☐ As Amended

Annette Frank, Mayor

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To: Honorable Mayor and City Councilors
From: Rocio Vargas, City Recorder
Through: Jeremy Caudle, City Manager
Issue: Donation Request by Dayton Volunteer Firefighters & Dayton FFA
Date: April 7, 2025

Background and Information: Every Fiscal Year there is Community Giving budget set. This allows the Council to donate to organizations that serve the community.

Steve Hopper on behalf of the Dayton Volunteer Firefighters submitted a donation request application for \$2,000 donation for their annual chicken BBQ dinner fundraiser.

Mitch Coleman and Kyra Navari, on behalf of the Dayton FFA submitted a donation request application for the Annual Easter Egg Hunt in the amount of \$1,000.

Attached are the applications and the donations summary report to date for your review.

City Manager Recommendation: n/a

Potential Motion:

1. "I move to approve the donation request of \$2,000 to the Dayton Volunteer Firefighters Chicken BBQ Fundraiser."
2. "I move to approve the donation request of \$1,000 to Dayton FFA Annual Easter Egg Hunt."

Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

City of Dayton
Community Giving Donations

	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>
Dayton FFA	\$ -	\$ -	\$ 600	\$ 1,000	\$ 800	\$ -
Dayton Food Bank	\$ 7,500	\$ -	\$ -	\$ 3,500	\$ 5,000	\$ -
Dayton Volunteer Firefighters	\$ -	\$ -	\$ 2,000	\$ 2,500	\$ 2,500	
DHS Cheer	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -
Homeward Bound Pets	\$ 1,300	\$ 4,500	\$ 2,000	\$ -	\$ 3,200	
VFW Post	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Yamhill Community Action Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Your Community Mediators	\$ 3,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -
Dayton Community Dev Assoc (DCDA)	\$ -	\$ -	\$ -	\$ 4,000	\$ -	
Dayton Preschool	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -
Performing Arts Dayton (PAD)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800.00
Firewroks Event	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
DHS Attendance Awards						\$ 100.00
Provoking Hope	\$ -	\$ -	\$ -	\$ -	\$ 1,500	
Total	\$ 12,200	\$ 9,500	\$ 4,600	\$ 11,000	\$ 15,000	\$ 5,900

24/25 Approved Budget Community Giving \$ 10,000
Spent YTD \$ 5,900

Current Balance \$ 4,100

Requested Donations DFD Volunteer Fire **\$ 2,000**
FFA **\$ 1,000**
Remaining Balance \$ 1,100



City of Dayton

REQUEST FOR DONATION

- ✓ Please answer all questions, incomplete answers may cause your request to be denied.
- ✓ Donation Requests must be received 60 days before the event or project date.
- ✓ Requests need to be submitted by the 20th day of the month prior to the City Council Meeting date.
- ✓ The Dayton City Council meets on the first Monday of each month.

Date Received:

GROUP/ORGANIZATION CONTACT INFORMATION <i>chicken dinner</i>				
Name of Organization/Group: <i>Dayton Five Volunteer Assoc (non profit)</i>				
Mailing Address: <i>PO Box 337, Dayton, OR 97114</i>				
Contact Person: <i>Steve Hopper</i>			Phone #: <i>503-435-8179</i>	
Email Address: <i>stevehoppers@hotmail.com</i>				
Date of City Council Meeting you will be attending: <i>6/12/2025</i>				
Name of representative attending Council Meeting: <i>Steve Hopper</i>				
Check should be made out to: <i>Dayton Volunteer Fivefighters Association</i>			Date Donation is needed: <i>ASAP</i>	
REQUEST INFORMATION				
Amount Requested: \$		Number of Citizens who will benefit:		
# of Citizens	Request Amount	Dayton City Council reserves the right to amend amounts to be donated.	# of Citizens	Request Amount
<input type="checkbox"/> 0 - 10	\$100		<input type="checkbox"/> 51 - 100	\$400
<input type="checkbox"/> 11 - 25	\$200		<input type="checkbox"/> 101 - 200	\$500
<input type="checkbox"/> 26 - 50	\$300		<input checked="" type="checkbox"/> 201 +	By Council
Out of the number of citizens who will benefit from this donation, what percentage are Dayton residents?: <i>90%?</i>				
How will the donated funds be used? (Be specific & itemize dollar amounts)				
<i>Seed money for pre purchase of old Time Sunday dinner food + supplies for July 27th (?) 2025 7-27-25</i>				
Will your project or event create excess funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What will they be used for?				
<i>donations back to community- Bikes, Trikes, helmets, etc</i>				
FUNDRAISING				
50% of your total fundraising goal amount must be raised by the date of this application				
Fundraising Goal Amount? <i>\$2,000 - you gave 2,500</i>		Fundraising amount earned to date:		
Please list all fundraising planned & estimate projected amounts to be earned: <i>pre sale of dinners</i>				

Benefits of your Event or Project?

How does your project or event benefit or bring honor to the Dayton Community?

supports charitable - bike helmets, bikes, burn outs supplies
 supports a great annual Dayton community experience

Why do you think the Council should honor your request? *above*

Are there any unique or special things about your request or your project that you feel might assist the City Council in making a decision? *above*

How & when do you plan to advise City Council on how their donation was used & the results of your event?

annually, when I ask again!

Is your Group or Organization willing to do a volunteer project? ☒ Yes ☐ No

List the volunteer projects you are willing to complete & the date they can be completed by:

put out your house fire, cut you out of car entrapment,
 pickup Grandma when she falls in bathroom in middle
 of night, answer winevies fire alarms. Is that enough?

Office/City Council Use

Date Application Received: <i>3/7/12</i>	Council Meeting Review Date:
Requested Funds Date: <i>ASAP</i>	
Date Application Approved:	Amount Approved:
Date results are to be reported:	Date results were reported:
Volunteer Project Required: <input type="radio"/> Yes <input type="radio"/> No	Date of Volunteer Project:
Type of Volunteer Project:	
Date Volunteer Project Completed:	

PO Box 339 - 416 Ferry Street - Dayton OR 97114

Ph#: (503) 864-2221 - Email: cityofdayton@daytonoregon.gov - Website: www.daytonoregon.gov



City of Dayton

REQUEST FOR DONATION

Please answer all questions, incomplete answers may cause your request to be denied.
Donation Requests must be received 60 days before the event or project date.

Requests need to be submitted by the 20th day of the month prior to the City Council Meeting date. The
Dayton City Council meets on the first Monday of each month.

Date Received: 4/2/2025

Group/Organization Contact Information

Name of Organization/Group: Dayton FFA

Mailing Address: 801 Ferry Street

Contact Person: Mitch Coleman Phone #: Cell (503) 434-3652

Email Address: mitch.coleman@dayton.k12.or.us

Date of City Council Meeting you will be attending: April 7th

Name of representative attending Council Meeting: Kyra Navari & Mitch Coleman

Check should be made out to: Dayton FFA Date Donation is needed: Apr 19, 2025

Request Information

Amount Requested: \$ \$600.00

Number of Citizens who will benefit: 400 - 500

# of Citizens	Request Amount	Dayton City Council reserves the right to amend amounts to be donated.	# of Citizens	Request Amount
<input type="checkbox"/> 0 - 10	\$100		<input type="checkbox"/> 51 - 100	\$400
<input type="checkbox"/> 11 - 25	\$200		<input type="checkbox"/> 101 - 200	\$500
<input type="checkbox"/> 26 - 50	\$300		<input checked="" type="checkbox"/> 201 +	By Council

Of the number of citizens who will benefit from this donation, what percentage are Dayton residents?: 80 to 90%

How will the donated funds be used? (Be specific & Itemize dollar amounts)

The funds will be used to help purchase prizes, eggs, flyers and any other expenses involved in putting on the annual Easter Egg Hunt in the Dayton City Park on April 19th.

Will your project or event create excess funds? ☐ Yes ☒ No What will they be used for? NA

Fundrasising 50% of your total fundraising goal amount must be raised by the date of this application	
Fundraising Goal Amount? \$1,000	Fundraising amount earned to date: \$500
Please list all fundraising planned & estimate the projected amounts to be earned:	
The FFA is providing money to help buy the eggs for the hunt, which is about \$500.00, and we are providing	
all of the manpower to carry out the event itself. We have made the money that we will be using through plant	
sales and firewood sales during the year. The total for hosting the easter Egg Hunt and coloring contest is	
About \$1000.00	

City of Dayton - PO Box 339 - 416 Ferry Street - Dayton OR 97114 - (503) 864-2221

Benefits of your Event or Project?
How does your project or event benefit or bring honor to the Dayton Community?
400- 500 children from Dayton and the surrounding area come to the park in downtown Dayton each year
to participate in the annual Easter Egg Hunt. Each one of these children and their parents see our beautiful
City Park and are happy that they got a chance to be involved in the event. The Easter Egg Hunt leaves a
positive memory in the participant's mind about Dayton and the people who live here.
Why do you think the Council should honor your request?
We have been working with the Dayton City Council for the last 30 years to sponsor the annual
Easter Egg Hunt in the Park. We have been trying to improve the Easter Egg Hunt every year and increase
the size and participation of the community members. The hunt has been successful because we have been
working together to create something good for everyone.
Are there any unique or special things about your request or your project that you feel might assist the City Council in making a decision?
This is a project that lots of children in the area look forward to each year and is a good thing for
everyone involved. We are also doing a coloring contest for the youth in the area, which helps promote the
Easter Egg Hunt and your involvement. We take coloring contest to all of the local preschools in the area to
promote the event.
How & when do you plan to advise City Council on how their donation was used & the results of your event?
We can bring pictures of the Easter Egg Hunt to a city Council Meeting and present the results of the event.

We will also promote the Easter Egg Hunt in the News Register and on the radio stations in the area.	
Is your Group or Organization willing to do a volunteer project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
List the volunteer projects you are willing to complete & the date they can be completed by:	
We do the Easter Egg Hunt and continue to develop the Palmer Creek Nature Trail every year. We also do	
several food drives during the year and are more than happy to help the City Council and the city of Dayton	
in any way we can.	
Office/City Council Use	
Date Application Received:	Council Meeting Review Date:
Requested Funds Date:	
Date Application Approved:	Amount Approved:
Date results are to be reported:	Date results were reported:
Volunteer Project Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Volunteer Project:
Type of Volunteer Project:	
Date Volunteer Project Completed:	

PO Box 339 - 416 Ferry Street - Dayton OR 97114
Ph# (503) 864-2221 - Fax # (503) 864-2956 - Email: cityofdayton@ci.dayton.or.us - Website: ci.dayton.or.us

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To: Honorable Mayor and City Councilors

From: Jeremy Caudle, City Manager

Issue: Approval of Resolution 2024/25-12 Proclaiming the Month of April 2025 Child Abuse Awareness Month

Date: April 7, 2025

Background and Information

Colman Crocker is an abuse prevention educator from Juliette's House Child Advocacy Center. He is requesting the support of the Dayton City Council in their National Child Abuse Prevention month efforts by approving the proposed proclamation.

Colman would also like to invite a member of the City Council to be a part of their public engagement efforts in a 1-minute video of why child abuse prevention efforts matter for the community.

City Manager Recommendation: I recommend approval.

Potential Motion to Approve: "I move to approval Resolution 2024/25-12 Proclaiming the Month of April 2025 Child Abuse Awareness Month."

Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

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Resolution No. 2024/25-12
City of Dayton

A Resolution Proclaiming the Month of April 2025 Child Abuse Prevention Month

Whereas child abuse is one of our nation’s most serious public health problems, with scientific studies documenting the link between the abuse of children and a wide range of medical, emotional, psychological, and behavioral disorders; and

Whereas it is estimated that 1 in 4 children will suffer significant abuse before the age of 18, and in FFY 2023, over 164,000 contacts were made to the Oregon Child Abuse Hotline – a total of 45, 208 received reports were assigned for CPS assessment, and of all completed CPS assessments, 7,861 were founded for abuse, involving 11,191 victims; and

Whereas the physical, emotional, mental, and fiscal impact of abuse falls on children of all ages and abilities, who come from all economic, racial, and social backgrounds; and these crimes affect many more family members, friends, neighbors, and communities; and

Whereas effective child abuse prevention efforts succeed because of partnerships created among state and local government agencies, schools, diverse community groups, civic organizations, law enforcement agencies, and the business community, while recognizing that feeling connected to community can be a protective factor against child abuse; and

Whereas Dayton is dedicated to stopping child abuse, supporting survivors and their non-offending families, and working to prevent it through education, advocacy, and accessible family resources; and

Whereas each of us has a role to play in addressing the problem of child abuse by learning how to prevent, recognize, and report it, as well as supporting prevention, education, and empowerment programs for children and youth.

Therefore, the City of Dayton resolves as follows:

- 1) THAT** the City Council does hereby proclaim April 2025 to be Child Abuse Prevention Month in Dayton, Oregon.
- 2) THAT** we reaffirm the City of Dayton, Oregon’s commitment to creating a safer, healthier, and more thriving community for our children by taking proactive steps to help prevent child abuse. These include:
 - a. **Promoting Awareness:** Encouraging citizens to learn about the signs of child abuse and how to report suspected cases to the appropriate authorities.
 - b. **Investing in Prevention:** Supporting programs and initiatives that provide family resources, parenting education, and early intervention services to at-risk families.

- c. **Community Involvement:** Participating in local events and promoting "Wear Blue Fridays" each week in April to show solidarity in preventing child abuse.
 - d. **Strengthening Partnerships:** Collaborating with schools, local businesses, healthcare providers, and community organizations to create a united front against child abuse.
 - e. **Empowering Action:** Providing free resources and training for citizens on recognizing and addressing child abuse through Juliette's House and similar organizations. Community members can learn more at www.julietteshouse.org.
- 3) THAT** together, let us protect every child in our community and ensure their well-being by fostering a culture of safety, compassion, and accountability.

Adopted this 7th day of April 2025

In Favor:

Opposed:

Absent:

Abstained:

Annette Frank, Mayor

Date Signed

Attest:

Rocio Vargas, City Recorder

Date of Enactment

To: Honorable Mayor and City Councilors

Through: Jeremy Caudle, City Manager

From: Dave Rucklos, TED Director

Issue: Yamhill Rivers Access Project Presentation and Possible Approval the Proposed Collaborative Agreement

Date: April 7, 2025

Background and Information

The City of Dayton has been participating as an interested party in the evaluation of access points to the Yamhill River. Dayton Landing is currently the most accessible entry point and offers the greatest potential for enhancement and development for river use. Cities along the Yamhill are interested in working collaboratively to enhance public river access. The effort is referred to as the Yamhill River Access Project.

Goal: To sign on to an agreement to outline a framework for collaboration among partners to achieve a cohesive vision for public river use as identified in recent plans and strategic planning documents. The agreement does not create binding obligations but rather underscores the intent of the Collaborative Partners to work toward shared goals.

Objective: To join other communities in signing on to an agreement that commits to participation in steering committee activities, share technical resources where feasible, support development of funding strategies to advance project goals, and to work together to address challenges or conflicts that may arise during the planning process.

City Manager Recommendation: I recommend that the City of Dayton formally agree to participate in Yamhill Rivers Access Project.

Potential Motion to Approve: "I move to authorize the City of Dayton sign onto the collaborative agreement as outlined by the Yamhill Rivers Access Project (Exhibit A)."

City Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

Yamhill Rivers Access Project

Dayton City Council

April 7, 2025



**Visit
McMinnville**

24

**Willamette
Valley**



Technical assistance
provided by



Project Context

- Historically limited recreational access to:
North Yamhill, South Yamhill, and Yamhill
Rivers, Mill Creek and Willamina Creek
 - ~120 total river miles with flat and
whitewater sections
 - Opportunities for year-round,
family-friendly recreation
- Community leaders at city and county levels
have expressed interest in improving access
- Tourism entities at local, regional, state levels
brought on with capacity to convene and fund
exploratory project scoping process

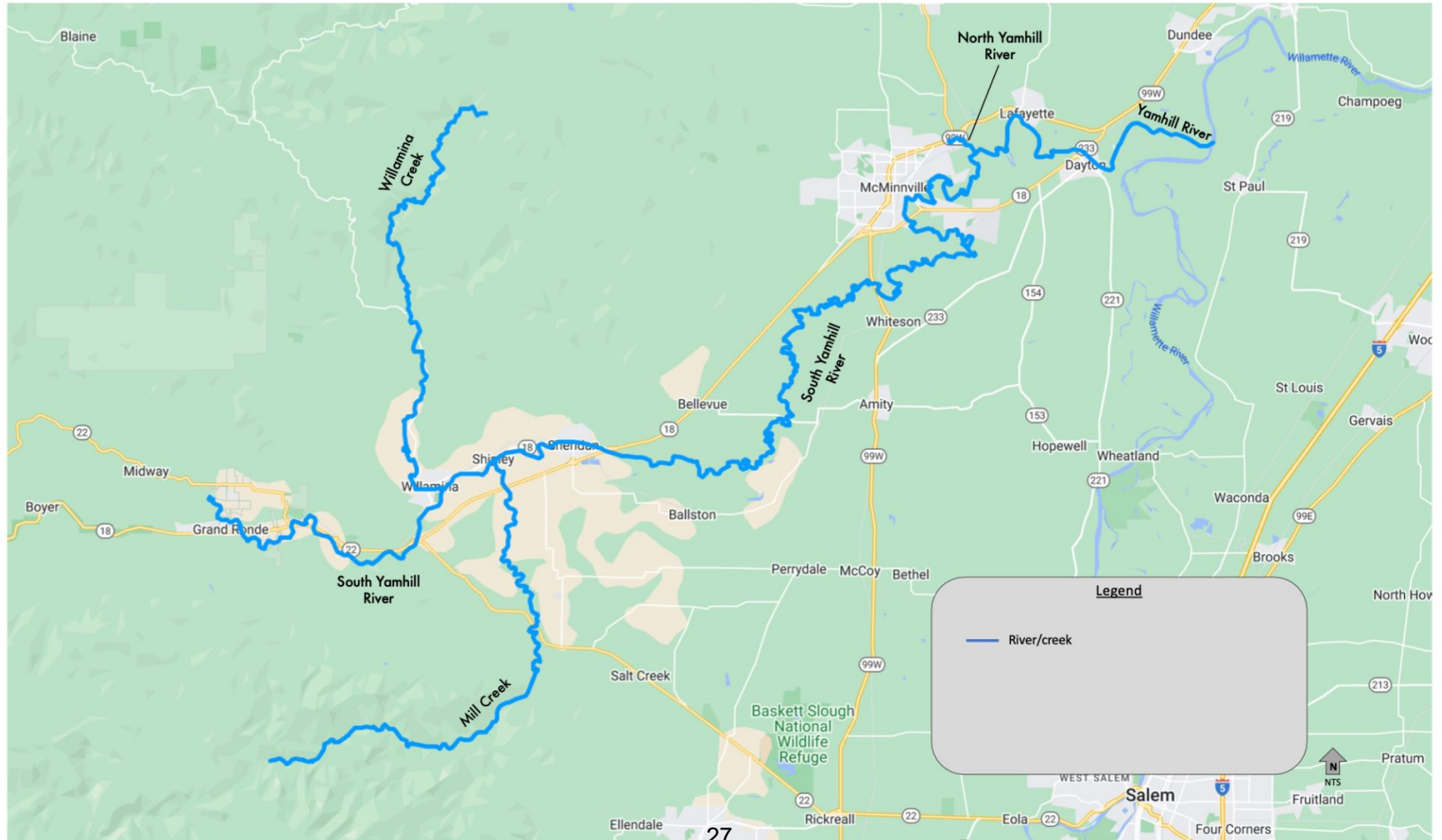


Project Objectives

- Offer clean and safe access to the Yamhill Rivers for residents and visitors
- Collaborate across jurisdictions to create a cohesive recreational experience
- Support local economies
 - According to research from organizations like American Rivers and the Outdoor Industry Association, communities with accessible, healthy rivers often experience significant economic benefits, suggesting that every dollar spent on river recreation can generate multiple dollars in local economic activity.



Yamhill Rivers Project Area



Map F - Recommended Access



Timeline

November 2023:

Tourism entities in partnership with Marine Board convened initial stakeholder meeting to determine interest

April 2024

Community meetings for preliminary public feedback held in Sheridan, McMinnville, and Dayton

August 2024 - August 2025
Rivers, Trails, & Conservation Assistance grant with National Park Service

January 2024:

Formed steering committee including Parks & Rec departments and city and county officials

June 2024:

C2 Recreation Consulting releases report findings and recommendations for next steps

Tentative Next Steps

- Non-Binding Collaborative Agreement
 - City of Dayton
 - City of Lafayette
 - City of McMinnville
 - City of Sheridan
 - City of Willamina
 - Oregon State Marine Board
 - Yamhill County Parks
- Spring 2025: Technical Team & Community Engagement
- Fall 2025: Finalizing Recommendations
- Final Deliverable with NPS-RTCA: Concept-Level Plan



Questions?

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Yamhill Rivers Access Project Collaborative Agreement

Overview

This Collaborative Agreement is entered into by the jurisdictions and entities listed below, collectively referred to as the “Collaborative Partners,” to coordinate efforts on the Yamhill Rivers Access Project. This agreement reflects a shared commitment to enhance public river access while maintaining jurisdictional autonomy over specific planning and implementation processes.

Purpose

The purpose of this agreement is to outline a framework for collaboration among partners to achieve a cohesive vision for public river access along the Yamhill Rivers, as identified in recent plans and strategic planning documents. This agreement does not create binding obligations but underscores the intent of the Collaborative Partners to work toward shared goals.

Shared Vision

The Collaborative Partners agree to center the community's vision in all planning and development efforts, emphasizing:

- Equitable access to recreational opportunities.
- Protection and enhancement of riparian ecosystems.
- Creation of a coordinated, family-friendly water trail connecting riverside communities.
- Strengthening and diversification of local economies through sustainable tourism.

Principles of Collaboration

The Collaborative Partners agree to the following principles:

1. Community-Centered Planning: Ensure that community input informs all stages of the project.
2. Cohesive Vision: Collaboratively develop a unified vision for the Yamhill Rivers Access Project that complements each jurisdiction’s master planning efforts.
3. Autonomous Planning: Respect the autonomy of each jurisdiction in the planning, permitting, and implementation of site-specific projects.
4. Transparent Communication: Maintain open channels of communication among all partners to ensure consistency and clarity.

Roles and Responsibilities

- Each jurisdiction will take responsibility for the planning, permitting, and implementation of projects within its boundaries.
- Collaborative Partners will participate in joint planning efforts, including attending meetings, sharing information, and aligning individual jurisdictional plans with the overall project vision.



- The Yamhill Rivers Access Steering Committee will serve as the coordinating body for multi-jurisdictional discussions and strategic alignment.

Commitment to Action

The Collaborative Partners agree to:

1. Participate in steering committee activities and community engagement efforts.
2. Share technical expertise, data, and resources where feasible.
3. Support the development of funding strategies to advance project goals.
4. Collaboratively address challenges or conflicts that may arise during the planning process.

Duration and Amendments

This agreement will remain in effect for the duration of the Yamhill Rivers Access Project planning phase unless otherwise amended or terminated by mutual agreement of the Collaborative Partners.

Acknowledgment of Intent

By signing below, the undersigned acknowledge their support for the goals of the Yamhill Rivers Access Project and their intent to collaborate in good faith.

City of Dayton

City of Willamina

Oregon State Marine Board

City of Lafayette

City of Sheridan

Yamhill County Parks

City of McMinnville

To: Honorable Mayor and City Councilors
From: Jeremy Caudle, City Manager
Issue: Review of Municipal Judge agreement
Date: April 7, 2025

Background Information:

Larry J. Blake, Jr. has served as Municipal Judge since 2023. Section 8 of the City's agreement with him states that his term "will roll over automatically after being reviewed by the City Council." Since the agreement's anniversary date is May 1, staff place this agreement on City Council's agenda for review.

The Municipal Judge serves at the pleasure of the City Council. The City Council may decide, following its review, to terminate the agreement for convenience. Alternatively, the City Council may decide to allow an automatic roll over of the agreement for a new two-year term. In that case, according to the agreement, no formal action is needed from City Council.

City Manager Recommendation: The Municipal Judge serves at the pleasure of the City Council. As such, it is the City Council's decision whether to allow the agreement to roll over or to terminate it with a 60 days' notice.

Potential Motion to Approve: N/A

City Council Options:

- 1 - Review the agreement and allow it to roll over for a new two-year term.
- 2 - Vote to terminate the agreement for convenience and provide 60 days' notice of the City's intent to terminate.
- 3 - Take some other action not listed above.

AGREEMENT FOR MUNICIPAL JUDGE FOR THE CITY OF DAYTON

This AGREEMENT ("Agreement") is made and entered into May 1, 2023, by and between the CITY OF DAYTON, a Municipal Corporation, hereinafter called "CITY," and Larry J. Blake, Jr., hereinafter called "JUDGE" both of whom agree as follows:

WITNESSETH

WHEREAS, the City desires to contract for the services of said JUDGE as Municipal Judge of the City; and

WHEREAS, it is the desire of the Dayton City Council to establish certain terms of employment under this Agreement with said JUDGE; and

WHEREAS, JUDGE desires to contract with City as Municipal Judge of City.

SECTION 1. CONTRACT

City hereby contracts with Larry J. Blake, Jr. as the Municipal Judge of CITY to perform the functions and duties specified in City Charter; attached hereto and incorporated by reference herein; and to perform such other legally permissible and proper duties and functions as may from time to time arise in the operation of the Court. This AGREEMENT may be modified in writing when there is agreement by both parties.

SECTION 2. DUTIES

- a. Duties include all normal duties of Municipal Judge acting in the capacity for Municipal Court. These duties include, but are not limited to, having regular arraignments, accepting pleas, conducting bench trials, issuing search or abatement warrants, presiding over jury trials as necessary, issuing orders and opinions, and conducting sentencing. It may be necessary to conduct a jury trial on a separate day from regular court day. The JUDGE also issues warrants, such as bench warrants for criminal non-appearances, search warrants, administrative warrants, and abatement warrants. The JUDGE must be available for telephone calls or video conferences to consider probable cause affidavits and other matters.
- b. JUDGE will perform work in a manner according to professional standards observed by JUDGES in the municipal court judge profession. JUDGE shall maintain membership in good standing with the Oregon State Bar.
- c. The Municipal Court Clerk assists the JUDGE with paperwork and necessary orders. The JUDGE may review court programs, court fines, court charges, and court procedures. The JUDGE may issue court orders establishing the procedure and amount of fees. The JUDGE will keep the Municipal Court Clerk apprised of changes in the law and procedures. The JUDGE, MUNICIPAL COURT CLERK and CITY PROSECUTOR will meet to review calendars and programs applicable to court operations.

- d. JUDGE shall arrange for pro-tem Judge, who shall sit and hear cases as the JUDGE's designee when the JUDGE is absent due to illness, vacation, or when conflicts arise with other court schedules in his private practice. Any individual hired for such duties shall be members of the Oregon State Bar, and in good standing. Any pro-tem judge shall also be an independent contractor and not an employee of the City and shall, in JUDGE'S absence, provide the same services listed in this AGREEMENT.
- e. The JUDGE will not represent any clients in legal matters where the City is involved including the Yamhill County Sheriff's Department, whether in Municipal Court, Yamhill County Circuit Court, or any other competent jurisdiction.

SECTION 3. CONFLICT OF INTEREST

JUDGE will disclose any actual, apparent, or potential conflict of interest that may exist relative to the services to be provided pursuant to this AGREEMENT. In the event of potential conflict of interest due to a former attorney-client relationship between JUDGE and an accused citizen, the citizen and the City Prosecutor will be given the opportunity to waive the conflict after full disclosure. In the event a former client or the City Prosecutor declines to waive the conflict, a pro-tem Judge will handle the proceedings. A pro-tem Judge will be assigned in the event an apparent or actual conflict of interest is identified and paid for by the CITY.

SECTION 4. JUDGE STATUS/INDEPENDENT CONTRACTOR

Larry J. Blake, Jr. is a Judge and an agent of the City, and as a JUDGE, is responsible for all of JUDGE'S employees, subcontractors, and agents performing portions of this work under this AGREEMENT. Larry J. Blake, Jr. will not be considered an employee of the City of Dayton for the performance of work under this AGREEMENT. JUDGE will not be a participant in, nor be in a qualified position as defined by Oregon PERS nor with the JUDGE be eligible for any other benefits provided for CITY employees.

SECTION 5. COMPENSATION AND REPORTING

Larry J. Blake, Jr. will perform duties at the rate of \$500.00 per month.

Additional court days or night court can be added to the Court schedule. Times, dates, and additional compensation will be negotiated between the JUDGE and the City Manager.

Requests for any monthly compensation adjustments must be made to the City Manager and approved by the City Council between January and March of the given year for budgeting purposes. Any adjustment granted will go into effect at the beginning of the fiscal year (July 1.)

SECTION 6. NOTICES

All notices, bills and payments shall be made in writing and may be given by personal delivery, by mail, or email to the following:

TO: Accountant
City of Dayton
416 Ferry Street
Dayton , OR 97114
Email: dbeveridge@daytonoregon.gov

SECTION 7. COMPLIANCE WITH LAW

- a. Larry J. Blake, Jr. shall comply with all applicable federal, state, and local statutes, ordinances, administrative rules, regulations and other legal requirements in the performance of this AGREEMENT.
- b. Larry J. Blake, Jr. shall not discriminate against any individual because of race, color, religion, sex, age, national origin, physical or mental disability, disabled veteran or veteran status, or any other protected status or activity in violation of state or federal law. Larry J. Blake, Jr. will administer the Court in compliance with City policy and applicable union collective bargaining agreements.
- c. Larry J. Blake, Jr. shall comply with all requirements associated with access to and confidentiality of law enforcement data system records and categories of records protected by law which come before the Court. Larry J. Blake, Jr. shall appropriately direct Court staff and the police department with respect to such matters which come to our attention.
- d. Larry J. Blake, Jr. shall be a contract employee for all federal or state taxes applicable to any compensation or payments paid to Larry J. Blake, Jr. under this AGREEMENT. Larry J. Blake, Jr. is not eligible for any federal Social Security, unemployment insurance, or workers' compensation benefits from compensation or payments paid under this AGREEMENT.

SECTION 8. TERM OF AGREEMENT

This AGREEMENT shall commence on May 1, 2023 and will run continuously for two years. This AGREEMENT will roll over automatically after being reviewed by the City Council.

JUDGE serves at the pleasure of the City Council. Therefore, this AGREEMENT may be terminated effective by the City at any time for convenience or by the JUDGE reason upon sixty (60) days' written notice of the party's intent to terminate. In the event this agreement is terminated, JUDGE shall receive compensation only for Services performed up to the last day of work performed as JUDGE.

SECTION 9. DISPUTE RESOLUTION

Any controversy or claim arising out of or relating to this AGREEMENT, including without limitation, the making, performance, or interpretation of this AGREEMENT or the AGREEMENT documents, shall be attempted to be settled by mediation in good faith prior to any litigation being filed. Any litigation arising under or as a result of this AGREEMENT shall be tried to the court without a jury. Each party agrees to be responsible for payment of its own professional fees, including attorneys' fees.

SECTION 10. INDEMNIFICATION AND INSURANCE

Except for the performance of judicial functions for which the CITY shall indemnify, defend, and hold JUDGE harmless, JUDGE acknowledges responsibility for any and all liability arising out of the performance of this AGREEMENT and shall hold CITY harmless from, indemnify and defend CITY for any and all liability, settlements, loss, costs, and expenses in connection with any action, suit, or claim resulting or allegedly resulting from JUDGE'S acts, omissions, activities or services in the course of performing this AGREEMENT.

JUDGE shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of JUDGE, CITY, its Councilors, officers, agents and employees. Coverage shall include personal injury, bodily injury (including death) and broad form property damage, including loss of use of property, occurring in the course of or in any way related to JUDGE'S operations, in an amount not less than Two Million dollars (\$2,000,000.00) combined single limit per occurrence. Such insurance shall name CITY as an additional insured.

JUDGE shall maintain professional liability insurance as mandated by the Oregon State Bar.

JUDGE is self-employed and is responsible for any claims of workers' compensation that may arise from her self-employment in accordance with Oregon law.

JUDGE shall furnish the CITY certificates evidencing the date, amount, and type of insurance required by this AGREEMENT. All policies will provide for not less than thirty (30) days written notice to the CITY before they may be canceled.

The coverage provided by insurance required under this AGREEMENT shall be primary, and any other insurance carried by CITY shall be excess

SECTION 11. GENERAL PROVISIONS

JUDGE shall maintain the confidentiality, both external and internal, of that confidential information which JUDGE receives in their capacity as JUDGE, to the extent appropriate. This Agreement shall not be interpreted or applied to affect the proper and public sessions of the Court or proper access to judicial proceedings and Court records not under seal.

JUDGE shall not use any data, pictures, or other representations of the CITY in JUDGE'S external advertising, marketing programs, or other promotional efforts except with prior specific written authorization from the CITY.

JUDGE shall furnish to City JUDGE'S employer identification number, as designated by the Internal Revenue Service or JUDGE'S Social Security number.

The AGREEMENT shall be governed by the laws of the State of Oregon. The venue shall be in Yamhill County, Oregon.

Neither CITY nor JUDGE shall assign or transfer their interest or obligation hereunder in this AGREEMENT without the written consent of the others. Except as otherwise provided above, JUDGE must seek and obtain CITY'S written consent before subcontracting any part of the work required of JUDGE under this AGREEMENT. Any assignment, transfer, or subcontract attempted in violation of this subparagraph shall be void.

All work, including but not limited to documents, drawings, papers, computer programs, and photographs, performed or produced by JUDGE under this AGREEMENT shall be the property of CITY. JUDGE shall retain all books, documents, papers, and records that are directly pertinent to this AGREEMENT for at least ten years after CITY makes final payment on this AGREEMENT and all other pending matters are closed.

This AGREEMENT shall not create any rights in, or inure to the benefit of, any party other than the CITY and JUDGE.

The AGREEMENT incorporates, without limitation, standard contract clauses that are required in every public contract in accordance with the Oregon Revised Statutes Chapter 279B and in particular the provisions of ORS 279B.220, 279B.225, 279B.230 and 279B.235. As such, to the extent applicable under State law, these paragraphs apply to this Agreement. This Agreement hereby incorporates by reference any other standard contract clauses required by federal, state, and local laws, ordinances, and regulations.

If any provision of this AGREEMENT is held to be invalid, it will not affect the validity of any other provision. This AGREEMENT will be constructed as if the invalid provision had never been included.

A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach.

This AGREEMENT contains the entire contract between the parties and supersedes all prior written or oral discussions or contracts regarding the same subject.

IN WITNESS WHEREOF, the City of Dayton has caused this AGREEMENT to be signed and executed in its behalf by its City Council and duly attested by its City Recorder, and JUDGE has signed and executed the AGREEMENT, both in duplicate, the day and year first above written.

CITY OF DAYTON:

JUDGE:

By: Trini Marquez
Trini Marquez, Mayor

By: _____

ATTESTED:

By: Melissa A. York
Melissa A. York, City Recorder

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To: Honorable Mayor and City Councilors
From: Rocio Vargas, City Recorder
Through: Jeremy Caudle, City Manager
Issue: Appointment of Urban Renewal Agency Budget Committee Members
Date: April 7, 2025

Background and Information: The recently created and adopted Urban Renewal Agency is subject to Local Budget Laws requirements. To initiate the URA's first budget, staff recommend appointing the same Budget Committee for the City. The terms of service for each appointee would be the same as their term as a City of Dayton Budget Committee member to avoid confusion and ensure consistency.

Proposed URA Budget Committee members appointees, and terms:

Angie Gonzalez, expires 12/31/2025 (next term 12/31/2028)

Steve Hopper, expires 12/31/2025 (next term 12/31/2028)

Larry Pederson, expires 12/31/2026

Daniel Holbrook, expires 12/31/2027

For reference, DMC Sec. 1.10.01 states: "The budget committee consists of the members of Council and seven persons who are registered voters residing within the City and are appointed by council for staggered three-year terms. No appointed member may be an officer, agent or employee of the City."

City Manager Recommendation: Appointment of Budget Committee members is at the discretion of City Council.

Potential Motion: "I move to appoint the URA Budget Committee members as proposed."

Council Options:

- 1 - Approve as presented.
- 2 - Approve a different slate of Budget Committee members to the URA.
- 3 - Take some other action not listed above.

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To: Honorable Mayor and City Councilors
From: Jeremy Caudle, City Manager
Issue: Follow up from City Council rules discussion
Date: April 7, 2025

Background and Information

This memo follows up on the March 17, 2025, work session, during which the City Council reviewed its rules and directed staff to revise Sections 3.8 and 10.1.B for further review. Below is a summary of the proposed changes and the rationale behind them.

Revisions to Section 3.8 - Attendance

The Council determined that absences would be deemed “excused” if at least 24 hours’ notice is provided to the Mayor. Additionally, Subsection B allows for retroactive excusal in emergencies, encouraging notification within 24 hours after the missed meeting.

To address potential patterns of absenteeism, I added Subsection C. While the Council prefers to give members the benefit of the doubt, there should be a mechanism to verify that absences remain excusable if a pattern develops. Lastly, Subsection D clarifies the notification procedure, listing the City Manager as the secondary contact to ensure smooth communication among staff and the Presiding Officer.

Revisions to Section 10.1.B (Renumbered to Section 10.2.B - highlighted in yellow in the following pages)

The Council noted that the current language (“not attempting to influence...”) could be misinterpreted to mean Councilors may influence the City Manager and staff as long as it occurs in official meetings. The revised section corrects this by reinforcing the Council-Manager structure.

I also clarified procurement-related language, linking it to applicable policies, and expanded on the appropriate process for information-sharing, specifying coordination through the City Manager’s office.

Expanded and Clarified Section 10

While reviewing Section 10, I identified areas that could benefit from expansion and clarification. If the Council prefers a narrower update, it may choose to adopt only the revised 10.2.B while rejecting the broader changes. Below is the rationale for the proposed restructuring:

Clarifying Roles (10.1) - Instead of simply stating the separation of functions, the new language explicitly references the Council-Manager form of government and highlights the Council’s role in leadership, priority-setting, and accountability. This provides a stronger foundation for Section 10.2.

Refined Subsections in 10.2:

Subsection A - Reworded to be more affirmative.

Subsection B - Addressed above.

Subsection C - Recognizes informal Council-staff interactions while upholding the Council-Manager model and ensuring equal information access for all Councilors.

Subsection D - Adds provisions for City Manager interactions with Council members outside official meetings while maintaining compliance with Public Meetings Law.

Subsection E - Minor rewording from the original.

Omitted Sections

Current Section 10.2 - I omitted this as Subsection C already ensures equal access to information. If the Council prefers, it may choose to retain it for additional clarity on identifying individual Councilors who request information.

Current Section 10.3 - The Council already directs questions to staff during reports, making formal procedures unnecessary. However, if the Council wishes to retain this for procedural clarity, it can be reinstated.

Attachments

The proposed and current Sections 3.8 and 10 follow this staff report.

City Manager Recommendation: Direct staff on final changes. Staff will then incorporate those changes in a final draft for your approval at a future meeting.

Potential Motion to Approve: As this is a discussion item, I do not have a recommended motion.

City Council Options:

1. Accept the changes as proposed.
2. Accepted the changes to Section 3.8. Accept the changes to the current Section 10.1.B while rejecting the rewrite for the rest of Section 10.
3. Some other action.

PROPOSED CHANGES

3.8 Attendance

City Councilors recognize the importance of regular attendance at Council meetings while also acknowledging that, as volunteers, they have personal and professional commitments.

- A. Notice of Absence.** Councilors should notify the Mayor as soon as they know they will be unable to attend a Council meeting. Whenever possible, notice should be given at least 24 hours in advance, in which case the absence will be considered excused.
- B. Emergencies and Retroactive Excusal.** In cases of emergencies where advance notice is not possible, Councilors should provide notification as soon as circumstances allow, preferably within 24 hours after the missed meeting, for a retroactive determination of whether the absence is excused.
- C. Determination of Excused and Unexcused Absences.** The Presiding Officer is responsible for determining whether an absence is excused or unexcused based on the provided notice and circumstances. While the Council respects the personal lives of its members, a pattern of absences may result in requests for additional information to determine whether future absences will be excused.
- D. Notification Procedures.**
 - Councilors must notify the Mayor of any absence and are encouraged to provide secondary notice to the City Manager.
 - If the Mayor is absent, Councilors must notify the Council President instead.
 - If the City Manager is absent, secondary notice may be provided to the City Recorder.
 - The Mayor will inform the Council President and City Manager if they will be absent from a meeting.

PROPOSED CHANGES

SECTION 10 – COMMUNICATION WITH STAFF

10.1 Policy and Administrative Roles. Under the Council-Manager form of government, the City Council provides leadership and direction for the City by setting policy, establishing priorities, and ensuring accountability in the administration of City operations. The City Manager, in contrast, is responsible for implementing Council decisions and managing the City's daily functions. To maintain this distinction, Council members and staff must operate within their respective roles, ensuring effective governance and professional working relationships.

10.2 Guidelines for Council and Staff Interactions

A. Professional Collaboration. Council members and staff will work together in a spirit of mutual respect and professionalism to ensure effective communication and service to the community.

B. Respect for Administrative Authority. Council members will not direct or unduly influence city employees or the City Manager in the administration of day-to-day operations, including personnel matters, the processing of applications, or the granting of City licenses and permits. The City's procurement process will be administered in accordance with the City's procurement code, purchasing policies, and state law. Information-sharing between staff and Councilors on these matters is appropriate when done through the City Manager's office. Official decisions and direction must be made by the full Council in a duly convened meeting.

C. Individual Communication with Staff. Council members may engage in routine or informal interactions with staff but should ensure that substantive discussions regarding City operations, policy implementation, or administrative matters are coordinated through the City Manager's office. Communication should preserve the independence of staff decisions and recommendations, respect staff workloads to avoid unnecessary disruptions, and uphold the authority of supervisors and the integrity of the Council-Manager form of government. Additionally, all Council members should have equal access to relevant information.

D. Staff Communication with Council Members. Staff will not attempt to unduly influence individual Council members regarding City business outside of a Council meeting. However, the City Manager may meet with individual Council members to share information, provide updates, and offer professional recommendations, provided that such discussions do not circumvent the decision-making authority of the full Council or Oregon Public Meetings Law.

E. Addressing Concerns About Staff. Council members will express concerns or criticism about staff in a respectful manner and should avoid doing so in public meetings or electronic communications in a way that may undermine staff professionalism or morale.

CURRENT LANGUAGE

- 3.8 Attendance.** Councilors will inform the Mayor if they are unable to attend any Council meeting. Lack of notification will constitute an unexcused absence. The Mayor will inform the Council President and City Manager of any absence of the Mayor.

CURRENT LANGUAGE

SECTION 10 COMMUNICATION WITH STAFF

- 10.1** The Council members will respect the separation between policy-making (Council function) and administration (City Manager function) by:
- A. Working with the staff as a team within a spirit of mutual respect and support.
 - B. Except in Council meetings, not attempting to influence a city employee or the City Manager concerning personnel matters, purchasing issues, the award of contracts and/or the selection of consultants, the processing of applications or granting of City licenses and permits. However, sharing information on these matter is appropriate.
 - C. Limiting individual contacts with staff so as not to influence staff decisions or recommendations; to interfere with their work performance; to undermine the authority of supervisors; or to prevent the full Council from having benefit of any information received.
 - D. Except in a Council meeting, staff will not attempt to influence individual Council members concerning City business.
 - E. Respecting roles and responsibilities of staff when and if expressing criticism in a public meeting or through public electronic mail messages.
- 10.2** All written informational material requested by individual members of Council will be submitted by staff to the entire Council with a notation indicating who requested the information.
- 10.3** The Presiding Officer will refer any comments or questions regarding city personnel or administration to the City Manager. The Presiding Officer may redirect other questions to a Council member or the City Manager, as appropriate. Councilors may also address questions directly to the City Manager, who may either answer the inquiry or ask a staff member to do so

To: Honorable Mayor and City Councilors

Through: Jeremy Caudle, City Manager

From: Dave Rucklos, TED Director

Issue: City of Dayton Parks and Recreation Master Plan Stakeholders Roster

Date: April 7, 2025

Background and Information

Goal – By Resolution No. 23/24-09, council directed staff to pursue an LGGP grant with the Oregon Parks and Recreation Department to update its Parks and Recreation Master Plan. Grant was awarded in September 2024 and officially funded in November 2024.

Objective: Plan consultant Conservation Technix has asked that the city provide a roster of interested stakeholders (Exhibit A) to participate in discussion(s) concerning future park’s development and maintenance. Feedback will be incorporated into the plan and guide community presentations for additional input.

City Manager Recommendation: I recommend approval.

Potential Motion to Approve: “I move to approve the roster of stakeholders (Exhibit A) for participation in the Parks and Recreation Master Plan.”

City Council Options:

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

Exhibit A

Parks Master Plan Stakeholders List

Sheri Walsh
Nature Trail Proponent
Sherylwalsh06@gmail.com

Savanah Schmaltz
Nature Trail Proponent & School District Employee
position.1@ptso.dayton.k12.or.us

Chris Teichroew
Dayton City Council and Events Committee
chris@rogwv.com
971-612-2611

Annette Frank
Dayton Mayor
AnnetteFrank@daytonoregon.gov
971-275-4470

Charles Van Genderen
Former Director of Montana State Parks and Director of Program Development for OPRD
chasvg@gmail.com

Wendy Stec
Dayton Downtown Community Development Association (DCDA)
wendystec@gmail.com

Dave Mackin
Dayton Planning Commission-Alderman Dog Park Proponent
Dispatchdave81@aol.com
206-856-1698

Judy Gerrard
Dayton Historical Committee/DCDA/Courthouse Square Park Advocate
judyg@macnet.com

Dave Rucklos
Dayton Tourism and Economic Development Director
drucklos@daytonoregon.gov

Maria Alcaraz
Dayton School District
maria.alcarazreyes@dayton.k12.or.us

Frank Baumholtz
Dayton School District
frank.baumholtz@dayton.k12.or.us

To: Honorable Mayor and City Councilors

Through: Jeremy Caudle, City Manager

From: Dave Rucklos, TED Director

Issue: Small Cities Allotment Grant

Date: April 7, 2025

Background and Information

The Small City Allotment program is an annual allocation of state funds for local transportation projects. Through an agreement between the League of Oregon Cities and ODOT. ODOT sets aside \$5M each year, half from city gas tax revenue and half from the State Highway Fund. Statute (ORS 366.805) dictates that these funds may only be used upon streets

- That are not part of the state highway system,
- That are within cities with populations of 5,000 or fewer; and
- That are inadequate for the capacity they serve or are in a condition detrimental to safety.

Goal - As part of an ongoing effort to resurface existing streets within the City of Dayton, the City wishes to apply for a \$250,000 Small Cities Allotment grant to overlay streets on the City's east side.

Objective: In consultation with the City's Engineer, specific east side streets have been identified as in need of immediate resurfacing to avoid further deterioration. Proposed improvements include asphalt leveling to bring potholes/depressed areas to grade and provide smooth base for paving. Overlay fabric with hot oil tack with then be applied prior to an asphalt overlay (2" minimum thickness).

City Manager Recommendation: I recommend approval.

Potential Motion to Approve: "I move to approve City staff to submit the Small Cities Allotment grant by April 30, 2025."

City Council Options:

- 1 - Approve as recommended.
- 2 - Approve with amendments.
- 3 - Take no action and direct staff to do further research or provide additional options.

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To: Honorable Mayor and City Councilors
From: Don Cutler, Public Works Supervisor
Through: Jeremy Caudle, City Manager
Sponsor: Councilor Jim Maguire
Issue: Water Usage and Leak Detection Discussion
Date: April 7, 2025

Background and Information:

This discussion item is on the agenda at the request of Councilor Jim Maguire.

Following this staff report, please find a copy of our monthly water report. It shows that in January while figuring out the Palmer Creek water line leak, we had a 53% water loss. After fixing this leak our water loss dropped to 5% for the month of February. After responding to and fixing 2 different leaks in the month of March our water loss has dropped again to less than 1%.

We have water meters at all our wells, the springs at the water shed, the PRV, the treatment plant on the entry side and the distribution side. If there is a leak on one of our distribution lines or service lines before a customer meter it makes it difficult to detect if there is no significant added demand on the system or visible water coming out of the ground. Not all leaks show on the surface and a small leak may go undetected until it becomes larger.

Leaks on the customer side are recorded monthly while we read water meters. Staff members send out notification cards to customers that register a leak. We continue to notify customers until their leak has been repaired. In some cases, it takes customers multiple months before repairs are made.

The City hires a leak detection company annually to perform leak detection on all 900+ water meters in our system. They also perform leak detection on all our valves, blow offs, and fire hydrants during this inspection. This service is not 100% but it gives Public Works items to investigate.

A good portion of our City has very acidic soil. This causes increased deterioration of lines in the ground. We have infrastructure that ranges from the 30's - present and have had to make repairs/replacements on. Monitoring the system, and communication from the community to City Staff is key in resolving leaks quickly.

City Manager Recommendation: N/A

Potential Motion: N/A

Council Options: N/A

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Influent	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette %	Dayton %	L + D	Diff	McDougall 1	McDougall 2	Springs	PRV	Before PRV	Water sent to system	Water sold cf	Water use gal	difference	% loss	Laf 20-20	Dayton 20-20	Laf %	Day %
Jan	2,398,000	1,223,000	2,399,000	2,923,000	2,445,000	11,388,000	9,970,124	46,421	5,000	9,844,288	0%	100%	9,849,288	1,538,712	1,579,973	3,121,908	2,922,042	5,905,904	104,428	15,854,620	995,931	7,449,564	8,405,056	53%	184,000	10,213,952	2%	98%
Feb	829,000	427,000	977,000	1,648,000	844,000	4,725,000	3,558,380	46,544	0	4,669,000	0%	100%	4,669,000	56,000	226,721	1,517,246	2,770,752	3,759,169	547,931	8,976,100	1,140,613	8,531,785	444,315	5%	0	6,352,552	0.00%	100%
Mar	921,000	475,000	884,000	1,837,000	943,000	5,060,000	3,798,323	46,648	0	4,353,000	0%	100%	4,353,000	707,000	738,983	1,725,968	3,356,058	4,675,504	568,627	9,597,131	1,278,698	9,564,661	32,470	0.34%	0	3,297,496	0	100%
Apr						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
May						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Jun						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Jul						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Aug						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Sep						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Oct						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Nov						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Dec						0					#DIV/0!	#DIV/0!	0	0								0	0	#DIV/0!			#DIV/0!	#DIV/0!
Total						21173000																						

Meter rolled over

Leak repaired end of January

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To: Honorable Mayor and City Councilors
From: Cyndi Park, Library Director
Through: Jeremy Caudle, City Manager
Issue: Informational Report: OR Heritage Grant Completed
Date: April 7, 2025

Work on the City's Oregon Heritage Grant has been completed! In total, 8,258 pages of the *Dayton Herald* and *Dayton Tribune* have been scanned and indexed and are now available online. The issues of the *Dayton Herald* included are August 4, 1893 - October 26, 1906. The *Dayton Tribune* issues included are from January 5, 1912 - December 26, 1928.

The newspapers are linked on <https://www.daytonoregon.gov/page/newspapers> and are also available to view directly at <https://oregonnews.uoregon.edu> (>Advanced Search > Limit by City > Dayton to go right to Dayton's papers).

These papers offer a glimpse into Dayton's past from the perspective of the everyday people that lived and worked here. There are mentions of people and places that might otherwise be lost to time without the digitization of the physical reels of the images of the papers that have been preserved at the University of Oregon. Worldwide events including the Spanish-American War, the sinking of the Titanic, World War I, and others are also included in these publications. If you get a chance to view the papers, I'd recommend you don't skip the advertisements!

We hope to be able to secure additional grant funding in the future to continue the process of digitizing the remaining papers that are no longer under copyright restrictions. The University of Oregon was a fantastic organization to work with, and we hope to be able to continue partnering with them as funding allows.

Thank you again for your support of our work to preserve the past and to make our history accessible to current and future residents and visitors to Dayton.

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To: Honorable Mayor and City Councilors
From: Cyndi Park, Library Director
Through: Jeremy Caudle, City Manager
Issue: Informational Report: Certified Local Government Grant Awarded
Date: April 7, 2025

I'm pleased to report that the City has been awarded a Certified Local Government Grant in the amount of \$10,890.00. Our match amount of \$7,616.20 is primarily staff time for grant administration, volunteer time for Historic Preservation Committee members and other volunteers at anticipated events, and renewals in our memberships in the National Alliance of Preservation Commissions, the National Trust for Historic Preservation, and the Association for Gravestone Studies.

We anticipate that work on our augmented reality mobile web experience, which will highlight the historic resources in Dayton, will begin shortly after the contract is received and has been approved.

Thank you for your continued support of the work the Historic Preservation Committee does to keep Dayton's history alive for residents and visitors to our community.

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To: Mayor Frank and City Council
From: City Manager Jeremy Caudle
Re: City Manager's report – April 7, 2025 meeting
Date: Wednesday, April 2, 2025

MEMO

This report covers activities since the March 3, 2025 regular meeting.

Continued work on the budget. This month, I must focus on preparing the recommended budget in time for May's Budget Committee meetings. That means my capacity for tasks and meetings not related to the budget is limited.

Mid-Willamette Valley Council of Governments "Annual Dinner and Awards." At MWVCOG's "Annual Dinner and Awards" on March 5, Dayton, along with several other jurisdictions, received the "2024 Regional Cooperative Project Award." This was for participating in the implementation of the Urban Form platform, which you can access here: yam.urbanform.us

This platform allows users to generate detailed planning and zoning information for each property in Yamhill County. The intention is to streamline the planning process by giving property owners all of the information they need to understand the development regulations associated with their property.

Work on this project began prior to my arrival and was completed by the time I joined the City. Credit goes to Economic Development and Tourism Director Dave Rucklos, as well as my predecessor. A copy of the award follows this report.

Transportation system plan open house. The consultants with our transportation system plan project, DKS Associates, held an open house on March 6. About a dozen residents showed up at the drop-in event to share their thoughts on addressing our transportation system needs. The consultants will incorporate this feedback into a draft of the plan. The next step includes holding an event with the school district to provide students an opportunity to share their input.

Regional water discussions. MWVCOG convened a meeting of Yamhill County cities and McMinnville Water and Light. The purpose of the meeting was to discuss regional solutions to shared issues regarding water supply. MWVCOG proposed to lead a planning effort to include the cities, and they submitted a grant request with Business Oregon to fund the plan. I provided MWVCOG with a letter indicating the City's support for the plan. The plan would involve developing preliminary engineering plans for regional water connections, as well as developing a governance plan for a regional water

system. If awarded the grant, MWVCOG would undertake the project on behalf of and at no cost to the cities. Our only cost is staff time to participate.

Meeting with Lafayette City Council. On March 13, Mayor Frank, Council President Hildebrandt, Public Works Supervisor Cutler, City Engineer Muchmore, and I made a presentation before the Lafayette City Council. The subject of our presentation was the interim measure to use their Ash Rd. transmission line to carry water from McMinnville Water and Light to our reservoir at the water treatment plant. Their City Council stated that Lafayette staff are authorized to continue negotiations with Dayton on this issue.

Follow up from March 28 planning session. Jensen Strategies will send me a final draft of the goals and strategies that City Council developed at the March 28 planning session. Once I have that, I will present it to you at a future meeting for your approval.

Meeting with McMinnville Water and Light. On March 31, Public Works Supervisor Cutler, City Engineer Muchmore, and I met with representatives from MW&L. Also attending the meeting were members of the City of Lafayette team. The purpose of the meeting was to discuss logistics of using Lafayette's Ash Rd. transmission line. This will require Dayton to enter into an agreement with MW&L, and it will require renegotiating our IGA with Lafayette regarding the joint wellfield. I expect confirmation from MW&L by mid-April on if they would agree to this proposal. If so, I will begin working with both parties on drafting the necessary contract documents, which I will bring to you for your review.

Fisher Farms funding request. We submitted a \$1.9 million funding request for Fisher Farms through State Representative Anna Scharf's office. Her office informed me this week that this was one of the projects that she selected in her district for consideration among the Joint Legislative Committee on Ways and Means. This committee is holding a hearing on April 16—the same date as our water town hall. Councilor Maguire has offered to testify on behalf of the city so that other councilors and I can be present for the town hall meeting.

Work with TKW. I have asked TKW, a CPA firm out of Portland, to work with the City on specified accounting tasks. They started the week of March 24 and will work on site for three days a week. I capped the initial engagement at \$10,000. If it looks like we will exceed this, I will let you know.

Audit extension. REDW, the City's external auditing firm, requested another extension for our audit submission deadline. This new extension is through May 31. The delayed completion of the financial statement audit complicates the budget process for FY 25/26. Once TKW helps us catch up with the other tasks, I will see if there's a way they can help us expedite completion of the financial statement audit if it's still not completed by the end of May.

Utility bridge and Highway 221 pump station updates. I asked the City Engineer to prepare memos summarizing the status for both projects. Those memos follow this report for your information.

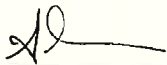
2024 Regional Cooperative Project Award

Proudly presented to

Zoning Code Digitization Across Cities in Yamhill County

*Amity, Carlton, Dayton, Lafayette, McMinnville, Newberg, Sheridan,
Willamina, City of Yamhill, SEDCOR, MMHF, Urban Form, NWHC*

**In Recognition of Your Outstanding Leadership for
Cooperative, Regional, Intergovernmental Initiatives**



Executive Director



Board of Directors, Chair

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Memo

Project Status, Dayton Hwy 221 Sewer Pump Station Improvements
April 1, 2025

Per the City's request, this memo summarizes the status of the above referenced project.

Construction work on the Hwy 221 Sewer Pump Station project is progressing well. To date, the Contractor, Lawson Corp, has completed installation of essentially all of the civil site work (*including the retaining wall and the new maintenance access drive to the PS site*) and the below grade structures at the pump station site (*including the wetwell, valve vault, emergency pump connection manhole, meter vault and the air release valve manhole*). The underground utilities have also been installed (*including the new gravity sewer mains between the PS site and Neck Road, the new sewer force main and the new water meter serving the PS site*). The prefabricated control building has been installed and is being wired in preparation for installation of the control & telemetry panels (*see discussion below*), as well as the generator pad and transformer pad.

PGE recently completed the replacement of the overhead power lines along the opposite side of Hwy 221 north from Palmer Lane (*ie. in order to provide for the required 3 phase power to the new pump station*), and the contractor has installed the primary power service conduit from the new PGE pole to the transformer pad on the new PS site. The new meter base and main disconnect panel inside the control building have passed inspection, and the installation of the new primary power service, pad mounted transformer and secondary power service to the building should be installed in the very near future by PGE.

There have been a number of delays in the construction timeframe for this project, as discussed below.

After the bids were opened in the fall of 2023, the Contractor agreed to delay the award of the bid for several months to allow the City time to secure additional financing in order to proceed with the project, due to all bids being much higher than anticipated. This resulted in the project construction starting during the middle of the winter (*ie. construction began in earnest during early 2024*), rather than starting during the previous late summer/early fall as anticipated. Consequently, the construction contract period was extended to account for the funding delay and the additional time required to complete work under wet weather conditions.

Getting the control and telemetry panels for the new pump station has been a challenge for the Contractor, due to delays by the supplier and the panel shop being able to provide submittals which met the requirements of the design drawings and contract documents. For reasons which remain unclear, the construction and delivery of the control & telemetry panels is many months behind schedule, in spite of continuing and ongoing pressure from the contractor and design team for the supplier to move forward with this work as quickly as feasible in order to meet the contract time limits and to avoid additional delays in the completion of the project.

At this point, the control panel submittals have been approved, and our understanding is that these are under construction by the panel shop, and will be installed by the electrical

subcontractor once they are received. The panel shop has been directed to coordinate with the City's SCADA integrator of record (TAG) on a few final communication connection details for the new telemetry panel, after which it also will be built and installed. The emergency power generator (*which had a lead time of well over a year*) has been shipped to the electrical subcontractor and should be installed at the site in the near future (*once the power service is installed by PGE*).

In spite of the months-long delays at the start of the project, and the additional delays and costs associated with construction during the winter months, the change order costs for the project currently total less than 5% of the original bid prices (*4.88% at present*). Based on information provided by the City Finance Director, the project is currently projected to be completed within budget, for both the construction line items and the engineering services line items (*see below*).

The current projected total construction cost for the project (*including all change order costs to date*) is approximately \$1,783,000, which is under the construction budget plus construction contingency of \$1,842,775 (*including both direct City funds and Business Oregon loan funds*).

Including the March 2025 invoices, the design & construction engineering cost for the project to date is approximately \$200,462 (*ie. engineering work on the project since early 2022*), which is well under the budgeted amount of \$250,000.

It should be noted that the City will also have expenses associated with having their SCADA integrator of record (*The Automation Group - TAG*) complete the programming and integration of the new pump station control system into the existing SCADA system. Since TAG will be completing this work directly for the City under their current ongoing SCADA contract (*ie. not through Westech*), we do not have the projected costs for this programming & integration work (*TAG was requested to provide a cost proposal for this work directly to the City*). Our understanding is that this programming and SCADA integration work can be paid for from the City's Business Oregon loan funds as well, since it is an integral part of the project as designed and must be done in order to comply with DEQ standards.

In summary, even though the project has experienced construction delays for various reasons, the work is progressing well and the additional costs due to delays and unanticipated site conditions have been below the contingency allowances set aside for these purposes.

The contract final completion date for the pump station project was during March 2025 (*not accounting for the control/telemetry panel delays*), and it is anticipated that the new pump station should be able to finished up and in operation well before the end of the current fiscal year.

Sincerely,
WESTECH ENGINEERING, INC.
(Dayton City Engineer)

Denny Muchmore, P.E.

drm

Memo

Project Status, Dayton Utility Bridge Improvements
April 1, 2025

Per the City's request, this memo summarizes the status of the above referenced project. Construction work on the Dayton Utility Bridge project is complete. Based on information from the City's bridge engineer (Jason Kelly with DOWL), the Contractor completed work on the construction punchlist items this week.

Our understanding is that DOWL is still under contract with the City to finalize the work required by the various resource agencies which issued permits for the project, and to make sure that all permits and funding agency requirements associated with the project are completed and closed out (*DOWL indicated that there are not any ongoing long-term monitoring or reporting requirements for the City under any of these resource agency permits*). The as-built drawings for the bridge project have been completed and submitted to the City for their records & archives.

DOWL indicated that the last change order for the project has been finalized and is in the process of being reviewed for signature by all applicable parties (*ie. the contractor and the City*).

In spite of delays experienced by the project, and a number of unanticipated obstructions being encountered during construction, DOWL reported that the change order costs for the project totaled less than 3% of the original bid prices.

The final change order work included replacement of a number of deteriorated wooden deck panels on the wooden approach spans, and replacement of the pedestrian top rail and wire netting along both of the approach spans. Public Works was provided with information from the supplier of these deck panels, for use when additional deck panels need replacement over time.

To the best of our knowledge, the new water and sewer pipelines across the utility bridge are operating as expected, and should provide reliable service for the City for many, many decades to come. The new waterline work included replacement all the way over to the PRV station at the easterly end of the lagoons, which means that once the City acquires the necessary funding for the replacement of the watershed transmission main, there will be no more bottlenecks for moving water from the watershed reservoirs into town (*thereby allowing the watershed storage reservoir to contribute more to the fire flow storage requirements of the City*).

In summary, even though the project experienced significant construction delays for various reasons (*including longer than anticipated lead times for acquisition of the bridge mainspan structure and various pipeline materials*), the City was able to utilize the temporary pipelines over the work bridge during these periods, and thus avoided the risk of pipeline failures associated with the old bridge and old pipelines across the river.

Sincerely,
WESTECH ENGINEERING, INC.
(Dayton City Engineer)

Denny Muchmore, P.E.

drm

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	78,552	0	0	0	43,611	446,464	568,627
Water Amount	6,772.19	50.00	-	-	5,462.82	53,421.55	65,706.56
Sewer Amount	5,580.98	-	-	-	3,230.25	61,688.34	70,499.57
Misc Amount	-	-	-	-	-	530.00	530.00
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	36.00	36.00
Late Chrg Amount	50.00	-	-	-	-	1,470.00	1,520.00
Total Charges:	12,403.17	50.00	-	-	8,693.07	117,145.89	138,292.13

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	21,630.31	98.87	-	-	8,883.35	147,352.45	177,964.98
Payments	12,714.69-	98.87-	-	-	8,720.62-	106,789.19-	128,323.37-
Contract Adjustments	-	-	-	-	-	-	-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	150.00-	-	-	-	-	202.33-	352.33-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	12,403.17	50.00	-	-	8,693.07	117,145.89	138,292.13
Current Balance:	21,168.79	50.00	-	-	8,855.80	157,506.82	187,581.41

Year To Date: 07/01/2024 - 03/31/2025

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	1,130,209	93,600	0	1	531,302	5,751,602	7,506,714
Water Amount	86,991.69	3,204.87	-	-	57,675.07	572,563.55	720,435.18
Sewer Amount	42,783.56	-	-	-	23,253.52	474,497.00	540,534.08
Misc Amount	-	-	-	-	-	2,769.26	2,769.26
Backflow Amount	150.00	-	-	-	30.00	2,640.00	2,820.00
NSFCheck Amount	72.00	-	-	-	-	648.00	720.00
Late Chrg Amount	400.00	30.00	-	-	20.00	10,970.00	11,420.00
Total Charges:	130,397.25	3,234.87	-	-	80,978.59	1,064,087.81	1,278,698.52

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	26,503.12	845.00	-	90.00	10,142.90	145,147.29	182,728.31
Payments	135,581.58-	4,029.87-	-	90.00-	82,265.69-	1,048,501.77-	1,270,468.91-
Contract Adjustments	-	-	-	-	-	-	-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	150.00-	-	-	-	-	3,226.51-	3,376.51-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	130,397.25	3,234.87	-	-	80,978.59	1,064,087.81	1,278,698.52
Current Balance:	21,168.79	50.00	-	-	8,855.80	157,506.82	187,581.41

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	105,340	7,200	0	0	99,121	481,406	693,067

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	8,031.26	196.00	-	-	9,194.01	54,195.44	71,616.71
Sewer Amount	4,520.60	-	-	-	2,440.56	49,862.38	56,823.54
Misc Amount	-	-	-	-	-	300.00	300.00
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	36.00	36.00
Late Chrg Amount	30.00	10.00	-	-	90.00	1,120.00	1,250.00
Total Charges:	12,581.86	206.00	-	-	11,724.57	105,513.82	130,026.25

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	13,237.43	4,138.00	-	-	23,361.66	128,423.59	169,160.68
Payments	4,018.02-	181.00-	-	-	23,361.66-	94,368.32-	121,929.00-
Contract Adjustments	-	-	-	-	-	-	-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	296.78-	296.78-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	12,581.86	206.00	-	-	11,724.57	105,513.82	130,026.25
Current Balance:	21,801.27	4,163.00	-	-	11,724.57	139,272.31	176,961.15

Year To Date: 07/01/2023 - 03/31/2024

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	1,153,268	380,543	0	10	813,777	6,068,770	8,416,368

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	84,082.90	5,149.29	-	-	75,504.52	590,602.17	755,338.88
Sewer Amount	33,106.38	-	-	-	17,654.59	368,786.86	419,547.83
Misc Amount	-	-	-	-	-	2,202.89	2,202.89
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	25.00	-	-	-	-	477.00	502.00
Late Chrg Amount	296.00	50.00	-	-	110.00	11,845.22	12,301.22
Total Charges:	117,510.28	5,199.29	-	-	93,269.11	973,914.14	1,189,892.82

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	16,369.36	50.00	-	-	8,681.79	142,889.49	167,990.64
Payments	112,078.37-	1,036.29-	-	-	90,226.33-	973,678.42-	1,177,019.41-
Contract Adjustments	-	-	-	-	-	300.92-	300.92-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	50.00-	-	-	-	3,551.98-	3,601.98-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	117,510.28	5,199.29	-	-	93,269.11	973,914.14	1,189,892.82
Current Balance:	21,801.27	4,163.00	-	-	11,724.57	139,272.31	176,961.15

To: Honorable Mayor and City Councilors

From: Jason Shirley

Through: Jeremy Caudle, City Manager

Issue: Code Enforcement Report

Date: April 7, 2027

Code Enforcement Topic Counts
For Date Period From 02/27/2025 Through 03/28/2025

Topic	Count
Business Registration	1
Storing RVs, Trailers, Boats, Trucks, and Vehicles	1
Animals	1
Sidewalks	1
Parking in Public Right-of-Ways	1
Total	5

DAYTON CFS

March 2025

<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-25-004943		8036	4	FOLLOW UP	LAW	Se Kreder Rd	DAYTON	3/1/2025 14:27
MNS-25-004980		318	3	TRAFFIC STOP	LAW	3rd St / Oak St	DAYTON	3/1/2025 19:31
MNS-25-005015		329	2	CIVIL PAPER	LAW	Alder St	DAYTON	3/2/2025 9:42
MNS-25-005016		329	2	CIVIL PAPER	LAW	6th St	DAYTON	3/2/2025 9:46
MNS-25-005044		330	1	WELFARE CHECK	LAW	Alder St	DAYTON	3/2/2025 20:56
MNS-25-005085		315	3	TRAFFIC STOP	LAW	Ferry St / 6th St	DAYTON	3/3/2025 9:44
MNS-25-005113		337	3	TRAFFIC STOP	LAW	3rd St / Mill St	DAYTON	3/3/2025 14:33
MNS-25-005120		337	3	TRAFFIC STOP	LAW	Ferry St	DAYTON	3/3/2025 15:17
MNS-25-005142		339	3	TRAFFIC STOP	LAW	Ferry St / 2nd St	DAYTON	3/3/2025 22:17
MNS-25-005169	25YC0562	337	2	HARASSMENT	LAW	Marion Ct	DAYTON	3/4/2025 11:38
MNS-25-005170			2	HARASSMENT	LAW	Marion Ct	DAYTON	3/4/2025 11:38
MNS-25-005195		315	2	CIVIL PAPER	LAW	6th St	DAYTON	3/4/2025 16:05
MNS-25-005223		330, 337	2	ANIMAL NUISANCE	LAW	7th St	DAYTON	3/5/2025 1:50
MNS-25-005277		337	3	FIELD INVESTIGATION	LAW	FERRY ST	DAYTON	3/5/2025 15:53
		314, 318,						
MNS-25-005317		332, 343	1	DISTURBANCE	LAW	Ferry St	DAYTON	3/5/2025 21:01
MNS-25-005357		337	3	TRAFFIC STOP	LAW	3rd St / Oak St	DAYTON	3/6/2025 9:42
MNS-25-005382		337	2	CIVIL COMPLAINT	LAW	Se Neck Rd / Se Wallace Neck Rd	DAYTON	3/6/2025 13:36
MNS-25-005473		305	2	PARKING	LAW	MAIN ST	DAYTON	3/7/2025 11:04
MNS-25-005496	25YC0600	318	1	TRESPASS NOW	LAW	Ferry St	DAYTON	3/7/2025 16:02
MNS-25-005511		346	2	TRAFFIC COMP MISC	LAW	Joel Palmer Wy	DAYTON	3/7/2025 17:49
MNS-25-005533		306	2	SUSPICIOUS	LAW	Laurie Ln	DAYTON	3/7/2025 22:09
MNS-25-005548	25YC0606	303	2	SEX CRIME MISC	LAW	Marion Ct	DAYTON	3/8/2025 7:44
		329, 341,						
MNS-25-005629		342, 346	1	DOMESTIC NOW	LAW	Ferry St / Flower St	DAYTON	3/9/2025 5:47
MNS-25-005633		303	1	ALARM AUDIBLE	LAW	7th St	DAYTON	3/9/2025 7:46
MNS-25-005682		342	1	DISTURBANCE	LAW	5th St	DAYTON	3/9/2025 21:08
MNS-25-005721		315	2	CIVIL COMPLAINT	LAW	9th St	DAYTON	3/10/2025 11:09
		323, 332,						
MNS-25-005813	25YC0629	346, 8040	1	WARRANT SERVICE	LAW	6th St	DAYTON	3/11/2025 12:44
MNS-25-005826		323	1	WELFARE CHECK	LAW	7th St	DAYTON	3/11/2025 13:35
MNS-25-005845		PO72	3	FIELD INVESTIGATION	LAW	Palmer Ln	DAYTON	3/11/2025 15:30
MNS-25-005864		332	2	ANIMAL NUISANCE	LAW	Maple St	DAYTON	3/11/2025 18:12

DAYTON CFS

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-25-005914	25YC0634	337	2	HIT AND RUN	LAW	1st St / Ferry St	DAYTON	3/12/2025 12:34
MNS-25-005944		334	2	CIVIL PAPER	LAW	Church St	DAYTON	3/12/2025 18:06
MNS-25-005951		306, 318	2	SUSPICIOUS	LAW	Mill St	DAYTON	3/12/2025 19:37
		346,						
MNS-25-005967		BCAST	1	DRIVING WHILE SUSPENDED	LAW	7th St	DAYTON	3/13/2025 6:30
MNS-25-005987		PO65	3	FIELD INVESTIGATION	LAW	Rodeo Dr	DAYTON	3/13/2025 11:18
MNS-25-005995	25YC0639	101, 346	1	DEATH INVESTIGATION	LAW	4th St / Ferry St	DAYTON	3/13/2025 12:13
MNS-25-006006		101	2	ANIMAL NUISANCE	LAW	4th St / Ferry St	DAYTON	3/13/2025 14:32
MNS-25-006082		303	2	TRAFFIC COMP MISC	LAW	7th St / Ash St	DAYTON	3/14/2025 10:28
MNS-25-006086		303	4	FOLLOW UP	LAW	4th St / Ferry St	DAYTON	3/14/2025 10:52
MNS-25-006107		334	1	WELFARE CHECK	LAW	7th St	DAYTON	3/14/2025 15:32
MNS-25-006132		330	2	CIVIL COMPLAINT	LAW	7th St	DAYTON	3/14/2025 19:25
MNS-25-006192		303	4	FOLLOW UP	LAW	4TH ST / FERRY ST	DAYTON	3/15/2025 13:47
MNS-25-006199		303	3	TRAFFIC STOP	LAW	Ferry St / 5th St	DAYTON	3/15/2025 15:30
MNS-25-006201		303	4	FOLLOW UP	LAW	4th St / Ferry St	DAYTON	3/15/2025 15:43
MNS-25-006215		318	2	CIVIL PAPER	LAW	6th St	DAYTON	3/15/2025 19:54
MNS-25-006216		318	2	CIVIL PAPER	LAW	Alder St	DAYTON	3/15/2025 20:02
MNS-25-006217		318	2	CIVIL PAPER	LAW	Marion Ct	DAYTON	3/15/2025 20:10
MNS-25-006221		318, 330	2	SUSPICIOUS	LAW	3rd St	DAYTON	3/15/2025 20:52
MNS-25-006242		303	2	CIVIL PAPER	LAW	Alder St	DAYTON	3/16/2025 11:05
MNS-25-006284		330	2	SUSPICIOUS	LAW	Laurie Ln	DAYTON	3/16/2025 22:40
MNS-25-006295		346	2	TRAFFIC COMP MISC	LAW	Ferry St	DAYTON	3/17/2025 8:12
MNS-25-006299		305	2	SUSPICIOUS	LAW	Ferry St	DAYTON	3/17/2025 8:57
MNS-25-006312		305	2	CIVIL COMPLAINT	LAW	Ferry St	DAYTON	3/17/2025 10:38
MNS-25-006316		346	2	ANIMAL ABUSE	LAW	4th St / Ferry St	DAYTON	3/17/2025 11:10
MNS-25-006351		346	4	FOLLOW UP	LAW	Laurie Ln	DAYTON	3/17/2025 16:13
MNS-25-006378		343	2	SUSPICIOUS	LAW	7TH ST	DAYTON	3/18/2025 1:01
MNS-25-006392	25YC0671	316	4	DHS	LAW	5th St	DAYTON	3/18/2025 6:40
MNS-25-006395		327	4	DETAIL	LAW	Ferry St	DAYTON	3/18/2025 7:32
MNS-25-006407	25YC0678	344	4	DHS	LAW	9th St	DAYTON	3/18/2025 8:49
MNS-25-006469		337	2	PARKING	LAW	Church St	DAYTON	3/18/2025 15:15
		305, 327,						
MNS-25-006538		337	6	INFORMATION MISC	LAW	Ferry St	DAYTON	3/19/2025 10:43

DAYTON CFS

March 2025

<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-25-006620		335, 337	2	ASSIST OUTSIDE AGENCY	LAW	Ferry St	DAYTON	3/20/2025 7:55
MNS-25-006633	25YC0695	335, 337	2	ASSIST OUTSIDE AGENCY	LAW	Joel Palmer Wy	DAYTON	3/20/2025 9:57
MNS-25-006646		316, 337	4	DETAIL	LAW	Ferry St	DAYTON	3/20/2025 12:11
MNS-25-006779	25YC0712	315	2	THEFT	LAW	Reeder Pl	DAYTON	3/22/2025 11:17
MNS-25-006784	25YC0713	315	2	THEFT	LAW	3rd St	DAYTON	3/22/2025 13:19
MNS-25-006831		342	2	SUSPICIOUS	LAW	Flower Ln	DAYTON	3/22/2025 21:30
MNS-25-006838		327	2	CIVIL PAPER	LAW	Pioneer St	DAYTON	3/23/2025 9:19
MNS-25-006844		305	1	ALARM AUDIBLE	LAW	7th St	DAYTON	3/23/2025 10:12
MNS-25-006860		305	2	CIVIL PAPER	LAW	Alder St	DAYTON	3/23/2025 13:51
MNS-25-006897		327	2	CIVIL COMPLAINT	LAW	Ferry St	DAYTON	3/24/2025 8:15
MNS-25-006902		327	2	CIVIL PAPER	LAW	FERRY ST	DAYTON	3/24/2025 8:48
MNS-25-006922		305	2	CIVIL PAPER	LAW	Pioneer St	DAYTON	3/24/2025 12:48
		327, 337,						
MNS-25-006990	25YC0736	346, COS	1	DEATH INVESTIGATION	LAW	Church St	DAYTON	3/25/2025 8:05
MNS-25-006992		346	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/25/2025 8:30
MNS-25-007055		337	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/25/2025 16:33
		328,						
MNS-25-007066		BLM918	4	FOLLOW UP	LAW	Ferry St	DAYTON	3/25/2025 18:37
MNS-25-007080		343	2	PROPERTY LOST FOUND	LAW	Mill St	DAYTON	3/25/2025 21:58
MNS-25-007083		343	3	TRAFFIC STOP	LAW	7th St / Ferry St	DAYTON	3/25/2025 22:20
MNS-25-007119		337	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/26/2025 11:02
MNS-25-007164	25YC0753	337	2	THEFT	LAW	7th St	DAYTON	3/26/2025 17:31
MNS-25-007234		337	2	HARASSMENT	LAW	Ferry St	DAYTON	3/27/2025 16:03
MNS-25-007251		337	1	DRIVING WHILE SUSPENDED	LAW	Mill St	DAYTON	3/27/2025 17:52
MNS-25-007259		341	2	THEFT	LAW	Palmer Ln	DAYTON	3/27/2025 19:00
MNS-25-007261		342	2	JUVENILE ABUSE NEGLECT	LAW	1st St	DAYTON	3/27/2025 19:09
MNS-25-007304		337	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/28/2025 11:31
		312, 315,						
MNS-25-007320	25YC0764	329, 337	1	DOMESTIC NOW	LAW	Ferry St	DAYTON	3/28/2025 13:17
MNS-25-007334		337	2	NOISE	LAW	2nd St / Ferry St	DAYTON	3/28/2025 14:40
MNS-25-007341	25YC0767	337	2	SUSPICIOUS	LAW	Ferry St	DAYTON	3/28/2025 15:47
		303, 329,						
MNS-25-007351		337	1	DOMESTIC NOW	LAW	Ferry St	DAYTON	3/28/2025 16:34

DAYTON CFS

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-25-007364		337	2	HARASSMENT	LAW	Palmer Ln	DAYTON	3/28/2025 18:55
MNS-25-007417		305, 314 314, 326, 332, 343,	2	TRAFFIC HAZARD	LAW	Se Wallace Rd / Palmer Wallace Rd	DAYTON	3/29/2025 16:39
MNS-25-007419	25YC0773	COS 328,	1	DISTURBANCE	LAW	FERRY ST	DAYTON	3/29/2025 17:32
MNS-25-007476		BLM918	4	FOLLOW UP	LAW	Ferry St	DAYTON	3/30/2025 11:27
MNS-25-007542		327 306, 326,	2	PROPERTY LOST FOUND	LAW	3rd St	DAYTON	3/31/2025 9:45
MNS-25-007587	25YC0787	332, 339	1	DRIVING UNDER INFLUENCE	LAW	9th St / Ferry St	DAYTON	3/31/2025 20:12

DAYTON CFS
March 2025

Calls	Cases
96	17

		Contract Deputy(s)		Rural	
Civil Paper	16				
Audible Alarm	2	337	17	8	
Animal	4	0	0		
Area Check	0	0	0		
Agency Assist	2		17	8	79
Civil Complaint	5				
DHS	2				
Disturbance	3				
Domenstic Now	3				
Extra Patrol	0				
Field Investigation	3				
Follow Up	7				
Harassment	4				
Information Misc	1				
Noise	1				
Ordinance	0				
Suspicious	8				
Traffic Stop	8				
Warrant Service	1				
Welfare Check	3				

City of Dayton CFS

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-005558		314	2	CIVIL COMPLAINT	LAW	Ferry St	DAYTON	3/1/2024 11:05
MNS-24-005565		314	2	HARASSMENT	LAW	2nd St / Ferry St	DAYTON	3/1/2024 12:30
MNS-24-005618		329, 341	2	NOISE	LAW	Church St	DAYTON	3/1/2024 23:43
MNS-24-005622		341	2	AREA CHECK	LAW	Ferry St	DAYTON	3/2/2024 2:59
MNS-24-005665		318	2	SUSPICIOUS	LAW	Village Pl	DAYTON	3/2/2024 16:35
		322, 329,						
MNS-24-005708		341	1	WEAPONS COMPLAINT	LAW	Ferry St / SE Webfoot Rd	DAYTON	3/3/2024 3:46
MNS-24-005768		337	2	PARKING	LAW	7th St / Ferry St	DAYTON	3/4/2024 7:54
MNS-24-005770		337	2	PARKING	LAW	6th St	DAYTON	3/4/2024 9:07
MNS-24-005799		337	1	WELFARE CHECK	LAW	Barcelona Ct	DAYTON	3/4/2024 15:17
MNS-24-005824		340	3	TRAFFIC STOP	LAW	Church St / Flower Ln	DAYTON	3/4/2024 20:01
MNS-24-005830		326	2	ASSAULT	LAW	Ferry St	DAYTON	3/4/2024 21:20
MNS-24-005837		326	2	AREA CHECK	LAW	Ferry St	DAYTON	3/4/2024 23:39
MNS-24-005867		337	3	TRAFFIC STOP	LAW	2nd St / Ferry St	DAYTON	3/5/2024 10:26
MNS-24-005914		304	2	NOISE	LAW	Ash St	DAYTON	3/5/2024 21:34
MNS-24-005924		326	2	AREA CHECK	LAW	Ferry St	DAYTON	3/6/2024 2:10
MNS-24-005931		337	3	TRAFFIC STOP	LAW	Ferry St	DAYTON	3/6/2024 7:34
MNS-24-005932		337	2	TRAFFIC COMP MISC	LAW	Ferry St / 8th St	DAYTON	3/6/2024 7:29
MNS-24-005946		302, 337	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/6/2024 9:53
MNS-24-005962		337	4	FOLLOW UP	LAW	Ferry St	DAYTON	3/6/2024 13:10
MNS-24-005977		337	2	HARASSMENT	LAW	Mill St	DAYTON	3/6/2024 15:19
MNS-24-006009		341	2	NOISE	LAW	Ash St	DAYTON	3/6/2024 21:43
MNS-24-006017		323, 326	2	NOISE	LAW	Ash St	DAYTON	3/7/2024 1:28
		322, 341,						
MNS-24-006093	24YC0706	841	2	DOMESTIC	LAW	Church St	DAYTON	3/7/2024 20:53
MNS-24-006170		605	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/8/2024 18:37
MNS-24-006172		605	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/8/2024 18:45
MNS-24-006174		605	2	CIVIL PAPER	LAW	Warmescombe Dr	DAYTON	3/8/2024 18:53
MNS-24-006217		334	2	PREM UNSECURE	LAW	Ferry St	DAYTON	3/9/2024 14:05
MNS-24-006224		341	2	ABANDONED VEHICLE	LAW	Alder St	DAYTON	3/9/2024 15:47
MNS-24-006254		341	2	AREA CHECK	LAW	Ferry St	DAYTON	3/9/2024 21:40
MNS-24-006255	24YC0727	328, 341	1	STOLEN VEHICLE	LAW	Ferry St	DAYTON	3/9/2024 21:39
MNS-24-006259		322, 330	1	TRESPASS NOW	LAW	KALLAPUYA ST	DAYTON	3/9/2024 23:15

City of Dayton CFS

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-006293		326	4	EXTRA PATROL	LAW	Ferry St	DAYTON	3/11/2024 3:35
MNS-24-006295		337	4	FOLLOW UP	LAW	Ferry St	DAYTON	3/11/2024 7:19
MNS-24-006313		337	2	ANIMAL ABUSE	LAW	Park Pl	DAYTON	3/11/2024 12:08
MNS-24-006333		337	2	CIVIL COMPLAINT	LAW	Water St	DAYTON	3/11/2024 15:58
MNS-24-006338		DPWKS	6	INFORMATION MISC	LAW	6th St	DAYTON	3/11/2024 17:05
MNS-24-006341		DPWKS	6	INFORMATION MISC	LAW	Main St	DAYTON	3/11/2024 18:03
MNS-24-006367		337	3	FIELD INVESTIGATION	LAW	Ferry St	DAYTON	3/12/2024 8:23
MNS-24-006383		337	3	TRAFFIC STOP	LAW	3rd St / Alder St	DAYTON	3/12/2024 10:31
MNS-24-006401		337	1	WELFARE CHECK	LAW	6th St	DAYTON	3/12/2024 13:37
MNS-24-006406		337	4	DETAIL	LAW	Ferry St	DAYTON	3/12/2024 14:47
MNS-24-006410	24YC0740	337	2	PROPERTY LOST FOUND	LAW	Ferry St	DAYTON	3/12/2024 15:22
MNS-24-006412		PO72	3	FIELD INVESTIGATION	LAW	Palmer Ln	DAYTON	3/12/2024 15:58
MNS-24-006423		326	2	TRAFFIC COMP MISC	LAW	Ferry St / 8th St	DAYTON	3/12/2024 17:23
MNS-24-006431		326	2	CIVIL PAPER	LAW	ASH ST	DAYTON	3/12/2024 19:54
MNS-24-006435		326, 334	2	DRUG VIOLATION	LAW	7th St	DAYTON	3/12/2024 20:53
		304, 326,						
MNS-24-006436	24YC0747	334	3	TRAFFIC STOP	LAW	Ferry St / 5th St	DAYTON	3/12/2024 20:59
MNS-24-006462		339	3	TRAFFIC STOP	LAW	Mill St / 3rd St	DAYTON	3/13/2024 7:48
MNS-24-006514		341	4	FOLLOW UP	LAW	Ferry St	DAYTON	3/13/2024 15:49
MNS-24-006522		341	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/13/2024 16:26
		318, 328,						
MNS-24-006567		341	1	ALARM AUDIBLE	LAW	Ferry St	DAYTON	3/13/2024 23:39
MNS-24-006584	24YC0761	313	4	DHS	LAW	6th St	DAYTON	3/14/2024 7:52
MNS-24-006587		337	2	SUSPICIOUS	LAW	7th St	DAYTON	3/14/2024 7:59
MNS-24-006601		337, 346	3	TRAFFIC STOP	LAW	3rd St / Ferry St	DAYTON	3/14/2024 9:53
MNS-24-006624	24YC0769	320	6	INFORMATION MISC	LAW	Maple St	DAYTON	3/14/2024 14:49
MNS-24-006638		318	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/14/2024 15:50
MNS-24-006696		319	2	TRAFFIC COMP MISC	LAW	8th St / SE Fletcher Rd	DAYTON	3/14/2024 22:32
MNS-24-006705		303	2	AREA CHECK	LAW	Ferry St / 4th St	DAYTON	3/15/2024 2:58
MNS-24-006717		339, 346	2	CIVIL PAPER	LAW	Mill St	DAYTON	3/15/2024 7:17
MNS-24-006729		346	1	ALARM AUDIBLE	LAW	Ferry St	DAYTON	3/15/2024 10:40
MNS-24-006815		341	1	ALARM AUDIBLE	LAW	Ferry St	DAYTON	3/15/2024 23:10
MNS-24-006830		332	1	RECKLESS DRIVER	LAW	Ferry St	DAYTON	3/16/2024 8:53

City of Dayton CFS

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-006851			1	MEDICAL ASSIST	LAW	6th St	DAYTON	3/16/2024 14:15
MNS-24-006862		332	1	ALARM AUDIBLE	LAW	Ferry St	DAYTON	3/16/2024 16:31
MNS-24-006869		318	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/16/2024 17:05
MNS-24-006873		332, COS	2	NOISE	LAW	MILL ST	DAYTON	3/16/2024 17:46
MNS-24-006877		BCAST4	1	RECKLESS DRIVER	LAW	Ash St / 9th St	DAYTON	3/16/2024 18:31
MNS-24-006878		326	4	FOLLOW UP	LAW	Mill St	DAYTON	3/16/2024 18:54
MNS-24-006886		341	3	TRAFFIC STOP	LAW	Ash St / 8th St	DAYTON	3/16/2024 20:16
MNS-24-006894		341	2	NOISE	LAW	Palmer Ln / Tribbett Ct	DAYTON	3/16/2024 22:04
MNS-24-006921		332	4	CAMPING ORDINANCE	LAW	7th St / Rodeo Dr	DAYTON	3/17/2024 10:41
MNS-24-006923		332	3	TRAFFIC STOP	LAW	Ferry St / Flower Ln	DAYTON	3/17/2024 11:07
MNS-24-006926	24YC0798	332	2	THEFT	LAW	Pioneer St	DAYTON	3/17/2024 11:40
MNS-24-006938		334	3	TRAFFIC STOP	LAW	3rd St / Main St	DAYTON	3/17/2024 14:57
MNS-24-006947	24YC0800	332	1	MISSING PERSON	LAW	6th St	DAYTON	3/17/2024 16:29
MNS-24-006957		326	2	NOISE	LAW	Palmer Ln	DAYTON	3/17/2024 19:00
MNS-24-006975		326	2	HARASSMENT	LAW	MILL ST	DAYTON	3/18/2024 0:31
MNS-24-007026		337	3	TRAFFIC STOP	LAW	Main St	DAYTON	3/18/2024 14:11
		304, 323,						
MNS-24-007070	24YC0819	326	1	MEDICAL ASSIST	LAW	7th St	DAYTON	3/19/2024 1:47
MNS-24-007075			1	TRF COLLISION NON INJ	LAW	Se Kreder Rd	DAYTON	3/19/2024 7:29
MNS-24-007082	24YC0824	320	4	DHS	LAW	Kallapuya St	DAYTON	3/19/2024 8:28
MNS-24-007101	24YC0828	313	4	DHS	LAW	James Pl	DAYTON	3/19/2024 10:31
MNS-24-007140		337	1	STOLEN VEHICLE	LAW	Ferry St	DAYTON	3/19/2024 15:59
MNS-24-007159		339	3	TRAFFIC STOP	LAW	Ferry St / 5th St	DAYTON	3/19/2024 19:10
MNS-24-007176		303	6	INFORMATION MISC	LAW	Marion Ct	DAYTON	3/20/2024 1:45
MNS-24-007179		YCOM	4	REPOSSESSED VEHICLE	LAW	Village Place	DAYTON	3/20/2024 3:25
MNS-24-007191		337	2	ANIMAL NUISANCE	LAW	Ferry St	DAYTON	3/20/2024 7:37
MNS-24-007195	24YC0846	337	2	ANIMAL NUISANCE	LAW	Barcelona Ct	DAYTON	3/20/2024 7:47
MNS-24-007213		337	2	ASSIST OUTSIDE AGENCY	LAW	2nd St	DAYTON	3/20/2024 10:41
MNS-24-007260		337	4	FOLLOW UP	LAW	Barcelona Ct	DAYTON	3/20/2024 15:59
MNS-24-007264	24YC0849	316	4	DHS	LAW	Ash St	DAYTON	3/20/2024 16:12
MNS-24-007286		328	6	INFORMATION MISC	LAW	Mill St	DAYTON	3/20/2024 18:41
MNS-24-007310		303	3	TRAFFIC STOP	LAW	Se Kreder Rd	DAYTON	3/21/2024 3:27
MNS-24-007333		337, 341	2	DOMESTIC	LAW	Church St	DAYTON	3/21/2024 9:27

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MNS-24-007340		337	4	DETAIL	LAW	Ferry St	DAYTON	3/21/2024 10:14
MNS-24-007351		335, 337	1	TRESPASS NOW	LAW	Ferry St	DAYTON	3/21/2024 13:01
MNS-24-007361		337	2	RESTRAINING ORDER VIOL	LAW	Ferry St	DAYTON	3/21/2024 14:02
MNS-24-007362		337	2	CIVIL COMPLAINT	LAW	Water St	DAYTON	3/21/2024 14:30
MNS-24-007371		337	2	ASSAULT	LAW	Ferry St	DAYTON	3/21/2024 16:06
MNS-24-007457			2	HARASSMENT	LAW	Ferry St	DAYTON	3/22/2024 12:37
MNS-24-007458	24YC0872	302, 332	1	WEAPONS COMPLAINT	LAW	Norris Ct	DAYTON	3/22/2024 12:40
MNS-24-007466			2	ASSAULT	LAW	Ferry St	DAYTON	3/22/2024 14:36
		318, 319, 326, 605,						
MNS-24-007520		OSP	1	FIGHT NOW	LAW	1st St / Ferry St	DAYTON	3/22/2024 23:20
MNS-24-007524		323, 326	2	NOISE	LAW	Ash St	DAYTON	3/23/2024 3:03
MNS-24-007532		332	4	FOLLOW UP	LAW	3rd St	DAYTON	3/23/2024 9:54
MNS-24-007537		332	3	TRAFFIC STOP	LAW	8TH ST / CHURCH ST	DAYTON	3/23/2024 11:07
		1425, 302, 318,						
MNS-24-007559		332	2	ASSIST OUTSIDE AGENCY	LAW	Oak St / 3rd St	DAYTON	3/23/2024 16:07
MNS-24-007659		326	4	EXTRA PATROL	LAW	Ferry St	DAYTON	3/24/2024 22:07
MNS-24-007661	24YC0886	304, 326	1	MEDICAL ASSIST	LAW	7th St	DAYTON	3/25/2024 0:39
MNS-24-007775	24YC0897	316	4	DHS	LAW	Ferry St	DAYTON	3/26/2024 7:01
MNS-24-007803	24YC0909	314	2	CRIMINAL MISCHIEF	LAW	3rd St	DAYTON	3/26/2024 12:12
MNS-24-007805		331	2	SUSPICIOUS	LAW	3rd St / Oak St	DAYTON	3/26/2024 13:00
MNS-24-007812		331	2	SUSPICIOUS	LAW	3rd St	DAYTON	3/26/2024 13:29
MNS-24-007831		331	2	ELDER ABUSE	LAW	Maple St	DAYTON	3/26/2024 15:55
MNS-24-007867		328	4	EXTRA PATROL	LAW	Ferry St	DAYTON	3/27/2024 1:37
MNS-24-007911		346	2	ANIMAL NUISANCE	LAW	Ashley Ct	DAYTON	3/27/2024 14:30
MNS-24-007924	24YC0922	318, 346	2	MISCELLANEOUS ARREST	LAW	Water St	DAYTON	3/27/2024 15:23
MNS-24-007927		INFO	2	ASSIST OUTSIDE AGENCY	LAW	Ferry St	DAYTON	3/27/2024 15:44
MNS-24-007930		318	3	TRAFFIC STOP	LAW	4th St / Alder St	DAYTON	3/27/2024 15:52
MNS-24-008024		318	2	CIVIL PAPER	LAW	Church St	DAYTON	3/28/2024 16:36
MNS-24-008036		334	2	CIVIL PAPER	LAW	Ferry St	DAYTON	3/28/2024 19:32
MNS-24-008136		319	2	ANIMAL NUISANCE	LAW	Ashley Ct	DAYTON	3/29/2024 19:09
MNS-24-008174		332	2	CIVIL COMPLAINT	LAW	Joel Palmer Way	DAYTON	3/30/2024 9:36

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MNS-24-008330		336	2	CIVIL PAPER	LAW	Church St	DAYTON	3/31/2024 11:34
MNS-24-008346		328	2	ANIMAL BITE	LAW	Church St	DAYTON	3/31/2024 18:29
		322, 328,						
MNS-24-008353	24YC0947	329	1	DISTURBANCE	LAW	Ferry St	DAYTON	3/31/2024 20:48
MNS-24-008354			1	CRIMINAL MISCHIEF NOW	LAW	3rd St	DAYTON	3/31/2024 20:49
127		19 TOTALS						

33rd Annual Dayton FFA/City Council Easter Egg Hunt

Saturday, April 19th

Dayton City Park **10am**

3rd Grade and Under

Grade School Field **10:30**

4th - 6th Grade

**Prizes For Every
Age Group!**



WATER TOWN HALL

What?

An opportunity to ask questions or express concerns to the City Council about current efforts and future plans related to the water supply in the City of Dayton.

When?

Wednesday, April 16th,
2025, at 6:30pm

Where?

Palmer Creek Lodge
Community Events
Center
606 4th Street,
Dayton, OR 97114

For more information:



503-864-2221



cityofdayton@daytonoregon.gov



www.daytonoregon.gov

