

MINUTES  
DAYTON CITY COUNCIL  
REGULAR SESSION  
May 1, 2023

PRESENT: Mayor Trini Marquez  
Council President Jim Maguire  
Councilor Kitty Mackin  
Councilor Rosalba Sandoval-Perez  
Councilor Luke Wildhaber  
Councilor Andrew Hildebrandt

ABSENT: Councilor Annette Frank

STAFF: Rochelle Roaden, City Manager  
Melissa York, City Recorder  
Josh Bilodeau, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Marquez called the meeting to order at 7:15 p.m. and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Marquez noted there was a quorum with Councilors Mackin, Sandoval-Perez, Maguire, Wildhaber, and Hildebrandt, attending the meeting in person. Councilor Frank was absent.

C. APPEARANCE OF INTERESTED CITIZENS

No one in attendance wanted to comment at tonight's meeting.

D. ACTION ITEMS

1. League of Oregon Cities (LOC) Training - High Functioning City Councils - presented by Robin Klein, LOC Assistant General Counsel

Mayor Marquez introduced Robin Klein, LOC Assistant General Counsel.

Robin Klein, LOC Assistant General Counsel, gave a PowerPoint presentation based on information that is given at the LOC Elected Essentials Training. The presentation was tailored to include Dayton's local governing documents.

2. Approval of Resolution 22/23-11 Surplus Equipment

Rochelle Roaden, City Manager, stated that in preparation for the City-Wide Clean Up Week, taking place on May 12-13, 2023. The city owned a few items that were no longer useful for city purposes, and a resolution was required to dispose of such property.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 22/23-11, A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS & AUTHORIZING ITS TRANSFER, SALE, OR OTHER DISPOSITION. SECONDED BY JIM MAGUIRE. *Motion carried with Mackin, Maguire, Sandoval-Perez, Wildhaber, Hildebrandt and Marquez voting aye.*

3. Acceptance of Judge Terrence Mahr's Resignation

Rochelle Roaden, stated that Judge Mahr had been with the City of Dayton since 2006, and due to health issues, had submitted his letter of resignation.

JIM MAGUIRE MOVED TO APPROVE ACCEPTING JUDGE TERRENCE MAHR'S RESIGNATION AS THE DAYTON MUNICIPAL COURT JUDGE. SECONDED BY KITTY MACKIN. *Motion carried with Mackin, Maguire, Sandoval-Perez, Wildhaber, Hildebrandt and Marquez voting aye.*

4. Approval of Resolution 22/23-12 Professional Services Agreement for Municipal Court Judicial Services

Rochelle Roaden stated that with Judge Mahr's resignation, he recommended, Judge Larry J. Blake, Jr., who currently provided judicial services to the cities of Newberg, Carlton, and Amity. City staff met with Judge Blake in March after watching his court proceedings for the Carlton municipal court.

The professional services agreement was reviewed by the City Attorney and had been approved by Judge Blake.

ANDREW HILDEBRANDT MOVED TO APPROVE RESOLUTION 22/23-12 A RESOLUTION OF THE CITY OF DAYTON AUTHORIZING THE MAYOR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH JUDGE LARRY J. BLAKE, JR. FOR DAYTON MUNICIPAL COURT JUDICIAL SERVICES. SECONDED BY KITTY MACKIN. *Motion carried with Mackin, Maguire, Sandoval-Perez, Wildhaber, Hildebrandt and Marquez voting aye.*

E. CITY COUNCIL COMMENTS/CONCERNS

Council Mackin stated that she attended the LOC conference in Seaside, and discussed information she had acquired from the council session at the conference.

Councilor Sandoval-Perez stated that a few residents in the community had inquired about the possibility of placement of speed bumps, to try to slowdown speeding traffic at Flower Street and Ash Street.

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Rochelle Roaden stated that before she was working for the city, she had heard of a study that had been presented to council regarding the effectiveness of speed bumps. There had been concerns that they could be a safety hazard to emergency vehicles. More research would be done and brought back to the council.

Councilor Mackin stated that this would be something that the council could be proactive on.

Councilor Sandoval-Perez stated concerns about dogs without leashes roaming Dayton streets freely.

Rochelle Roaden explained that the majority of code citations that are written were regarding dogs at large. Calling YCOM non-emergency line, so, a deputy could address the matter, was recommended.

Council President Maguire stated that he had recently reported a noise complaint to YCOM non-emergency line. He had reviewed a report from the Yamhill County Sheriff's Office and felt that his complaint had not been noted, and wanted to know how those type of complaints were tracked. He also wanted to know what non-reportable offenses were.

Rochelle Roaden stated she would research why his noise complaint did not show up in the report, and would research what non-reportable offenses were and get back to him with the information.

Council President Maguire stated that a neighbor of his, who happens to be a farmer, would like to have information in the Ferry Street Newsletter regarding pet safety. Pet owners are allowing their dogs to use open farm fields as a place to potty. Farmers could be utilizing fertilizers or rodent repellent that could be harmful to their pets.

Councilor Wildhaber asked if it was possible to change the time of the City Council meetings.

Council President Maguire stated that per the City Charter, City Council meeting changes could only be made at the first City Council meeting in January of even numbered years.

Council Wildhaber inquired if the city had ever done a Town Hall.

Council President Maguire stated that a Town Hall could be beneficial for a specific meeting, but did not feel citizens would attend, since citizens rarely attended the current City Council meetings which were noticed a year in advance.

Rochelle Roaden stated that once a year, some cities do what is called "State of the City", and asked if they wanted to do one.

Mayor Marquez stated that she would like to think about it.

Councilor Hildebrandt inquired if placing a speed sign on private property would be possible. He was concerned about speeding at 9th Street and Ferry Street.

Rochelle Roaden stated that he could notify her of any speeding concerns, and she would notify the deputy to patrol the area and write citations.

Councilor Hildebrandt stated his concerns about dogs breaking free from gated/fenced areas, and what preventative measures could take place.

Rochelle Roaden stated that she would like to know the specific addresses of these occurrences and could let the deputy know. This could also be part of the Council strategic goals and could also research what other cities are doing in these situations.

Councilor Hildebrandt inquired about the status of the dog park gates and if there was lighting at night at the dog park.

Rochelle Roaden stated that they are waiting for the ground to dry out before addressing the gates at dog park, and she would look at lighting options.

Mayor Marquez stated she would like a reminder in the Ferry Street Newsletter about pet owners picking up their dog's poop.

There will be a section in the Ferry Street Newsletter about having coffee with the Mayor.

## F. INFORMATION REPORTS

### City Manager's Report

Rochelle Roaden stated that the utility bridge construction would begin this week. The groundbreaking ceremony was scheduled for Tuesday, May 26, 2023 at 11:00 a.m. and email invitations had been sent out to various officials and staff who worked on the project throughout the years.

Highway 221 Lift Station design had been completed and ODOT still needed to provide an agreement.

AKS Engineering out of Tualatin had scheduled a pre-application meeting with the City for an annexation on property out on Neck Road, with the intention of putting in 42 new homes. If it moved forward, it would go to Planning Commission, then to City Council for annexation approval.

The City County dinner would be held in Sheridan at the Federal Prison on May 18, 2023 and we needed to RSVP by May 5, 2023.

Public Employees Appreciation Week would be celebrated next week, and City Hall would be closed at noon on May 10, 2023, so, staff could participate in a team building event for appreciation week.

Oregon Government Ethics Commission SEI Filing deadline was April 15, 2023.

G. ADJOURN

There being no further business, the meeting adjourned at 9:16 p.m.

Respectfully submitted:



By: Melissa York  
City Recorder

APPROVED BY COUNCIL on May 1, 2023.

As Written  As Amended

  

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Trini Marquez, Mayor