

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
April 03, 2023

PRESENT: Mayor Trini Marquez ABSENT: Councilor Andrew Hildebrandt
Council President Jim Maguire
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Luke Wildhaber
Councilor Rosalba Sandoval-Perez

STAFF: Rochelle Roaden, City Manager
Josh Bilodeau, Public Works Supervisor
Melissa York, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Marquez called the meeting to order at 6:30 p.m. and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Marquez noted there was a quorum with Councilors Frank, Maguire, Wildhaber, Mackin and Sandoval-Perez attending the meeting in person. Councilor Andrew Hildebrandt was absent.

C. FIRST ITEM OF BUSINESS

Approval of Amended April 3, 2023, Dayton City Council Regular Session Meeting Agenda Packet.

JIM MAGUIRE MOVED TO APPROVE THE DAYTON CITY COUNCIL
REGULAR SESSION MEETING AGENDA PACKET OF APRIL 3, 2023,
ADDING ACTION ITEM NUMBER 6, THE REAPPOINTMENT
OF BUDGET COMMITTEE MEMBERS. SECONDED BY
ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire,
Wildhaber, Sandoval-Perez, and Marquez voting aye.*

D. APPEARANCE OF INTERESTED CITIZENS

No one in attendance wanted to comment at tonight's meeting.

E. CONSENT AGENDA

Approval of Meeting Minutes

1. Work Session Meeting Minutes from February 21, 2023

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE WORK SESSION CITY COUNCIL MEETING MINUTES OF FEBRUARY 21, 2023. SECONDED BY ROSALBA SANDOVAL-PEREZ. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

2. Regular Session Meeting Minutes from March 06, 2023

KITTY MACKIN MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION CITY COUNCIL MEETING MINUTES OF MARCH 6, 2023, AS AMENDED. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

3. OLCC Liquor License Application - LOAM, 306 Ferry Street

ANNETTE FRANK MOVED TO APPROVE THE CONSENT AGENDA INCLUDING THE OLCC LIQUOR LICENSE APPLICATION FOR LOAM AT 306 FERRY STREET. SECONDED BY JIM MAGUIRE. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

F. ACTION ITEMS

1. Approval of Donation Request from Dayton High School FFA for the Annual Easter Egg Hunt at Dayton Courthouse Square Park

Rochelle Roaden, City Manager, introduced Mitch Coleman, representing Dayton High School FFA. Mitch said the Easter Egg Hunt would be on April 8, 2023, and gave a brief overview of how the funds would be utilized to help purchase prizes, eggs, flyers, and any other expenses involved in putting on an Annual Easter Egg Hunt in Dayton.

Councilor Jim Maguire stated that Dayton FFA only requested \$600 but their goal was to raise \$1,000.00. Councilor Maguire inquired, since there was enough money in the budget, if Council would be in favor of granting Dayton FFA with the entire \$1,000.00 to meet their fundraising goal. Council agreed.

JIM MAGUIRE MOVED TO APPROVE DONATION REQUEST FOR DAYTON FFA ANNUAL EASTER EGG HUNT IN THE AMOUNT OF \$1,000.00. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez and Marquez voting aye.*

2. Approval of Donation Request from Dayton Volunteer Firefighters for Old Timers Weekend

Rochelle Roaden, City Manager, introduced Steve Hopper of Dayton Fire Department Volunteer Association. Steve Hopper gave a brief overview of how the funds would be utilized and stated that the Dayton Fire Department Volunteer Association participates each year in a fundraising event preparing chicken dinners', to sale at the Dayton Old Timers Event in July.

KITTY MACKIN MOVED TO APPROVE DONATION REQUEST FOR DAYTON VOLUNTEER FIREFIGHTERS ASSOCIATION FOR OLD TIMERS WEEKEND IN THE AMOUNT OF \$2,500.00. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

3. FY 2021-2022 Audit Presentation, Devan Esch, Grove, Mueller & Swank, P.C.

Rochelle Roaden, City Manager, introduced Devan Esch, a partner, with Grove, Mueller & Swank, P.C. who was invited to give the FY 2021-2022 Audit Presentation. He was attending via Zoom.

Devan Esch thanked Rochelle Roaden, City Manager and Dawn Beveridge, Accountant, for all the assistance throughout the years during the audit season.

The City's audit for Fiscal Year 2021-2022 was summarized.

KITTY MACKIN MOVED TO ACCEPT THE FISCAL YEAR 2021-2022 FINANACIAL STATEMENTS. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

4. Temporary Sign Approval for the Greater Yamhill County Veterans of Foreign Wars (VFW) Post 4015 BINGO Monthly Event

Rochelle Roaden introduced Mike Billings, the Commander of the Greater Yamhill County Post 4015 VFW.

Mike Billings of 609 Ferry Street, Dayton, OR, the Commander of Greater Yamhill County VFW Post 4015, gave a brief history of why the

Greater Yamhill County VFW Post 4015 VFW BINGO was first initiated, and that was to place wreaths on local service members graves.

Rochelle Roaden stated that Greater Yamhill County VFW Post 4015 had been renting the Community Center for their monthly meetings and for a non-profit fundraising event, Greater Yamhill County VFW Post 4015 BINGO, the first Sunday of each month. Mike Billings 4015 had purchased four A-Board signs with printed event information to help advertise their event and direct folks to the Community Center from the main streets of Dayton.

Rochelle Roaden explained that the City's current temporary sign code did not address A-Board event signage, and was looking for guidance and/or approval to allow the Greater Yamhill County VFW Post 4015 to display their BINGO event signage 9:00 a.m. - 8:00 p.m. on the first Sunday of each month on the corner of 3rd St. and Ferry St., 4th St. and Ferry St. (on the park corners), and on Alder St. on both sides of 3rd St. Maps were attached in the agenda packet.

JIM MAGUIRE MOVED TO APPROVE THE TEMPORARY SIGN APPROVAL FOR THE GREATER YAMHILL COUNTY VFW POST 4015 BINGO EVENT. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

5. Sewer Rate Study Presentation, Tim Tice, Oregon Association of Water Utilities (OAWU)

Rochelle Roaden introduced Tim Tice, Oregon Association of Water Utilities (OAWU).

Tim Tice stated that at a previous City Council meeting he had presented a sewer rate study including a proposed rate and methodology change for sewer rates. The Council had asked to see updated numbers that included the cost of the loan payment for the bridge and sewer line upgrade project.

Tim Tice gave an overview of the rate options report.

Discussion took place regarding the sewer rate study and the rate options report.

Rochelle Roaden stated that there were several steps involved before a rate increase could take place. Potential time frames would be researched and brought back to the council.

6. Reappointment of Budget Committee Members

Rochelle Roaden explained that the Budget Committee was comprised of the 7 members of City Council and 7 members of the community.

The current Budget Committee members were Angie Gonzalez, Chris Wytoski, Christopher Dahlvig, Debra Lien, Michael Howard, Steve Hopper, and one vacant position. Angie Gonzalez and Steve Hopper's terms expired on December 31, 2022, they were interested in staying on the Budget Committee.

Council was being asked to reappoint them to the Budget Committee and that their terms would expire December 31, 2025.

The vacant position had been advertised in the New-Register and social media.

ANNETTE FRANK MOVED TO REAPPOINT ANGIE GONZALEZ AND STEVE HOPPER TO THE BUDGET COMMITTEE WITH THREE YEAR TERMS ENDING DECEMBER 31, 2025. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

7. Fiscal Year (FY) 2023/2024 Budget Calendar

Rochelle Roaden stated that the FY 2023/2024 Budget Calendar was included in the agenda packet and explained each of the sections.

ANNETTE FRANK MOVED TO REAPPOINT ANGIE GONZALEZ AND STEVE HOPPER TO THE BUDGET COMMITTEE WITH THREE YEAR TERMS ENDING DECEMBER 31, 2025. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Mackin, Maguire, Wildhaber, Sandoval-Perez, and Marquez voting aye.*

8. Introduction of Tourism and Economic Development Director - Dave Rucklos

Mayor Marquez introduced Dave Rucklos.

Dave Rucklos gave a brief background about himself, stated that he was looking forward to collaboratively establishing Dayton into the community that we envision, and was excited for the opportunity to beginning his new position in June.

G. CITY COUNCIL COMMENTS/CONCERNS

Councilor Mackin stated that ODOT was doing a seminar on active transportation, and that she has been reappointed to League of Oregon Cities DEI committee for another year and listed several parades she would be participating in.

Mayor Marquez stated that she attended the Main Street Conference in Boston, she learned a lot and said that Rochelle does an excellent job for the city.

H. INFORMATION REPORTS

City Manager's Report

Rochelle Roaden stated that the Dayton Utility Bridge Main Span Replacement pre-construction meeting took place on March 30, 2023 and it was a pivotal moment after 4 years of planning. A groundbreaking ceremony would be taking place and more information would be provided regarding the date and time of the event.

A Professional Services Agreement (PSA) for Judicial Services was being looked at by the City's Attorney. This PSA for Judge Larry Blake, Jr. would be brought back to City Council on May 1, 2023. Court date and times had changed from the first Thursday of each month at 10:00 a.m. to the second Tuesday of each month at 3:00 p.m. due to Judge Blake's availability.

The Highway 221 Lift Station design was completed and only thing we were waiting on was an Intergovernmental Agreement with ODOT.

Juliette's House would be doing the mandatory reporter training during the July 17, 2023, City Council meeting.

Rochelle Roaden thanked the Council for their support of her attending the National League of Cities conferences in Washington DC, she had a great time, learned so much and even met the Speaker of the House, Kevin McCarthy.

Michael Skipper with CFM Associates, met with Rochelle and provided a status update regarding applying for congressional direct spending grants. The three projects that had been submitted were for water, sewer, and a civic center.

Melissa A. York, City Recorder, stated that the Oregon Ethics Commission Statement of Economic Interest (SEI) filing deadline was April 15, 2023.

I. ADJOURN

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted:



By: Melissa York
City Recorder

APPROVED BY COUNCIL on June 5, 2023.

As Written As Amended


Trini Marquez, Mayor