

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
July 18, 2022

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Trini Marquez

ABSENT: Councilor Rosalba Sandoval-Perez

STAFF: Rochelle Roaden, City Manager
Patty Ringnald, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Maguire and Marquez present in person and Councilors Frank, Mackin and Mayor Wytoski present virtually. Mayor Wytoski noted the absence of Councilor Sandoval-Perez.

Also present virtually were Public Works Director, Steve Sagmiller and Sergeant Bob Eubanks from the Yamhill County Sheriff's Office.

C. APPEARANCE OF INTERESTED CITIZENS

Judy Gerrard, of 305 Main Street, Dayton, Oregon, presented a letter to the Council that was emailed to all Council Members earlier in the day. Those Councilors present were given a hard copy of Ms. Gerrard's letter. Ms. Gerrard went through each point in her letter, which were her concerns regarding allowing exceptions to the noise ordinance.

Rochelle Roaden, City Manager read a letter that was submitted by Ann Marie Anderson of 309 Main Street, Dayton Oregon, into the record. Ms. Anderson also stated her concerns regarding allowing exceptions to the noise ordinance.

D. CONSENT AGENDA

Work/Special Session Meeting Minutes – June 21, 2022

DANIEL HOLBROOK MOVED TO APPROVE THE CITY COUNCIL MEETING MINUTES OF THE WORK/SPECIAL SESSION MEETING OF JUNE 21, 2022 AS WRITTEN. SECONDED BY TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez and Wytoski voting aye. Sandoval-Perez absent.*

E. ACTION ITEMS

1. Approval of Resolution 2022/23-01 Surplus Equipment

Rochelle Roaden reviewed the need to surplus an older public works vehicle due the purchase of a new pick-up truck, explaining that the vehicle was used as a trade in on the new vehicle.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 22/23-01 A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS TRANSFER, SALE, OR OTHER DISPOSITION. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez and Wytoski voting aye. Sandoval-Perez absent.*

2. Cost of Living Adjustment (COLA) Discussion

City Manager, Rochelle Roaden presented her report to the Council, stating that her recommendation was based on five months of the 2022 Consumer Price Index (CPI-W) average and recommending that the Council approve a 9.22% COLA.

Mayor Wytoski shared that most community members will not be getting a large COLA increase and therefore would not be agreeable to City employees getting a large increase. However, she also understands that City employees are often poached from city to city and that she is very happy with Dayton's employees and does not want to lose any of them, due to low wage increases.

Councilor Holbrook encouraged the Council to use a 12 month average instead of a five month average and stated that he would support an increase of 5% to 7.2%, and that he would prefer if the employees step increases were not taken off of the table.

Councilor Maguire stated that in his profession there are no COLA increases. Councilor Maguire advised that he would support continuance of step increases for FY 2022/23, but does not support a 10% COLA increase. Councilor Maguire agreed with Mayor Wytoski regarding members of the community not receiving COLA increases.

After continued discussion Council was in agreement to offer staff a 8.2% COLA increase which would include their yearly 3% step increase. This gives employees their step increase at the beginning of the fiscal year instead of on their anniversary date.

DANIEL HOLBROOK MOVED TO APPROVE A 8.2% COST OF LIVING ADJUSTMENT INCREASE EFFECTIVE JULY 1, 2022 FOR CITY STAFF AND SUSPENDING ALL STEP INCREASES FOR FY 2022/23. SECONDED BY TRINI MARQUEZ. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez and Wytoski voting aye. Sandoval-Perez absent.*

3. Special Event Permit/Noise Amplification Discussion

Mayor Wytoski stated that this proposal originated from a business owner who asked if it would be possible to have special events that may exceed City noise ordinance limits.

Rochelle Roaden reviewed her report with the Council which included research of noise ordinances from other cities in Yamhill County.

Sergeant Eubanks from Yamhill County Sheriff's Office reviewed noise/sound decibels with the Council, explaining how they work and gave examples of different noises and their decibel ratings.

Discussion continued regarding sound decibels, number and length of events to be allowed, and the possibilities and types of penalties for violators. Some Councilors were in favor of allowing variances to the noise code while others were not and wanted stricter Code written. All were in agreement that new Code should be written with very specific criteria with consequences for those who violate the code. It was agreed that the City Manager and the Mayor would work together to present potential new code for the Council to review.

4. 2023 League of Oregon Cities (LOC) Legislative Priorities Ballot Discussion

Mayor Wytoski explained that this is a list of items Council would like the LOC to work on for the City of Dayton. Councilor Holbrook read through each of the category groups from the 2023 Legislative Priority Ballot provided by the League of Oregon Cities.

Mayor Wytoski asked each Councilor to review the list of priorities and write down each of their top five priorities.

The Council's top five priorities were: Infrastructure for Housing, Economic Development Incentives, Lodging Tax Flexibility, Renewable Energy and Cyber Security.

City Manager, Rochelle Roaden will submit the Cities ballot choices to the League of Oregon Cities.

F. CITY COUNCIL COMMENTS AND CONCERNS

Mayor Wytoski stated that because she is in a run off for the County Commissioners seat so will not be running for Mayor and that there are three Council seats that will expire on December 31, 2022. The Mayor encouraged Councilors to declare if they will be running for their Council seat again.

Councilor Holbrook noted that while cycling around town he has noticed that some storm drains grates are in need of replacement. Councilor Holbrook stated that although his time is limited he would consider running for Council again if there are no other interested community members.

Councilor Mackin asked if the van that has been living on Ferry Street is gone? Rochelle Roaden advised she is working with the vehicle owner, as of 4:30 pm the van was still there. Rochelle Roaden advised she will check again after the Council meeting, further stating that the van is the van owner's home, if she has his home towed where would he live? The City has been working with the vehicle owner to try and resolve the situation. However, by the end of the day tomorrow, she will make sure that the van will no longer be there.

Councilor Mackin stated that the van owner has blocked wheel chair access to the sidewalk on more than one occasion and it has been like that for more than a month and a half. Councilor Mackin stated that this is putting one life above another, a bunch of others. Councilor Mackin advised that she does not feel safe to be down there and that is right where she needs to get on the sidewalk. When she comes downtown she needs to be in the street a little bit farther. She really hopes something like this does not happen again, it's hard enough.

Councilor Marquez announced that she has decided to run for mayor!

Councilor Maguire announced that he has decided to re-run for his Council seat in November. Councilor Maguire stated that there are two trees along Ash Street that are too low for him to walk under and he feels it is a safety issue. The City Manager reminded Council that there is a complaint form on the City's website and she encouraged them to report code violations via the website.

G. INFORMATION REPORTS

City Manager's Report

The 9th to Flower Lane Project, the week of July 18th excavation sidewalks, forming of sidewalks, installation of underground piping and area drains, saw cut bulb-outs at 9th and Ferry Streets and excavation of bulb-outs.

The 6th street overlay project ADA ramps have been completed and paving will begin next Thursday.

From August 1st to September 12th the library will be closed on Mondays due to staff shortages.

Filing dead line for the November Election is August 30th.

The Pancake Breakfast is Saturday, July 30 so please let the City Manager know if you want to volunteer for the event.

National Night Out is Tuesday, August 2nd and we are asking for help from the Council. Rochelle Roaden stated that there was a huge turn out last year. Mayor Wytoski offered to volunteer.

G. ADJOURN

There being no further business, the meeting adjourned at 8:33 pm.

Respectfully submitted:

By: 
Patty Ringnald
City Recorder

APPROVED BY COUNCIL on July 18, 2022

As Written As Amended


Elizabeth Wytoski, Mayor