

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
November 7, 2022

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Trini Marquez
Councilor Rosalba Sandoval-Perez

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Melissa York, Office Specialist II
Steve Sagmiller, Public Works Director
Josh Bilodeau, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:36 p.m. and those present gave the pledge of allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin, Maguire, Marquez and Sandoval-Perez attending the meeting in person.

C. APPEARANCE OF INTERESTED CITIZENS

Kathleen Bennett 313 Flower Lane, Dayton, Oregon thanked the Council for the new sidewalk. Ms. Bennett advised that where Flower and Ferry meet the sidewalk divides and cars are cutting that corner and driving over the new sidewalks. Ms. Bennett asked if Council could put boulders in the planting strip to stop cars from driving on the sidewalk.

City Manager Rochelle Roaden stated that she would like the City's Engineer and Public Works Director to look at the area and see if there is something the City can do to make the situation better.

D. CONSENT AGENDA

Approval of Meeting Minutes

1. Regular Session Meeting Minutes of October 3, 2022.
2. Work/Special Session Meeting Minutes of October 17, 2022

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF OCTOBER 3, 2022 AND WORK/SPECIAL SESSION MEETING OF OCTOBER 17, 2022 AS WRITTEN. SECONDED BY DANIEL HOLBROOK. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

E. ACTION ITEMS

1. Donation Request – Dayton Community Food Pantry (DCFP), Debra Nissan.

Debra Nissan from the Dayton Food Pantry was in attendance via zoom. Ms. Nissan advised that they have asked for a donation for funds to help purchase groceries for Holiday Box's. Due to the increased prices of groceries, the Food Pantry has seen a 60% increase in families who are in need.

ANNETTTE FRANK MOVED TO APPROVE A DONATION IN THE AMOUNT OF \$3,500 TO SUPPORT THE LOCAL FOOD PANTRY. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

2. Sewer Rate Study Update – Tim Tice.

Rochelle Roaden stated that completing a sewer rate study is one of the Council's 2022/23 Strategic Plan Goals, therefore the City has contracted with Oregon Association of Water Utilities (OAWU) to assess the City's rate structure.

Tim Tice from OAWU reviewed the Rate Comparison table that was provided in the agenda packet, stating that the table is divided into two sections current and proposed rates. 67% of the wastewater budget comes from the base rate. Current sewer rates are billed on a flat rate of \$44.51 per/month, the new proposed rate system would be based on a base rate that will be the average monthly water consumption from October through March. Like the current water rates, base rates would be configured using the size of the sewer line/pipe.

Councilor Holbrook stated that raising rates is a hard conversation, however, the Council needs to make those big decisions. Councilor Holbrook suggested looking at system development charges (SDC's) as a way to help share the costs.

Mayor Wytoski feels the proposed rate increase would be increasing sewer fees too fast. Mayor Wytoski stated that the Council has agreed to raise rates in order to pay for the Utility Bridge and is uncomfortable with adding more. Discussion continued.

Council was in agreement to wait on the rate study increase until it is known what the increase will be for the Utility Bridge Project after it has been funded, but liked the new rate study methodology and was in favor of changing to that system. Council was also in agreement to raising rates on a graduated scale over a longer period of time.

Council asked the City Manager and Tim Tice to rework the rate study numbers and bring them back to Council using the current flat rate as the base rate and add the equitable piece, basing the base unit amount on 6 units instead of the 4 units that were proposed.

3. Total Maximum Daily Load (TMDL) of Mercury Implementation Plan – Elizabeth Sagmiller.

Rochelle Roaden introduced Elizabeth Sagmiller with E & S Consulting and explained that the City has hired her to design and implement a TMDL plan for the City, which is an EPA requirement for all Cities. Ms. Sagmiller advised that the City's implementation plan was submitted to DEQ on time and has been approved.

Council viewed the power point presentation that was included in the Council packet which reviewed the TMDL plan for the next 6 years.

4. Homeless Task Force Discussion.

Mayor Wytoski reviewed the Oregon Mayor's Association (OMA) taskforce, advising that 25 mayors around the State were included in the taskforce. The taskforce was created to develop a response to homelessness that would help all communities statewide, regardless of size or location, to address the issue. The plan would require direct allocations to each incorporated city in Oregon.

5. Approval of Resolution 2022/23-05 Authorizing Support of the Oregon Mayor's Association (OMA) Task Force on Homelessness.

JIM MAGUIRE MOVED TO APPROVE RESOLUTION 2022/23-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, OREGON AUTHORIZING ITS SUPPORT FOR THE OREGON MAYORS ASSOCIATION'S TASK FORCE ON HOMELESSNESS'S PROPOSAL TO PARTNER WITH THE STATE TO FUND LOCAL HOMELESSNESS RESPONSE AND PREVENTION PROGRAMS TO ADDRESS OREGON'S CRISIS OF THE UNHOUSED. SECONDED BY KITTY MACKIN. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

6. Resolution 2022/23-06 Authorizing an Amendment to the Loan Documents with DEQ through the Clean Water State Revolving Fund.

Rochelle Roaden stated that in order to amend the Cities current loan agreement, a resolution must be passed by the Dayton City Council. Rochelle stated that she will continue to look for and apply for grants as they become available.

ANNETTE FRANK MOVED TO APPROVE RESOLUTION 2022/23-06 A RESOLUTION OF THE CITY OF DAYTON APPROVING AN AMENDMENT TO LOAN DOCUMENTS WITH THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY THROUGH THE CLEAN WATER STATE REVOLVING FUND. SECONDED BY DANIEL HOLBROOK. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

F. CITY COUNCIL COMMENTS/CONCERNS

Councilor Sandoval-Perez stated that the issue of cars parking in the right of way in front of the post office, has created a dip where water and mud collect.

Councilor Maguire stated that he is disappointed there are not more people attending the Council Meetings, he commended the Mayor on a great job.

Mayor Wytoski stated that residents have questions regarding the markers for the new sidewalk on Ferry Street from 6th to 8th Street. Homeowners were notified where the actual sidewalk will be placed. The Mayor thanked staff for their fast response.

Mayor Wytoski advised that the City Manager's contract has been completed. Changes to the contract were discussed.

G. INFORMATION REPORTS

City Manager's Report

City Manager Rochelle Roaden encouraged the Council to read the Ethics Matters document that was in the agenda packet.

The flyers for the Parks Survey have been mailed and residents and businesses should have already received their copy. To date there have been 212 survey responses. The survey will be open for one more week.

Holiday lights – ODOT is no longer allowing lighted banners to be hung across the highway (Ferry Street). Only non-lighted banners that list the name and date of a specific event are allowed to be hung. Christmas lights will be installed November 19th. New this year will be a lighted tunnel at the entrance to Courthouse Square Park from Ferry Street for the annual Christmas tree lighting event.

The Utility Bridge Project bids are now being accepted by DOWL.

Highway 221 lift station will be funded with \$511,000 from ARPA funds, which will fund the up grading of the lift-station that is to be moved to the west side of the highway.

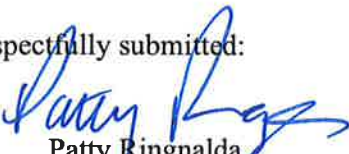
PGE has announced that they will no longer let ODOT hang the flashing light at the intersection of Ferry and Third Streets. The flashing light is scheduled to be taken down and replaced with flashing stop signs.

The next City County Dinner will be Thursday, November 10, 2022 and will be hosted by the City of McMinnville.

H. ADJOURN

There being no further business, the meeting adjourned at 8:40 p.m.

Respectfully submitted:


By: Patty Ringnalda
City Recorder

APPROVED BY COUNCIL on December 5, 2022.

As Written As Amended


Elizabeth Wytoski, Mayor

