

**AGENDA  
DAYTON CITY COUNCIL  
REGULAR SESSION**



**DATE:** MONDAY, NOVEMBER 07, 2022  
**TIME:** 6:30 PM  
**PLACE:** DAYTON CITY HALL ANNEX – 408 FERRY STREET, DAYTON, OREGON  
**VIRTUAL:** ZOOM MEETING – ORS 192.670/HB 2560

You may join the Council Meeting online via Zoom Meeting at: <https://us06web.zoom.us/j/85464652738>

or you can call in and listen via Zoom: 1 346 248-7799 or 1 720 707-2699

*Dayton – Rich in History . . . Envisioning Our Future*

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
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- A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- B. ROLL CALL**
- C. APPEARANCE OF INTERESTED CITIZENS**

The public is strongly encouraged to relay concerns and comments to the Council in one of the following ways:

- Email - at any time up to 5 pm the day of the meeting to [pringnalda@ci.dayton.or.us](mailto:pringnalda@ci.dayton.or.us). The mayor will read the comments emailed to the City Recorder.
- Appear in person – If you would like to speak during public comment please sign-up on the sign-in sheet located on the table when you enter the Council Chambers.
- Appear by Telephone only – please sign up prior to the meeting by emailing the City Recorder at [pringnalda@ci.dayton.or.us](mailto:pringnalda@ci.dayton.or.us) the chat function is not available when calling by phone into Zoom
- Appear via Zoom, Virtually – once in the meeting send a chat directly to the City Recorder, Patty Ringnalda, use the raise hand feature in Zoom to request to speak during public comment, you must give the City Recorder your First and Last Name, Address and Contact Information (email or phone number) before you are allowed to speak.

When it is your turn the Mayor will announce your name and unmute your mic.

**D. CONSENT AGENDA**

- |   |      |
|---|------|
| 1. Regular Session Meeting Minutes – October 03, 2022 | 1-5  |
| 2. Work/Special Session Minutes – October 17, 2022    | 7-11 |

**E. ACTION ITEMS**

- |  |       |
|--|-------|
| 1. Donation Request - Dayton Community Food Pantry (DCFP), Deb Nissen                                    | 13-15 |
| 2. Sewer Rate Study Update-Tim Tice, Oregon Association of Water Utilities (OAWU)                        | 17-19 |
| 3. Total Maximum Daily Load (TMDL) of Mercury Implementation Plan- Elizabeth Sagmiller, E & S Consulting | 21-41 |
| 4. Homeless Task Force Discussion  | 43-46 |

## **ACTION ITEMS CONTINUED**

- |   |       |
|---|-------|
| 5. Approval of Resolution 22/23-05 Authorizing Support of the Oregon Mayor's Association Taskforce on Homelessness's      | 47-50 |
| 6. Resolution 22/23-06 Approving an Amendment to the Loan Documents with DEQ Through The Clean Water State Revolving Fund | 51-54 |

## **F. CITY COUNCIL COMMENTS/CONCERNS**

## **G. INFORMATION REPORTS**

- |                          |       |
|--------------------------|-------|
| 1. City Manager's Report | 55-81 |
|--------------------------|-------|

## **H. ADJOURN**

Posted: November 03, 2022

By: Melissa York, Office Specialist II

## **NEXT MEETING DATES**

Joint City Council and Planning Commission Work Session Meeting, Wednesday, November 9, 2022  
City Council Regular Session, Monday, December 5, 2022

*Virtually via Zoom and in Person; City Hall Annex, 408 Ferry Street, Dayton, Oregon*

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**October 3, 2022**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Daniel Holbrook  
Councilor Annette Frank  
Councilor Kitty Mackin  
Councilor Jim Maguire  
Councilor Rosalba Sandoval-Perez

**ABSENT:** Councilor Trini Marquez

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder  
Melissa York, Office Specialist II  
Steve Sagmiller, Public Works Director  
Josh Bilodeau, Public Works Supervisor

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:31 p.m. and those present gave the pledge of allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Frank, Mackin, Maguire, and Sandoval-Perez attending the meeting in person and Councilor Holbrook attending via Zoom. Mayor Wytoski noted the absence of Councilor Marquez.

**C. APPEARANCE OF INTERESTED CITIZENS**

Dayton resident Larry Smurthwaite, of 773 Joel Palmer Way, Dayton Oregon, expressed his concerns regarding the increase in his water bill and the City's new water rate system. Mr. Smurthwaite feels there are discrepancies regarding the water base rate calculations, the billing system, water leak detections, and thermal data determinations.

Mayor Wytoski reviewed the City's water rate methodology and stated that statewide, cities are asked to try to promote policies around water conservation. Staff was asked to review water revenues and volume changes and bring back comparisons to the next Council meeting.

City Manager, Rochelle Roaden reminded the Council that in April, 2022, Tim Tice of Oregon Association of Water Utilities (OWAU) had provided Council with a presentation of various average residential water users and commercial water rate comparisons. Discussion continued.

On another subject, Larry Smurthwaite stated that he had concerns regarding his campaign signs being taken from private property. He wanted to know who was taking them and if a police report had been filed.

Mayor Wytoski stated that she too had concerns regarding campaign signs, noting that she had experienced the same.

**D. CONSENT AGENDA**

**Approval of Meeting Minutes**

1. Regular Session Meeting Minutes of September 6, 2022.

Mayor Wytoski noted that there was a correction to the September 6, 2022 minutes.

**ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF SEPTEMBER 6, 2022 AS AMENDED. SECONDED BY JIM MAGUIRE.** *Motion carried with Frank, Mackin, Maguire, Holbrook, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

**E. ACTION ITEMS**

1. **9<sup>th</sup> Street to Flower Lane Project Update, Denny Muchmore, City Engineer**

Rochelle Roaden updated the Council regarding the 9<sup>th</sup> Street to Flower Lane project and stating that the City has received a Safe Routes to School grant from ODOT in the amount of \$750,000.00. The total spent on the project was \$449,905.25 and \$263,617.10 is remaining. The contingency amount was explained and a change order of \$210,541.10 was proposed, with \$53,076.00 remaining to be spent on additional ADA ramps.

Denny Muchmore, City Engineer spoke to the Council regarding the change order approval for the 9<sup>th</sup> to Flower Lane project and explained that the project is substantially complete, except for some additional pedestrian ramp gutter, sidewalk replacement from 8<sup>th</sup> Street to 7<sup>th</sup> Street, and from 7<sup>th</sup> Street to 6<sup>th</sup> Street. Discussion continued.

2. **Approval of 9<sup>th</sup> to Flower Sidewalk Project Construction Change Order #2.**

**JIM MAGUIRE MOVED TO APPROVE CONSTRUCTION CHANGE ORDER #2 FOR HAWORTH, INC., TO CONSTRUCT SIDEWALKS BETWEEN 8TH AND 6TH STREETS IN THE AMOUNT OF \$210,541 AND GIVE THE CITY MANAGER THE AUTHORITY TO APPROVE ADDITIONAL CHANGE ORDERS TO EXPEND THE REMAINING GRANT FUNDS OF \$53,076. SECONDED BY KITTY MACKIN.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez, and Wytoski voting aye. Marquez absent.*

3. **Approval of Planning Commission Appointments.**

Rochelle Roaden explained that the Planning Commission is comprised of a five member commission who serve four-year terms. Current, Planning Commission members Ann-Marie Anderson and Tim Parsons terms will expire December 31, 2022. Both Commissioners have expressed their interest in serving another four-year term. There continues to be one open seat on the Planning Commission.

**ANNETTE FRANK MOVED TO APPROVE THE APPOINTMENT OF ANN-MARIE ANDERSON AND TIM PARSONS TO THE DAYTON PLANNING COMMISSION WITH A FOUR-YEAR TERM EXPIRING DECEMBER 31, 2026. SECONDED BY KITTY MACKIN.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez, and Wytoski voting aye. Marquez Absent.*

**4. Approval of Resolution 2022/23-02 Proclaiming the Week of October 16-22, 2022, as the 25<sup>th</sup> Annual National Hands and Words Are Not for Hurting Week.**

Mayor Wytoski stated that the National Hands and Words Are Not For Hurting Week was developed to prevent domestic family violence, child abuse, bullying, suicide, and to stand against this type of behavior.

Rochelle Roaden stated that Ann Kelley, Founder/Executive Director was not able to attend the City Council meeting but had a video ready to share about the program. The video was made available to the Council and the community via the City's website.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 22/23-02 A RESOLUTION OF THE CITY OF DAYTON PROCLAIMING THE WEEK OF OCTOBER 16 THROUGH 22, 2022 TO BE THE 25TH ANNUAL NATIONAL HANDS & WORDS ARE NOT FOR HURTING WEEK. SECONDED BY ROSALBA SANDOVAL-PEREZ.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

**5. Approval of Resolution 2022/23-03 Donation of Legion Field**

Rochelle Roaden stated that on September 13, 2022, the Dayton School District voted unanimously to donate their portion of Legion Field to the City of Dayton. The Donation Agreement, along with a Resolution authorizing the City Manager to enter into a Donation Agreement, was presented to the Council.

**ANNETTE FRANK MOVED TO APPROVE RESOLUTION 2022/23-03 A RESOLUTION OF THE DAYTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A DONATION AGREEMENT WITH DAYTON SCHOOL DISTRICT #8 TO ACCEPT THE DONATION OF REAL PROPERTY COMMONLY KNOWN AS LEGION FIELD. SECONDED BY JIM MAGUIRE.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

**6. Council Initiation of Land Use Code Amendments.**

Rochelle Roaden advised that she is proposing two text amendments for the Council to consider. The first is a Code change to adopt code for Psilocybin and the second is update the Dayton Land Use and Development Code adding a sunset clause to planning and land use decisions.

**JIM MAGUIRE MOVED TO INITIATE A TEXT AMENDMENT TO ADD LANGUAGE INTO THE CITY OF DAYTON LAND USE AND DEVELOPMENT CODE RELATED TO THE SALE OF PSYLOCIBIN IN ACCORDANCE WITH ORS 475A. SECONDED BY ANNETTE FRANK.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

**JIM MAGUIRE MOVED TO INITIATE A TEXT AMENDMENT TO ADD A PROVISION TO THE CITY OF DAYTON LAND USE AND DEVELOPMENT CODE STATING THAT LAND USES THAT CEASE OPERATION FOR A PERIOD OF TIME TO BE DETERMINED SHALL BE REQUIRED TO OBTAIN A NEW LAND USE APPROVAL AS OUTLINED IN THE DAYTON LAND USE AND DEVELOPMENT CODE PRIOR TO RESTARTING OPERATIONS. SECONDED BY ANNETTE FRANK.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez and Wytoski voting aye. Marquez absent*

**7. Parks Comparable Projects List Discussion.**

Rochelle Roaden reviewed the history of the Parks Improvement funding and stated that the Council had requested a list of comparable park projects for the consideration in spending TLT revenues. Options were selected to be sent to the community to vote on via survey.

**8. JEDI Training Presentation from Dayton Staff.**

Rochelle Roaden advised that City Management staff had attended the Justice, Equity, Diversity, and Inclusion (JEDI) training from Western Oregon University. Staff played a video presentation on what they had learned in the training.

**F. EXECUTIVE SESSION**

Mayor Wytoski closed the Regular Session Meeting at 8:22 p.m. and stated that Council will meet in Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

Mayor Wytoski closed the Executive Session Meeting at 8:59 p.m. and moved back into the Regular Session Meeting.

**JIM MAGUIRE MOVED TO ACCEPT THE CITY MANAGER'S PERFORMANCE EVALUATION AND RESET HER ANNUAL SALARY to \$112,000 PER YEAR. SECONDED BY KITTY MACKIN.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

**G. CITY COUNCIL COMMENTS/CONCERNS**

League of Oregon Cities (LOC) Conference was discussed by those Councilors who had attended the conference.

Councilor Sandoval-Perez stated she met with the City Manager to discuss the use of the community center for youth in our community.

Councilor Holbrook reminded Councilors to be mindful of the allotted time limit set for public comments.

**H. INFORMATION REPORTS**

**City Manager's Report**

Rochelle Roaden reviewed the Utility Bridge with Infrastructure project, advising the Council on the funding that has been obtained and the amount that is needed to complete the project. Direction regarding the future of the project and the funding that will be needed to complete the project was asked of the Council. It was noted that due to inflation and the cost of steel the cost of the Utility Bridge Project has gone from \$4.2 million to \$7.5 million. The raising sewer rate fees was discussed in length.

Councilor Holbrook stated that if the bridge could not be used for the water and sewer lines or if one of the lines fell into the river, the decision would be taken out of the Council's hands and the City would be forced to make the necessary repairs. Councilor Holbrook stated that he was in favor of moving forward with the project.

Mayor Wytoski stated that at this time she was not in support of moving forward with the bridge construction at this time, stating that she is not willing to raise sewer rates in order to cover the cost of construction on the project.

Rochelle Roaden thanked the City Council in their support of her attending the IIMC Conference in Ohio, she gained so much information, and mentioned she would be attending the LOC Conference.

Rochelle Roaden introduced Deputy Matt Twitchell stating that he is Dayton's new Deputy and that he will be working exclusively in the City. Rochelle Roaden introduced Melissa York, the City's new Office Specialist II.

**I. ADJOURN**

There being no further business, the meeting adjourned at 9:26 p.m.

Respectfully submitted:

**APPROVED BY COUNCIL on November 7, 2022.**

As Written  As Amended

By: Melissa York. OSII

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**Elizabeth Wytoski, Mayor**



**MINUTES**  
**DAYTON CITY COUNCIL**  
**WORK/SPECIAL SESSION**  
**October 17, 2022**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Daniel Holbrook  
Councilor Annette Frank  
Councilor Kitty Mackin  
Councilor Jim Maguire  
Councilor Trini Marquez  
Councilor Rosalba Sandoval-Perez

**ABSENT:**

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder  
Steve Sagmiller, Public Works Director  
Josh Bilodeau, Public Works Supervisor  
Denny Muchmore, City Engineer  
Emily Matasar, City Attorney

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:30 p.m. and those present gave the pledge of allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Frank, Mackin, Maguire, Marquez, Sandoval-Perez attending the meeting in person. Councilor Holbrook attended the meeting via Zoom.

**C. APPEARANCE OF INTERESTED CITIZENS**

There were no citizens in attendance.

**D. ACTION ITEMS**

**1. Water Revenue Comparison Review, Tim Tice – Oregon Association of Water Utilities (OAWU).**

Rochelle Roaden, City Manager, stated that at the last City Council meeting Council directed her to present water service charges comparison for 2021-2022, in response to a citizens complaint regarding the increase in his water service charges.

Rochelle Roaden reviewed the purchase of new more accurate water meters from Kamstrup in 2019 and the water rate survey that was completed by Oregon Association of Water Utilities (OAWU). Recommendations were made regarding the water system and a rate system that was balanced for all users was provided to Council.

Tim Tice, OAWU reviewed the water rate study and the formula that was used to determine the new water rates that were adopted June 2021. Councilor Holbrook asked Tim Tice to review what OAWU is and what its role is in regards to the City of Dayton. Tim Tice advised that OAWU is a non-profit association formed in 1977 and they are part of the National World Water Association, that acts as a liaison between regulators and the water and wastewater industry.

Mayor Wytoski reviewed high water user data, comparing current with rates with rates from two years ago, noting that the difference is an increase of about \$11 and not the significant amount that the Council had been lead to believe. Discussion continued.

**2. Utility Bridge with Infrastructure Upgrades Discussion.**

Rochelle Roaden reviewed the Utility Bridge with Infrastructure project, advising the Council on the funding that has been obtained and the amount that is needed to complete the project. Direction regarding the future of the project and the funding that will be needed to complete the project was asked of the Council. It was noted that due to inflation and the cost of steel the cost of the Utility Bridge Project has gone from \$4.2 million to \$7.5 million. Rochelle Roaden advised that she has applied for a \$2 million congressional spending grant through Senator Ron Wyden's office and will continue to look for additional ways to fund the project.

City Manager Roaden advised that she has recently learned that DEQ will be providing funding at 1.72 %, discussion continued regarding project funding, especially payment of the project through the raising of sewer fees. Mayor Wytoski inquired if sewer rates could be charged on a graduate scale, so that there would not be one big raise in sewer fees. Rochelle Roaden advised that the City has a year before any loan payments would be due, therefore sewer rates could be raised on a graduating scale.

Councilor Holbrook advised that cities are required to make decisions, which is part of doing business. Historically materials and labor costs do not go down, they become more expensive.

City Engineer Denny Muchmore stated that the city has time until the bill comes due. If the City chooses not to do the project, would the ARPA funds need to be returned? Regardless the city still needs to make upgrades to the infrastructure that is attached to the bridge. If the city chooses to back out of the project and the bridge falls into the river, we will be right back at this decision and costs would typically increase even more.

Jared Trowbridge, Bridge Engineer with DOWL was in attendance to give an overview of the project and to answer questions. He too was in agreement that the cost of building the bridge would only get more expensive, costs may taper off, but will eventually increase again.

Councilor Holbrook recommend that the Council take action and direct the City Manager to move forward with the project. All those in attendance at the meeting were in agreement and the City Manger was directed to continue with the project as they had originally directed her to do.

**3. Approval to add Amendment for Construction Engineering to DOWL Engineering's Professional Services Agreement for the Utility bridge with Infrastructure Upgrades Project.**

**JIM MAGUIRE MOVED TO APPROVE AMENDING THE DOWL ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR THE UTILITY BRIDE WITH INFRASTRUCTURE UPGRADES PROJECT ADDING ATTACHMENT A FOR CONSTRUCTION ENGINEERING SERVICES FOR AN AMOUNT NOT EXCEED \$636,023.85. SECONDED BY ANNETTE FRANK. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.**

**4. Approval of Resolution 2022/23-04 Public Works Design Standards (PWDS) Update Number 13.**

Denny Muchmore, reviewed the changes to the Public Works Design Standards, advising that all of the changes were for housekeeping purposes.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 2022/23-04 A RESOLUTION ADOPTING PUBLIC WORKS DESIGN STANDARDS UPDATE NO. 13. SECONDED BY JAMES MAGUIRE.** *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

**5. Park Project Survey Review and Discussion.**

Rochelle Roaden reviewed the comparable parks projects list and the survey questions that were provided in the agenda packet. Council was asked to approve the survey questions and asked if they preferred the survey be separate documents in English and Spanish instead one document with both languages. Council was in agreement that the survey should be two separate surveys.

Rochelle Roaden advised that a survey notice will go out to every address within the city limits of Dayton via Every Door Direct through the US Postal Service and the cost will be approximately \$700. Discussion continued and it was agreed that the survey would be open for two weeks for responses.

**E. CITY COUNCIL COMMENTS/CONCERNS**

Councilor Mackin advised that the League of Oregon Cities (LOC) conference was interesting and informative, however she was frustrated that the handicapped community was not included in the Justice, Equity, Diversity, & Inclusion (JEDI) conference training. Councilor Mackin advised that she read in a LOC bulletin that Cities have the right to tell ODOT what speeds to set on city streets. Councilor Makin is hoping that there will be a change to the speed limit on the stretch of Ferry Street in front of her home.

Councilor Frank stated that the LOC Conference was fabulous, she met so many people from all over, which reenergized her. Councilor Frank advised that she was very impressed with the author of the book “Houses for the People”, Eric Klinenberg, who spoke at the opening ceremony. She spoke about the book in length and passed out copies for everyone on the panel. Discussion continued.

Mayor Wytoski also spoke about the Mayor’s workshop and her experiences with the LOC Conference.

Mayor Wytoski advised that she also lead a session on communication and relayed information regarding the City’s App, Newsletter, survey and website. The Mayor stated that there was a lot interest from other Mayors regarding the City’s app, website and newsletter. Mayor Wytoski is one of the 25 Mayors appointed to form a statewide task force on homelessness. The information was released and became public today. Discussion continued. Mayor Wytoski asked councilors and staff to forward any questions to her.

**F. INFORMATION REPORTS**

**1. City Manager’s Report**

Rochelle Roaden introduced Emily Matasar, City Attorney for Beery, Elsner and Hammond, stating that she asked the City’s Attorney to attend tonight’s meeting during the discussion of the sign code. A handout with Section 7.4.101 (Signs) of the Dayton Municipal Code was given to each Councilor. Rochelle Roaden pointed out that the temporary sign code needs to be reworked, as it is written, it makes it impossible for staff to enforce.

The amount of time a temporary sign is allowed to be displayed in the city has not been regulated in the past. Historically only the size of a temporary sign has been regulated. That procedure was carried forward to this election as well. Unlike prior years this years election has seen an unprecedented number of temporary signs within the City of Dayton.

Rochelle Roaden advised that she is bringing this to Council, due to the number of Candidates that have asked why the city is not regulating the amount of time a temporary sign has been posted. Rochelle Roaden advised that she has sent out a notification to all candidates explaining the Code and why portions of the code are being regulated and not others.

The sign code was discussed in length with the Council in agreement that the sign code for temporary signs would be reworked at a future meeting, possibly a joint meeting with the Planning Commission.

The City has received a letter from the Department of Environmental Quality (DEQ) stating that they have approved our Total Maximum Daily Implementation Plan (TMDL), stating that the City’s plan meets DEQ criteria.

November 10, 2022 is the next City County dinner, hosted by the City of McMinnville, please let Melissa York, Office Specialist II know if you would like to attend the dinner.

**G. ADJOURN**

There being no further business, the meeting adjourned at 8:07 p.m.

Respectfully submitted:

**APPROVED BY COUNCIL on November 7, 2022.**

**As Written**  **As Amended**

By: Patty Ringnalda  
City Recorder

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**Elizabeth Wytoski, Mayor**

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Donation Request – Dayton Community Food Pantry (DCFP), Debbie Nissen  
**Date:** November 7, 2022

**History/Background**

Recently the manager of the Dayton Community Food Pantry (DCFP) posted on social media that they are currently serving 15 more families in the community compared to during the pandemic and additional donations would be welcomed. I reached out to Debbie Nissen to see if the DCFP would like to submit a donation request to the Dayton City Council before the Thanksgiving and Christmas holidays.

Debbie Nissen responded that they are in desperate need of meat for the Dayton community boxes. A donation of \$2,000 would provide the necessary meals through the holidays and also into the first couple month of the new year. Her donation application is attached.

The FY22-23 adopted budget for Community Giving in the State Shared Revenue Fund is \$15,000. Two donations were approved in June of 2022 (\$2,000 for Homeward Bound and \$2,000 for the Dayton Firefighter’s Association for the Old Timer’s Weekend Chicken BBQ) and both hit the FY21-22 budget. Attached is the Donation history spreadsheet for your reference showing a balance available of \$15,000.

Debbie Nissen will be attending the council meeting via zoom to answer any questions the Council may have.





# City of Dayton

## REQUEST FOR DONATION

- ✓ Please answer all questions, incomplete answers may cause your request to be denied.
- ✓ Donation Requests must be received 60 days before the event or project date.
- ✓ Requests need to be submitted by the 20th day of the month prior to the City Council Meeting date.
- ✓ The Dayton City Council meets on the first Monday of each month.

**Date Received:**

### GROUP/ORGANIZATION CONTACT INFORMATION

**Name of Organization/Group:** Dayton Community Food Pantry

**Mailing Address:** 300 Flower Ln

**Contact Person:** Debra Nissen **Phone #:** 503-551-4419

**Email Address:** debra.nissen1@gmail.com

**Date of City Council Meeting you will be attending:**

**Name of representative attending Council Meeting:**

**Check should be made out to:** Dayton Community Food Pantry **Date Donation is needed:** ASAP

### REQUEST INFORMATION

<b>Amount Requested:</b> \$ \$1000-\$2000		<b>Number of Citizens who will benefit:</b>		
<b># of Citizens</b>	<b>Request Amount</b>	Dayton City Council reserves the right to amend amounts to be donated.	<b># of Citizens</b>	<b>Request Amount</b>
<input type="checkbox"/> 0 - 10	\$100		<input type="checkbox"/> 51 - 100	\$400
<input type="checkbox"/> 11 - 25	\$200		<input type="checkbox"/> 101 - 200	\$500
<input type="checkbox"/> 26 - 50	\$300		<input checked="" type="checkbox"/> 201 +	By Council

**Out of the number of citizens who will benefit from this donation, what percentage are Dayton residents?:** 99.9%

**How will the donated funds be used? (Be specific & Itemize dollar amounts)**

We are in need of purchasing meat. YCAP's freezer has been broken for quite some time. it is finally repaired but we have no idea if/when meat will be available. we have the holidays fast approaching so we could use funds to purchase meat to be able to supply each family for both Thanksgiving and Christmas without depending on YCAP. every food bank 8n the county is on a similar situation. Any assistance would be most appreciated!

Thank you for supporting our mission to feed our neighbors.

**Will your project or event create excess funds?**  Yes  No **What will they be used for?**

Thanksgiving and Christmas food boxes and regular food bank days.

### FUNDRAISING

**50% of your total fundraising goal amount must be raised by the date of this application**

<b>Fundraising Goal Amount?</b>	<b>Fundraising amount earned to date:</b>
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**Please list all fundraising planned & estimate projected amounts to be earned:**


**BENEFITS OF YOUR EVENT OR PROJECT?**

How does your project or event benefit or bring honor to the Dayton Community?


Why do you think the Council should honor your request?


Are there any unique or special things about your request or your project that you feel might assist the City Council in making a decision?


How & when do you plan to advise City Council on how their donation was used & the results of your event?


Is your Group or Organization willing to do a volunteer project?       Yes    No

List the volunteer projects you are willing to complete & the date they can be completed by:


**OFFICE/CITY COUNCIL USE**

<b>Date Application Received:</b> 10/31/2022	<b>Council Meeting Review Date:</b> 11/7/22
<b>Requested Funds Date:</b> ASAP	
<b>Date Application Approved:</b>	<b>Amount Approved:</b>
<b>Date results are to be reported:</b>	<b>Date results were reported:</b>
<b>Volunteer Project Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Date of Volunteer Project:</b>
<b>Type of Volunteer Project:</b>	
<b>Date Volunteer Project Completed:</b>	

PO Box 339 - 416 Ferry Street - Dayton OR 97114

Ph# (503) 864-2221 - Fax # (503) 864-2956 - Email: cityofdayton@ci.dayton.or.us - Website: ci.dayton.or.us

**City of Dayton  
Community Giving Donations History**

	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20*</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>
Dayton FFA	\$ 600	\$ 500	\$ 600	\$ -	\$ -	\$ 600	\$ -
Dayton Fiesta Run	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Homeward Bound Pets	\$ 1,250	\$ 1,983	\$ 867	\$ 1,300	\$ 4,500	\$ 2,000	\$ -
Yamhill Community Action Partnership	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Your Community Mediators	\$ 1,750	\$ 2,000	\$ 1,600	\$ 3,000	\$ 4,000	\$ -	\$ -
DHS Cheer	\$ -	\$ -	\$ 300	\$ 400	\$ -	\$ -	\$ -
VFW Post	\$ -	\$ 400	\$ -	\$ -	\$ 1,000	\$ -	\$ -
Dayton Food Bank	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -
Dayton Volunteer Firefighters Assoc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -
<b>Total</b>	<b>\$ 4,200</b>	<b>\$ 5,883</b>	<b>\$ 3,367</b>	<b>\$ 12,200</b>	<b>\$ 9,500</b>	<b>\$ 4,600</b>	<b>\$ -</b>

\* Covid

22/23 Approved Budget	\$ 15,000
Spent YTD	\$ -
Balance Remaining	<u>\$ 15,000</u>



**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Sewer Rate Study Update  
**Date:** November 7, 2022

**History/Background**

***Council Goal A – Develop and maintain resilient infrastructure to support operations and meet growth.***

The City Council 2022-2023 Strategic Plan Goals include completing a sewer rate study. The city contracted with Tim Tice, Oregon Association of Water Utilities (OAWU) to complete a sewer rate study to assess our rate structure and to confirm that our rates are supporting the cost of the sewer system and the sewer system capital improvements.

The sewer rates are currently a base rate of \$44.51 per month. The last sewer rate increase was in 2017/18 for \$4.51. This increase was to fund the \$2.3 million debt payment on the \$3.2 million Main Pump Station and Ferry Street Trunk Sewer project completed in 2019. *(The City received \$910,000 in grant funds for this project.)*

Tim Tice will attend the council meeting to present an update on the rate study including a proposed rate and methodology change for our sewer rates (summary is attached for your reference). This methodology change is in alignment with our water rate structure using the meter size multiplier.



<b>Table 1: Rate Comparison Current vs Proposed</b>					
<b>Current Base Rates</b>				Adopted budget	\$832,530.00
	Residential	Commercial	Outside	Flat Rate	Allowances
5/8"- 3/4"	\$ 44.51	\$ 44.51	NA	Uses EDUs	8.00
5/8"- 3/4" out	\$ -	\$ -	NA		8.00
1"	\$ 44.51	\$ 50.51	NA		8.00
1 1/2"	\$ 44.51	\$ 44.51	NA		8.00
2"	\$ 44.51	\$ 44.51	NA		8.00
3"	\$ 44.51	\$ -	NA		8.00
4"	\$ -	\$ 44.51	NA		8.00
Rate structure is considered a flat rate, no charges for excessive generation of wastewater					
<b>Proposed Rates</b>				Uses Water Meter	Allowances <sup>1</sup>
	Residential <sup>2</sup>	Commercial <sup>3</sup>	Outside		
5/8"- 3/4"	\$ 51.42	\$ 51.42	NA	1.0 - 1	4.00
5/8"- 3/4" out	\$ -	\$ -	NA	1.0 - 1	4.00
1"	\$ 71.99	\$ 71.99	NA	1.4 - 1	5.60
1 1/2"	\$ 92.56	\$ 92.56	NA	1.8 - 1	7.20
2"	\$ 149.12	\$ 149.12	NA	2.9 - 1	11.60
3"	\$ 565.62	\$ 565.62	NA	11.0 - 1	44.00
4"	\$ 719.88	\$ 719.88	NA	14.0 - 1	56.00
Meter size will determine base rate <sup>4</sup>					
Tier Level	Per Unit <sup>5</sup>				
One	\$ 5.00				
1 - Overage charges begin after allowance has been met					
2 - Residential allowance provided in base rate will be an average monthly water consumption from Oct through March					
3 - Commercial allowance will use water meter reading for one month in arrears					
4 - American Water Works Association standard for meter multiplier (replacement costs) (water carryover)					
5 - Cost per unit over respective allowances					
Water rate study showed 5.44 units average residential usage, wastewater bill would be \$58.62					
No funding for Utility Bridge scenarios added to the monthly cost					



**To:** Honorable Mayor and City Councilors

**From:** Rochelle Roaden, City Manager

**Issue:** Total Maximum Daily Load (TMDL) of Mercury Implementation Plan, Elizabeth Sagmiller, E&S Consulting

**Date:** November 7, 2022

### **History/Background**

In November of 2019, DEQ issued the Final Revised Willamette Basin Mercury Total Maximum Daily Load which was submitted to the EPA for action. The EPA issued a final plan on February 4, 2021. Cities are now responsible to develop an implementation plan to reduce “human-caused sources of mercury”.

#### *Per the State of Oregon:*

The Total Maximum Daily Load, or clean water plan, is a science-based approach to cleaning up polluted water so that it meets state water quality standards. A TMDL is a numerical value that represents the highest amount of a pollutant a surface water body can receive and still meet the standards. The federal Clean Water Act requires states, or the U.S. Environmental Protection Agency, to develop a TMDL for each water body on the state's polluted waters list, also known as the 303(d) list (Integrated Report). The TMDL process is just one strategy used to clean up polluted waters.

In June of 2021, the City hired Elizabeth Sagmiller with E&S Consulting, to design and implement a TMDL plan for the City of Dayton. Our plan was submitted in August of this year and approved by the Oregon Department of Environmental Quality on October 5, 2022 (see attached approval letter.) Our TMDL implementation plan went into effect on September 3, 2022.

Elizabeth Sagmiller will be presenting Dayton’s TMDL Implementation Plan to the Council and be available to answer any questions the Council may have.





Certified: 7022 0410 0002 3403 2628

Oct. 5, 2022

Rochelle Roaden  
PO Box 339  
Dayton, OR 97114

**Re:** Department Order Approving the City of Dayton Nonpoint Source Mercury TMDL Implementation Plan

Dear Rochelle Roaden,

The Oregon Department of Environmental Quality approves the City of Dayton Total Maximum Daily Load Implementation Plan (the "Plan") received on August 24, 2022. The City's Plan meets the implementation plan criteria as outlined in OAR 340-042-0080 and DEQ's 2019 *Revised Mercury TMDL Water Quality Management Plan*.

This approved Plan outlines the actions for minimizing mercury and sediment inputs into surface waters from those areas where the City has jurisdiction to reduce mercury and sediment in the Willamette Basin in order to protect people who regularly eat fish and shellfish from streams and lakes across the basin.

The City must report on Plan implementation in order to document that the Plan is being implemented to restore and protect water quality in the Willamette Basin. To adequately fulfill the reporting and implementation requirements of the revised Mercury TMDL the City of Dayton must:

1. Begin Plan implementation on Sept. 3, 2022.
2. Implement the best management practice activities it has proposed in the updated Plan.
3. Consult DEQ for approval on any changes to the Plan activities and timelines in advance.
4. Monitor, document, and report on progress in implementing the provisions of the Plan:
  - a. Submit annual reports to the Department by Dec. 1 each year. Reports should cover the previous months of implementation for November 1 through October 31.
  - b. Submit complete reports. Reports must contain sufficient information to enable the Department to assess reporting metrics, measurable goals, compliance with the provisions of the Plan, progress, and delays and challenges, towards implementing the Plan for meeting the TMDL load allocation.
5. TMDL implementation is an iterative process that continues every five years. The fifth report submittal, due on Dec. 1, 2027, must document 1 & 2 above and include information on the following:
  - a. A comprehensive review of overall Plan implementation progress over the previous years (September 3, 2022, through October 31, 2027).

- b. Evaluation, in consult with DEQ, to determine whether strategies, timelines, or other components of the Plan are adequate for the next five-year timeline.
- c. Submittal of an update to the Plan for approval by the Department if evaluation determined Plan and/ or effectiveness of management strategies are inadequate for meeting the TMDL load allocations. At a minimum, update the five-year timeline for the continuation of implementation effective October 31, 2027.

The TMDL, WQMP, Department approved TMDL Implementation Plan, and the deadlines and requirements established by this letter are enforceable orders. Failure to implement or timely implement the approved Plan is therefore an enforceable violation. The City's reporting on implementation is the mechanism to document the City is implementing the terms and conditions of the above- mentioned orders and failure to report is also an enforceable violation. Compliance with the approved Plan is considered compliance with the TMDL.

The Department endeavors to assist you in your implementation efforts. Please do not hesitate to contact your basin coordinator if you have questions about TMDL implementation:

Grace Goldrich-Middaugh  
[Grace.goldrich-middaugh@deq.oregon.gov](mailto:Grace.goldrich-middaugh@deq.oregon.gov)  
541-972-5520  
DEQ, Western Region  
165 E. 7<sup>th</sup> Ave., Suite 100, Eugene OR. 97401



Heather Tugaw  
Water Quality Manager DEQ, Western ec: Rochelle Roaden, City Manager

DEQ file/BC – [grace.goldrich-middaugh@deq.oregon.gov](mailto:grace.goldrich-middaugh@deq.oregon.gov)



# City of Dayton

# TMDL Implementation Plan

Introduction to the Implementation Plan for Stormwater Management

## What is a TMDL Implementation Plan?

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- ▶ TMDL - Total Maximum Daily Load
- ▶ TMDL Meaning – A TMDL describes the amount of a pollutant that a waterway can receive without exceeding water quality standards. (Safe for recreation, safe for fish, drinking water, fish consumption, etc)
- ▶ TMDL Implementation Plan – A regulatory document that describes the community and sets out mandatory activities that are to be taken over a 5 year period. The plan includes activities, milestones, and a description of how Dayton will meet regulations.

# A New Program for the City

- ▶ The Department of Environmental Quality (DEQ) officially notified the City of Dayton in March 2021 that the City was a Designated Management Agency and subject to the regulations of the *2019 Final Revised Willamette Basin Mercury Total Maximum Daily Load and Water Quality Management Plan*. This plan will elevate stormwater management activities within the City.



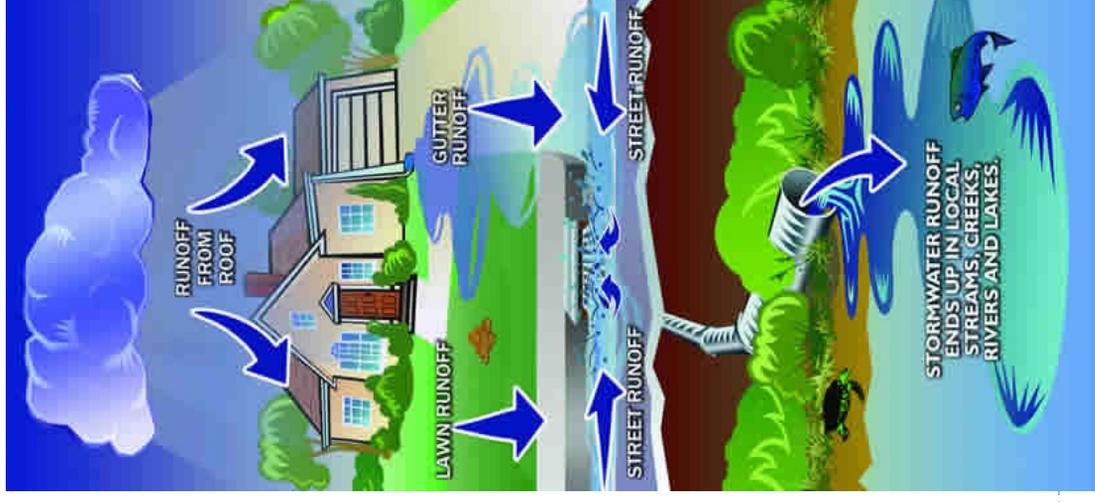
## **The 2019 Final Revised Willamette Basin Mercury TMDL and Water Quality Management Plan**

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- ▶ This is a document that was created by DEQ and approved by the EPA that requires Designated Management Agencies (like Dayton) to develop plans to reduce their contributions of **mercury** to the Yamhill River.
  - ▶ The TMDL program is required in the Federal Clean Water Act and administered by DEQ in Oregon.
  - ▶ Failure to follow regulations in the Water Quality Management Plan are violations to which DEQ will apply enforceable actions (fines, mitigation, etc)
  - ▶ Dayton’s TMDL Implementation Plan was submitted to DEQ in August 2022. Plans were required to be provided to DEQ by September 2, 2022
-

# Stormwater

- Stormwater is precipitation (water, snow or ice melt) that falls on impervious surfaces (sidewalks, parking lots, roads, roof tops, and compacted areas)
- Stormwater management systems capture this water and direct it to waterways where it is discharged.



# What Does this Mean for Dayton?

- ▶ New activities for how the City is maintained
- ▶ New ordinances for regulations and permitting requirements for construction activities
- ▶ An opportunity to change and refine the program
- ▶ More community education and engagement
- ▶ A regulated focus on water quality in local waterways



# Six Minimum Control Measures Required

- ▶ Public Education
- ▶ Public Involvement
- ▶ Illicit Discharge Detection and Elimination
- ▶ Construction Site Runoff
- ▶ Post Construction Site Runoff in New and Redevelopment
- ▶ Good Housekeeping in Municipal Operations



## ▶ **Public Education**



Conduct an ongoing education and outreach program for the public and other target audiences such as students, businesses, developers and builders.

Develop educational materials and presentations

Evaluate and keep records on participation and activities

# Public Involvement



DMAs must implement a public involvement and participation program that provides opportunities for the public to effectively participate in the TMDL program.

Examples include: City Council review, public hearings, posting the plan to the website, or opportunities for the public to participate in an activity.

# ▶ Illicit Discharge Detection and Elimination



DMA's must implement and enforce a program to detect and eliminate illicit discharges into the stormwater conveyance system.

An illicit discharge is any discharge to a stormwater conveyance system that is not composed entirely of stormwater

Develop a procedure to respond to all violations

## ► Construction Site Runoff



Require erosion control plans for projects  $\frac{1}{2}$  acre or larger.

Develop an ordinance that regulates construction.

Develop an escalating response plan for violations.

Maintain a database for construction activities

## ▶ **Post Construction Runoff Control in New and Re-Development**



DMAAs must develop, implement, and enforce a program to reduce discharges of pollutants and control post-construction stormwater runoff from new development and redevelopment project sites in its jurisdictional area.

This element calls for infiltration of runoff using water quality treatments such as: bioswales, infiltration trenches, raingardens, and vegetated stormwater facilities

## ▶ **Good Housekeeping in Municipal Operations**



DMAAs must properly operate and maintain its facilities, using prudent pollution prevention and good housekeeping to reduce the discharge of pollutants to the stormwater conveyance system to local waterways.

Examples include street sweeping, catchbasin cleaning, infrastructure inspection and maintenance. These are things that Dayton currently does.

# Regulatory Requirements

- ▶ Must meet annual goals and report findings in an annual report due Dec. 1st of each year.
- ▶ All components of the plan must be completed by 2027 (5 years)
- ▶ In 2027 the City must review and update the plan and implement for the next 5 year period



# Frequently Asked Questions

- ▶ **Who is regulated under DEQs TMDL program?**
  - ▶ **Cities w/ < 5000 people**
  - ▶ Cities w/ populations between 5000 and 10,000 people
  - ▶ Cities w/ populations > 10,000
- ▶ **Where does mercury come from?**
  - ▶ The largest % of mercury in Oregon comes from air deposition. Mercury is a heavy metal that bonds with soil. Erosion is the main culprit for mercury in waterways.
- ▶ **What will happen if we just don't comply?**
  - ▶ The City will be fined by DEQ
- ▶ **Do these requirements ever go away?**
  - ▶ Unknown. DEQ has determined that a mercury reduction of 75% by all TMDL agencies would result in fish that are safe to eat from the Willamette River.
- ▶ **Is there good news?**
  - ▶ Yes. Communities with sound environmental programs are cleaner, waterways are safer, and property values are higher!

## Next Steps

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- ▶ Adopt the plan by Resolution prior to September 30, 2023
- ▶ Provide training for staff
- ▶ Coordinate with other agencies when possible
- ▶ Review appropriate local ordinances from other agencies
- ▶ Implement the measures as listed in the matrix (Appendix A of the TMDL Implementation Plan)
- ▶ Complete required recordkeeping for all measures and activities
- ▶ Complete and submit annual report no later than December 1, 2023
- ▶ Evaluate activities and apply adaptive management

# QUESTIONS?



Elizabeth Sagmiller  
[sagmillere@gmail.com](mailto:sagmillere@gmail.com)



October 14, 2022

Oregon Legislature  
900 Court Street, NE, H-269  
Salem, Oregon 97301

Re: Partnership Needed to Solve Statewide Homelessness Emergency

We write to you as leaders, partners and voters seeking collaboration and action. Cities are facing a crisis as we respond to the emergency of homelessness across Oregon.

Last week at the League of Oregon Cities conference, Mayors came together from across the state to discuss critical policies and programs that impact Oregonians. The number one issue throughout Oregon – in both rural and urban communities, large and small – is homelessness. We know this humanitarian crisis is impacting both the individuals directly experiencing homelessness as well as communities at large.

Many jurisdictions have developed new programs, expanded service efforts, built regional partnerships, and are making substantial investments of local general fund and American Rescue Plan Act (ARPA) funds to respond to the unhoused emergency. Yet, this humanitarian crisis exceeds our individual capacity. While active projects, programs, and partnerships are in place in many cities in Oregon, the state has an opportunity to partner with local governments to build upon these efforts to make an immediate and impactful difference.

Cities cannot be left to solve this statewide crisis by ourselves. No one single approach is effective without a collaborative and coordinated strategy to work together to create the quality of life we all want for everyone who lives in our cities and state. Cities are one part of what must be a statewide approach. We need state leadership to allocate direct funding that is scaled to respond to the gravity of this crisis facing cities statewide.

This past May, the Oregon Mayors Association formed a Taskforce on Homelessness. Twenty-five mayors, representing cities of all sizes from around the state, studied Oregon's homelessness crisis. And while the crisis may seem insurmountable, given that the symptoms and solutions look different between urban and rural communities and vary based on a city's size, geography and available service providers, local government leaders have developed a solution to Oregon's crisis of the unhoused.

The solution is that the State of Oregon and its 241 cities must come together in partnership to establish and expand local, community-based responses. Time and time again, local programs, which are community-centered, are the programs that provide immediate shelter, needed services, and secure safety for unhoused Oregonians.

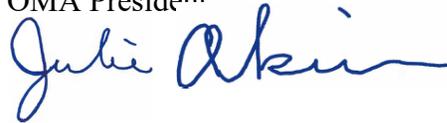
For this crisis to be humanely and timely addressed, the State must partner with cities to fully fund local homelessness response and prevention programs. Fully funding local programs requires direct allocations to each incorporated city in Oregon, totaling \$123,575,800 annually. In addition to direct, annual allocations, coordinated capital construction investments for specific shelter and transitional housing projects, statewide, is also required.

Oregon's mayors are leading the on-the-ground response on homelessness, but we cannot do so alone and need joint leadership from state government to support cities and our county partners. We call on Oregon's next governor and legislature to fund the services and housing needed to make an impact on Oregon's homelessness crisis.

Sincerely,



Jeff Gowing  
Mayor of Cottage Grove  
OMA President



Julie Akins  
Mayor of Ashland



Gena Goodman-Campbell  
Mayor of Bend



Beth Wytoski  
Mayor of Dayton



Lucy Vinis  
Mayor of Eugene



Teri Lenahan  
Mayor of North Plains  
OMA President Elect



Lacey Beaty  
Mayor of Beaverton



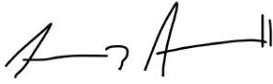
Meadow Martell  
Mayor of Cave Junction



Jim Trett  
Mayor of Detroit



Carol MacInnes  
Mayor of Fossil



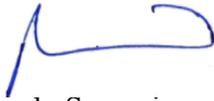
Travis Stovall  
Mayor of Gresham



Steve Callaway  
Mayor of Hillsboro



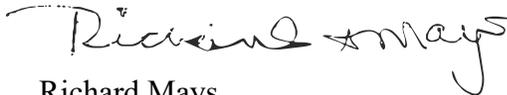
Carol Westfall  
Mayor of Klamath Falls



Randy Sparacino  
Mayor of Medford



Ted Wheeler  
Mayor of Portland



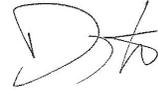
Richard Mays  
Mayor of the Dalles



Rod Cross  
Mayor of Toledo



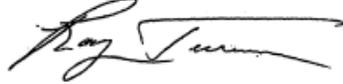
Henry Balensifer III  
Mayor of Warrenton



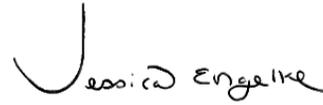
Dave Drotzmann  
Mayor of Hermiston



Kate McBride  
Mayor of Hood River



Ray Turner  
Mayor of Lakeview



Jessica Engelke  
Mayor of North Bend



Michael Preedin  
Mayor of Sisters



Jason Snider  
Mayor of Tigard



Tom Vialpando  
Mayor of Vale

cc: Christine Drazen, Gubernatorial Candidate  
Betsy Johnson, Gubernatorial Candidate  
Tina Kotek, Gubernatorial Candidate



STRENGTH IN UNITY

**FOR IMMEDIATE RELEASE:**  
**October 14, 2022**

**CONTACT:**  
**Kevin Toon**  
[ktoon@orcities.org](mailto:ktoon@orcities.org)  
**(971) 428-7269**

## **Oregon Mayors Association Announces Plan to Address Statewide Homelessness**

SALEM, Ore. – An Oregon Mayors Association (OMA) task force submitted a letter today to Oregon’s three gubernatorial candidates and the Legislature, outlining its plan to successfully address the current statewide homelessness crisis.

The plan calls for a partnership between the state and Oregon’s 241 incorporated cities to provide comprehensive funding for local homelessness response and prevention programs. This would require direct allocations to each incorporated city in Oregon, totaling \$123,575,800 annually. In addition to direct, annual allocations, coordinated capital construction investments for specific shelter and transitional housing projects statewide would also be required.

The task force, consisting of 25 mayors from across the state, was created in May to develop a response to homelessness that would help all communities statewide, regardless of size or location, to address the issue. The following mayors comprise the task force:

Jeff Gowing, Cottage Grove; OMA President	Teri Lenahan, North Plains; OMA President-Elect
Julie Akins, Ashland	Lacy Beaty, Beaverton
Gena Goodman-Campbell, Bend	Meadow Martell, Cave Junction
<b>Beth Wytoski, Dayton</b>	Jim Trett, Detroit
Lucy Vinis, Eugene	Carol MacInnes, Fossil
Travis Stovall, Gresham	Dave Drotzmann, Hermiston
Steve Callaway, Hillsboro	Kate McBride, Hood River
Carol Westfall, Klamath Falls	Ray Turner, Lakeview
Randy Sparacino, Medford	Jessica Engelke, North Bend
Ted Wheeler, Portland	Michael Preedin, Sisters
Richard Mays, The Dalles	Jason Snider, Tigard
Rod Cross, Toledo	Tom Vialpando, Vale
Henry Balensifer III, Warrenton	

### **About the Oregon Mayors Association**

The purpose of the OMA is to increase the knowledge and skills of Oregon mayors and make a strong, collective effort to influence state programs and legislation. OMA is an affiliate organization of the League of Oregon Cities.

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Approval of Resolution 22/23-05 Authorizing Support of the Oregon Mayor's Association Taskforce on Homelessness  
**Date:** November 07, 2022

**Background and Information**

Please see attached recommended Resolution for your reference.

**City Manager Recommendation:** N/A

**Potential Motion to Approve:** "I move to approve Resolution 22/23-05 a Resolution of the City Council of the City of Dayton, Oregon Authorizing its Support for the Oregon Mayors Association's Taskforce on Homelessness's Proposal to Partner with the State to Fund Local Homelessness Response and Prevention Programs to Address Oregon's Crisis of the Unhoused."

**Council Options:**

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.



**RESOLUTION No. 22/23-05  
CITY OF DAYTON, OREGON**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, OREGON  
AUTHORIZING ITS SUPPORT OF THE OREGON MAYORS ASSOCIATION'S  
TASKFORCE ON HOMELESSNESS'S PROPOSAL TO PARTNER WITH THE  
STATE TO FUND LOCAL HOMELESSNESS RESPONSE AND PREVENTION  
PROGRAMS TO ADDRESS OREGON'S CRISIS OF THE UNHOUSED**

WHEREAS, the Oregon Mayors Association (OMA) created a Taskforce on Homelessness, consisting of 25 mayors from across the state, in May of 2022, to develop a response to homelessness that would help all communities statewide, regardless of size, or location, to address Oregon's crisis of the unhoused;

WHEREAS, over the summer and fall of 2022, the OMA Taskforce on Homelessness met regularly to develop its homelessness plan, finalizing the same on October 14, 2022;

WHEREAS, the plan proposed by the OMA Taskforce on Homelessness calls for a partnership between the state and Oregon's 241 cities to allow for the establishment and expansion of local, community-based responses that provide immediate shelter, needed services, and secure safety for unhoused Oregonians;

WHEREAS, the OMA Taskforce on Homelessness's plan requires the enactment of two separate, yet parallel, budget proposals during the 2023 Legislative Session: (1) a budget package which provides direction allocation to cities for homelessness response and prevention services; and (2) an allocation that provides capital improvement funding for cities;

WHEREAS, the budget package proposing a direction allocation to cities for homelessness response and prevention services recommends providing each city with funds in an amount equal to \$40 per resident, in accordance with the latest official population estimates from Portland State University, with no city receiving less than \$50,000 in direct funding, and requires the funds to be used by the city, or a community partner of the city's choice, for homelessness response and prevention services; and,

WHEREAS, the City Council of Dayton supports the plan proposed by the OMA Taskforce on Homelessness.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON,  
OREGON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council hereby authorizes the Mayor and City Manager to:

- Sign letters of support of the plan proposed by the OMA Taskforce on Homelessness;
- Speak with state legislators, the Governor, the Governor’s staff, or other state government officials in support of the plan proposed by the OMA Taskforce on Homelessness; and,
- Provide testimony, either written or verbal, to the Oregon Legislature in support of the plan proposed by the OMA Taskforce on Homelessness.

Section 3. The City Council recognizes and acknowledges that the plan proposed by the OMA Taskforce on Homelessness may be subject to amendment, and provided the spirit of the plan (direct allocation of funding to cities and/or capital funds directed to Oregon cities) is maintained, the authorization provided by Section 2 is applicable.

Section 4. This Resolution will take effect upon adoption.

ADOPTED this 7th day of November, 2022.

**In Favor:**

**Opposed:**

**Absent:**

**Abstained:**

\_\_\_\_\_  
Elizabeth Wytoski, Mayor

\_\_\_\_\_  
Date of Signing

**ATTESTED BY:**

\_\_\_\_\_  
Patty Ringnalda, City Recorder

\_\_\_\_\_  
Date of Enactment

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Resolution 22/23-06 Approving an Amendment to the Loan Documents with DEQ through the Clean Water State Revolving Fund  
**Date:** November 7, 2022

### **Background and Information**

In June of 2018, OBEC Consulting Engineers (now DOWL) performed a routine inspection and load rating test on the Dayton Footbridge. It was determined that due to woodpecker damage and decay in the timber towers that the bridge needed to be closed to pedestrians. In December of 2018, the council granted approval for a bridge alternatives study with relocation of the utilities under the river which was in alignment with the Strategic Goals at that time. In March of 2019, per Council direction, DOWL was tasked with a new bridge alternatives study retaining the infrastructure under the bridge. It was determined by this alternative study that it would be more cost effective to continue to support the water and sewer mainlines under the bridge with a new steel truss midspan. Additionally, after researching the Waste Water Treatment Expansion project in the early 1980's, and verifying through City Council Minutes from 1979 and 1980, that DEQ and the EPA required the City to relocate the water and sewer lines from under the Yamhill River. The "Footbridge" was built to support the water and sewer lines and this project was fully funded through a DEQ grant. Therefore, DEQ's CWSRF program offered financing with a \$500,000 grant and a loan (\$4,266,255) to cover the cost of the bridge midspan and the sewer infrastructure at an interest rate of 1.72%.

In September of 2020, the Dayton City Council approved Resolution 20/21-3 authorizing the application and execution of the Clean Water State Revolving Fund Loan Documents to fund the bridge and sewer line upgrade. (Loan No. 26753)

In January of 2022, the City received a \$1,000,000 grant through the Yamhill County Water and Sewer ARPA Grant Program. This grant covered the design/permitting cost of the project as well as the waterline upgrade portion.

In September of 2022, when the design portion reached 95% complete, the City was informed by DOWL that due to the current economy, inflation and steel prices, the bridge project cost had increased substantially, and the bridge and sewer line upgrade had increased by \$2.6 million. Total project cost = \$7,500,000. Less the two grants (\$500,000 from DEQ and \$1,000,000 from YC ARPA) equals a new loan amount of \$6,000,000.

At the October 17, 2022, Council meeting staff updated the Council about the project cost and the approval from DEQ to amend our loan agreement to include the increased bridge and sewer costs at the current interest rate of 1.72%.

The City has applied for a \$2,000,000 Congressional Direct Spending Grant through Senator Wyden's office and while this project is perfect for this grant program, we do not know when these earmarks will be awarded. If we are awarded this grant, the loan amount will be reduced to \$4,000,000.

In order to amend our current loan agreement, a resolution must be passed by the Dayton City Council. This resolution is attached for your review as well as Resolution 20/21-3 which this resolution is amending.

**City Manager Recommendation:** I recommend approval Resolution 22/23-06

**Potential Motion to Approve:** "I move to approve Resolution 22/23-06 a Resolution of the City of Dayton Approving an Amendment to Loan Documents with the Oregon Department of Environmental Quality through the Clean Water State Revolving Fund."

**Relevant Council Goal:** Goal A – Develop and maintain infrastructure to support operations and meet growth.

**Council Options:**

- 1 – Approve Resolution 22/23-06 as recommended.
- 2 – Approve Resolution 22/23-06 with amendments.
- 3 – Take no action and direct staff to do further research or provide further options.

**RESOLUTION No. 2020/21-03  
City of Dayton, Oregon**

***A Resolution of the City of Dayton Approving the Application for and Execution of Loan Documents with the Oregon Department of Environmental Quality through the Clean Water State Revolving Fund***

**WHEREAS**, the CITY desires to apply for Oregon Department of Environmental Quality (DEQ) funding in order to replace the mid-span of the wooden utility bridge with a prefabricated steel truss and upgrade the sewer mainline supported by the bridge across the Yamhill River. The project will ultimately help the City of Dayton improve their wastewater system in a way that avoids impacts to the floodplain and Yamhill River; and

**WHEREAS**, in order to qualify for DEQ financing, the City must provide evidence it has the authority to collect and pledge the revenue offered as repayment with user rate increases; and

**WHEREAS**, the Oregon Department of Environmental Quality (DEQ) is able to provide financing through the Clean Water State Revolving Fund (CWSRF) for the City to replace the mid-span of the utility bridge and upgraded sewer lines.

**Therefore, the City of Dayton resolves as follows:**

- 1) **THAT** the City Manager is authorized to apply for and execute loan documents with DEQ through the CWSRF program on behalf of the City for sewer system improvements, in an amount not to exceed \$4,266,325; and
- 2) **THAT** the City Council, prior to completion of the sewer line replacement, will establish a loan reserve account; and
- 3) **THAT** this resolution shall become effective immediately upon adoption.

**ADOPTED** this 8th day of September 2020.

**In Favor:** Collins, Holbrook, Mackin, Price, Sandoval-Perez, Wytoski  
**Opposed:** None  
**Absent:** Marquez  
**Abstained:** None

  
Elizabeth Wytoski, Mayor

9/21/20  
Date Signed

**ATTEST:**

  
Patty Ringnalda, City Recorder

9/8/20  
Date of Enactment



**RESOLUTION No. 22/23-06**  
**City of Dayton, Oregon**

*A Resolution of the City of Dayton Approving an Amendment to Loan Documents with the Oregon Department of Environmental Quality through the Clean Water State Revolving Fund*

**WHEREAS**, the CITY was granted Oregon Department of Environmental Quality (DEQ) funding to replace the mid-span of the wooden utility bridge with a prefabricated steel truss and upgrade the sewer mainline supported by the bridge across the Yamhill River. The project will ultimately help the City of Dayton improve their wastewater system in a way that avoids impacts to the floodplain and Yamhill River; and

**WHEREAS**, the City entered into a Clean Water State Revolving Fund (CWSRF) loan agreement No. 26753 with DEQ on March 3, 2021 (Loan Agreement) for \$4,266,325; and

**WHEREAS**, the Project costs increased since the City entered into the Loan Agreement, and DEQ has agreed to increase the loan amount to \$6,000,000 through an amendment to the Loan Agreement (Loan Amendment).

**WHEREAS**, the City is hopeful that additional infrastructure grant funding will be awarded on this project to reduce the overall loan amount; and

**Therefore, the City of Dayton resolves as follows:**

- 1) **THAT** the City Manager is authorized execute a Loan Amendment with DEQ through the CWSRF program on behalf of the City for sewer system improvements, in an amount not to exceed \$6,000,000; and
- 2) **THAT** the City Council, prior to completion of the sewer line replacement, will establish a loan reserve account to cover the total loan amount; and
- 3) **THAT** this resolution shall become effective immediately upon adoption.

**ADOPTED** this 7th day of November 2022.

**In Favor:**

**Opposed:**

**Absent:**

**Abstained:**

\_\_\_\_\_  
**Elizabeth Wytoski, Mayor**

\_\_\_\_\_  
**Date Signed**

**ATTEST:**

\_\_\_\_\_  
**Patty Ringnalda, City Recorder**

\_\_\_\_\_  
**Date of Enactment**



**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

		07/22-09/22	07/22-06/23	YTD	2021-22
		Cur YTD	Cur Year	% of	Pri Year
		Actual	Budget	Budget	Actual
<b>GENERAL FUND</b>	<b>Revenue</b>	<b>412,916</b>	<b>842,592</b>	<b>49.0%</b>	<b>1,062,669</b>
<b>Admin</b>					
	Personnel Services				
	Salaries	18,750	76,990	24.4%	71,346
	Benefits	10,542	38,368	27.5%	38,415
	Material and Services	22,421	85,903	26.1%	74,328
	Capital Outlay	0	16,000	0.0%	32,549
	<b>Total Administration</b>	<b>51,713</b>	<b>217,261</b>	<b>23.8%</b>	<b>216,639</b>
<b>Parks</b>					
	Personnel Services				
	Salaries	16,822	64,266	26.2%	76,173
	Benefits	10,261	32,027	32.0%	43,303
	Material and Services	22,665	63,349	35.8%	47,420
	Capital Outlay	7,240	21,250	34.1%	18,448
	<b>Total Parks</b>	<b>56,988</b>	<b>180,892</b>	<b>31.5%</b>	<b>185,343</b>
<b>Library</b>					
	Personnel Services				
	Salaries	15,218	57,676	26.4%	55,060
	Benefits	7,850	28,743	27.3%	27,566
	Material and Services	7,633	42,361	18.0%	20,629
	Capital Outlay	284	2,500	11.4%	1,232
	<b>Total Library</b>	<b>30,985</b>	<b>131,280</b>	<b>23.6%</b>	<b>104,487</b>
<b>Planning</b>					
	Personnel Services				
	Salaries	10,466	36,057	29.0%	24,417
	Benefits	4,281	17,969	23.8%	14,426
	Material and Services	21,804	48,836	44.6%	52,078
	Capital Outlay	0	1,000	0.0%	0
	<b>Total Planning</b>	<b>36,550</b>	<b>103,862</b>	<b>35.2%</b>	<b>90,922</b>
<b>Building</b>					
	Personnel Services				
	Salaries	8,438	33,438	25.2%	20,514
	Benefits	3,869	16,664	23.2%	12,448
	Material and Services	14,017	61,044	23.0%	64,633
	Capital Outlay	0	1,250	0.0%	0
	<b>Total Building</b>	<b>26,324</b>	<b>112,396</b>	<b>23.4%</b>	<b>97,594</b>
	Transfers	0	25,000	0.0%	25,000
	Contingency	0	0	0.0%	0
	Unappropriated Ending Fund Balance	0	71,901	0.0%	0
	<b>Total Fund 100 Revenue</b>	<b>412,916</b>	<b>842,592</b>	<b>49.0%</b>	<b>1,062,669</b>
	<b>Total Fund 100 Expenses</b>	<b>202,560</b>	<b>842,592</b>	<b>24.0%</b>	<b>719,985</b>
	<b>General Fund Balance</b>	<b>210,356</b>			<b>342,684</b>

**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

	07/22-09/22 Cur YTD Actual	07/22-06/23 Cur Year Budget	YTD % of Budget	2021-22 Pri Year Actual
<b>LOCAL OPTION TAX</b>				
<b>Revenue</b>	<b>90,756</b>	<b>340,884</b>	<b>26.6%</b>	<b>386,912</b>
Personnel Services				
Salaries	12,321	49,002	25.1%	38,801
Benefits	6,427	24,420	26.3%	23,077
Material and Services	63,941	264,945	24.1%	239,817
Capital Outlay	0	1,250	0.0%	617
<b>Total</b>	<b>82,689</b>	<b>339,617</b>	<b>24.3%</b>	<b>302,311</b>
Contingency	0	1,267	0.0%	0
<b>Total Fund 101 Revenue</b>	<b>90,756</b>	<b>340,884</b>	<b>26.6%</b>	<b>386,912</b>
<b>Total Fund 101 Expenses</b>	<b>82,689</b>	<b>340,884</b>	<b>24.3%</b>	<b>302,311</b>
<b>Local Option Tax Fund Balance</b>	<b>8,066</b>			<b>84,600</b>
<b>Transient Lodging Fund</b>				
<b>Revenue</b>	<b>394,163</b>	<b>456,019</b>	<b>86.4%</b>	<b>393,770</b>
Personnel Services				
Salaries	0	30,000	0.0%	0
Benefits	1,957	14,951	13.1%	0
Material and Services	661	59,618	1.1%	2,083
Capital Outlay	0	0	0.0%	0
<b>Total</b>	<b>2,617</b>	<b>104,569</b>	<b>2.5%</b>	<b>2,083</b>
Transfers	0	156,806	0.0%	0
Contingency	0	100,000	0.0%	0
Unappropriated Ending Fund Balance	0	94,644	0.0%	0
<b>Total Fund 105 Revenue</b>	<b>394,163</b>	<b>456,019</b>	<b>86.4%</b>	<b>393,770</b>
<b>Total Fund 105 Expenses</b>	<b>2,617</b>	<b>456,019</b>	<b>0.6%</b>	<b>2,083</b>
<b>Transient Lodging Fund Balance</b>	<b>391,546</b>			<b>391,687</b>
<b>American Rescue Plan Fund</b>				
<b>Revenue</b>	<b>489,241</b>	<b>488,990</b>	<b>100.1%</b>	<b>304,570</b>
Capital Outlay	0	0	0.0%	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>
Transfers	0	0	0.0%	120,250
Contingency	0	0	0.0%	0
Unappropriated Ending Fund Balance	0	0	0.0%	0
<b>Total Fund 106 Revenue</b>	<b>489,241</b>	<b>488,990</b>	<b>100.1%</b>	<b>304,570</b>
<b>Total Fund 106 Expenses</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>120,250</b>
<b>American Rescue Plan Fund</b>	<b>489,241</b>			<b>184,320</b>

**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

	07/22-09/22	07/22-06/23	YTD	2021-22
	Cur YTD	Cur Year	% of	Pri Year
	Actual	Budget	Budget	Actual
<b>Street Fund</b>				
<b>Revenue</b>	<b>262,653</b>	<b>360,272</b>	<b>72.9%</b>	<b>435,938</b>
Personnel Services				
Salaries	10,972	43,908	25.0%	36,995
Benefits	5,832	21,882	26.7%	20,391
Material and Services	17,167	93,746	18.3%	57,970
Capital Outlay	7,570	19,000	39.8%	8,104
<b>Total</b>	<b>41,541</b>	<b>178,536</b>	<b>23.3%</b>	<b>123,459</b>
Transfers	0	90,000	0.0%	101,000
Contingency	0	16,736	0.0%	0
Unappropriated Ending Fund Balance	0	75,000	0.0%	0
<b>Total Fund 200 Revenue</b>	<b>262,653</b>	<b>360,272</b>	<b>72.9%</b>	<b>435,938</b>
<b>Total Fund 200 Expenses</b>	<b>41,541</b>	<b>360,272</b>	<b>11.5%</b>	<b>224,459</b>
<b>Street Fund Balance</b>	<b>221,113</b>			<b>211,479</b>
<b>Water Fund</b>				
<b>Revenue</b>	<b>1,063,784</b>	<b>1,361,256</b>	<b>78.1%</b>	<b>1,767,984</b>
Personnel Services				
Salaries	44,557	181,058	24.6%	139,262
Benefits	23,635	90,231	26.2%	87,949
Material and Services	64,351	328,575	19.6%	185,970
Capital Outlay	0	15,000	0.0%	2,357
<b>Total</b>	<b>132,542</b>	<b>614,864</b>	<b>21.6%</b>	<b>415,538</b>
Transfers	0	440,000	0.0%	430,000
Contingency	0	18,305	0.0%	0
Unappropriated Ending Fund Balance	0	50,000	0.0%	0
<b>Total Fund 300 Revenue</b>	<b>1,063,784</b>	<b>1,361,256</b>	<b>78.1%</b>	<b>1,767,984</b>
<b>Total Fund 300 Expenses</b>	<b>187,532</b>	<b>1,361,256</b>	<b>13.8%</b>	<b>991,694</b>
<b>Water Fund Balance</b>	<b>876,253</b>			<b>776,289</b>
<b>Water Treatment Facility</b>				
Personnel Services				
Salaries	18,177	69,746	26.1%	50,733
Benefits	8,631	34,759	24.8%	29,835
Material and Services	28,181	118,582	23.8%	65,452
Capital Outlay	0	15,000	0.0%	136
<b>Total</b>	<b>54,989</b>	<b>238,087</b>	<b>23.1%</b>	<b>146,157</b>
Transfers	0	440,000	0.0%	430,000
Contingency	0	18,305	0.0%	0
Unappropriated Ending Fund Balance	0	50,000	0.0%	0
<b>Total Fund 300 Revenue</b>	<b>1,063,784</b>	<b>1,361,256</b>	<b>78.1%</b>	<b>1,767,984</b>
<b>Total Fund 300 Expenses</b>	<b>187,532</b>	<b>1,361,256</b>	<b>13.8%</b>	<b>991,694</b>
<b>Water Fund Balance</b>	<b>876,253</b>			<b>776,289</b>

**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

	07/22-09/22 Cur YTD Actual	07/22-06/23 Cur Year Budget	YTD % of Budget	2021-22 Pri Year Actual
<b>Sewer Fund</b>				
<b>Revenue</b>	<b>597,117</b>	<b>832,530</b>	<b>71.7%</b>	<b>984,526</b>
Personnel Services				
Salaries	45,381	179,627	25.3%	135,031
Benefits	22,877	89,519	25.6%	82,682
Material and Services	70,543	248,518	28.4%	148,276
Capital Outlay	0	89,000	0.0%	38,259
<b>Total</b>	<b>138,802</b>	<b>606,664</b>	<b>22.9%</b>	<b>404,248</b>
Transfers	0	171,000	0.0%	121,000
Contingency	0	4,866	0.0%	0
Unappropriated Ending Fund Balance	0	50,000	0.0%	0
<b>Total Fund 400 Revenue</b>	<b>597,117</b>	<b>832,530</b>	<b>71.7%</b>	<b>984,526</b>
<b>Total Fund 400 Expenses</b>	<b>138,802</b>	<b>832,530</b>	<b>16.7%</b>	<b>525,248</b>
<b>Sewer Fund Balance</b>	<b>458,315</b>			<b>459,278</b>
<b>State Revenue Sharing</b>				
<b>Revenue</b>	<b>55,809</b>	<b>69,402</b>	<b>80.4%</b>	<b>81,251</b>
Material and Services	23,610	61,752	38.2%	34,205
Capital Outlay	2,635	7,650	34.4%	1,224
<b>Total</b>	<b>26,245</b>	<b>69,402</b>	<b>37.8%</b>	<b>35,429</b>
<b>Total Fund 500 Revenue</b>	<b>55,809</b>	<b>69,402</b>	<b>80.4%</b>	<b>81,251</b>
<b>Total Fund 500 Expenses</b>	<b>26,245</b>	<b>69,402</b>	<b>37.8%</b>	<b>35,429</b>
<b>State Revenue Sharing Fund Balance</b>	<b>29,564</b>			<b>45,822</b>
<b>Water Utility Capital</b>				
<b>Revenue</b>	<b>758,923</b>	<b>914,748</b>	<b>83.0%</b>	<b>902,283</b>
Material and Services	0	0	0.0%	0
Capital Outlay	65,574	772,000	8.5%	145,490
Contingency	0	42,748	0.0%	0
Unappropriated Ending Fund Balance	0	100,000	0.0%	0
<b>Total</b>	<b>65,574</b>	<b>914,748</b>	<b>7.2%</b>	<b>145,490</b>
<b>Total Fund 600 Revenue</b>	<b>758,923</b>	<b>914,748</b>	<b>83.0%</b>	<b>902,283</b>
<b>Total Fund 600 Expenses</b>	<b>65,574</b>	<b>914,748</b>	<b>7.2%</b>	<b>145,490</b>
<b>Water Utility Capital Fund Balance</b>	<b>693,349</b>			<b>756,793</b>

**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

	07/22-09/22	07/22-06/23	YTD	2021-22
	Cur YTD	Cur Year	% of	Pri Year
	Actual	Budget	Budget	Actual
<b>Sewer Utility Capital</b>				
<b>Revenue</b>	<b>999,980</b>	<b>4,912,123</b>	<b>20.4%</b>	<b>1,468,890</b>
Material and Services	0	22,500	0.0%	0
Capital Outlay	230,834	4,805,696	4.8%	470,215
Contingency	0	31,427	0.0%	0
Unappropriated Ending Fund Balance	0	52,500	0.0%	0
<b>Total</b>	<b>230,834</b>	<b>4,912,123</b>	<b>4.7%</b>	<b>470,215</b>
<b>Total Fund 700 Revenue</b>	<b>999,980</b>	<b>4,912,123</b>	<b>20.4%</b>	<b>1,468,890</b>
<b>Total Fund 700 Expenses</b>	<b>230,834</b>	<b>4,912,123</b>	<b>4.7%</b>	<b>470,215</b>
<b>Sewer Utility Capital Fund Balance</b>	<b>769,146</b>			<b>998,674</b>
<b>Equipment Replacement Reserve Fund</b>				
<b>Revenue</b>	<b>21,417</b>	<b>84,711</b>	<b>25.3%</b>	<b>119,085</b>
Capital Outlay	30,983	50,000	62.0%	37,588
Contingency	0	34,711	0.0%	0
<b>Total</b>	<b>30,983</b>	<b>84,711</b>	<b>36.6%</b>	<b>37,588</b>
<b>Total Fund 750 Revenue</b>	<b>21,417</b>	<b>84,711</b>	<b>25.3%</b>	<b>119,085</b>
<b>Total Fund 750 Expenses</b>	<b>30,983</b>	<b>84,711</b>	<b>36.6%</b>	<b>37,588</b>
<b>Equipment Utility Capital Fund Balance</b>	<b>-9,566</b>			<b>81,497</b>
<b>Building Reserve Fund</b>				
<b>Revenue</b>	<b>207,730</b>	<b>222,231</b>	<b>93.5%</b>	<b>228,991</b>
Capital Outlay	22,503	45,000	50.0%	22,013
Contingency	0	57,231	0.0%	0
Unappropriated	0	120,000	0.0%	0
<b>Total</b>	<b>22,503</b>	<b>222,231</b>	<b>0.0%</b>	<b>22,013</b>
<b>Total Fund 760 Revenue</b>	<b>207,730</b>	<b>222,231</b>	<b>93.5%</b>	<b>228,991</b>
<b>Total Fund 760 Expenses</b>	<b>22,503</b>	<b>222,231</b>	<b>0.0%</b>	<b>22,013</b>
<b>Building Reserve Capital Fund Balance</b>	<b>185,228</b>			<b>206,978</b>
<b>Streets Capital Projects Fund</b>				
<b>Revenue</b>	<b>327,976</b>	<b>1,036,276</b>	<b>31.6%</b>	<b>364,446</b>
Material and Services	0	0	0.0%	0
Capital Outlay	588,722	985,263	59.8%	110,898
Contingency	0	51,013	0.0%	0
<b>Total</b>	<b>588,722</b>	<b>1,036,276</b>	<b>56.8%</b>	<b>110,898</b>
<b>Total Fund 770 Revenue</b>	<b>327,976</b>	<b>1,036,276</b>	<b>31.6%</b>	<b>364,446</b>
<b>Total Fund 770 Expenses</b>	<b>588,722</b>	<b>1,036,276</b>	<b>56.8%</b>	<b>110,898</b>
<b>Street Capital Fund Balance</b>	<b>-260,746</b>			<b>253,548</b>

**City of Dayton**  
**Budget vs Actual for FY 2022-23**  
**as of September 30, 2022**

	07/22-09/22 Cur YTD Actual	07/22-06/23 Cur Year Budget	YTD % of Budget	2021-22 Pri Year Actual
<b>Park Capital Projects</b>				
<b>Revenue</b>	<b>68,099</b>	<b>199,397</b>	<b>34.2%</b>	<b>66,915</b>
Material and Services	0	0	0.0%	0
Capital Outlay	14,672	162,000	9.1%	0
Contingency	0	37,397	0.0%	0
<b>Total</b>	<b>14,672</b>	<b>199,397</b>	<b>7.4%</b>	<b>0</b>
<b>Total Fund 780 Revenue</b>	<b>68,099</b>	<b>199,397</b>	<b>34.2%</b>	<b>66,915</b>
<b>Total Fund 780 Expenses</b>	<b>14,672</b>	<b>199,397</b>	<b>7.4%</b>	<b>0</b>
<b>Park Capital Fund Balance</b>				<b>66,915</b>
<b>Debt Service</b>				
<b>Revenue</b>	<b>328,681</b>	<b>587,156</b>	<b>56.0%</b>	<b>570,534</b>
Material and Services	0	243,211	0.0%	243,211
Reserve for Lafayette Loan Payoff	0	23,625	0.0%	0
Reserve for USDA loan	0	82,248	0.0%	0
<b>Total</b>	<b>0</b>	<b>349,084</b>	<b>0.0%</b>	<b>243,211</b>
Unappropriated Ending Fund Balance	0	238,072	0.0%	0
<b>Total Fund 850 Revenue</b>	<b>328,681</b>	<b>587,156</b>	<b>56.0%</b>	<b>570,534</b>
<b>Total Fund 850 Expenses</b>	<b>0</b>	<b>587,156</b>	<b>0.0%</b>	<b>243,211</b>
<b>Debt Service Capital Fund Balance</b>	<b>328,681</b>			<b>327,322</b>

**Total Balance for the year**

<b>Note:</b> 25% of the fiscal year has elapsed.
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Report Criteria:  
 Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
09/22	09/13/2022	28008	1878	Brightside Electric & Lighting	Multiple	1	100.103.910.00	.00	5,889.32- V
09/22	09/13/2022	28052	329	Alexonet Inc	2323	11	105.105.705.30	.00	1,039.65
09/22	09/13/2022	28053	127	Baker & Taylor	Multiple	1	100.104.715.00	.00	169.61
09/22	09/13/2022	28054	1878	Brightside Electric & Lighting	Multiple	10	400.400.707.00	.00	5,799.26
09/22	09/13/2022	28055	125	Canon Solutions America	29178182	10	400.400.601.00	.00	517.04
09/22	09/13/2022	28056	1922	Cintas Corp	4129679646	6	400.400.616.10	.00	89.57
09/22	09/13/2022	28057	189	CIS Trust	Multiple	8	400.400.611.00	.00	50.00
09/22	09/13/2022	28058	105	City of Dayton	Multiple	1	300.301.707.00	.00	1,380.92
09/22	09/13/2022	28059	362	City of Newberg	AUGUST 202	3	100.106.716.00	.00	579.28
09/22	09/13/2022	28060	1865	Comcast Business	8778105130	1	400.400.705.30	.00	104.85
09/22	09/13/2022	28061	519	Comcast Cable - internet	8778105130	11	400.400.705.30	.00	143.35
09/22	09/13/2022	28062	1841	CyntrX	INV145526	5	400.400.614.00	.00	45.00
09/22	09/13/2022	28063	111	DCBS Fiscal Services	AUGUST 202	1	100.106.700.35	.00	14.40
09/22	09/13/2022	28064	861	Dept of Administrative Services	ARQ24566	12	500.500.706.00	.00	500.00
09/22	09/13/2022	28065	231	DOWL	2860.80185.	1	700.700.910.41	.00	20,057.50
09/22	09/13/2022	28066	789	Edge Analytical	Multiple	1	400.400.751.00	.00	809.58
09/22	09/13/2022	28067	542	Grainger	9420340425	1	100.103.619.00	.00	84.27
09/22	09/13/2022	28068	1924	Hilda Pardo Cruz	DEPOSIT RE	1	100.100.750.20	.00	650.00
09/22	09/13/2022	28069	134	Iron Mountain Records Mgmt	GVZD081	10	400.400.601.00	.00	117.25
09/22	09/13/2022	28070	845	John Deere Financial	Multiple	5	400.400.614.00	.00	85.76
09/22	09/13/2022	28071	108	Les Schwab	2020155952	6	400.400.614.00	.00	1,010.61
09/22	09/13/2022	28072	139	Lowe's	Multiple	1	500.500.752.60	.00	179.02
09/22	09/13/2022	28073	1923	Lucia Castro	DEPOSIT RE	1	100.100.750.20	.00	650.00
09/22	09/13/2022	28074	1572	McMinnville Commercial Cleaners	Multiple	1	100.100.707.30	.00	1,000.00
09/22	09/13/2022	28075	121	McMinnville Water & Light	67508 922	1	300.300.600.00	.00	201.60
09/22	09/13/2022	28076	124	Mid-Willamette Valley COG	1943	1	100.105.705.20	.00	4,241.00
09/22	09/13/2022	28077	758	OHA - Cashier	BILODEAU S	1	300.300.706.00	.00	97.50
09/22	09/13/2022	28078	173	One Call Concepts, Inc.	2080357	2	400.400.799.00	.00	30.87
09/22	09/13/2022	28079	163	Oregon Dept of Revenue	AUGUST 202	1	101.101.700.35	.00	55.00
09/22	09/13/2022	28080	103	PGE	Multiple	1	200.200.600.00	.00	7,927.54
09/22	09/13/2022	28081	116	Pitney Bowes	3316189879	10	400.400.601.10	.00	235.74
09/22	09/13/2022	28082	213	Pitney Bowes Purchase Power	POSTAGE R	10	400.400.601.10	.00	1,210.50
09/22	09/13/2022	28083	621	Portland Engineering, Inc	11282	3	400.400.705.10	.00	90.00
09/22	09/13/2022	28084	240	Print NW	22374	10	400.400.601.00	.00	97.00
09/22	09/13/2022	28085	1033	Pummel Truck Supply Co	74592	5	400.400.614.00	.00	4,006.00
09/22	09/13/2022	28086	1463	Quadient Leasing USA, Inc	N9564375	10	400.400.601.10	.00	459.15
09/22	09/13/2022	28087	106	Recology Western Oregon	19571371	2	200.200.603.00	.00	320.77
09/22	09/13/2022	28088	119	Sprint	414585229-2	10	400.400.602.00	.00	540.48
09/22	09/13/2022	28089	297	Suzanne R. Hurford and	SEPTEMBER	1	300.300.708.00	.00	2,000.00
09/22	09/13/2022	28090	1763	Terrence D. Mahr	22-007A	1	101.101.705.40	.00	250.00
09/22	09/13/2022	28091	785	TKE Corp	3006795475	1	100.100.707.30	.00	822.41
09/22	09/13/2022	28092	937	United Site Services	Multiple	1	100.103.619.00	.00	1,475.20
09/22	09/13/2022	28093	666	WCMA	ANNUAL JOI	11	400.400.611.00	.00	37.00
09/22	09/13/2022	28094	1577	Webster Heating	Multiple	10	400.400.707.00	.00	590.00
09/22	09/13/2022	28095	154	Westech Engineering, Inc	Multiple	1	600.600.920.40	.00	18,751.26
09/22	09/13/2022	28096	112	Wilco	Multiple	7	400.400.614.10	.00	2,049.60
09/22	09/13/2022	28097	865	Xylem Water Solutions USA	Multiple	1	700.700.930.30	.00	14,947.10
09/22	09/13/2022	28098	114	Yamhill County Sheriff	SEPT 2022	1	101.101.705.10	.00	15,324.12
09/22	09/13/2022	28099	115	Yamhill County Sheriff	22-007A	1	101.101.700.35	.00	27.00
09/22	09/13/2022	28100	117	YCOM	5004015	1	101.101.770.00	.00	2,296.67
09/22	09/13/2022	28101	614	Ziplyfiber	Multiple	1	300.300.602.00	.00	330.37
09/22	09/20/2022	28102	261	AUCA Western First Aid & Safety	3021800030	10	400.400.601.00	.00	270.24
09/22	09/20/2022	28103	151	Beery, Elsner & Hammond	Multiple	1	101.101.700.00	.00	1,054.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
09/22	09/20/2022	28104	1786	Bend Mailing Services	79111	10	400.400.705.00	.00	2,210.05
09/22	09/20/2022	28105	1064	Botten's Equipment Rental	1-628093	1	760.760.930.00	.00	67.00
09/22	09/20/2022	28106	1922	Cintas Corp	Multiple	6	400.400.616.10	.00	357.35
09/22	09/20/2022	28107	904	Consolidated Supply Co.	S011015425.	1	300.300.616.00	.00	280.79
09/22	09/20/2022	28108	466	Copy Cats	408395	1	100.105.601.00	.00	48.00
09/22	09/20/2022	28109	789	Edge Analytical	Multiple	1	300.300.751.00	.00	179.22
09/22	09/20/2022	28110	1810	Elizabeth Sagmiller	121	1	400.400.705.80	.00	1,834.00
09/22	09/20/2022	28111	513	Elizabeth Wytoski	SEPTEMBE	1	500.500.752.00	.00	50.00
09/22	09/20/2022	28112	1693	Fishbone Construction	DEPOSIT RE	2	400.400.750.00	.00	79.66
09/22	09/20/2022	28113	1326	Government Ethics Commission	AIE16662	1	500.500.752.00	.00	658.59
09/22	09/20/2022	28114	167	GSI Water Solutions, Inc	00107.025-2	1	300.300.705.00	.00	3,870.00
09/22	09/20/2022	28115	957	Haworth, Inc	PAY ESTIMA	1	770.770.910.70	.00	278,233.58
09/22	09/20/2022	28116	1925	Midwest Equipment Mfg	143433	1	100.103.903.00	.00	339.70
09/22	09/20/2022	28117	124	Mid-Willamette Valley COG	1977	2	100.106.717.00	.00	2,832.50
09/22	09/20/2022	28118	110	Northwest Logging Supply	Multiple	6	400.400.617.00	.00	224.96
09/22	09/20/2022	28119	948	NW Tree Care	4885	1	100.103.619.00	.00	2,850.00
09/22	09/20/2022	28120	871	ODP Business Solutions, LLC	Multiple	10	400.400.601.00	.00	142.69
09/22	09/20/2022	28121	103	PGE	2901721000	1	300.300.600.00	.00	463.92
09/22	09/20/2022	28122	1388	Pitney Bowes	1021546865	10	400.400.601.10	.00	101.98
09/22	09/20/2022	28123	240	Print NW	Multiple	11	400.400.601.00	.00	1,041.00
09/22	09/20/2022	28124	937	United Site Services	114-1333860	1	100.103.619.00	.00	498.00
09/22	09/20/2022	28125	1876	Western Rock Resources	Multiple	1	760.760.930.00	.00	556.78
09/22	09/15/2022	910022	1006	US Bank	Multiple	1	200.200.616.20	.00	14,216.84
09/22	09/19/2022	910023	190	AFLAC	283360	1	100.000.220.00	.00	.00 V
09/22	09/19/2022	910024	189	CIS Trust	AUGUST 202	22	400.400.594.00	.00	.00 V
09/22	09/19/2022	910025	256	Oregon Dept of Revenue	PR 073122	1	100.000.212.00	.00	.00 V
09/22	09/30/2022	910026	256	Oregon Dept of Revenue	PR 093022	1	100.000.212.00	.00	3,991.13
09/22	09/30/2022	922100	190	AFLAC	028199	1	100.000.220.00	.00	257.00
09/22	09/30/2022	922101	189	CIS Trust	OCTOBER 2	22	400.400.594.00	.00	15,233.55
09/22	09/30/2022	922102	1926	Simple Box of Oregon LLC	14710	1	760.760.930.00	.00	404.00
09/22	09/30/2022	922103	256	Oregon Dept of Revenue	OQ 2022 Q3	2	100.000.215.00	.00	305.79
Grand Totals:								.00	440,254.30



# EthicsMatters

## In this issue >> Conflicts of Interest

- Conflicts of Interest: Actual or Potential
- The Class Exception
- Conflict of Interest Disclosures
- Key Performance Measures
- Funding and Assessments

## Commission Members

- Dave M. Fiskum, Chair
- Amber A. Hollister, Vice-Chair
- Dan Mason
- Karly Edwards
- Shawn Lindsay
- Alicia A. McAuley
- Jonathan Thompson
- Richard Burke
- Shenoa Payne

## Staff

- Ronald A. Bersin, Executive Director
- Susan Myers, Compliance & Education Coord.
- Becky Maison, Operations & Policy Analyst 2
- Hillary Murrieta, Investigator
- Monica Walker, Investigator
- Stephanie Heffner, Trainer
- Charlie Esparza, Trainer
- Kathy Baier, Administrative Staff
- David Hunter, Administrative Staff

## Oregon Government Ethics Commission

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 503-378-5105  
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## Conflicts of Interest: Actual or Potential

Oregon Government Ethics law defines two types of conflicts of interest: actual conflicts of interest (ORS 244.020(1)) and potential conflicts of interest (ORS 244.020(13)).

A public official is met with a conflict of interest when, acting in their official capacity, they participate in making a decision or recommendation or taking an action which would (actual conflict of interest) or could (potential conflict of interest) result in a financial benefit or detriment for the public official, a relative of the public official, or any business with which the public official or their relative is associated.

The distinction between an actual conflict of interest and a potential conflict of interest rests on the certainty of the financial impact. If the decision, recommendation or action would have a certain financial impact (positive or negative), then the conflict of interest is actual. If the decision, recommendation or action could have a financial impact, but it is not certain, then the conflict of interest is potential.

*Continued on page 2*

## Conflicts of Interest: Actual or Potential (Continued)

### Examples:

- City Council votes to sell a surplus vehicle to the Mayor's brother. The Mayor would have an **actual conflict of interest** because the effect of this vote would have a certain financial impact on the Mayor's brother as he would have to pay for the vehicle and would gain the value of the vehicle.
- The husband of a member of a City's Budget Committee is a City employee. The Budget Committee votes to recommend a budget for adoption by the City Council. When participating in discussions and voting on the budget recommendation, this member of the Budget Committee would have a **potential conflict of interest** because the effect of their discussions and recommendations could have a financial impact on their relative, whose salary is part of the City budget. It is potential because the financial impact is not certain, as the recommended budget could be changed or rejected by the City Council.
- County Commissioner votes to award a County paving contract to an asphalt company. The Commissioner's son works for the company's residential division. The Commissioner would have an **actual conflict of interest** because the effect of his vote to award the contract would have a certain financial impact on the company, and since his son is employed there, it is a business with which the Commissioner's relative is associated.

## Actual or Potential?

In each of the following scenarios, can you identify if the conflict of interest is actual or potential?

- a. Member of advisory committee votes to recommend a project to the school board, one which, if adopted, they could bid on.
- b. City building official approves building plans for parents' house.
- c. Regulatory agency board votes to adopt a training textbook required for its licensees. The textbook was co-written by one of the board members.
- d. Road District Commission votes to issue an invitation for bids for gravel/grading. A commissioner works for a company that provides such services.
- e. Fire District Board Members vote to approve the Budget that includes stipends for volunteer firefighters. A Board Member's son is a volunteer firefighter.

Answers: (a) potential; (b) actual; (c) actual; (d) potential; (e) actual.

## Key Performance Measures

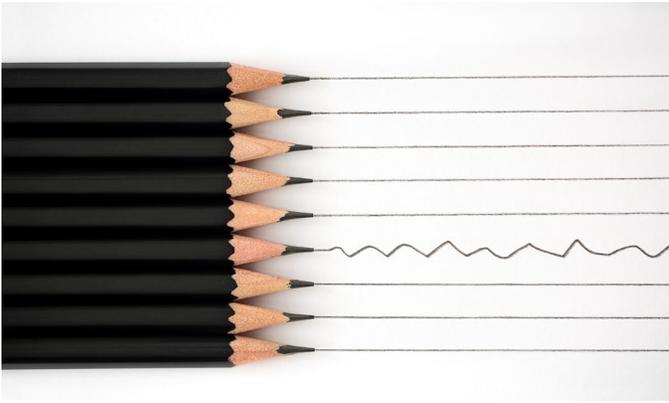


Thank you to everyone who took the time to respond to our customer service satisfaction survey. We take your responses to the survey seriously and use the results to help calculate some of our key performance measures (KPM). In addition to the survey, we analyze the time our investigations and advice letters take, as well as our investigators' performance. We also look at the number of trainings completed in the year and how successful the trainings were.

Every year we report on our agency's progress to meeting our KPM goals and share the results with the Legislature and on our website. You can view our latest KPM report [here](#). We also publish previous years' reports on our website for your [viewing](#).

Thank you for giving our agency feedback so we can improve our processes!

## The Class Exception



A public official has a potential or actual conflict of interest if they make a decision or recommendation or take action that could or would have a financial impact on themselves, their relatives, or on any businesses with which they or their relatives are associated.

But if the class exception applies, there is not a conflict of interest.

### ***What is the class exception?***

The class exception in ORS 244.020(13)(b) means that if the public official is part of an identifiable group or “class,” the official does not have a conflict of interest if the decision, recommendation or action being considered or taken would affect the public official (or their relatives or any businesses with which they or their relatives are associated) to the same degree as all other members of the class to which they belong.

### ***What is a class?***

A class can be as large as all the residents of the State of Oregon, or it can be a smaller class consisting of an industry, occupation or other group, such as a number of people bound together by a community of interest, purpose or function. To determine whether the class exception in ORS 244.020(13)(b) applies, the Commission assesses the number of persons in a proposed class and whether all of those persons will be affected to the same degree.

### ***What does “affected to the same degree” mean?***

The phrase “to the same degree” means that all members of the class would have to be affected equally, or at least proportionately, in order for the class exception to apply.

### ***How do I find out if I’m in a class and if the class exception applies?***

If you want the safe harbor provided by ORS 244.280, you can ask the Commission for an advisory opinion on whether the class exception applies to your situation, but this process takes time. There is no safe harbor if you proceed on your own and the Commission later determines that the class exception does not apply to your situation.

Staff are available by phone or email to discuss conflicts of interest and how the class exception works. You can reach us at [mail@ogec.oregon.gov](mailto:mail@ogec.oregon.gov) or 503-378-5105.

### **Class Exception Applies:**

- **University Board of Trustees votes to increase undergraduate tuition by 1%. One Board Member is an undergraduate student and two others have children who are undergraduate students. The class exception applies because all members of the class (undergraduate students) will be affected to the same degree or proportionately by the tuition increase.**

### **Class Exception Does Not Apply:**

- **City Councilor votes to request ODOT re-route a state highway around the City’s downtown district. The downtown district businesses include several shops, a sit-down coffee shop owned by the Councilor, and a drive-thru espresso stand. Re-routing the highway would affect the drive-thru espresso stand to a greater degree than other downtown businesses. Therefore the class exception does not apply.**

## Disclosing Conflicts of Interest

When met with a conflict of interest, there are different disclosure requirements depending on the nature of the public official's position.



**Members of the  
Legislative Assembly**

Must announce publicly, pursuant to the rules of the house of which they are a member, the nature of the conflict before taking any action on the matter. [ORS 244.120(1)(a)]



**Judges**

Must be removed from the case giving rise to the conflict or must advise the parties of the nature of the conflict. [ORS 244.120(1)(b)]



**Any other appointed  
official (including  
public employees)**

Must notify their appointing authority, in writing, of the nature of the conflict and request that authority dispose of the matter giving rise to the conflict. The appointing authority shall designate an alternate to dispose of the matter or direct the official to dispose of it in a manner specified by the appointing authority. [ORS 244.120(1)(c)]



**Elected public officials  
(other than legislators)  
or appointed public  
officials serving on a  
board or commission**

Announce publicly the nature of the conflict of interest. Then:

- If it is a potential conflict of interest, they may continue to participate in the discussion, debate or vote on the matter.
- If it is an actual conflict of interest, they must refrain from participating in any discussion, debate or vote on the matter. [ORS 244.120(2)].

**Minimum Votes Exception:** If a public official's vote is necessary to meet a requirement of a minimum number of votes to take official action, an elected public official (or one serving on a board or commission) with an actual conflict of interest may be eligible to vote on the issue giving rise to their conflict of interest, but may not participate in any discussion or debate on the issue. [ORS 244.120(2)(b)(B)].

OGEC staff are available by phone or email to discuss how the minimum votes exception works. You can reach us at [mail@ogec.oregon.gov](mailto:mail@ogec.oregon.gov) or 503-378-5105.

## Funding & Assessments

In 2007, the Legislature enacted a law that restructured the funding of OGE. Previously, OGE was a part of the General Fund but due to the public's request to create a more stable form of funding, the assessment model was created.

OGE's biennial budget is split equally between state agencies and public bodies. State agencies and their assessments are calculated on a Full Time Employee (FTE) basis of \$20.74 per FTE. Public bodies' fees are based on the annual Secretary of State Municipal Audit fees. There are eight different levels within the Municipal Audit fees which determine the percentage rate used for each public body's assessment.

The assessment invoices are sent out via the Department of Administrative Services (DAS) in September and October. DAS also handles the collection of the assessments.

Questions can be directed to [oregonethics.invoicing@das.oregon.gov](mailto:oregonethics.invoicing@das.oregon.gov)

Additional resources can be found on our [website](#).

## Request Advice



**OGE Office**  
503-378-5105



**E-mail**  
[mail@ogec.oregon.gov](mailto:mail@ogec.oregon.gov)

## Oregon Government Ethics Commission

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## Congratulations Monica Walker

Monica Walker was recently promoted to the position of Investigator. We asked Monica a few questions to get to know her.

### Tell us about your background?

I have over 29 years of experience working for the State of Oregon. I began my career in 1991 as an accounting technician for the Oregon Health Licensing Office. I was later promoted to Licensing Specialist, Enforcement Coordinator, Board Liaison and Examination/Education

Coordinator. In 2002, I moved to the Oregon Board of Tax Practitioners, first as an Examination & Education Coordinator and then a Senior Compliance Specialist. In 2014 I took a position with the Department of Public Safety Standards and Training as a manager within the Professional Standards Division. Finally, I joined OGE in 2018 as a Trainer/Program Analyst.

### Why did you become an investigator?

I have always enjoyed and had a passion for compliance/investigatory work. The agency vacancy not only afforded me the chance to get back into a line of work I find motivating and rewarding, but it offered an opportunity to further my personal growth and serve the citizens of Oregon.

### What do you like about working at OGE?

I consider myself very fortunate to be a part of the OGE team! My fellow team members are very knowledgeable and always willing and able to provide valuable insight, collaborate, be upfront and honest, brainstorm on issues, or lend a hand.

# Commission Updates



## Meet Commissioner Alicia McAuley, who joined our Commission in February 2022.

### Would you tell us about yourself?

I've spent the last 21 years working for the Cow Creek Band of

Tribe of Indians and currently serve as Deputy Director to the CEO for Tribal Government Operations. I represent the Tribe as Treasurer of the Oregon Tribal Gaming Alliance, sit on the Board of Directors for the Oregon Council on Problem Gambling and am currently a Commissioner on the Cow Creek Tribal Law Enforcement Commission.

While my professional career has brought me tremendous satisfaction, it will never compare to the joy of being a mama to three amazing kiddos: Austin (9), Angus (7) and Ava (7). My husband and I happily reside with our family in a small community east of Roseburg, Oregon where we enjoy and take advantage of all things outdoors.

### What inspired you to apply to be a member of the Oregon Government Ethics Commission?

I have to be completely honest and say that I had never considered applying to a state board or commission, but when a colleague asked me if I would be interested in serving, I researched it and was excited about this opportunity, particularly because of the importance of this commission in maintaining the trust of the public in their state government. And while my time on the Commission has been short, it's been educational and rewarding and I would encourage others to look into how they can serve.

### What aspect of the Commission are you most looking forward to?

The simple answer is learning. I recognize that I have so much to learn about State government and specifically ethics laws. I'm eager to engage with my fellow Commissioners and glean any knowledge I can from their expertise and experience.

### Is there anything else you would like to share about yourself?

As an enrolled member of the Cow Creek Band of Umpqua Tribe of Indians, born and raised in Oregon, I am committed to public service whether for my Tribe or my State and I believe that my personal and professional values align well with the skills needed for this commission. I am truly honored to serve the Oregon Government Ethics Commission for the next four years.

**Welcome aboard Commissioner McAuley. We're looking forward to the next four years!**

## Upcoming Commission Meetings



- November 4, 2022
- December 16, 2022

Find out more under the OGEC meeting section at [oregon.gov/ogec](https://oregon.gov/ogec)

# DAYTON CITYWIDE PARK 2 QUESTION SURVEY

The Dayton City Council would like your input to determine park improvement projects that would most benefit the Dayton community!

Please use the QR code below, the Poll button on our app or visit our website at [www.ci.dayton.or.us](http://www.ci.dayton.or.us) to access a short two question survey!



Questions? Please call City Hall at 503-864-2221.

**YOUR VOICE MATTERS!**



Photo Credit: John Collins

# PARQUE DE LA CIUDAD DE DAYTON ENCUESTA DE 2 PREGUNTAS

El Concejo Municipal de Dayton quisiera su opinión para determinar los proyectos de mejora del parque que más se beneficiarían la comunidad de Dayton!

Utilice el código QR a continuación, el botón Encuesta en nuestra aplicación o visite nuestro sitio web en [www.ci.dayton.or.us](http://www.ci.dayton.or.us) para acceder a dos breves pregunta encuesta!

¿Preguntas? Llame al Ayuntamiento al 503-864-2221.



**¡TU VOZ IMPORTA!**



Crédito de la foto: John Collins



PRSRRT STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM RETAIL

Local  
Postal Customer

**Wellfield Production and Distribution 2022**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	899,000	0	1,338,000	971,000	1,085,000	4,293,000	4,969,000	166,000	1,579,000	2,909,000	35%	65%	4,488,000	-195,000
Feb	1,353,000	0	2,564,000	2,206,000	2,096,000	8,219,000	9,024,000	291,000	5,580,000	1,999,000	74%	26%	7,579,000	640,000
Mar	442,000	0	831,000	758,000	677,000	2,708,000	3,351,000	114,000	1,414,000	1,504,000	48%	52%	2,918,000	-210,000
Apr	696,000	517,000	1,318,000	1,200,000	1,118,000	4,849,000	4,802,000	175,000	2,205,000	1,784,000	55%	45%	3,989,000	860,000
May	119,000	616,000	653,000	714,000	639,000	2,741,000	2,678,000	92,000	757,000	1,478,000	34%	66%	2,235,000	506,000
Jun	667,000	849,000	1,076,000	952,000	887,000	4,431,000	4,370,000	161,000	1,636,000	1,926,000	46%	54%	3,562,000	869,000
Jul	1,137,000	1,074,000	1,416,000	1,271,000	1,170,000	6,068,000	6,068,000	194,000	1,214,000	4,048,000	23%	77%	5,262,000	806,000
Aug	1,361,000	1,167,000	1,749,000	1,503,000	1,085,000	6,865,000	6,865,000	263,000	1,981,000	4,237,000	31%	65%	6,481,000	384,000
Sep	1,122,000	828,000	1,408,000	1,258,000	878,000	5,494,000	5,494,000	201,000	2,156,000	2,736,000	44%	56%	4,892,000	602,000
Oct	778,000	447,000	692,000	836,000	568,000	3,321,164	3,193,164	123,000	966,000	2,048,000	32%	68%	3,014,000	307,000
Nov														
Dec														
Total	8,574,000	5,498,000	13,045,000	11,669,000	10,203,000	48,989,000	50,814,164	1,780,000	19,488,000	24,669,000	44%	56%	44,420,000	4,569,000

**Influent meter broke: used well meters for total**

**Wellfield Production and Distribution 2021**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,072,000	698,000	806,000	946,000	911,000	4,433,000	4,857,000	180,000	2,090,000	2,740,000	43%	57%	4,830,000	-397,000
Feb	1,326,000	758,000	1,242,000	1,336,000	1,394,000	6,056,000	6,413,000	210,000	2,682,000	3,327,000	54%	46%	5,009,000	1,047,000
Mar	1,756,000	892,000	1,755,000	1,755,000	1,855,000	8,013,000	8,229,000	277,000	5,298,000	1,984,000	73%	27%	7,282,000	731,000
Apr	2,001,000	805,000	1,885,000	2,025,000	1,663,000	8,379,000	9,269,000	294,000	5,813,000	2,171,000	73%	27%	7,984,000	395,000
May	1,541,000	260,000	1,753,000	2,043,000	1,672,000	7,269,000	7,849,000	254,000	3,986,000	2,879,000	58%	42%	6,865,000	404,000
Jun	1,860,000	0	2,587,000	2,586,000	2,538,000	9,571,000	10,422,000	353,000	4,330,000	4,714,000	48%	52%	9,044,000	527,000
Jul	1,974,000	15,000	2,952,000	2,893,000	2,862,000	10,696,000	11,522,000	374,000	3,806,000	6,560,000	37%	63%	10,366,000	330,000
Aug	1,499,000	350,000	2,522,000	2,189,000	2,227,000	8,787,000	10,322,000	331,000	3,785,000	5,089,000	43%	57%	8,874,000	-87,000
Sep	995,000	309,000	1,911,000	1,249,000	1,357,000	5,821,000	7,058,000	238,000	2,192,000	3,853,000	36%	64%	6,045,000	-224,000
Oct	855,000	85,000	552,000	984,000	971,000	3,447,000	5,509,000	255,000	2,223,000	2,472,000	47%	53%	4,695,000	-1,248,000
Nov	1,020,000	0	1,586,000	1,309,000	1,046,000	4,962,000	5,879,000	205,000	2,717,000	2,417,000	53%	47%	5,131,000	-169,000
Dec	691,000	0	1,036,000	875,000	703,000	3,305,000	5,011,000	164,000	1,763,000	2,417,000	42%	58%	4,180,000	-875,000
Total	16,590,000	4,173,000	20,587,000	20,190,000	19,199,000	80,739,000	92,340,000	3,135,000	40,685,000	39,620,000	51%	49%	80,305,000	434,000

Corrected Distribution Numbers

**Wellfield Production and Distribution 2020**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	2,212,000	1,352,000	2,504,000	2,571,000	1,781,000	10,420,000	10,777,000	307,000	6,480,000	3,390,000	66%	34%	9,870,000	550,000
Feb	2,605,000	1,392,000	2,727,000	2,727,000	1,795,000	11,246,000	11,503,000	321,000	6,968,000	3,606,000	66%	34%	10,574,000	672,000
Mar	1,869,000	1,346,000	2,856,000	2,858,000	2,736,000	11,665,000	11,087,000	324,000	7,290,000	3,922,000	65%	35%	11,212,000	453,000
Apr	2,105,000	1,542,000	4,197,000	2,229,000	2,424,000	12,497,000	13,705,000	404,000	7,856,000	3,826,000	67%	33%	11,682,000	815,000
May	2,125,000	1,251,000	3,702,000	2,196,000	2,196,000	11,470,000	13,866,000	424,000	8,919,000	2,678,000	77%	23%	11,597,000	-1,794,000
Jun	1,427,000	1,413,000	1,426,000	1,427,000	1,465,000	7,158,000	9,782,000	315,000	5,093,000	3,859,000	57%	43%	8,952,000	-1,468,000
Jul	1,754,000	1,593,000	1,771,000	1,773,000	1,823,000	8,714,000	11,720,000	344,000	5,027,000	5,155,000	49%	51%	10,182,000	-1,468,000
Aug	1,638,000	892,000	1,902,000	1,902,000	1,945,000	8,279,000	11,106,000	283,000	4,835,000	5,501,000	47%	53%	10,336,000	-2,057,000
Sep	1,109,000	1,177,000	1,359,000	1,359,000	1,387,000	6,391,000	7,421,000	257,000	3,383,000	4,089,000	45%	55%	7,472,000	-1,081,000
Oct	931,000	1,096,000	1,287,000	1,289,000	1,314,000	5,917,000	6,809,000	211,000	3,764,000	2,825,000	57%	43%	6,589,000	-672,000
Nov	1,293,000	1,661,000	2,001,000	1,705,000	1,333,000	8,393,000	9,077,000	304,000	5,943,000	3,071,000	66%	34%	9,014,000	-621,000
Dec	1,127,000	1,462,000	1,711,000	1,437,000	1,437,000	7,170,000	7,184,000	251,000	3,258,000	3,349,000	49%	51%	6,607,000	-563,000
Total	20,195,000	16,177,000	27,443,000	23,473,000	22,032,000	109,320,000	124,037,000	3,745,000	68,816,000	45,271,000	60%	40%	114,087,000	-4,767,000



Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	126,121	100	0	0	36,403	664,923	827,547
<hr/>							
Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	9,151.04	-	-	-	4,963.06	65,123.58	79,237.68
Sewer Amount	3,444.78	-	-	-	1,862.11	38,689.13	43,996.02
Misc Amount	30.00	-	-	-	-	397.18	427.18
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	31.57	31.57
Late Charg Amount	30.00	-	-	-	-	1,173.32	1,203.32
<hr/>							
Total Charges:	12,655.82	-	-	-	6,825.17	105,414.78	124,895.77

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	15,709.69	-	-	-	7,918.13	143,177.19	166,805.01
Payments	14,585.64-	-	-	-	7,918.13-	111,706.88-	134,210.65-
Contract Adjustments	-	-	-	-	-	661.72-	661.72-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	109.46-	109.46-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	12,655.82	-	-	-	6,825.17	105,414.78	124,895.77
<hr/>							
Current Balance:	13,779.87	-	-	-	6,825.17	136,113.91	156,718.95

Year To Date: 07/01/2022 - 10/31/2022

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	605,610	1,200	0	1	189,991	3,584,636	4,381,438
<hr/>							
Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	42,617.59	350.00	-	-	22,625.02	315,144.73	380,737.34
Sewer Amount	13,774.48	-	-	-	7,327.84	155,246.61	176,348.93
Misc Amount	85.00	-	-	-	-	1,423.72	1,508.72
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	188.80	188.80
Late Charg Amount	90.00	-	-	-	-	4,545.53	4,635.53
<hr/>							
Total Charges:	56,567.07	350.00	-	-	29,952.86	476,549.39	563,419.32

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	13,902.81	-	-	-	6,356.26	123,890.90	144,149.97
Payments	56,690.01-	350.00-	-	-	29,483.95-	463,074.95-	549,598.91-
Contract Adjustments	-	-	-	-	-	83.37	83.37
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	1,334.80-	1,334.80-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	56,567.07	350.00	-	-	29,952.86	476,549.39	563,419.32
Current Balance:	13,779.87	-	-	-	6,825.17	136,113.91	156,718.95



**Yamhill County Sheriff's Office  
Crime Summary for DAYTON  
From 9/1/2022 to 9/30/2022**

City	UCR Description	9/1/2021 to 9/30/2021	9/1/2022 to 9/30/2022	Percentage Change	YTD	Prior Year
<b>DAYTON</b>						
Part 1						
	Aggravated Assault	0	0		1	6
	Arson	2	0			2
	Burglary-Business	1	1		1	2
	Burglary-Non-Residence	2	0		4	10
	Burglary-Residence	0	0		1	3
	Larceny	4	1	-75.00 %	33	51
	Motor Vehicle Theft-Auto	1	1		9	8
	Rape	0	0			2
	Robbery	0	0			1
	<b>Part 1 Total</b>	<b>10</b>	<b>3</b>	<b>-70.00 %</b>	<b>49</b>	<b>85</b>
Part 2						
	All Other	1	1		8	16
	Animal Problems	0	0			1
	Disorderly Conduct	1	0		2	6
	Drug Laws	2	3	50.00 %	11	9
	DUII	2	6	200.00 %	21	13
	Forgery	0	0			2
	Fraud	1	0		4	6
	Kidnapping	0	1		1	
	Liquor Laws	0	0		1	
	Runaway	0	0		1	
	Sex Offenses	0	0		2	8
	Simple Assault	3	6	100.00 %	21	28
	Stolen Property	3	1	-66.67 %	6	11
	Tresspass/Prowler	3	1	-66.67 %	7	29
	Vandalism	1	2	100.00 %	20	26
	Weapons	0	0		5	4
	<b>Part 2 Total</b>	<b>17</b>	<b>21</b>	<b>23.53 %</b>	<b>110</b>	<b>159</b>
	<b>Total For DAYTON</b>	<b>42</b>	<b>39</b>	<b>-7.14 %</b>	<b>310</b>	<b>427</b>

Report run date: 10/4/2022



**Yamhill County Sheriff's Office  
Crime Summary for DAYTON  
From 9/1/2022 to 9/30/2022**

City	UCR Description	9/1/2021 to 9/30/2021	9/1/2022 to 9/30/2022	Percentage Change	YTD	Prior Year
DAYTON						
Part 3						
	All Other	6	7	16.67 %	67	64
	Non-Reportable Offenses	9	8	-11.11 %	84	119
	Part 3 Total	15	15		151	183
	<b>Total For DAYTON</b>	42	39	-7.14 %	310	427



**Yamhill County Sheriff's Office  
Crime Summary for DAYTON  
From 10/1/2022 to 10/31/2022**

City	UCR Description	10/1/2021 to 10/31/2021	10/1/2022 to 10/31/2022	Percentage Change	YTD	Prior Year
<b>DAYTON</b>						
Part 1						
	Aggravated Assault	0	0		1	6
	Arson	0	0			2
	Burglary-Business	0	0		1	2
	Burglary-Non-Residence	1	0		5	10
	Burglary-Residence	1	0		1	3
	Larceny	3	3		41	51
	Motor Vehicle Theft-Auto	0	1		11	8
	Rape	1	0			2
	Robbery	0	0			1
	<b>Part 1 Total</b>	<b>6</b>	<b>4</b>	<b>-33.33 %</b>	<b>60</b>	<b>85</b>
Part 2						
	All Other	2	2		10	16
	Animal Problems	0	0			1
	Disorderly Conduct	0	1		3	6
	Drug Laws	0	2		13	9
	DUII	4	1	<b>-75.00 %</b>	22	13
	Forgery	0	0			2
	Fraud	1	0		5	6
	Kidnapping	0	0		1	
	Liquor Laws	0	0		1	
	Runaway	0	0		1	
	Sex Offenses	0	1		3	8
	Simple Assault	3	4	<b>33.33 %</b>	25	28
	Stolen Property	1	0		8	11
	Tresspass/Prowler	2	1	<b>-50.00 %</b>	8	29
	Vandalism	3	0		21	26
	Weapons	0	2		7	4
	<b>Part 2 Total</b>	<b>16</b>	<b>14</b>	<b>-12.50 %</b>	<b>128</b>	<b>159</b>
	<b>Total For DAYTON</b>	<b>42</b>	<b>40</b>	<b>-4.76 %</b>	<b>364</b>	<b>427</b>

Report run date: 11/1/2022



**Yamhill County Sheriff's Office  
 Crime Summary for DAYTON  
 From 10/1/2022 to 10/31/2022**

City	UCR Description	10/1/2021 to 10/31/2021	10/1/2022 to 10/31/2022	Percentage Change	YTD	Prior Year
DAYTON						
Part 3						
	All Other	6	6		74	64
	Non-Reportable Offenses	14	16	14.29 %	102	119
	Part 3 Total	20	22	10.00 %	176	183
	<b>Total For DAYTON</b>	42	40	-4.76 %	364	427

TO: Honorable Mayor and City Councilors  
 Through: Rochelle Roaden, City Manager  
 From: Patty Ringnalda, City Recorder  
 Subject: Code Enforcement Activities Report  
 Date: November 2, 2022

Category	Jul	Aug	Sep	Oct	Nov	Dec
Animals	2	2	6	2		
Building/Dangerous Building		1	2	1		
Junk – Private Property				1		
Noise	1			1		
Noxious veg	2	1	1	1		
Parking – Right of Way	5	17	12	1		
Storing Junk - ROW		5	18	10		
Attractive Nuisance			1			
Posting - Signs		2	2	4		
Camping						
Sidewalks			1			
Vehicle Code/YCSO	2	1				
Other			4	4		
<b>TOTAL</b>	<b>12</b>	<b>29</b>	<b>47</b>	<b>25</b>		

Please Note: The monthly statistics are calculated from the Dayton City app, website complaints forms, phone calls, emails, written notes, in person and code compliance officer observations.

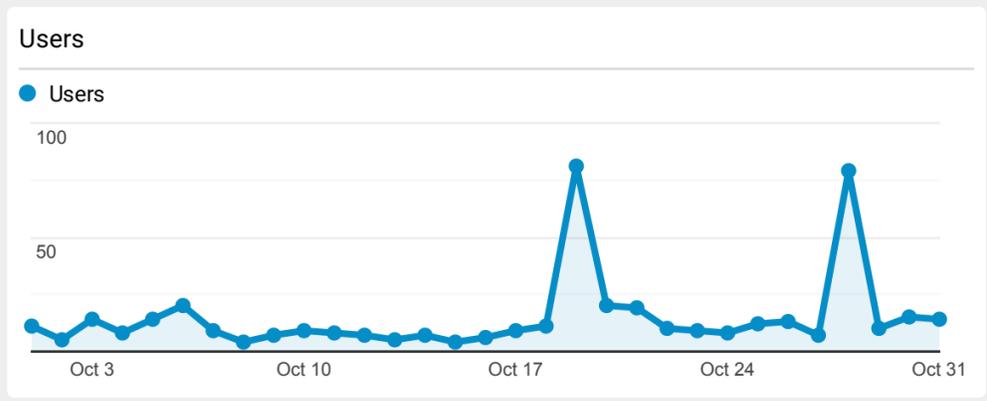


Mobile Dashboard

Oct 1, 2022 - Oct 31, 2022

**All Users**  
100.00% Sessions

**Total Users**  
**222**  
% of Total: 100.00% (222)

by Device

Operating System	Users
iOS	131
Android	91

Total Screen Views

Screen Name	Screen Views
Home	481
Notifications	150
News	85
City Council	38
Agendas & Minutes	23
Parks	13
Who do I Contact?	13
FAQ's	6
Our Staff	6
Useful Links	5

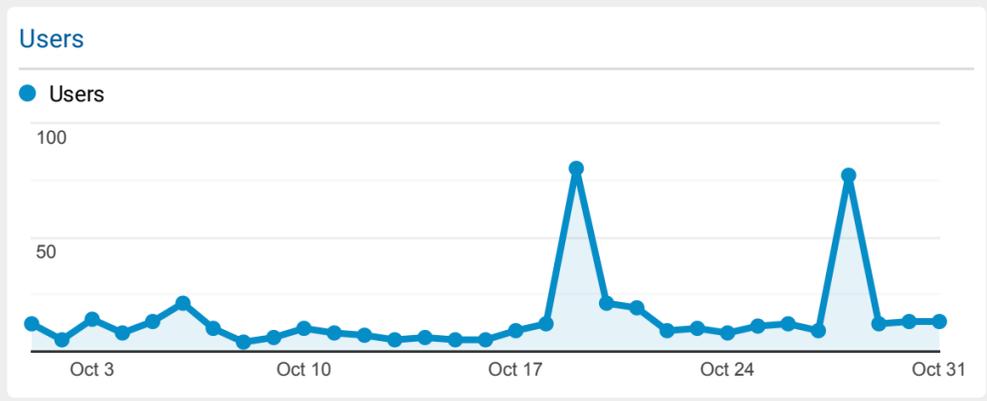


Web Traffic Dashboard

Oct 1, 2022 - Oct 31, 2022

**All Users**  
100.00% Sessions

**Total Users**  
**222**  
% of Total: 100.00% (222)

**Top Pageviews**

Page	Pageviews
There is no data for this view.	

**by Browser**

Browser	Users
Safari (in-app)	131
Android Runtime	91

**by Device Category**

Device Category	Users
mobile	210
tablet	13

**by Operating System**

Operating System	Users
iOS	131
Android	91

