

**AGENDA
DAYTON CITY COUNCIL
REGULAR SESSION**



DATE: MONDAY, MAY 2, 2022
TIME: 7:15 PM
PLACE: DAYTON CITY HALL ANNEX – 408 FERRY STREET, DAYTON, OREGON
VIRTUAL: ZOOM MEETING – ORS 192.670/HB 2560

You may join the Council Meeting online via Zoom Meeting at: <https://us06web.zoom.us/j/85812489279>
or you can call in via Zoom at: 1 346 248-7799 or 1 720 707-2699

The public is strongly encouraged to relay concerns and comments to the Council in one of the following ways:

- Email at any time up to 5 pm the day of the meeting to pringnalda@ci.dayton.or.us. The mayor will read the comments emailed to the City Recorder.
- Appear in person – If you would like to speak during public comment please sign-up on the sign-in sheet located on the table when you enter the Council Chambers.
- Appear via Zoom, Virtually – once in the meeting send a chat directly to the City Recorder, Patty Ringnalda. Use the raise hand feature in Zoom to request to speak during public comment.
- **Appear by Telephone only – please sign up prior to the meeting by emailing the City Recorder at pringnalda@ci.dayton.or.us.** Due to the chat function not being available to those attending the meeting via telephone, callers cannot be identified before speaking. Therefore, prior notice is required. (see below)
- When *appearing by Telephone or Zoom* - you must give the City Recorder your First and Last Name, Address and Contact Information (phone number for phone calls and email for zoom) before you will be allowed to speak.

When it is your turn the Mayor will announce your name and unmute your mic.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
D.	CONSENT AGENDA	
	1. Work/Special Session Meeting Minutes – March 21, 2022	1-3
	2. Regular Session Meeting Minutes – April 4, 2022	5-8
	3. Work/Special Session Meeting Minutes – April 18, 2022	9-12
E.	ACTION ITEMS	
	1. 9 th to Flower Sidewalk Improvement Project – Bid Review & Award, Denny Muchmore, City Engineer	13-15
	2. Approval of Resolution 2021/22-19 – Surplus Equipment	17-27

F. CITY COUNCIL COMMENTS/CONCERNS

G. INFORMATION REPORTS

29-42

1. City Manager's Report

H. ADJOURN

Posted: April 28, 2022

By: Patty Ringnalda, City Recorder

NEXT MEETING DATES

Budget Committee Meeting, Monday, May 16, 2022

Budget Committee Meeting, Monday, May 23, 2022 (*if needed*)

Regular Session Meeting, Monday, June 6, 2022

Virtually via Zoom and in Person; City Hall Annex, 408 Ferry Street, Dayton, Oregon

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
March 21, 2022

PRESENT: Mayor Elizabeth Wytoski
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Rosalba Sandoval-Perez

ABSENT: Council President Daniel Holbrook
Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Josh Bilodeau, Public Works Supervisor
Steve Sagmiller, Public Works Director – *attended virtually*
Denny Muchmore, City Engineer – *arrived at 6:58 pm*

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:31 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank and Mackin present in person and Councilor Sandoval-Perez present virtually. Mayor Wytoski noted the absence of Council President Holbrook and Councilor Marquez.

C. APPEARANCE OF INTERESTED CITIZENS

Andrew Hildebrant, of 824 Ferry Street, Dayton, Oregon 97114, Dayton Community Downtown Association (DCDA), spoke in favor of changing city policy regarding serving alcohol within the public right-of-way.

Jeremy Koch, Dawnette Bowlin and a representative from the ByPass Bar & Grill were in attendance via zoom, but elected not to talk at tonight’s meeting.

D. DISCUSSION ITEMS

1. Swearing in of New Councilor

Patty Ringnalda, City Recorder performed the oath of office for new Councilor Jim Maguire.

2. Dayton High School Student Presentations

Three Dayton High School Students presented their Civic Class Projects to the Council, explaining their project ideas, proposing funding options, and answering questions from the Council:

- 1) Mia Mendoza-Locke - Accessible Playground, featuring rubber mats and a handicap accessible merry-go-round.
- 2) Michelle Sanchez – Road Improvements, five year plan to be funded by different grants.
- 3) Yajaira Milian-Vargas – Language Classes, Spanish and English classes to be offered in the Community Center.

- 4) The fourth presentation – Alderman Dog Park Improvements - was presented by Mayor Wytoski, project author Annabelle Tate was unable to attend the Council meeting.

3. Strategic Plan Goals for FY 22/23 Discussion.

Rochelle Roaden, City Manager reviewed the current Strategic Plan Goals and updated the Council on the progress of each goal. Completed goals were removed from the list and new goals were discussed and added to the plan. Added to Goal A: Complete Sewer Rate Study; Goal B: 1-Staff support to economic development, 2-Explore special event permit for private property; Goal C: 1-Improve Alderman Park, 2-Install lighting near court areas in city parks, and 3-Explore accessible playground equipment. Goal E: 1-Diversity, Equity, and Inclusion Training for management level staff, 2- Educate the Dayton community in public safety. Priority levels were reviewed and changed as well. City Manager is to make changes and bring the new goals back to the Council for approval.

4. Sidewalk Café Extension Allowing Tables & Chairs in the Public Right-of-Way and Allowing Alcohol to be Served in Public Places for Special Events Discussion.

Rochelle Roaden reviewed the City’s history regarding the serving of alcohol within the public right-of-way stating that Businesses on Ferry Street have asked to allow sidewalk cafes and the serving of alcohol. Limited Sidewalk Café Permits have been issued due to the slope of the sidewalk and Americans with Disabilities Act (ADA) walkway requirements. The serving of alcohol within the right-of-way has not been allowed in the past.

Rochelle Roaden proposed that the City use the parking area on Ferry Street as a walkway for pedestrians, so the sidewalks could be used as a sidewalk cafés. Denny Muchmore, City Engineer advised that Ferry Street also has a slope of up to 20% in some areas from the driving surface to the base of the curb. ADA does not allow more than a 2% walkway slope. Discussion continued and several options were explored.

The serving of alcohol in the public right-of-way and Oregon Liquor and Cannabis Commission (OLCC) regulations were discussed in length.

Council was in agreement to leave the sidewalk café language as is, allow OLCC to monitor outside alcohol use, and to change the language of Dayton Municipal Code 2.15 Drinking In Public Places, to allow outdoor alcohol service for approved outdoor cafes. Once the changes have been made it will be brought back to Council for approval.

E. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Mackin advised that she has been in contact with Oregon Department of Transportation (ODOT) and they have finished the Ferry and 7th Street improvements she asked for. Councilor Mackin asked that the City make handicap ramp improvements to Andrew Smith Park, stating that the ramps are rough. Councilor Mackin advised that she has been contacted by the League of Oregon Cities (LOC) and she is going to be recommended as the new member of the DEI committee.

Mayor Wytoski reminded Council that there will be a Dayton speaker at the LOC conference, Kathy Beckwith will be leading a session teaching listening and mediation skills to Mayor’s statewide.

F. INFORMATION REPORTS

City Manager's Report.

Rochelle Roaden stated that she is continuing to send out the Friday reports. Rochelle Roaden advised that she will be attending the LOC conference after looking at the conference agenda. If any Councilors are interested in attending they are to contact Rochelle via email.

G. ADJOURN

There being no further business, the meeting adjourned at 8:47 pm.

Respectfully submitted:

By: Patty Ringnalda
City Recorder

APPROVED BY COUNCIL on May 2, 2022

As Written As Amended

Elizabeth Wytoski, Mayor

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MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION MEETING
April 4, 2022

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Trini Marquez
Councilor Rosalba Sandoval-Perez

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director *appeared via zoom*

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:37 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin, Maguire, Marquez and Sandoval-Perez present.

C. APPEARANCE OF INTERESTED CITIZENS

Harry Willis of 111 W Burnside, Portland Oregon was in attendance to express his support for COVID booster shots and the Ukrain. Mr. Willis suggested that when a person gets their 4th booster shot they could get a band-aid that supports the people of the Ukrain.

D. CONSENT AGENDA

DANIEL HOLBROOK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF MARCH 7, 2022 AS AMENDED. SECONDED BY ANNETTE FRANK. Motion carried with Frank, Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Maguire abstained.

E. ACTION ITEMS

1. Approval of Resolution 2021/22-17 Declaring April 2022 National Child Abuse Awareness Month.

Rochelle Roaden, City Manager reviewed the request from Carol Joa of Juliette House, asking that the Council declare April 2022 as National Child Abuse Prevention Month.

Mayor Wytoski advised that Juliette's House provides State required training to teachers regarding Erin's Law which requires abuse education for children before the abuse can happen.

ANNETTE FRANK MOVED TO APPROVE RESOLUTION 2021/22-17 A RESOLUTION DECLARING APRIL 2022 AS NATIONAL CHILD ABUSE PREVENTION MONTH. SECONDED BY TRINI MARQUEZ. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

2. Approval of Resolution 2021/22-18 Adopting National Incident Management System (NIMS) for Emergency Management.

Rochelle Roaden advised this resolution is for house-keeping purposes to state that the City of Dayton will use the NIMS system when and/or if an emergency happens.

Councilor Maguire inquired if the Council rolls are written down so that he will know what to do in case of an emergency. Rochelle Roaden advised that Councilors are to present themselves to Emergency Operations Center (EOC) and they will then, be given a job to do.

KITTY MACKIN MOVED TO APPROVE RESOLUTION 2021/22-18 A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR EMERGENCY MANAGEMENT. SECONDED BY ANNETTE FRANK. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

3. Re-Appointment of Budget Committee Members.

Rochelle Roaden advised that there are three members of the Budget Committee who's terms have expired and they have expressed interest in serving another term. Rochelle Roaden advised that there is one vacant spot. Mayor Wytoski asked Council to help recruit another member to the Budget Committee.

DANIEL HOLBROOK MOVED TO REAPPOINT CHRIS WYTOSKI, CHRISTOPHER DAHLVIG AND MICHAEL HOWARD TO THE BUDGET COMMITTEE WITH TERMS ENDING DECEMBER 31, 2024. SECONDED BY ROSALBA SANDOVAL-PEREZ. Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.

4. Approval of City Council Strategic Goals for 2022/2023.

Rochelle Roaden asked Council to add to the Strategic Goals that were discussed at the March 21, 2022 Council Work Session, Goal A; to complete the sewer rate study as a level 1 goal.

Daniel Holbrook suggested to make a change to the Strategic Goals language, time-line description is a duplicated because the priority rating already states the timeline. Discussion continued with the Council in agreement to make a change with next year's strategic goals.

KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL STRATEGIC PLAN GOALS FOR FISCAL YEAR 2022/2023 AS AMENDED. SECONDED BY JIM MAGUIRE. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

F. EXECUTIVE SESSION

Mayor Wytoski closed the Regular Session Meeting and moved into Executive Session at 7:05 pm, stating that the Dayton City Council will meet in Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

Mayor Wytoski closed the Executive Session and moved back into the Regular Session at 7:33 pm.

ANNETTE FRANK MOVED TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ALEXONET WITH AN AMOUNT NOT TO EXCEED \$40,000 PER/YEAR FOR THREE YEARS. SECONDED BY KITTY MACKIN. *Motion carried with Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

G. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Frank asked if the speed sign trailer could be put on Church Street, advising that there have been several cars speeding on Church Street from 9th Street to Flower Lane.

Councilor Sandoval-Perez asked about a crosswalk at Dollar General stating that the school's pick-up line along Ferry Street blocks the view for children/pedestrians who want to cross the street at 7th and Ferry Street intersection. Rochelle Roaden advised that Ferry Street is an ODOT right-of-way and they make the decision on where cross walks are installed on their right-of-ways. Discussion continued regarding ODOT and cross walks within the City of Dayton. Rochelle Roaden advised that she will call ODOT and ask if a cross walks could be installed at the intersections of 7th and Ferry Streets and Webfoot Road and Ferry Street.

Mayor Wytoski stated that individuals on the Yamhill County Fair Board have reached out to her and has asked if the City would consider letting them use Fisher Properties as an expansion site for the fair-grounds. Discussion continued in length with the Council in agreement to look into the possibility and discuss it again at a later date.

Steve Sagmiller reminded the Council that the City has the ability and permission to drill additional water wells at Fisher Farms and he would be concerned about water quality if the property was to be used as a fair-ground.

G. INFORMATION REPORTS

City Manager's Report

Rochelle Roaden instructed the Councilor that a copy of the new Council Calendar marked with council events is at each of their stations and is for them to take home and use.

Rochelle Roaden reminded the Council that they have until April 15, 2022 to file their (SEI) Statement of Economic Interest with the State Ethics Commission.

April 18, 2022 is the Public Hearing date for the UGB swap meeting. The meeting with the County Commissioners is scheduled for May 12, 2022 to review the Comp Plan Amendment.

The schedule for street sweeping will be the first and third Tuesdays of each month. If there are issues residents can call City Hall and schedule a time for the sweeper to go to their area.

The Sixth Street Overlay Project Small Cities Allotment Grant will go out for bid soon and will come back to Council for approval.

Isaac Sullens has resigned and therefore Patty will be doing Code Enforcement until a new Office Specialist II can be hired for his position.

H. ADJOURN

There being no further business, the meeting adjourned at 8:05 pm by Mayor Wytoski.

Respectfully submitted:

APPROVED BY COUNCIL on May 2, 2022

By: Patty Ringnalda
City Recorder

As Written **As Amended**

Elizabeth Wytoski, Mayor

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
April 18, 2022

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Jim Maguire
Councilor Trini Marquez – *arrived at 6:39 pm*
Councilor Rosalba Sandoval-Perez

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Denny Muchmore, City Engineer
Kiel Jenkins, City Planner

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:31pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Maguire and Sandoval-Perez present in person and Councilor Mackin present virtually. Mayor Wytoski noted the absence of Councilor Marquez.

C. APPEARANCE OF INTERESTED CITIZENS

There were no attendees present to comment at this time.

D. ACTION ITEMS

Mayor Wytoski opened the public hearing by reading the declarations and order for the Type IV Public Hearing for the record.

1. Staff Report Presentation LA2021-02, CPMA 2021-01, CPA 2022-01 Kiel Jenkins, City Planner

City Planner, Kiel Jenkins presented his staff report and a power point presentation reviewing the Urban Growth Boundary UGB Swap proposed by the City of Dayton.

Councilor Maguire stated that the proposed buffer is not defined in the policy. Kiel Jenkins advised that the policy was intentionally left open so that Council could set those requirements at a later date.

Councilor Holbrook asked how long had it been since the UGB has been adjusted. Denny Muchmore, City Engineer advised that the UGB was modified in the 1980's but has never been evaluated for an adjustment.

Testimony From Those In Favor:

Rob Hallyburton of 304 Mill Street, Dayton Oregon stated that he is currently on the Planning Commission and at the last Planning Commission Meeting he voted against the UGB Swap and wanted to explain that he voted no because there were no provisions for the farmers and/or farm land that surrounds the proposed UGB swap area at that time. Mr. Hallyburton stated that after hearing that provisions have been made for the local farmers, he now is in support of the UGB Swap.

Linda McGrew, 734 SE Palmer Lane and 13400 SE Ash Road, Dayton Oregon stated that she too is in favor of the UGB Swap and that she will be applying for an annexation as soon the UGB Swap is completed. Discussion continued regarding the order in which properties will be annexed into the city.

Randy and Jeanie Blome of 14245 SE Fletcher Road, Dayton Oregon stated that they have an application submitted to Yamhill County to build an Accessory Dwelling Unit (ADU) on their property. They wanted to know if the UGB Swap would have an effect on their request. Discussion continued and the consensus was that because their application has already been submitted the rules that were in effect at the time the application was submitted will be the rules that will apply to their request. Kiel Jenkins recommended that the Blome's contact the County if they have more questions.

Testimony From Those Opposed:

None were present.

Councilor Holbrook inquired if the City has the resources to provide for the potential development if the UGB Swap is approved. Denny Muchmore, City Engineer stated that because this is an UGB Swap and not an UGB addition, the City's Master Plan has made accommodations for the growth of the city. The City of Dayton will have future capacity issues in its infrastructure, but that will happen weather the city adopts the proposed UGB swap or is still using the current UGB boundaries.

JIM MAGUIRE MOVED TO ADOPT THE FINDINGS IN THE STAFF REPORT AND APPROVE LA 2021-01, AND CPMA 2022-01, AND CPA 2022-01 VIA ORDINANCE 653. SECONDED BY ANNETTE FRANK. *Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

2. First Reading of Ordinance 653 Comprehensive Plan Amendment for UGB Swap

Annette Frank performed the first reading of Ordinance 653.

DANIEL HOLBROOK MOVED TO APPROVE THE READING OF ORDINANCE 653 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON COMPREHENSIVE PLAN TEXT AND COMPREHENSIVE PLAN MAP TO CHANGE A PORTION OF THE CITY URBAN GROWTH BOUNDARY. SECONDED BY JIM MAGUIRE. *Frank, Holbrook, Mackin, Maguire, Marquez, Sandoval-Perez and Wytoski voting aye.*

E. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Frank advised that Public Works came through the right of way where she lives and cut the trees and shrubs to make room for the Street Sweeper to sweep the streets in her area. Councilor Frank stated that her husband was very upset and asked if Public Works could notify residents before they start cutting. Rochelle Roaden advised that she would speak with Public Works.

Councilor Sandoval-Perez stated that she was impressed with the way the City handled her water leak, advising that Public Works was quick to respond and was very helpful.

Mayor Wytoski advised that she and Councilors Frank and Mackin will be attending the League of Oregon Cities conferences in Hermiston later in the week, and stating that the conference is a good way to network with other City officials.

F. INFORMATION REPORTS

City Manager's Report.

Rochelle Roaden advised that starting April 28, 2022 that the City Planner, Kiel Jenkins will have office hours at the City of Dayton. He will be working Thursday mornings except for the first Thursday of the month and the second Thursday when there are Planning Commission meetings, he will then be working in the afternoon. Councilor Sandoval-Perez volunteered her Spanish speaking services when needed with the City Planner.

Rochelle Roaden advised that the first meeting of the Budget Committee will be May 2, 2022 at 6:30 pm and the City Council will have a Regular Session Meeting after beginning at 7:15 pm. The second meeting of the Budget Committee will be May 16, 2022 at 6:30 pm and dinner will be served at 6:00 pm.

Rochelle Roaden advised that she too will be at the LOC Conference beginning Wednesday.

Rochelle Roaden stated that per a complaint from Councilor Maguire, she has been working with the Yamhill County Sheriff's to get the Semi-Truck that has been parking on Ferry Street at the Webfoot Road intersection to stop parking in this area. She advised that per State statute semi-trucks cannot be left unattended on a State Highways. Code Enforcement is in the process of contacting the truck owner and asking the driver to park his vehicle in another location. Discussion continued with Councilor Frank and Mayor Wytoski stating that they did not like the fact that the semi-truck was left without an area to park in the City.

Linda McGrew of 734 SE Palmer Lane, Dayton Oregon spoke to the way code enforcement is handled within the City. The City's policy of complaint driven code enforcement encourages neighbors to tattle on each other. Rochelle Roaden advised that code enforcement pro-actively works the public right-of-way and private property code enforcement is complaint driven.

Ms. McGrew also report that there is a broken grate and a large hole at the bend in the road on Maple Street. Rochelle Roaden advised that she will let Public Works know about the issues.

G. ADJOURN

There being no further business, the meeting adjourned at 8:09 pm.

Respectfully submitted:

By: Patty Ringnalda
City Recorder

APPROVED BY COUNCIL on May 2, 2022

As Written **As Amended**

Elizabeth Wytoski, Mayor



April 27, 2022

The Honorable Mayor and City Council
City of Dayton
P.O. Box 339
Dayton, OR 97114

RE: Hwy 155 (Ferry Street) Sidewalk Improvements, 9th Street to Flower Lane
JO 2609.2058.0

Mayor & City Council:

Bids for the above referenced project were received and opened at our office at 2:00 p.m. on April 27, 2022. There were a total of 2 responsive bids received from qualified bidders. We are pleased with the bid response.

The low bid was submitted by Haworth Inc. of McMinnville, Oregon. The bid prices, in addition to our estimate for the work, are shown in the table below. Complete bid tabulations are also attached for your review and records.

Summary of Bids		
Bidder	Bid Total	Difference from Eng. Estimate
Engineers Estimate	\$471,655.00	-
Haworth Inc.	\$428,729.04	-9.1%
CE Woods General Contractors	\$533,764.00	+13.2%

As shown above, the low bid was approximately 9.1% below the engineer's estimate. We spoke with the low bidder by telephone, and they indicated that they are comfortable with their bid numbers and plan to pursue the project.

If it is the City's desire to proceed with the project at this time, we recommend that the City authorize award of a contract for \$428,729.04 to Haworth Inc., subject to final authorization by any applicable funding agencies. Based on the units and prices listed in the bid schedule, the amount of the contract will be \$428,729.04.

We further recommend that the City Council approve a construction contingency budget of ±10% of the bid total (*ie. \$42,873*), to address unknown conditions or issues that may come to light during construction.

We will be sending out the Notice of Intent to Award to all bidders as required by OAR 137-049-0395.1 (*the notice is subject to final authorization by the City Council, and approval by applicable*

April 27, 2022
The Honorable Mayor and City Council
City of Dayton
Page 2

funding agencies). Sending out the Notice of Intent to Award will start the statutory time limit for the 7 day bid protest period, but does not obligate the City to issue the final Notice of Award.

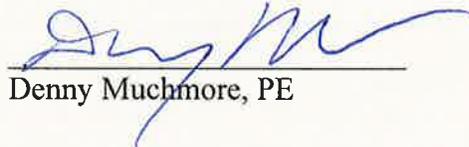
Upon expiration of the 7 day protest period (*assuming no bid protests*) and approval by the City Council and applicable funding agencies, we will then proceed to issue a Notice of Award to the Contractor, after which we will proceed with obtaining the required signatures for the Contract Documents, and schedule a preconstruction conference with the Contractor, the City and any affected utilities. We plan to issue the notice to proceed as soon as practical after contracts are signed and the preconstruction conference is held.

We hope this information is useful and will assist the City Council in making a final decision on the award of this project. We are happy to attend the City Council meeting and to answer questions or to discuss the project in more detail if you desire.

If you have any questions or need additional information regarding this matter, please contact us at (503) 585-2474.

Sincerely,

WESTECH ENGINEERING, INC.
(Dayton City Engineer)



Denny Muchmore, PE

drm
encl:
cc w/encl.

- Ms. Rochelle Roaden, Dayton City Manager
- Mr. Steve Sagmiller, Dayton Public Works Director

Bid Tabulations

Item No.	Description	Estimated Quantity	Unit	Engineer's Estimate		Haworth Inc		CR Woods General Contractors	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	Mobilization, Bonds, Permits and Insurance, etc.								
a.	Mobilization, Bonds, Permits and Insurance, (excluding ODOT)	ALL	L.S.	Lump Sum	\$38,500	<i>Lump Sum</i>	\$9,800.00	<i>Lump Sum</i>	\$15,000.00
b.	ODOT Bonds, Permits & Insurance, complete	ALL	L.S.	Lump Sum	\$1,250	<i>Lump Sum</i>	\$500.00	<i>Lump Sum</i>	\$5,000.00
2.	Erosion & Traffic Control, complete								
a.	Temporary Traffic Control, complete	ALL	L.S.	Lump Sum	\$21,000	<i>Lump Sum</i>	\$14,000.00	<i>Lump Sum</i>	\$75,000.00
b.	Erosion & Pollution Control, complete	ALL	L.S.	Lump Sum	\$8,400	<i>Lump Sum</i>	\$3,500.00	<i>Lump Sum</i>	\$5,000.00
3.	Survey Work During Construction, Complete	ALL	L.S.	Lump Sum	\$8,500	<i>Lump Sum</i>	\$7,500.00	<i>Lump Sum</i>	\$36,000.00
4.	Clearing, Excavation, Disposal, Relocation, Restoration, etc.								
a.	Clearing, Grubbing, Demolition, complete	ALL	L.S.	Lump Sum	\$21,000	<i>Lump Sum</i>	\$32,422.00	<i>Lump Sum</i>	\$88,000.00
b.	Street, sidewalk & driveway excavation, subgrade compaction, etc.	ALL	L.S.	Lump Sum	\$32,500	<i>Lump Sum</i>	\$82,800.00	<i>Lump Sum</i>	\$46,000.00
c.	Surface restoration along new sidewalk, complete	ALL	L.S.	Lump Sum	\$9,500	<i>Lump Sum</i>	\$9,800.00	<i>Lump Sum</i>	\$9,000.00
d.	Relocation/Restoration, planters, signs, mailboxes, etc.	ALL	L.S.	Lump Sum	\$13,500	<i>Lump Sum</i>	\$4,160.00	<i>Lump Sum</i>	\$18,475.00
e.	Overexcavation & Backfill, complete (stipulated price)	75	C.Y.	\$45.00	\$3,375	\$45.00	\$3,375.00	\$45.00	\$3,375.00
5.	Public Sidewalk & Associated Work, including granular baserock (west of Webfoot Rd, excluding ped ramps)								
a.	6' wide Sidewalk, 4" Thick	1016	L.F.	\$65.00	\$66,040	\$48.43	\$49,204.88	\$78.00	\$79,248.00
b.	6' wide Sidewalk, 6" Thick (standard driveway crossings)	131	L.F.	\$75.00	\$9,825	\$58.85	\$7,709.35	\$88.00	\$11,528.00
c.	6' wide Sidewalk, 8" Thick (private road crossings)	59	L.F.	\$85.00	\$5,015	\$65.59	\$3,869.81	\$132.00	\$7,788.00
d.	6" wide Landscape Curb (height varies, excludes ped ramps)	97	L.F.	\$35.00	\$3,395	\$33.00	\$3,201.00	\$56.00	\$5,432.00
e.	Replacement water meter boxes, complete	8	Each	\$1,300.00	\$10,400	\$545.00	\$4,360.00	\$500.00	\$4,000.00
f.	New storm drain lateral, complete	3	Each	\$2,500.00	\$7,500	\$1,000.00	\$3,000.00	\$3,500.00	\$10,500.00
g.	New lateral & area drain, complete (Detail 355)	3	Each	\$4,200.00	\$12,600	\$1,600.00	\$4,800.00	\$3,950.00	\$11,850.00
6.	Driveways & Paving Improvements, including granular baserock (3" AC/10" granular base @ driveways)								
a.	1125/1129/1135 Ferry Str driveway	ALL	L.S.	Lump Sum	\$7,500	<i>Lump Sum</i>	\$7,200.00	<i>Lump Sum</i>	\$5,000.00
b.	1115/1119 Ferry Str driveway	ALL	L.S.	Lump Sum	\$6,100	<i>Lump Sum</i>	\$4,000.00	<i>Lump Sum</i>	\$4,500.00
c.	Mobile Home Park driveway, including SDMH & new CB	ALL	L.S.	Lump Sum	\$12,500	<i>Lump Sum</i>	\$12,031.00	<i>Lump Sum</i>	\$14,500.00
d.	1001 Ferry Str driveway	ALL	L.S.	Lump Sum	\$5,200	<i>Lump Sum</i>	\$1,440.00	<i>Lump Sum</i>	\$2,700.00
e.	Fresa Park Apt driveway (995 Ferry Str)	ALL	L.S.	Lump Sum	\$4,500	<i>Lump Sum</i>	\$1,536.00	<i>Lump Sum</i>	\$3,900.00
f.	907 Ferry Str driveway	ALL	L.S.	Lump Sum	\$4,800	<i>Lump Sum</i>	\$1,440.00	<i>Lump Sum</i>	\$3,500.00
g.	Village Place driveway	ALL	L.S.	Lump Sum	\$4,500	<i>Lump Sum</i>	\$1,280.00	<i>Lump Sum</i>	\$4,500.00
h.	905 Ferry Str driveway	ALL	L.S.	Lump Sum	\$5,200	<i>Lump Sum</i>	\$8,626.00	<i>Lump Sum</i>	\$3,600.00
i.	903 Ferry Str driveway	ALL	L.S.	Lump Sum	\$4,800	<i>Lump Sum</i>	\$1,280.00	<i>Lump Sum</i>	\$3,500.00
7.	Flower & Ferry, NE Corner Pedestrian Ramp Improvements, Complete (Pay Limits per C1.1A, includes AC)								
a.	New Pedstrian Ramps & Appurtenances, complete	ALL	L.S.	Lump Sum	\$12,500	<i>Lump Sum</i>	\$6,800.00	<i>Lump Sum</i>	\$4,500.00
b.	10" DI Storm Pipe, complete	ALL	L.S.	Lump Sum	\$650	<i>Lump Sum</i>	\$920.00	<i>Lump Sum</i>	\$2,200.00
8.	9th & Ferry, SW Corner Bulbout Improvements, Complete (includes AC restoration, etc.)								
a.	New Bulbout Curb & Gutter, Type A	ALL	L.S.	Lump Sum	\$8,500	<i>Lump Sum</i>	\$4,925.00	<i>Lump Sum</i>	\$3,120.00
b.	New Catch Basins (Detail 310), SDMH & Storm Pipe	ALL	L.S.	Lump Sum	\$16,500	<i>Lump Sum</i>	\$10,636.00	<i>Lump Sum</i>	\$2,600.00
c.	New Sidewalks, Ped Ramps & Appurtenances	ALL	L.S.	Lump Sum	\$18,500	<i>Lump Sum</i>	\$3,810.00	<i>Lump Sum</i>	\$2,900.00
9.	9th & Ferry, SE Corner Bulbout Improvements, Complete (includes AC restoration, etc.)								
a.	New Bulbout Curb & Gutter, Type A	ALL	L.S.	Lump Sum	\$14,500	<i>Lump Sum</i>	\$4,725.00	<i>Lump Sum</i>	\$3,120.00
b.	New Catch Basins (Detail 310), SDMH & Storm Pipe	ALL	L.S.	Lump Sum	\$14,500	<i>Lump Sum</i>	\$9,605.00	<i>Lump Sum</i>	\$2,600.00
c.	New Sidewalks, Ped Ramps, Sign & Appurtenances	ALL	L.S.	Lump Sum	\$8,500	<i>Lump Sum</i>	\$3,810.00	<i>Lump Sum</i>	\$5,100.00
10.	9th & Ferry, NE Corner Ped Improvements, Complete (includes AC restoration, etc.)								
a.	New Sidewalks, Ramps, Sign & Appurtenances, complete	ALL	L.S.	Lump Sum	\$16,500	<i>Lump Sum</i>	\$11,568.00	<i>Lump Sum</i>	\$5,100.00
b.	New Curb along Sidewalk by School Parking Area	ALL	L.S.	Lump Sum	\$5,600	<i>Lump Sum</i>	\$2,055.00	<i>Lump Sum</i>	\$2,600.00
11.	9th & Ferry, NW Corner Ped Improvements, Complete (includes AC restoration, etc.)								
a.	New Sidewalks, Ramps & Appurtenances, complete	ALL	L.S.	Lump Sum	\$19,500	<i>Lump Sum</i>	\$9,875.00	<i>Lump Sum</i>	\$3,120.00
b.	6" wide Landscape Curb	43	L.F.	\$35.00	\$1,505	\$1,655.00	\$71,165.00	\$56.00	\$2,408.00
12.	Materials Testing								
a.	Compaction Testing (backfill, baserock, AC, etc.)	ALL	L.S.	Lump Sum	\$4,500	\$3,500.00	\$3,500.00	\$15,000.00	\$15,000.00
b.	As-built Drawings, Complete (stipulated price)	ALL	L.S.	Lump Sum	\$2,500	<i>Lump Sum</i>	\$2,500.00	\$2,500.00	\$2,500.00
BID TOTAL:				\$471,655		\$428,729.04		\$533,764	
					% diff from Engineer's Estimate		-9.1%		13.2%

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To: Honorable Mayor and City Councilors
From: Rochelle Roaden, City Manager
Issue: Approval of Resolution 21/22-19 Equipment Surplus
Date: May 2, 2022

Background Information:

The City of Dayton currently has several items, mostly office furniture, that has not been in use and/or in storage for a while now. Attached is a list with photos of the items. We would like to surplus the equipment to be able to set it out during the City's Community Free Swap the second week of May so residents will have an opportunity to reuse the items.

City Manager Recommendation: I recommend approval of Resolution 21/22-10.

Potential Motion Verbiage: "I move to approve Resolution 21/22-19 a Resolution Declaring Certain Property as Surplus & Authorizing its Transfer, Sale or Other Disposition."

City Council Options:

- 1 – Move approval of Resolution 21/22-19.
- 2 – Move approval of Resolution 21/22-19 with amendments.
- 3 – Take no action and direct Staff to do more research and bring more options back to the City Council at a later date.

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Memorandum

To: Rochelle Roaden, City Manager
From: Josh Bilodeau, Public Works Supervisor
Patty Ringnalda, City Recorder
Date: 4/28/2022
Re: Surplus

The City of Dayton currently has the following items that are candidates for surplus:



Bookshelf (x3)



Fan



Small rolling cabinet



Folding stand



Metal shelf



File cabinets (x5)



Rotating shelf (x2)



Heavy duty shelf



Yellow Stove



Abacus and small writing table



Table



2 White Window Doors



Large Wood Folding Table



Padded Blue Chairs (x6)



Side desk with slide out tray



Organizer for papers



Metal drawer racks (x2)



Folding table



Desk/ table



Couch and 3 chairs



Corner desk



Blackjack table and cover



Large table



Picnic tables (x4)



Podium or blackjack table stand

Staff recommends designating these pieces of equipment as surplus.

**RESOLUTION 2021/22-19
CITY OF DAYTON, OREGON**

A Resolution Declaring Certain Property as Surplus & Authorizing its Transfer, Sale or Other Disposition

WHEREAS, the City of Dayton owns the item listed and depicted in Exhibit A, attached hereto and by this reference made a part hereof, that is no longer needed or useful for city purposes: and

WHEREAS, the City has the authority to dispose of such property in the manner in which it deems to be in the best interest of the citizens of the community;

The City of Dayton resolves as follows:

- 1) **THAT** this item is hereby declared surplus to the needs of the City, and
- 2) **THAT** the equipment shall be disposed of at the discretion of the City Manager in the manner deemed to be in the best interests of the City; and
- 3) **THAT** this resolution shall take effect immediately upon its adoption.

ADOPTED this **2nd** day of **May 2022**.

In Favor:

Opposed:

Absent:

Abstained:

Elizabeth Wytoski, Mayor

Date of Signing

ATTEST:

Patty Ringnalda, City Recorder

Date of Enactment

Attachment - Exhibit A

EXHIBIT A



Bookshelf (x3)



Fan



Small rolling cabinet



Folding stand



Metal shelf



File cabinets (x5)



Rotating shelf (x2)



Heavy duty shelf



Yellow Stove



Abacus and small writing table



Table



2 White Window Doors



Large Wood Folding Table



Padded Blue Chairs (x6)



Side desk with slide out tray



Organizer for papers



Metal drawer racks (x2)



Folding table



Desk/ table



Couch and 3 chairs



Corner desk



Blackjack table and cover



Large table



Picnic tables (x4)



Podium or blackjack table stand

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City of Dayton
Budget vs Actual for FY 2021-22
as of February 28,2021

		07/21-06/22	07/21-06/22	YTD	2020-21
		Cur YTD	Cur Year	% of	Pri Year
		Actual	Budget	Budget	Actual
GENERAL FUND	Revenue	898,971	826,842	108.7%	1,225,230
Admin	Personnel Services				
	Salaries	47,470	72,242	65.7%	60,457
	Benefits	26,991	44,377	60.8%	31,411
	Material and Services	49,192	62,110	79.2%	132,455
	Capital Outlay	8,934	42,000	21.3%	-2,228
	Total Administration	132,588	220,729	60.1%	222,094
Parks	Personnel Services				
	Salaries	47,732	78,525	60.8%	68,677
	Benefits	30,518	48,238	63.3%	36,613
	Material and Services	36,917	57,575	64.1%	49,367
	Capital Outlay	11,193	24,000	46.6%	2,091
	Total Parks	126,361	208,338	60.7%	156,749
Library	Personnel Services				
	Salaries	36,457	54,284	67.2%	41,043
	Benefits	19,290	33,347	57.8%	21,530
	Material and Services	13,118	37,025	35.4%	23,159
	Capital Outlay	1,127	2,000	56.4%	-335
	Total Library	69,992	126,656	55.3%	85,397
Planning	Personnel Services				
	Salaries	16,502	24,749	66.7%	22,786
	Benefits	10,316	15,203	67.9%	12,106
	Material and Services	36,881	62,235	59.3%	43,632
	Capital Outlay	343	1,000	34.3%	-507
	Total Planning	64,042	103,187	62.1%	78,017
Building	Personnel Services				
	Salaries	14,594	21,714	67.2%	18,349
	Benefits	8,878	13,338	66.6%	10,339
	Material and Services	55,715	59,550	93.6%	103,350
	Capital Outlay	343	1,250	27.4%	-507
	Total Building	79,531	95,852	83.0%	131,531
	Transfers	0	25,000	0.0%	25,000
	Contingency	0	47,080	0.0%	0
	Unappropriated Ending Fund Balance	0	0	0.0%	0
	Total Fund 100 Revenue	898,971	826,842	108.7%	1,225,230
	Total Fund 100 Expenses	472,513	826,842	57.1%	698,788
	General Fund Balance	426,457			526,442

City of Dayton
Budget vs Actual for FY 2021-22
as of February 28,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
LOCAL OPTION TAX				
Revenue	369,144	326,840	112.9%	405,533
Personnel Services				
Salaries	27,801	41,784	66.5%	34,978
Benefits	16,265	25,668	63.4%	19,533
Material and Services	163,753	254,900	64.2%	235,560
Capital Outlay	617	2,000	30.8%	-1,058
Total	208,436	324,352	64.3%	289,012
Contingency	0	2,488	0.0%	0
Total Fund 101 Revenue	369,144	326,840	112.9%	405,533
Total Fund 101 Expenses	208,436	326,840	63.8%	289,012
Local Option Tax Fund Balance	160,709			116,521
Transient Lodging Fund				
Revenue	384,509	361,247	106.4%	313,403
Material and Services	1,391	2,810	49.5%	1,456
Capital Outlay	0	0	0.0%	0
Total	1,391	2,810	49.5%	1,456
Transfers	0	0	0.0%	0
Contingency	0	258,437	0.0%	0
Unappropriated Ending Fund Balance	0	100,000	0.0%	0
Total Fund 105 Revenue	384,509	361,247	106.4%	313,403
Total Fund 105 Expenses	1,391	361,247	0.4%	1,456
Transient Lodging Fund Balance	383,118			311,946
American Rescue Plan Fund				
Revenue	304,570	560,000	54.4%	0
Capital Outlay	0	0	0.0%	0
Total	0	0	0.0%	0
Transfers	0	120,250	0.0%	0
Contingency	0	439,750	0.0%	0
Unappropriated Ending Fund Balance	0	0	0.0%	0
Total Fund 106 Revenue	304,570	560,000	54.4%	0
Total Fund 106 Expenses	0	560,000	0.0%	0
American Rescue Plan Fund	304,570			0
Street Fund				
Revenue	367,413	342,673	107.2%	361,539
Personnel Services				
Salaries	23,934	38,395	62.3%	32,205
Benefits	14,143	23,586	60.0%	17,865
Material and Services	44,488	87,937	50.6%	50,959
Capital Outlay	984	21,500	4.6%	1,863
Total	83,548	171,418	48.7%	102,892
Transfers	0	65,000	0.0%	40,000
Contingency	0	106,255	0.0%	0
Total Fund 200 Revenue	367,413	342,673	107.2%	361,539
Total Fund 200 Expenses	83,548	342,673	24.4%	142,892
Street Fund Balance	283,864			218,647

City of Dayton
Budget vs Actual for FY 2021-22
as of February 28,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Water Fund				
Revenue	1,318,589	1,330,293	99.1%	1,621,482
Personnel Services				
Salaries	91,655	149,774	61.2%	140,569
Benefits	62,295	92,006	67.7%	78,397
Material and Services	135,199	313,475	43.1%	140,128
Capital Outlay	1,715	15,000	11.4%	-763
Total	290,865	570,255	51.0%	358,331
Water Treatment Facility				
Personnel Services				
Salaries	40,233	52,129	77.2%	43,081
Benefits	21,090	32,023	65.9%	26,045
Material and Services	45,652	115,775	39.4%	81,671
Capital Outlay	136	15,000	0.9%	-17
Total	107,111	214,927	49.8%	150,781
Transfers	0	430,000	0.0%	425,000
Contingency	0	40,111	0.0%	0
Unappropriated Ending Fund Balance	0	75,000	0.0%	0
Total Fund 300 Revenue	1,318,589	1,330,293	99.1%	1,621,482
Total Fund 300 Expenses	397,975	1,330,293	29.9%	934,111
Water Fund Balance	920,614			687,371
Sewer Fund				
Revenue	777,878	821,551	94.7%	918,046
Personnel Services				
Salaries	90,313	141,776	63.7%	132,775
Benefits	58,539	87,093	67.2%	73,358
Material and Services	104,074	243,325	42.8%	121,832
Capital Outlay	28,038	94,000	29.8%	50,627
Total	280,964	566,194	49.6%	378,592
Transfers	0	121,000	0.0%	116,000
Contingency	0	34,357	0.0%	0
Unappropriated Ending Fund Balance	0	100,000	0.0%	0
Total Fund 400 Revenue	777,878	821,551	94.7%	918,046
Total Fund 400 Expenses	280,964	821,551	34.2%	494,592
Sewer Fund Balance	496,915			423,453
State Revenue Sharing				
Revenue	65,129	61,340	106.2%	67,677
Material and Services	22,263	54,940	40.5%	28,662
Capital Outlay	0	6,400	0.0%	465
Total	22,263	61,340	36.3%	29,127
Total Fund 500 Revenue	65,129	61,340	106.2%	67,677
Total Fund 500 Expenses	22,263	61,340	36.3%	29,127
State Revenue Sharing Fund Balance	42,866			38,550

City of Dayton
Budget vs Actual for FY 2021-22
as of February 28,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Water Utility Capital				
Revenue	246,716	380,494	64.8%	493,779
Material and Services	0	0	0.0%	0
Capital Outlay	92,477	369,000	25.1%	265,693
Contingency	0	11,494	0.0%	0
Total	92,477	380,494	24.3%	265,693
Total Fund 600 Revenue	246,716	380,494	64.8%	493,779
Total Fund 600 Expenses	92,477	380,494	24.3%	265,693
Water Utility Capital Fund Balance	154,239			228,086
Sewer Utility Capital				
Revenue	339,513	1,808,051	18.8%	403,839
Material and Services	0	0	0.0%	0
Capital Outlay	311,105	1,665,000	18.7%	95,417
Contingency	0	43,051	0.0%	0
Unappropriated	0	100,000	0.0%	0
Total	311,105	1,808,051	17.2%	95,417
Total Fund 700 Revenue	339,513	1,808,051	18.8%	403,839
Total Fund 700 Expenses	311,105	1,808,051	17.2%	95,417
Sewer Utility Capital Fund Balance	28,409			308,422
Equipment Replacement Reserve Fund				
Revenue	32,934	84,868	38.8%	97,376
Capital Outlay	5,606	64,000	8.8%	64,597
Contingency	0	20,868	0.0%	0
Total	5,606	84,868	6.6%	64,597
Total Fund 750 Revenue	32,934	84,868	38.8%	97,376
Total Fund 750 Expenses	5,606	84,868	6.6%	64,597
Equipment Utility Capital Fund Balance	27,328			32,780
Building Reserve Fund				
Revenue	198,523	223,275	88.9%	200,746
Capital Outlay	22,013	40,000	55.0%	2,704
Contingency	0	83,275	0.0%	0
Unappropriated	0	100,000	0.0%	0
Total	22,013	223,275	0.0%	2,704
Total Fund 760 Revenue	198,523	223,275	88.9%	200,746
Total Fund 760 Expenses	22,013	223,275	0.0%	2,704
Building Reserve Capital Fund Balance	176,510			198,042
Streets Capital Projects Fund				
Revenue	162,534	975,760	16.7%	480,310
Material and Services	0	0	0.0%	0
Capital Outlay	84,652	925,000	9.2%	323,049
Contingency	0	50,760	0.0%	0
Total	84,652	975,760	8.7%	323,049
Total Fund 770 Revenue	162,534	975,760	16.7%	480,310
Total Fund 770 Expenses	84,652	975,760	8.7%	323,049
Street Capital Fund Balance	77,882			157,262

City of Dayton
Budget vs Actual for FY 2021-22
as of February 28,2021

	07/21-06/22 Cur YTD Actual	07/21-06/22 Cur Year Budget	YTD % of Budget	2020-21 Pri Year Actual
Park Capital Projects				
Revenue	61,078	56,743	107.6%	67,163
Material and Services	0	0	0.0%	0
Capital Outlay	0	45,000	0.0%	7,242
Contingency	0	11,743	0.0%	0
Total	0	56,743	147.0%	7,242
Total Fund 780 Revenue	61,078	56,743	107.6%	67,163
Total Fund 780 Expenses	0	56,743	0.0%	7,242
Park Capital Fund Balance	61,078			59,921

Debt Service				
Revenue	333,689	569,340	58.6%	552,783
Material and Services	243,211	243,211	100.0%	243,211
Reserve for Lafayette Loan Payoff	0	23,625	0.0%	0
Reserve for USDA loan	0	82,248	0.0%	0
Total	243,211	349,084	69.7%	243,211
Unappropriated Ending Fund Balance	0	220,256	0.0%	0
Total Fund 850 Revenue	333,689	569,340	58.6%	552,783
Total Fund 850 Expenses	243,211	569,340	42.7%	243,211
Debt Service Capital Fund Balance	90,478			309,572

Total Balance for the year

Note: 67% of the fiscal year has elapsed.
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Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/22	01/31/2022	101	256	Oregon Dept of Revenue	013122 PR	1	100.000.212.00	.00	3,344.52
01/22	01/31/2022	102	190	AFLAC	010513	1	100.000.220.00	.00	257.00
01/22	01/31/2022	103	189	CIS Trust	FEBRUARY	22	400.400.594.00	.00	15,196.57
01/22	01/03/2022	27367	1845	Stop Stick	0022080-IN	1	101.101.799.00	.00	1,137.00- V
01/22	01/15/2022	27441	329	Alexonet Inc	2112	11	105.105.705.30	.00	950.75
01/22	01/15/2022	27442	276	ASI	Multiple	1	100.100.705.00	.00	50.00
01/22	01/15/2022	27443	151	Beery, Elsner & Hammond	27357	11	500.500.700.00	.00	23.50
01/22	01/15/2022	27444	1860	Benji Hedgecock	SIDEWALK E	1	770.770.910.80	.00	7,900.00
01/22	01/15/2022	27445	1064	Botten's Equipment Rental	Multiple	1	200.200.614.41	.00	595.90
01/22	01/15/2022	27446	125	Canon Solutions America	Multiple	10	400.400.601.00	.00	2,406.52
01/22	01/15/2022	27447	255	Cascade Columbia	Multiple	2	300.300.616.00	.00	831.00
01/22	01/15/2022	27448	1864	Cherie Munro	DEPOSIT RE	1	100.100.750.20	.00	300.00
01/22	01/15/2022	27449	105	City of Dayton	Multiple	1	300.301.707.00	.00	2,180.22
01/22	01/15/2022	27450	362	City of Newberg	DECEMBER	4	100.106.716.00	.00	9,460.53
01/22	01/15/2022	27451	1865	Comcast Business	8778105130	1	400.400.705.30	.00	104.85
01/22	01/15/2022	27452	111	DCBS Fiscal Services	DECEMBER	1	100.106.700.35	.00	1,124.46
01/22	01/15/2022	27453	231	DOWL	2860.80185.	1	700.700.910.41	.00	49,350.00
01/22	01/15/2022	27454	789	Edge Analytical	Multiple	1	300.300.751.00	.00	256.80
01/22	01/15/2022	27455	513	Elizabeth Wytoski	JANUARY 20	1	500.500.752.00	.00	50.00
01/22	01/15/2022	27456	1247	ezTask.com, Inc.	07911318	10	400.400.705.30	.00	1,500.00
01/22	01/15/2022	27457	543	Ferrellgas	Multiple	1	100.100.600.10	.00	751.35
01/22	01/15/2022	27458	1693	Fishbone Construction	Multiple	1	100.000.416.00	.00	289.65
01/22	01/15/2022	27459	977	Greg Binks	7263534	4	400.400.616.00	.00	50.43
01/22	01/15/2022	27460	1867	James and Kathleen Bennett	SIDWALK EA	1	770.770.910.80	.00	18,900.00
01/22	01/15/2022	27461	1868	Margarita Segundo	DEPOSIT RE	2	400.400.750.00	.00	3.89
01/22	01/15/2022	27462	1572	McMinnville Commercial Cleaners	Multiple	1	100.100.707.30	.00	1,250.00
01/22	01/15/2022	27463	1861	Michael S & Rhonda L Hodges	SIDEWALK E	1	770.770.910.80	.00	6,400.00
01/22	01/15/2022	27464	1514	MidAmerica Books	544317	1	100.104.715.00	.00	403.20
01/22	01/15/2022	27465	1685	Municode	00368886	10	400.400.705.30	.00	1,700.00
01/22	01/15/2022	27466	110	Northwest Logging Supply	Multiple	1	100.103.619.00	.00	198.56
01/22	01/15/2022	27467	871	Office Depot, Inc	2184622140	10	400.400.601.00	.00	10.33
01/22	01/15/2022	27468	103	PGE	Multiple	1	300.301.600.00	.00	8,060.11
01/22	01/15/2022	27469	213	Pitney Bowes Purchase Power	POSTAGE 0	10	400.400.601.10	.00	1,210.50
01/22	01/15/2022	27470	240	Print NW	21997	10	400.400.601.00	.00	280.00
01/22	01/15/2022	27471	106	Recology Western Oregon	17912114	2	200.200.603.00	.00	303.99
01/22	01/15/2022	27472	1194	Rochelle Roaden	EXPENSES	11	400.400.611.00	.00	173.48
01/22	01/15/2022	27473	1869	Shiela May	DEPOSIT RE	1	100.100.750.20	.00	200.00
01/22	01/15/2022	27474	119	Sprint	414585229-2	10	400.400.602.00	.00	526.59
01/22	01/15/2022	27475	477	Steve Sagmiller	OAK TABLE	10	400.400.707.00	.00	500.00
01/22	01/15/2022	27476	1763	Terrence D. Mahr	21-012	1	101.101.705.40	.00	250.00
01/22	01/15/2022	27477	1866	Tracie & Curtis Hall	DEPOSIT RE	2	400.400.750.00	.00	131.93
01/22	01/15/2022	27478	937	United Site Services	Multiple	1	100.103.619.00	.00	667.72
01/22	01/15/2022	27479	1006	US Bank	Multiple	12	400.400.705.30	.00	3,159.36
01/22	01/15/2022	27480	1001	Utility Service Co., Inc	551064	1	600.600.930.60	.00	7,050.44
01/22	01/15/2022	27481	186	VFW post # 10626	21-012	1	101.101.705.00	.00	37.50
01/22	01/15/2022	27482	1470	Vicki Durand	JANUARY 10	5	400.400.537.00	.00	480.00
01/22	01/15/2022	27483	112	Wilco	Multiple	1	400.400.616.00	.00	1,676.97
01/22	01/15/2022	27484	114	Yamhill County Sheriff	JANUARY 20	1	101.101.705.10	.00	14,953.58
01/22	01/15/2022	27485	117	YCOM	FY22-08-DA	1	101.101.770.00	.00	2,350.25
01/22	01/15/2022	27486	1870	Zillow Homes	DEPOSIT RE	1	001.000.175.00	.00	367.66
01/22	01/15/2022	27487	614	Ziplyfiber	Multiple	1	300.300.602.00	.00	293.85
01/22	01/31/2022	27488	151	Beery, Elsner & Hammond	Multiple	1	101.101.700.00	.00	282.00
01/22	01/31/2022	27489	125	Canon Solutions America	Multiple	10	400.400.601.00	.00	1,077.05

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
01/22	01/31/2022	27490	255	Cascade Columbia	Multiple	2	300.300.616.00	.00	4,482.00
01/22	01/31/2022	27491	105	City of Dayton	PERMIT DA2	1	100.106.716.00	.00	969.11
01/22	01/31/2022	27492	519	Comcast Cable - internet	8778105130	11	400.400.705.30	.00	143.35
01/22	01/31/2022	27493	575	Custom Stitch	19218	6	400.400.616.10	.00	156.00
01/22	01/31/2022	27494	148	Davison Auto Parts	283040	6	400.400.617.00	.00	125.89
01/22	01/31/2022	27495	789	Edge Analytical	Multiple	1	300.300.751.00	.00	270.60
01/22	01/31/2022	27496	1810	Elizabeth Sagmiller	011722	1	400.400.705.80	.00	936.00
01/22	01/31/2022	27497	543	Ferrellgas	Multiple	10	400.400.600.10	.00	1,416.46
01/22	01/31/2022	27498	1630	Gerry Butler	40 BOOKS	1	100.104.715.00	.00	300.00
01/22	01/31/2022	27499	134	Iron Mountain Records Mgmt	Multiple	10	400.400.601.00	.00	153.52
01/22	01/31/2022	27500	215	Knife River	402476	1	400.400.707.00	.00	76.88
01/22	01/31/2022	27501	1572	McMinnville Commercial Cleaners	Multiple	1	100.100.707.30	.00	1,080.00
01/22	01/31/2022	27502	121	McMinnville Water & Light	Multiple	1	300.300.600.00	.00	158.12
01/22	01/31/2022	27503	124	Mid-Willamette Valley COG	1410	1	100.105.705.20	.00	1,260.00
01/22	01/31/2022	27504	109	News Register	127939	1	500.500.752.00	.00	314.20
01/22	01/31/2022	27505	871	Office Depot, Inc	2206404950	10	400.400.601.00	.00	52.64
01/22	01/31/2022	27506	621	Portland Engineering, Inc	10892	3	400.400.705.10	.00	90.00
01/22	01/31/2022	27507	119	Sprint	414585229-2	10	400.400.602.00	.00	240.05
01/22	01/31/2022	27508	154	Westech Engineering, Inc	Multiple	1	700.700.910.00	.00	9,427.30
01/22	01/31/2022	27509	1871	Vanessa Medina	FULL REFU	1	100.100.750.20	.00	650.00
Grand Totals:								.00	191,038.13

Report Criteria:
 Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
02/22	02/28/2022	200	190	AFLAC	394959	1	100.000.220.00	.00	257.00
02/22	02/28/2022	201	189	CIS Trust	MARCH 202	22	400.400.594.00	.00	13,320.50
02/22	02/28/2022	202	256	Oregon Dept of Revenue	PR 022822	1	100.000.212.00	.00	3,320.87
02/22	02/23/2022	27510	1872	Carports and More	CARPORT Q	1	760.760.930.10	.00	18,313.25
02/22	02/28/2022	27511	238	A&E Security & Electronic	191671	11	100.100.707.30	.00	509.25
02/22	02/28/2022	27512	329	Alexonet Inc	2139	11	105.105.705.30	.00	950.75
02/22	02/28/2022	27513	127	Baker & Taylor	Multiple	1	100.104.715.00	.00	287.07
02/22	02/28/2022	27514	151	Beery, Elsner & Hammond	Multiple	1	101.101.700.00	.00	1,316.00
02/22	02/28/2022	27515	1064	Botten's Equipment Rental	1-616855	1	100.103.619.00	.00	1,110.34
02/22	02/28/2022	27516	125	Canon Solutions America	28089367	10	400.400.601.00	.00	772.79
02/22	02/28/2022	27517	255	Cascade Columbia	828385	1	400.400.616.00	.00	2,073.32
02/22	02/28/2022	27518	166	Cascade Form Systems	4423	10	400.400.601.00	.00	358.70
02/22	02/28/2022	27519	105	City of Dayton	Multiple	1	300.301.707.00	.00	2,636.61
02/22	02/28/2022	27520	362	City of Newberg	JANUARY 20	4	100.106.716.00	.00	1,068.28
02/22	02/28/2022	27521	1865	Comcast Business	8778105130	1	400.400.705.30	.00	104.85
02/22	02/28/2022	27522	111	DCBS Fiscal Services	JANUARY 20	1	100.106.700.35	.00	72.68
02/22	02/28/2022	27523	388	Dell Marketing L.P.	1055768570	9	400.400.903.00	.00	1,509.71
02/22	02/28/2022	27524	231	DOWL	2860.80185.	1	700.700.910.41	.00	94,803.00
02/22	02/28/2022	27525	789	Edge Analytical	Multiple	1	300.300.751.00	.00	344.60
02/22	02/28/2022	27526	1810	Elizabeth Sagmiller	02.16.2022	1	400.400.705.80	.00	624.00
02/22	02/28/2022	27527	513	Elizabeth Wytoski	EXPENSES	2	500.500.706.00	.00	156.00
02/22	02/28/2022	27528	543	Ferrellgas	1118124443	10	400.400.600.10	.00	468.90
02/22	02/28/2022	27529	694	GPEC Electrical Contractors	Multiple	1	100.103.619.00	.00	3,382.90
02/22	02/28/2022	27530	247	Grove, Mueller & Swank	98199	12	105.105.608.00	.00	2,200.00
02/22	02/28/2022	27531	1875	Guadalupe Sanchez	DEPOSIT RE	1	100.100.750.20	.00	350.00
02/22	02/28/2022	27532	178	Hach Company	12858035	1	400.400.903.00	.00	10,364.22
02/22	02/28/2022	27533	1873	Katya Fonseca	DEPOSIT RE	2	400.400.750.00	.00	13.93
02/22	02/28/2022	27534	124	Mid-Willamette Valley COG	Multiple	1	100.105.705.20	.00	1,822.50
02/22	02/28/2022	27535	109	News Register	128401	11	400.400.700.10	.00	262.54
02/22	02/28/2022	27536	871	Office Depot, Inc	Multiple	10	400.400.601.00	.00	218.58
02/22	02/28/2022	27537	163	Oregon Dept of Revenue	JANUARY 20	1	101.101.700.35	.00	90.00
02/22	02/28/2022	27538	103	PGE	Multiple	1	300.301.600.00	.00	6,166.51
02/22	02/28/2022	27539	240	Print NW	22030	1	100.105.601.00	.00	39.00
02/22	02/28/2022	27540	236	PumpTech Systems, Inc	22518	1	300.301.614.00	.00	524.00
02/22	02/28/2022	27541	1463	Quadiant Leasing USA, Inc	N92476467	10	400.400.601.10	.00	413.97
02/22	02/28/2022	27542	106	Recology Western Oregon	18089953	2	200.200.603.00	.00	303.99
02/22	02/28/2022	27543	1823	Right of Way Associates, Inc	21001-005	1	770.770.910.70	.00	900.00
02/22	02/28/2022	27544	615	Schneider Water Services	12746	1	400.400.614.50	.00	709.90
02/22	02/28/2022	27545	1874	Shane and Ashley Rogers	DEPOSIT RE	2	400.400.750.00	.00	102.36
02/22	02/28/2022	27546	892	Spaniol's Striping & Signs	21222	1	200.200.614.40	.00	1,887.00
02/22	02/28/2022	27547	1763	Terrence D. Mahr	22-001	1	101.101.705.40	.00	250.00
02/22	02/28/2022	27548	228	The Home Depot Pro	667442032	10	400.400.601.00	.00	136.31
02/22	02/28/2022	27549	937	United Site Services	Multiple	1	100.103.619.00	.00	667.72
02/22	02/28/2022	27550	1006	US Bank	Multiple	21	200.200.616.20	.00	5,932.57
02/22	02/28/2022	27551	186	VFW post # 10626	22-001	1	101.101.705.00	.00	37.50
02/22	02/28/2022	27552	1577	Webster Heating	42068	10	400.400.707.00	.00	762.00
02/22	02/28/2022	27553	154	Westech Engineering, Inc	Multiple	1	700.700.910.00	.00	4,836.25
02/22	02/28/2022	27554	1876	Western Rock Resources	Multiple	4	400.400.616.00	.00	135.30
02/22	02/28/2022	27555	112	Wilco	Multiple	1	300.300.616.00	.00	1,565.17
02/22	02/28/2022	27556	114	Yamhill County Sheriff	FEBRUARY	1	101.101.705.10	.00	14,953.58
02/22	02/28/2022	27557	115	Yamhill County Sheriff	22-001	1	101.101.700.35	.00	32.00
02/22	02/28/2022	27558	117	YCOM	FY22-09-DA	1	101.101.770.00	.00	2,350.25
02/22	02/28/2022	27559	614	Ziplyfiber	Multiple	1	300.300.602.00	.00	293.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Grand Totals:								.00	206,082.37

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	105,107	0	0	0	52,266	539,832	697,206
Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	7,991.13	-	-	-	5,844.24	59,176.24	73,011.61
Sewer Amount	3,488.21	-	-	-	1,821.91	38,921.80	44,231.92
Misc Amount	-	-	-	-	-	346.28	346.28
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	2.41	2.41
Late Charg Amount	30.00	-	-	-	-	1,004.60	1,034.60
Total Charges:	11,509.34	-	-	-	7,666.15	99,451.33	118,626.82

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	11,948.49	-	-	100.00	10,454.68	108,486.54	130,989.71
Payments	11,496.31-	-	-	40.00-	10,454.68-	88,003.83-	109,994.82-
Contract Adjustments	-	-	-	-	-	1,024.50	1,024.50
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	1,350.00-	1,350.00-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	11,509.34	-	-	-	7,666.15	99,451.33	118,626.82
Current Balance:	11,961.52	-	-	60.00	7,666.15	119,608.54	139,296.21

Year To Date: 07/01/2021 - 04/30/2022

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	1,296,328	2,500	0	1	600,032	7,071,854	8,970,715

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	88,049.23	75.00	-	-	50,530.69	617,389.05	756,043.97
Sewer Amount	34,851.68	-	-	-	18,219.10	385,462.15	438,532.93
Misc Amount	-	50.00	-	-	-	1,873.71	1,923.71
Backflow Amount	500.00	-	-	100.00	620.00	2,380.00	3,600.00
NSFCheck Amount	25.00	-	-	-	-	359.64	384.64
Late Charg Amount	70.00	-	-	-	-	3,393.79	3,463.79
Total Charges:	123,495.91	125.00	-	100.00	69,369.79	1,010,858.34	1,203,949.04

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	14,438.77	-	-	-	4,749.52	151,023.95	170,212.24
Payments	124,679.00-	-	-	40.00-	66,453.16-	1,008,548.15-	1,199,720.31-
Contract Adjustments	1,144.16-	-	-	-	-	26,468.68-	27,612.84-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	150.00-	125.00-	-	-	-	7,256.92-	7,531.92-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	123,495.91	125.00	-	100.00	69,369.79	1,010,858.34	1,203,949.04
Current Balance:	11,961.52	-	-	60.00	7,666.15	119,608.54	139,296.21



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 3/1/2022 to 3/31/2022**

City	UCR Description	3/1/2021 to 3/31/2021	3/1/2022 to 3/31/2022	Percentage Change	YTD	Prior Year
DAYTON						
Part 1						
	Aggravated Assault	2	0			6
	Arson	0	0			2
	Burglary-Business	0	0			2
	Burglary-Non-Residence	0	0			10
	Burglary-Residence	0	0			3
	Larceny	2	4	100.00 %	9	50
	Motor Vehicle Theft-Auto	0	2		2	7
	Rape	1	0			2
	Robbery	0	0			1
	Part 1 Total	5	6	20.00 %	11	83
Part 2						
	All Other	0	2		5	16
	Animal Problems	0	0			1
	Disorderly Conduct	1	0		2	6
	Drug Laws	1	2	100.00 %	3	9
	DUII	0	2		7	13
	Forgery	0	0			2
	Fraud	0	0			6
	Liquor Laws	0	0		1	
	Sex Offenses	3	0		1	7
	Simple Assault	0	3		8	28
	Stolen Property	1	1		1	11
	Tresspass/Prowler	3	1	-66.67 %	3	29
	Vandalism	2	1	-50.00 %	7	26
	Weapons	0	2		3	4
	Part 2 Total	11	14	27.27 %	41	158
Part 3						
	All Other	7	7		15	63
	Total For DAYTON	33	35	6.06 %	90	422

Report run date: 4/6/2022



**Yamhill County Sheriff's Office
Crime Summary for DAYTON
From 3/1/2022 to 3/31/2022**

City	UCR Description	3/1/2021 to 3/31/2021	3/1/2022 to 3/31/2022	Percentage Change	YTD	Prior Year
DAYTON						
	Non-Reportable Offenses	10	8	-20.00 %	23	118
	Part 3 Total	17	15	-11.76 %	38	181
	Total For DAYTON	33	35	6.06 %	90	422