

**AGENDA  
DAYTON CITY COUNCIL  
REGULAR SESSION**



**DATE:** MONDAY, JANUARY 3, 2022  
**TIME:** 6:30 PM  
**PLACE:** VIRTUAL ZOOM MEETING – ORS 192.670/HB 2560

If you would like to attend the meeting virtually, please click the link: <https://us06web.zoom.us/j/85690555643> to join the webinar or Telephone: 1 346-248-7799

*Dayton – Rich in History . . . Envisioning Our Future*

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<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
A.	CALL TO ORDER & PLEDGE OF ALLEGIANCE	
B.	ROLL CALL	
C.	APPEARANCE OF INTERESTED CITIZENS	
<b>This time is reserved for questions or comments from persons in the audience on any topic.</b>		
D.	CONSENT AGENDA	
	1. Regular Session Meeting Minutes – December 6, 2021	1-4
E.	ACTION ITEMS	
	1. Elect Council President for 2022	
	2. Approval of Easement Compensation of 9 <sup>th</sup> to Flower Sidewalk Project	5-12
	3. Approval of Emergency Expenditure – Gravity Sewer Install	13-14
	4. Approval of Resolution 2021/22-14 Establishing a Public Safety Action Committee	15-17
F.	CITY COUNCIL COMMENTS/CONCERNS	
G.	INFORMATION REPORTS	
	1. City Manager’s Report	18-25
H.	ADJOURN	

Posted: December 30, 2021  
By: Patty Ringnald, City Recorder

*Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Dayton AT LEAST 32 WORKING HOURS (4 DAYS) prior to the meeting date in order that appropriate communication assistance can be arranged. The City Hall Annex is accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.*

**NEXT MEETING DATES**  
City Council Work Session, **Tuesday, January 18, 2022** – Virtually via Zoom  
City Council Regular Session, Monday, February 7, 2022 – Virtually via Zoom

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR/EXECUTIVE SESSION MEETING**  
**December 6, 2021**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Rosalba Sandoval-Perez  
Councilor Annette Frank  
Councilor Daniel Holbrook  
Councilor Kitty Mackin

**ABSENT:** Councilor Trini Marquez  
Councilor Darrick Price

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder  
Steve Sagmiller, Public Works Director  
Kiel Jenkins, City Planner

**A. CALL TO ORDER**

Mayor Wytoski called the meeting to order at 6:39 pm.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Frank, Holbrook, Mackin and Sandoval-Perez present virtually via Zoom. Mayor Wytoski noted the absence of Councilors Marquez and Price.

**C. APPEARANCE OF INTERESTED CITIZENS**

One person was in attendance to observe the meeting. No attendee wanted to make a comment.

**D. CONSENT AGENDA**

**DANIEL HOLBROOK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF NOVEMBER 1, 2021 AS WRITTEN. SECONDED BY KITTY MACKIN.** *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Price & Marquez absent.*

**E. EXECUTIVE SESSION**

Councilor Mackin declared a conflict of interest and excused herself from the Executive Session.

Mayor Wytoski, Council and Staff left the Regular Session Zoom Meeting at 6:48 pm, Mayor Wytoski stated that Council will meet in a separate Executive Zoom Session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Mayor Wytoski closed the Executive Session Meeting at 7:10 pm and moved back into the Regular Session Meeting.

## **F. ACTION ITEMS**

### **1. City Council Initiation of a Type IV Legislative Amendment.**

Rochelle Roaden, City Manager introduced City Planner Kiel Jenkin, who shared his screen and presented his staff report to the Council. Kiel Jenkins explained to the Council why the Council needs to initiate the Type IV Legislative action, stating that this will allow the City Planner to move forward with the UGB swap process. The UGB swap application will be brought before the Council in March or April of 2022, more information will available at that time.

**KITTY MACKIN MOVED TO APPROVE THE INITIATION OF A CITY-INITIATED COMPREHENSIVE PLAN MAP AMENDMENT TO SWAP 176 ACRES OF LAND CURRENTLY WITHIN THE UGB WITH 106 ACRES OF LAND AS IDENTIFIED IN THE ATTACHED EXHIBIT A AND AS RECOMMENDED BY THE CITY’S URBAN GROWTH BOUNDARY (UGB) SWAP PROJECT ADVISORY COMMITTEE. SECONDED BY DANIEL HOLBROOK.** *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Price & Marquez absent.*

**KITTY MACKIN MOVED TO APPROVE THE INITIATION OF A CITY-INITIATED COMPREHENSIVE PLAN MAP AMENDMENT TO DESIGNATE THE LAND TO BE ADDED TO THE UGB AS “RESIDENTIAL” ON THE DAYTON COMPREHENSIVE PLAN MAP.” SECONDED BY ANNETTE FRANK.** *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Price & Marquez absent.*

### **2. Certify Election Results**

City Recorder, Patty Ringnalda presented her staff report to the Council, certifying the election results.

**KITTY MACKIN MOVED TO APPROVE THE ELECTION RESULTS AS PRESENTED BY THE ELECTION OFFICIAL. SECONDED BY SANDOVAL-PEREZ.** *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Price & Marquez absent.*

### **3. Public Safety Discussion**

Rochelle Roaden opened the public safety discussion regarding a new tax levy for police services within the City of Dayton. Past tax levy history was reviewed and discussed.

Mayor Wytoski stated that she feels the tax levy did not pass because there was a low turnout in voters and many residents voted no due to economic reasons. The Mayor asked Council to support the creation of a “Police Services Committee”, and advising that community members do not have restrictions on information that is passed onto the public that City Staff has.

Councilor Holbrook stated that he thought the timing was off and that there would be a better turnout at the general election in May.

Rochelle Roaden suggested that future tax levy’s for police service be four year proposals instead of the previous requested 5 years to coincide with general elections.

Councilor Frank and Councilor Mackin both volunteered to participate on the “Police Services Committee”. Mayor Wytoski asked the City Manager to add the proposed committee to next month’s agenda.

**4. Approval of Resolution 2021/22-13 Amending the Fee Schedule-Sign Permit Fees.**

Rochelle Roaden advised that ordinance 652 adopted September 2021, added sign regulations that require a permit process for all signs. The cost of processing these types of permits still needs to be established. Staff research was presented to the Council and reviewed in length.

After Council discussion it was agreed that there will be a \$125 fee for all permanent sign applications. At this time there will not be a fee assessed for temporary sign applications, however the permit process will stay in place, for now. Exempted signs will be revisited by the Council at a later date.

**DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2021/22-13 A RESOLUTION AMENDING THE CITY OF DAYTON FEE SCHEDULE TO INCLUDE SIGN PERMIT FEES AS AMENDED. SECONDED BY ROSALBA SANDOVAL-PEREZ.**  
*Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez, and Wytoski voting aye. Price & Marquez absent.*

**5. Annual City Survey Discussion/Approval**

Rochelle Roaden reviewed the proposed survey questions, with the Council making suggestions. The new survey questions were agreed upon and will be made available to the residents of the City of Dayton via the city’s website and app. A flyer advertising the survey will be mailed out to all residents who live within the city limits of Dayton.

**G. CITY COUNCIL COMMENTS AND CONCERNS**

Rosalba Sandoval-Perez advised that the City’s App still has John Collins listed as a City Councilor.

Kitty Mackin was notified that ODOT fixed the handicap ramps in Dayton and she was very happy with the results. Councilor Mackin advised that she will be reaching out to other small cities to help them with their ramps as well.

Mayor Wytoski advised that she attended her last meeting as OMA President and she has handed off the gavel to the new president elect. The Mayor advised that the meeting was held in the Air Museum in McMinnville and that it was a wonderful experience for the State wide event, she even got the opportunity to show off the City of Dayton.

**H. INFORMATION REPORTS**

**City Manager's Report.**

Rochelle Roaden thanked Public Works for their fantastic job with the Christmas decorations and thanked staff for their help with the Christmas Tree Lighting and noted that Isaac built the collar for the Christmas tree that was lighted in the park.

Rochelle Roaden requested volunteers to be on the Dayton Emergency Joint Response Team. The Joint Response Team is comprised of City and School District Staff. Councilor Frank and Mackin volunteered to serve on the committee. The emergency generator is now ready to be connected to the Dayton High School gym. Rochelle Roaden advised that she will be attending the FEMA Emergency Response training and that a new grant cycle will be starting again in January and she will be applying for funding.

Rochelle Roaden, Denny Muchmore, City Engineer and Steve Sagmiller, Public Works Director met with Jodi Christensen with the Governor's Office and other agency department head's via zoom to discuss the City's infrastructure projects.

The Federal Grant Cycle for the Utility Bridge with Infrastructure and Hwy 221 Lift Station will open after the New Year and Rochelle advised that she will be applying for funding.

A Joint Planning Commission meeting is scheduled for the second Thursday in January to discuss the UGB swap.

**I. ADJOURN**

There being no further business, the meeting adjourned at 8:22 pm by Mayor Wytoski.

Respectfully submitted:

**APPROVED BY COUNCIL on January 3, 2022**

By: Patty Ringnalda  
City Recorder

As Written  As Amended

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**Elizabeth Wytoski, Mayor**

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Approval of Easement Compensation for 9<sup>th</sup> to Flower Sidewalk Project  
**Date:** January 3, 2022

**Background and Information**

The city was awarded a \$750,000 Safe Routes to School (SRTS) grant in December of 2020 for the sidewalk project from 9<sup>th</sup> to Flower Lane. The project route involves five properties which we need to acquire property rights and temporary construction easements to complete the project. On April 5, 2021, the City Council awarded the right of way services contract to Right of Way Associates (ROWA) to procure the easements.

ROWA has submitted executed easements for four of the five properties. Two of the easements agreed compensation are above my spending authority and I am bringing one agreement for your approval at this time. The remaining easement has not been executed at this point and will be brought before the Council for approval at a later date.

James A. and Kathleen A. Bennett  
313 Flower Lane  
Dayton, Oregon 97114  
Agreed Compensation: \$18,900

The SRTS grant funds cover easement acquisition expenditures.

**Council Goal:** *Goal A: Develop and maintain infrastructure to support operations and meet growth.*

**City Manager Recommendation:** I recommend approval.

**Potential Motion to Approve:** “I move to approve compensation for a permanent sidewalk easement for James A. and Kathleen A. Bennett, 313 Flower Lane, Dayton, Oregon 97114, in the amount of \$18,900.”

**Council Options:**

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

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3450 SW 108<sup>th</sup> Avenue  
Beaverton, OR 97005  
Ph 503.644.3436

## MEMORANDUM

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**Date:** December 9, 2021  
**To:** Rochelle Roaden  
**From:** R. David Feinauer  
**Subject:** Dayton Safe Routes  
05 Bennett  
313 Flower Lane

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Index #:21-001-05

Enclosed is the Sidewalk Easement executed by James Bennett Jr. and Kathleen Bennett.

The document needs to be accepted by the City. Our understanding is that the City will record the Easement.

When recording has been done, please provide us with a copy of the recording information or the recorded document so we can provide the grantor with a fully executed document for their records.

We obtained the attached W-9 form from the property owners to comply with IRS reporting requirements for sales of real property or real property interests that are reported on the 1099-S form.

The total agreed compensation for all items is a \$18,900.00. Payment should be mailed to:

James A. and Kathleen A Bennett  
313 Flower Lane  
Dayton, OR 97114

If you have any questions or concerns, contact me by phone at 503-720-1584 or email at [david@rowainc.com](mailto:david@rowainc.com).

**After recording, return to:**

Dayton City Recorder  
PO Box 339  
Dayton, OR 97114-0339

**COVENANT FOR PERMANENT SIDEWALK EASEMENT**

WHEREAS, the owner of record of the Property referenced below is James A. Bennett, Jr and Kathleen A. Bennett, hereinafter called "Owner" and "Grantor", and said Owner (or subsequent owner of the lot or property as noted below) shall be subject to a covenant that creates an easement in perpetuity as outlined herein, which is recorded against the Property referenced below.

The undersigned Owner and Grantor does hereby reserve, create and grant to City of Dayton, Yamhill County, Oregon, a municipal corporation (Grantee), referred to herein as City, a permanent sidewalk easement for the construction, reconstruction, operation and maintenance of sidewalks and all necessary related facilities (and such other uses not deemed by the City to be incompatible therewith) above, upon or under the following described premises, and subject to the conditions relating to merger as summarized herein, and subject to the conditions relating to merger as summarized herein:

That portion of the property described in the attached Legal Description labeled "Exhibit A" and map labeled "Exhibit B" (incorporated herein by reference), which is located within the following described property:

- Tract described in Instrument 2005-27169, Yamhill County Deed Records.

Consideration for this covenant and grant consists of 18,900.00 and other valuable consideration to Grantor paid, as well as the mutual promises and conditions contained herein, the receipt and sufficiency of which are hereby acknowledged.

The covenant and easements are in gross, for the benefit of the general public and afford the public, by and through the City, all rights to utilize said easements in perpetuity. Grantor shall retain no special rights of use of the easement property beyond those held as member(s) of the general public.

The covenant and sidewalk easement shall include the right of the City, its employees, agents, contractors, consultants and assigns to have ingress and egress above, upon and under the easement at all times for the purpose of excavating, constructing, installing, operating, repairing, maintaining and removing the sidewalk and associated improvements.

The City or its utility franchisees, its employees, agents, contractors, consultants and assigns, shall have the right to clear and keep clear all trees, undergrowth, and other obstructions that may interfere with access, normal operation or maintenance of said sidewalk, out of and away from the easement. The Grantor agrees not to plant, build, construct, or create, nor permit others to plant, build, construct, or create any flora, buildings or other structures,

including fences, on the easement that may interfere with the use of the easement for the purposes set forth herein or with the normal operation or maintenance of the sidewalk and associated improvements.

Except as expressly set forth herein, the Grantor reserves the right to utilize the Easement Property for any purpose which does not interfere with the use of the easement by City for the purposes set forth herein. Grantor agrees that he shall comply with all obligations in regard to construction, maintenance, repair and other responsibilities in regard to the sidewalk as if the sidewalk were constructed and existing in the public right-of-way adjacent to the property and in accordance with City ordinances.

Legal Effect. This covenant and easement is binding upon and inures to the benefit of all heirs, successors and assigns of Grantor and City and runs with the land.

Doctrine of Merger. In the event of a finding that the easement rights granted under this covenant and easement agreement would otherwise be extinguished or be of no effect under the doctrine of merger (due to current or future common ownership of the dominant estate property and the servient estate property), the covenant and easement agreement entered into herein shall be considered as a "Covenant Creating an Springing Easement Effective upon Date of Sale", which will result in the easement as set forth above taking effect at such time as the dominant or servient estates (or portions thereof containing or affected by the easement) are transferred, sold or conveyed in a manner so as to be under separate ownership (ie. such merger due to common ownership shall not result in the extinguishment of this covenant and easement agreement). This covenant shall automatically create the subject easement upon the recording of a deed conveying either the dominant estate property or the servient estate property (or portions thereof containing or affected by the easement) to another party, whether or not the easement is referenced in the deed. From and after the date that the easement thus becomes effective, the affected properties shall be subject to all terms and conditions contained herein.

Provision Applicable Law. This covenant and easement shall be governed by, and construed in accordance with the laws of the State of Oregon.

Waiver. Failure of either party at any time to require performance of any provision of this covenant and easement shall not limit the parties' right to enforce the provision, nor shall any waiver of any breach of any provision of this covenant and easement be a waiver of any succeeding breach of the provision or a waiver of the provision itself or any other provision.

Severability. The determination that one or more provisions of this covenant and easement is invalid, void or illegal or unenforceable shall not effect or invalidate the remainder of this covenant and easement.

Amendment or Modification. No amendment or modification of this covenant and easement shall be valid unless in writing and signed by all parties hereto. City may vacate this easement in accordance with state law and local ordinance. This easement will not be considered abandoned until City Council has declared (in writing) the easement abandoned and no longer in use by City.

The individuals executing this Agreement warrant that they have full authority to execute this Agreement on behalf

of the entity for whom they are acting herein.

WITNESS our hands and seals this 8 day of December, 2021.

James A. Bennett, Jr.

*James A. Bennett Jr*

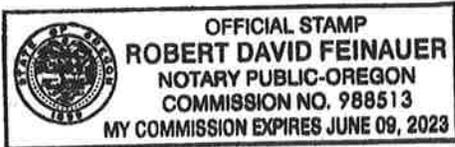
Kathleen A. Bennett  
(Printed Name of Grantors)

*Kathleen A. Bennett*  
(Signature of Grantors)

STATE OF OREGON            )  
  ) ss.  
County of Yamhill            )

This instrument was acknowledged before me on 12/08, 2021, by **James A. Bennett, Jr. &**

**Kathleen A. Bennett .**



*Robert David Feinauer*  
(Notary Signature)  
Notary Public for Oregon  
My Commission Expires: 6/9/23

APPROVED:

\_\_\_\_\_  
Dayton City Manager

\_\_\_\_\_  
Date

STATE OF OREGON    )  
                                  ) ss.  
County of Yamhill    )

This instrument was acknowledged before me on \_\_\_\_\_, 2021, by \_\_\_\_\_ as  
City Manager of City of Dayton, Oregon.

\_\_\_\_\_  
(Notary Signature)  
Notary Public for Oregon  
My Commission Expires: \_\_\_\_\_

City Engineer (Initial) \_\_\_\_\_ (if modified)

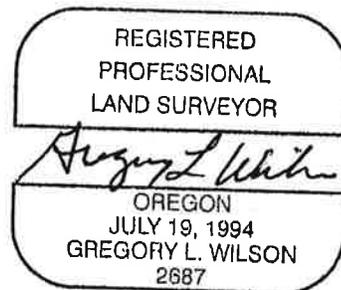
EXHIBIT A

Legal Description For:  
Sidewalk Easement  
Property Vested in:  
James A. Bennett, Jr. and  
Kathleen A. Bennett

A tract of land situated in the northwest one-quarter of Section 20, Township 4 South, Range 3 West of the Willamette Meridian, in the City of Dayton, Yamhill County, Oregon, said tract being described as follows:

The southeasterly 6.50 feet of that tract described in deed to James A. Bennett, Jr. and Kathleen A. Bennett recorded December 5, 2005 in instrument number 2005-27169, Yamhill County Records.

Containing 758 square feet of land, more or less.



EXPIRES: 6-30-22

4/5

**EXHIBIT B**

N.W. 1/4 SEC. 20, T. 4 S., R. 3 W., W.M.,  
CITY OF DAYTON, YAMHILL COUNTY, OREGON

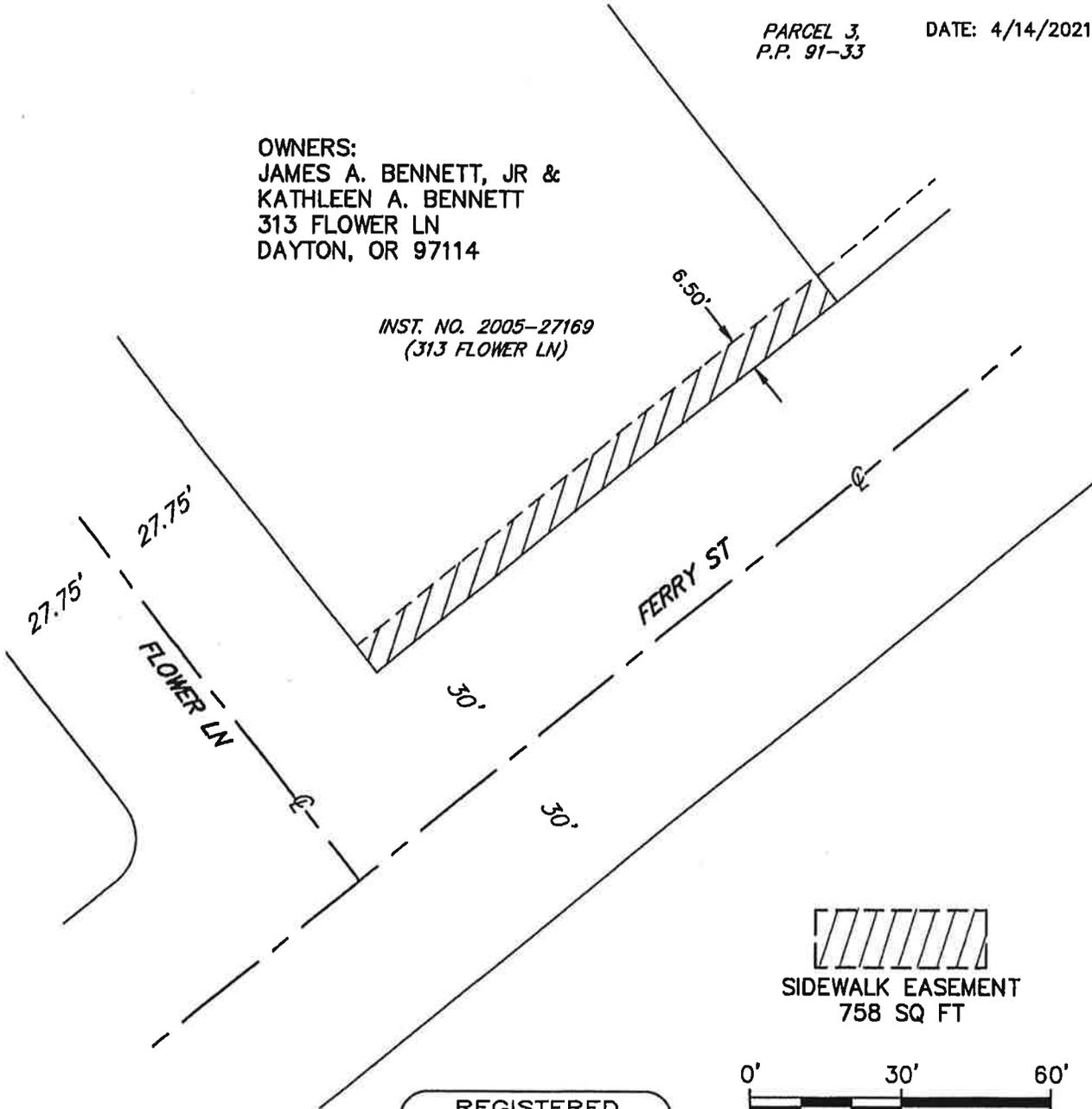


PARCEL 3,  
P.P. 91-33

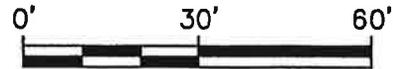
DATE: 4/14/2021

OWNERS:  
JAMES A. BENNETT, JR &  
KATHLEEN A. BENNETT  
313 FLOWER LN  
DAYTON, OR 97114

INST. NO. 2005-27169  
(313 FLOWER LN)



  
SIDEWALK EASEMENT  
758 SQ FT

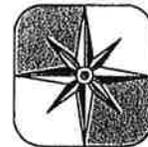


REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*Gregory L. Wilson*

OREGON  
JULY 19, 1994  
GREGORY L. WILSON  
2887

EXPIRES: 6/30/2022



**BARKER  
SURVEYING**

5/5

3657 KASHMIR WAY SE  
SALEM, OREGON 97317  
PHONE (503) 588-8800  
FAX (503) 363-2469  
EMAIL: INFO@BARKERWILSON.COM

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Approval of Emergency Expenditure - Gravity Sewer Line Installation at 85 Commerce Street  
**Date:** January 3, 2022

### **Background and Information**

After construction on the new main pump station (MPS) down by Dayton Landing was completed, the homeowners adjacent to the project complained of a very strong and offensive odor. Staff worked with the homeowner to address the issue assuming it was caused by the MPS. Several adjustments were made to the lift station to address the situation, but nothing worked 100%. Upon further inspection of the issue, it was determined that the odor was coming from a different lift station located in the home at 85 Commerce Street. Due to limited use of the lift station at that address wastewater was allowed to accumulate and at certain periods discharged to the manhole directly in front of the home that initiated the calls and causing the odor.

At the time that the homes were built there was no gravity sanitary sewer system available, and the homeowner was required to install a single home lift station. With the installation of the new MPS, gravity sewer was made available to 85 Commerce Street. It was determined that the best way to address this issue was to connect the home to gravity sanitary sewer as per code. As this was an unusual emergency and scheduling was an issue, a contractor that the City had used in the past was contacted and work was completed.

**City Manager Recommendation:** I recommend approval.

**Potential Motion to Approve:** “I move to approve the emergency expenditure to install gravity sewer to 85 Commerce Street, Dayton, Oregon in the amount of \$13,707.”

### **Council Options:**

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

**Leo's Excavating & Trucking, Inc.**

**Invoice**

7520 NW Soda Springs Rd.  
Gales Creek, OR 97117

DATE	INVOICE #
12/22/2021	1411

**BILL TO**

City of Dayton

TERMS	DUE DATE
Due on receipt	12/22/2021

**JOB**

**AMOUNT**

GRAVITY SEWER 85 COMMERCE ST	
LABOR AND EXCAVATOR	3,920.00
ROCK AND TRUCKING	3,500.00
PIPE AND PARTS	870.00
VAC TRAILER	1,280.00
DRIVEWAY CONCRETE AND PREP	3,337.00
MOBILIZATION	800.00

THANK YOU, LEO HESSELGESSER

**BALANCE DUE**

**\$13,707.00**

Phone: 503 758-5748  
E-Mail: leosexcavating@gmail.com

TERMS: Due and payable by terms specified. Due Upon Receipt. On balances past due, a service charge of 1.5% per month (18% annual rate) will be charged.

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Approval of Resolution 21-22-14 Establishing a Public Safety Action Committee  
**Date:** January 3, 2022

### **Background and Information**

At the December 6<sup>th</sup> City Council meeting, Mayor Wytoski discussed the creation of a Public Safety Action Committee (“Committee”) to help spread awareness in the Dayton community about the need for police services.

Per Dayton Municipal Code (DMC) section 1.08 the Council may establish by ordinance or resolution a committee. (The code is attached for your reference.)

The Committee will be comprised of 5 voting members that will be appointed by the Mayor with confirmation from the Council. The Council may appoint other non-voting members at its discretion.

The Committee will meet as early as January 2022 and terminate on December 31, 2022, unless the Council takes action to continue the Committee.

The Committee shall meet on a monthly basis and all meetings will be open to the public and allow for public comment and feedback.

**City Manager Recommendation:** I recommend approval.

**Potential Motion to Approve:** “I move to approve Resolution 21/22-14 a Resolution of the Dayton City Council Establishing a Public Safety Action Committee.”

### **Council Options:**

- 1 – Approve as recommended.
- 2 – Approve with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

### **1.08.01 Creation**

Commissions, committees, task forces, and other advisory bodies, including those of a temporary nature or created for a specific purpose, may be established by ordinance or resolution. Council may establish by resolution rules and practices for advisory bodies.

### **1.08.02 Structure**

Every advisory body will have a specific statement of purpose that will be reexamined periodically by the Council to determine its effectiveness.

### **1.08.03 Appointment Of Members**

Members of all advisory bodies including those of a temporary nature or those created for a specific purpose will be appointed by the mayor with confirmation of the Council.

### **1.08.04 Dissolution**

The mayor and Council may dissolve any advisory body, except those required by state law.

**RESOLUTION No. 21/22-14**  
**City of Dayton, Oregon**

***TITLE: A Resolution of the Dayton City Council Establishing a Public Safety Action Committee***

**WHEREAS**, the Dayton City Council finds necessary to establish a Public Safety Action Committee (“Committee”) to increase awareness of public safety specifically regarding the value and need for police services in the Dayton Community; and

**WHEREAS**, Section 1.08.01 of the Dayton Municipal Code requires the creation of a temporary or permanent committee through resolution;

**The City of Dayton resolves as follows:**

- 1) **THAT** the Dayton City Council authorizes the establishment of the “Public Safety Action Committee” (“Committee”); and
- 2) **THAT** the Committee shall be comprised of 5 voting members appointed by the Mayor and with confirmation from the Council. The Council may appoint other non-voting members to the Committee at its discretion;
- 3) **THAT** the Committee shall meet at a regular date and time each month to be collaboratively determined based on the schedules of its members. All meetings shall be open to the public, and shall include an opportunity for public comment and feedback; and
- 4) **THAT** the Committee shall begin meeting as early as January of 2022 and report back to the Council on a monthly basis; and
- 5) **THAT** The Committee shall terminate on December 31, 2022, unless the City Council takes action to continue the Committee; and
- 6) **THAT** this resolution shall become effective immediately upon adoption.

**ADOPTED** this 3<sup>rd</sup> day of January 2022.

**In Favor:**  
**Opposed:**  
**Absent:**  
**Abstained:**

\_\_\_\_\_  
**Elizabeth Wytoski, Mayor**

\_\_\_\_\_  
**Date Signed**

**ATTEST:**

\_\_\_\_\_  
**Patty Ringnalda, City Recorder**

\_\_\_\_\_  
**Date of Enactment**

Report Criteria:  
 Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount	
10/21	10/31/2021	1001	189	CIS Trust	NOVEMBER	22	400.400.594.00	.00	15,226.12	M
10/21	10/31/2021	1002	190	AFLAC	843699	1	100.000.220.00	.00	313.81	M
10/21	10/31/2021	1003	256	Oregon Dept of Revenue	PR 1031202	1	100.000.212.00	.00	3,306.68	M
10/21	10/31/2021	27214	329	Alexonet Inc	329	11	105.105.705.30	.00	967.75	
10/21	10/31/2021	27215	1843	Ariel & Devaunte Bolton	741 JOEL PA	2	400.400.750.00	.00	53.39	
10/21	10/31/2021	27216	127	Baker & Taylor	Multiple	1	100.104.715.00	.00	374.43	
10/21	10/31/2021	27217	215	Baker Rock Resources	396063	10	400.400.707.00	.00	327.64	
10/21	10/31/2021	27218	151	Beery, Elsner & Hammond	26735	11	500.500.700.00	.00	1,257.00	
10/21	10/31/2021	27219	125	Canon Solutions America	27500456	10	400.400.601.00	.00	427.29	
10/21	10/31/2021	27220	255	Cascade Columbia	819657	3	300.301.616.00	.00	2,983.00	
10/21	10/31/2021	27221	1829	Chase Lemke	WATER REF	1	300.300.750.00	.00	25.00	
10/21	10/31/2021	27222	258	Chemeketa Community College	00601381	1	100.104.710.00	.00	8.95	
10/21	10/31/2021	27223	340	Chuck Colvin Auto Center	FOCS51210	5	400.400.614.00	.00	99.00	
10/21	10/31/2021	27224	105	City of Dayton	Multiple	1	100.106.716.00	.00	982.33	
10/21	10/31/2021	27225	362	City of Newberg	Multiple	4	100.106.716.00	.00	3,437.94	
10/21	10/31/2021	27226	860	City Sweepers, LLC	Multiple	1	200.200.614.40	.00	1,386.04	
10/21	10/31/2021	27227	1587	Claudio Navarro	PICNIC TABL	1	100.103.619.00	.00	5,150.00	
10/21	10/31/2021	27228	519	Comcast Cable - internet	8778105130	11	400.400.705.30	.00	104.85	
10/21	10/31/2021	27229	1512	Cyndi Park	EVENT PUR	10	400.400.601.00	.00	75.25	
10/21	10/31/2021	27230	1841	CyntrX	INV134990	5	400.400.614.00	.00	173.00	
10/21	10/31/2021	27231	1839	Darlene Lufkin	COMM CEN	1	100.100.750.20	.00	200.00	
10/21	10/31/2021	27232	111	DCBS Fiscal Services	Multiple	1	100.106.700.35	.00	367.72	
10/21	10/31/2021	27233	388	Dell Marketing L.P.	1052371490	10	400.400.903.00	.00	1,509.71	
10/21	10/31/2021	27234	1182	Department of Consumer and Bus	0012107150	1	100.100.707.30	.00	197.12	
10/21	10/31/2021	27235	235	DEQ	WQ22DOM-0	1	300.300.706.00	.00	2,518.00	
10/21	10/31/2021	27236	231	DOWL	Multiple	1	700.700.910.41	.00	12,372.00	
10/21	10/31/2021	27237	789	Edge Analytical	Multiple	1	300.300.751.00	.00	147.00	
10/21	10/31/2021	27238	1810	Elizabeth Sagmiller	TMDL 10142	1	400.400.705.80	.00	1,040.00	
10/21	10/31/2021	27239	1840	Erika Nungaray	COMM CEN	1	100.100.750.20	.00	350.00	
10/21	10/31/2021	27240	543	Ferrellgas	1117133506	1	100.104.600.10	.00	82.06	
10/21	10/31/2021	27241	1693	Fishbone Construction	Multiple	2	400.400.750.00	.00	68.17	
10/21	10/31/2021	27242	1816	Fun Express, LLC	Multiple	1	500.500.752.60	.00	424.70	
10/21	10/31/2021	27243	353	Gormley Plumbing	101417S	1	400.400.614.60	.00	4,318.70	
10/21	10/31/2021	27244	542	Grainger	Multiple	1	400.400.601.00	.00	526.21	
10/21	10/31/2021	27245	1403	Hollee McGrew	COMM CTR	1	100.100.750.20	.00	200.00	
10/21	10/31/2021	27246	1828	Jason & Emily Goodman	206 9TH ST	2	400.400.750.00	.00	72.93	
10/21	10/31/2021	27247	1624	Jim Doran Auto Center, Inc	83224	5	400.400.614.00	.00	508.37	
10/21	10/31/2021	27248	1844	Judith E Griffis	600 WILLER	2	400.400.750.00	.00	101.35	
10/21	10/31/2021	27249	1081	Keller Associates	0212803	1	400.400.705.20	.00	5,450.00	
10/21	10/31/2021	27250	139	Lowe's	Multiple	1	100.103.619.00	.00	256.89	
10/21	10/31/2021	27251	1836	Lynette Morehouse	912 VILLAG	2	400.400.750.00	.00	42.71	
10/21	10/31/2021	27252	1174	Maria Arciga	REFUND 10	1	001.000.175.00	.00	190.96	
10/21	10/31/2021	27253	1835	Marissa & Roy Adams	912 VILLAG	2	400.400.750.00	.00	150.00	
10/21	10/31/2021	27254	1572	McMinnville Commercial Cleaners	Multiple	1	100.100.707.30	.00	1,000.00	
10/21	10/31/2021	27255	121	McMinnville Water & Light	67508 1021	1	300.300.600.00	.00	374.58	
10/21	10/31/2021	27256	1514	MidAmerica Books	539087	1	100.104.715.00	.00	193.50	
10/21	10/31/2021	27257	124	Mid-Willamette Valley COG	Multiple	1	100.105.705.20	.00	5,553.00	
10/21	10/31/2021	27258	109	News Register	124896	1	300.300.700.10	.00	130.53	
10/21	10/31/2021	27259	110	Northwest Logging Supply	311074	6	400.400.617.00	.00	29.98	
10/21	10/31/2021	27260	214	OAWU	31705	12	500.500.706.00	.00	450.00	
10/21	10/31/2021	27261	871	Office Depot, Inc	Multiple	1	101.101.601.00	.00	79.53	
10/21	10/31/2021	27262	758	OHA - Cashier	2022-2023 R	1	300.300.706.00	.00	210.00	
10/21	10/31/2021	27263	173	One Call Concepts, Inc.	01090361	2	400.400.799.00	.00	.00	V

M = Manual Check/ACH Transfer, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
10/21	10/31/2021	27264	163	Oregon Dept of Revenue	009058255-3	1	101.101.700.35	.00	90.00
10/21	10/31/2021	27265	122	Patty Ringnald	TEAM BUILD	11	400.400.611.00	.00	65.25
10/21	10/31/2021	27266	103	PGE	Multiple	1	300.301.600.00	.00	5,838.41
10/21	10/31/2021	27267	116	Pitney Bowes	36959021 10	10	400.400.601.10	.00	.00 V
10/21	10/31/2021	27268	218	Platt Electric Supply	2C20527	1	100.103.619.00	.00	34.27
10/21	10/31/2021	27269	621	Portland Engineering, Inc	10684	3	400.400.705.10	.00	90.00
10/21	10/31/2021	27270	106	Recology Western Oregon	17262288	2	200.200.603.00	.00	303.99
10/21	10/31/2021	27271	1842	Regina & Ethan Burgess	307 FLOWE	2	400.400.750.00	.00	67.19
10/21	10/31/2021	27272	1831	Robert Cloud	Multiple	1	001.000.175.00	.00	147.91
10/21	10/31/2021	27273	1194	Rochelle Roaden	COMM CTR	1	100.100.750.20	.00	120.00
10/21	10/31/2021	27274	1830	Setcom	47108	6	400.400.616.10	.00	3,829.92
10/21	10/31/2021	27275	524	Sherri West	107 TRIBBE	2	300.300.750.00	.00	111.83
10/21	10/31/2021	27276	1833	Signpost Homes Inc	REFUND 10	2	400.400.750.00	.00	76.54
10/21	10/31/2021	27277	875	Step Forward Activities	126133	1	100.103.619.00	.00	284.79
10/21	10/31/2021	27278	1837	Stephanie Halverson	COMM CEN	1	100.100.750.20	.00	50.00
10/21	10/31/2021	27279	297	Suzanne R. Hurford and	2021-22 LAN	1	300.300.708.00	.00	2,000.00
10/21	10/31/2021	27280	1832	Ticor Title Company	Multiple	1	100.100.799.00	.00	900.00
10/21	10/31/2021	27281	1834	Twyla Case	COMM CTR	1	100.100.750.20	.00	200.00
10/21	10/31/2021	27282	937	United Site Services	Multiple	1	100.103.619.00	.00	667.72
10/21	10/31/2021	27283	1006	US Bank	Multiple	69	400.400.616.10	.00	5,613.90
10/21	10/31/2021	27284	1001	Utility Service Co., Inc	544932	1	600.600.930.60	.00	7,050.44
10/21	10/31/2021	27285	154	Westech Engineering, Inc	Multiple	1	770.770.910.70	.00	5,613.00
10/21	10/31/2021	27286	112	Wilco	Multiple	1	100.103.619.00	.00	1,419.98
10/21	10/31/2021	27287	114	Yamhill County Sheriff	Multiple	1	101.101.705.10	.00	15,531.58
10/21	10/31/2021	27288	115	Yamhill County Sheriff	21-009	1	101.101.700.35	.00	32.00
10/21	10/31/2021	27289	117	YCOM	FY22-05-DA	1	101.101.770.00	.00	2,350.25
10/21	10/31/2021	27290	614	Ziplyfiber	Multiple	1	300.300.602.00	.00	297.05
Grand Totals:								.00	128,581.21

**TO: MAYOR WYTOSKI AND CITY COUNCIL MEMBERS**

**THROUGH: ROCHELLE ROADEN  
CITY MANAGER**

**FROM: STEPHEN SAGMILLER  
PUBLIC WORKS DIRECTOR**

**SUBJECT: PUBLIC WORKS ACTIVITIES REPORT DECEMBER 2021**

**Water:**

Regulatory Samples bi weekly  
Meter installation (various)  
Water leak repair  
Locates  
Daily rounds  
Work orders  
Meter reading  
Turn ons / turn offs  
Water Report to Lafayette  
Water report to State  
Emergency shut offs (various)  
Receive chemicals at Treatment Plant  
Check chlorine feed daily  
Prep for chlorine generator install

**Storm water:**

Locates

**Streets:**

Street sweeping  
Dump garbage on Ferry  
Salt front of City Hall and parking area

**Misc:**

Holiday

**Wastewater:**

Annual discharge  
Repair main line connection  
Regulatory Samples bi weekly  
Daily Rounds  
Check operation of lift stations daily  
Locates  
DMR to DEQ

**Parks:**

Dump garbage all parks  
Holiday events

**Facilities:**

Fire extinguisher checks

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	100,284	0	0	0	50,722	564,968	715,974
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Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	7,425.27	-	-	-	4,329.76	57,856.38	69,611.41
Sewer Amount	3,480.56	-	-	-	1,821.91	38,466.46	43,768.93
Misc Amount	-	-	-	-	-	127.40-	127.40-
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	-	-	-	-	-	-	-
Late Chrg Amount	-	-	-	-	-	-	-
<hr/>							
Total Charges:	10,905.83	-	-	-	6,151.67	96,195.44	113,252.94

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	18,358.92	-	-	-	5,798.75	157,658.88	181,816.55
Payments	14,756.83-	-	-	-	5,798.75-	89,066.63-	109,622.21-
Contract Adjustments	-	-	-	-	-	4,295.26-	4,295.26-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	-	-	-	-	696.69-	696.69-
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	10,905.83	-	-	-	6,151.67	96,195.44	113,252.94
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Current Balance:	14,507.92	-	-	-	6,151.67	159,795.74	180,455.33

Year To Date: 07/01/2021 - 12/31/2021

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Usage	857,793	2,500	0	0	396,252	4,891,467	6,148,012
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Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Water Amount	55,518.91	75.00	-	-	27,406.80	378,453.48	461,454.19
Sewer Amount	20,797.80	-	-	-	10,931.46	229,311.27	261,040.53
Misc Amount	-	50.00	-	-	-	218.12-	168.12-
Backflow Amount	-	-	-	-	-	-	-
NSFCheck Amount	25.00	-	-	-	-	250.00	275.00
Late Chrg Amount	-	-	-	-	-	3.41	3.41
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Total Charges:	76,341.71	125.00	-	-	38,338.26	607,800.04	722,605.01

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Previous Balance	14,438.77	-	-	-	4,749.52	151,023.95	170,212.24
Payments	76,272.56-	-	-	-	36,936.11-	589,306.38-	702,515.05-
Contract Adjustments	-	-	-	-	-	5,842.53-	5,842.53-
Assistance Applied	-	-	-	-	-	-	-
Deposits Applied	-	125.00-	-	-	-	3,879.34-	4,004.34-

Description	Commercial	Hydrant	None	Other	Public	Residential	Totals
Interest Applied	-	-	-	-	-	-	-
Balance Transfers	-	-	-	-	-	-	-
Balance Write-offs	-	-	-	-	-	-	-
Reallocations	-	-	-	-	-	-	-
Total Charges	76,341.71	125.00	-	-	38,338.26	607,800.04	722,605.01
Current Balance:	14,507.92	-	-	-	6,151.67	159,795.74	180,455.33

**Wellfield Production and Distribution 2021**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,072,000	698,000	806,000	946,000	911,000	4,433,000	4,857,000	180,000	2,090,000	2,740,000	43%	57%	4,830,000	-397,000
Feb	1,326,000	758,000	1,242,000	1,336,000	1,394,000	6,056,000	6,413,000	210,000	2,682,000	3,327,000	54%	46%	5,009,000	1,047,000
Mar	1,756,000	892,000	1,755,000	1,755,000	1,855,000	8,013,000	8,229,000	217,000	5,298,000	1,984,000	73%	27%	7,282,000	731,000
Apr	2,001,000	805,000	1,885,000	2,025,000	1,663,000	8,379,000	9,269,000	294,000	5,813,000	2,171,000	73%	27%	7,984,000	395,000
May	1,541,000	260,000	1,753,000	2,043,000	1,672,000	7,269,000	7,849,000	254,000	3,986,000	2,879,000	58%	42%	6,865,000	404,000
Jun	1,860,000	0	2,587,000	2,586,000	2,538,000	9,571,000	10,422,000	353,000	4,330,000	4,714,000	48%	52%	9,044,000	527,000
Jul	1,974,000	15,000	2,952,000	2,893,000	2,588,000	10,696,000	11,522,000	374,000	3,806,000	6,560,000	37%	63%	10,366,000	330,000
Aug	1,499,000	350,000	2,522,000	2,189,000	2,227,000	8,787,000	10,322,000	331,000	3,785,000	5,089,000	43%	57%	8,874,000	-87,000
Sep	995,000	309,000	1,911,000	1,249,000	1,357,000	5,821,000	7,058,000	235,000	2,192,000	3,853,000	36%	64%	6,045,000	-224,000
Oct	855,000	85,000	532,000	984,000	971,000	3,447,000	5,509,000	258,000	2,223,000	2,472,000	47%	53%	4,695,000	-1,248,000
Nov	1,020,000	1,000	1,586,000	1,309,000	1,046,000	4,962,000	5,879,000	205,000	2,717,000	2,414,000	53%	47%	5,131,000	-169,000
Dec														
Total	15,899,000	4,173,000	19,351,000	19,315,000	18,496,000	77,434,000	87,329,000	2,971,000	38,922,000	37,203,000	51%	49%	76,125,000	1,309,000

Corrected Distribution Numbers

**Wellfield Production and Distribution 2020**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	2,212,000	1,352,000	2,504,000	2,571,000	1,781,000	10,420,000	10,777,000	307,000	6,480,000	3,390,000	66%	34%	9,870,000	550,000
Feb	2,605,000	1,392,000	2,727,000	2,727,000	1,795,000	11,246,000	11,503,000	321,000	6,968,000	3,606,000	66%	34%	10,574,000	672,000
Mar	1,869,000	1,346,000	2,856,000	2,858,000	2,736,000	11,665,000	11,087,000	324,000	7,290,000	3,922,000	65%	35%	11,212,000	453,000
Apr	2,105,000	1,542,000	4,197,000	2,229,000	2,424,000	12,497,000	13,705,000	404,000	7,856,000	3,826,000	67%	33%	11,682,000	815,000
May	2,125,000	1,251,000	3,702,000	2,196,000	2,196,000	11,470,000	13,866,000	424,000	8,919,000	2,678,000	77%	23%	11,597,000	-127,000
Jun	1,427,000	1,413,000	1,426,000	1,427,000	1,465,000	7,158,000	9,782,000	315,000	5,093,000	3,859,000	57%	43%	8,952,000	-1,794,000
Jul	1,754,000	1,593,000	1,771,000	1,773,000	1,823,000	8,714,000	11,720,000	344,000	5,027,000	5,027,000	49%	51%	10,182,000	-1,468,000
Aug	1,638,000	892,000	1,902,000	1,902,000	1,945,000	8,279,000	11,106,000	283,000	4,833,000	5,501,000	47%	53%	10,336,000	-2,057,000
Sep	1,109,000	1,177,000	1,359,000	1,359,000	1,387,000	6,391,000	7,421,000	257,000	3,383,000	4,089,000	45%	55%	7,472,000	-1,081,000
Oct	931,000	1,096,000	1,287,000	1,289,000	1,314,000	5,917,000	6,809,000	211,000	3,764,000	2,150,000	57%	43%	6,589,000	-672,000
Nov	1,293,000	1,661,000	2,001,000	1,705,000	1,733,000	8,393,000	9,077,000	304,000	5,943,000	3,071,000	66%	34%	9,014,000	-621,000
Dec	1,127,000	1,462,000	1,711,000	1,437,000	1,433,000	7,170,000	7,184,000	251,000	3,258,000	3,349,000	49%	51%	6,607,000	563,000
Total	20,195,000	16,177,000	27,443,000	23,473,000	22,032,000	109,320,000	124,037,000	3,745,000	68,816,000	45,271,000	60%	40%	114,087,000	-4,767,000

**Wellfield Production and Distribution 2019**

	Well 1	Well 2	Well 3	Well 4	Well 5	Total	Treatment Plant Inflow	Backwash	Lafayette Distribution	Dayton Distribution	Lafayette Percentage	Dayton Percentage	L + D	Diff Between Well Total and Distribution
Jan	1,894,000	1,827,000	1,894,000	2,144,000	2,037,000	9,796,000	11,148,000	410,000	7,724,000	2,599,000	75%	25%	10,323,000	-527,000
Feb	1,837,000	1,823,000	1,561,000	2,030,000	2,342,000	9,593,000	10,594,000	355,000	8,137,000	1,533,000	84%	16%	9,670,000	-77,000
Mar	1,462,000	1,662,000	1,718,000	2,579,000	2,566,000	9,987,000	11,659,000	255,000	8,527,000	2,081,000	80%	20%	10,608,000	-621,000
Apr	1,928,000	1,327,000	1,424,000	1,926,000	1,966,000	8,571,000	10,486,000	248,000	7,443,000	1,892,000	80%	20%	9,335,000	-764,000
May	2,865,000	1,751,000	1,928,000	2,896,000	2,502,000	11,942,000	13,352,000	307,000	9,118,000	2,299,000	80%	20%	11,417,000	525,000
Jun	2,526,000	1,550,000	1,547,000	2,797,000	1,423,000	9,643,000	10,796,000	240,000	5,615,000	3,256,000	63%	37%	8,871,000	772,000
Jul	1,889,000	891,000	1,583,000	3,004,000	2,425,000	9,792,000	10,794,000	245,000	5,097,000	4,116,000	55%	45%	9,213,000	579,000
Aug	2,045,000	1,817,000	1,630,000	3,288,000	2,926,000	11,706,000	12,452,000	318,000	6,902,000	4,582,000	60%	40%	11,484,000	222,000
Sep	1,786,000	827,000	1,446,000	1,725,000	1,506,000	7,125,000	7,227,000	113,000	4,378,000	3,249,000	57%	43%	7,627,000	-502,000
Oct	1,471,000	829,000	1,540,000	1,582,000	1,701,000	7,123,000	7,752,000	203,000	4,081,000	2,832,000	59%	41%	6,913,000	210,000
Nov	2,232,000	1,219,000	2,315,000	2,166,000	2,239,000	10,171,000	10,961,000	285,000	7,410,000	2,599,000	74%	26%	10,009,000	162,000
Dec	2,249,000	1,257,000	2,247,000	2,411,000	2,282,000	10,446,000	11,611,000	257,000	7,044,000	3,463,000	67%	33%	10,507,000	-61,000
Total	24,184,000	16,580,000	20,833,000	28,383,000	25,915,000	115,895,000	128,832,000	3,336,000	81,476,000	34,501,000	70%	30%	115,977,000	-82,000

**TO: MAYOR WYTOSKI AND CITY COUNCIL MEMBERS**

**THROUGH: ROCHELLE ROADEN, CITY MANAGER**

**FROM: CYNDI PARK, LIBRARY DIRECTOR**

**SUBJECT: LIBRARY ACTIVITIES REPORT DECEMBER 2021**



**(picture from City of Dayton Facebook page)**

Out major project for the month of December was the annual Tree of Giving. As in 2020, all the tags were available on our virtual tree on our website. We were nearly out of tags and Lorri Flores showed up with more just in time! All the tags were selected in record time, and many people brought in donations without tags. We answered lots of calls and messages about the program, and I believe that even more community members will participate next year now that they have a better understanding of how it works and who benefits from their generosity.

We're in the process of refreshing the children's chapter book section as a project for the new year. We're going to keep classics, but get copies with new covers that appeal to today's readers, as well as add some new popular series that kids ask about a lot. We love to see the kids excited to be back in the building and picking their next favorite book.

Happy New Year!

# STAFF REPORT

TO: Honorable Mayor and City Councilors  
 Through: Rochelle Roaden, City Manager  
 From: Isaac Sullens, Code Enforcement Officer  
 Subject: Code Enforcement Activities Report November 2021  
 Date: December 1, 2021

Type of Violation	December 2021	November 2021	October 2021	September 2021	August 2021
Animals	2	3	0	3	2
Building	1	1	3	0	0
Burning	0	0	0	0	0
Junk	2	2	2	6	1
Noise	0	3	1	0	2
Noxious Vegetation	0	0	2	2	0
Attractive Nuisance	0	6	0	0	2
Posting	0	0	1	1	2
RV - Camping	3	1	4	8	1
Sidewalks	2	0	0	4	0
Towed	0	1	2	0	0
Citations Issued	1	0	6	0	0
Right-of-Way	16	4	30	42	20
Other	0	0	0	0	0
<b>TOTAL</b>	<b>27</b>	<b>21</b>	<b>51</b>	<b>66</b>	<b>30</b>

Please Note: The monthly statistics are calculated from the Dayton City app, phone calls, emails, written notes, in person and code compliance officer observation.