

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION/VIRTUAL MEETING**  
**September 7, 2021**

**PRESENT:** Mayor Elizabeth Wytoski (*left at 7:32 pm*)  
Council President Rosalba Sandoval-Perez  
Councilor Daniel Holbrook  
Councilor Kitty Mackin  
Councilor Trini Marquez (*left meeting at various intervals*)

**ABSENT:** Councilor Annette Frank  
Councilor Darrick Price

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnald, City Recorder  
Steve Sagmiller, Public Works Director  
Sergeant Robert Eubanks, YCSO

**A. CALL TO ORDER**

Mayor Wytoski called the meeting to order at 6:33 pm.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Mackin, Marquez and Sandoval-Perez present virtually. Mayor Wytoski noted the absence of Councilors Frank & Price.

**C. APPEARANCE OF INTERESTED CITIZENS**

None were present.

**D. CONSENT AGENDA**

**DANIEL HOLBROOK MOVED TO APPROVE THE MINUTES OF THE WORK SPECIAL SESSION MEETING MINUTES OF JULY 19, 2021 AS WRITTEN AND REGULAR SESSION MEETING MINUTES OF AUGUST 2, 2021 AS AMENDED. SECONDED BY ROSALBA SANDOVAL-PEREZ. Motion carried with Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Frank and Price absent.**

**E. ACTION ITEMS**

**1. Second Reading & Adoption of Ordinance 652 – Sign Code**

Councilor Mackin performed the second reading of Ordinance 652.

**KITTY MACKIN MOVED TO APPROVE THE SECOND READING OF ORDINANCE 652, AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, SECTION 7.2.111.07 CENTRAL BUSINESS AREA OVERLAY ZONE SIGNS AND ADDING SECTION 7.4 SIGNS TO ADD SIGN REGULATIONS FOR ALL PROPERTIES WITHIN THE CITY OF DAYTON. SECONDED BY DANIEL**

**HOLBROOK.** *Motion carried with Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Frank and Price absent.*

**KITTY MACKIN MOVED TO APPROVE ORDINANCE 652 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, SECTION 7.2.111.07 CENTRAL BUSINESS AREA OVERLAY ZONE SIGNS AND ADDING SECTION 7.4 SIGNS TO ADD SIGN REGULATIONS FOR ALL PROPERTIES WITHIN THE CITY OF DAYTON. SECONDED BY DANIEL HOLBROOK.** *Motion carried with Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Frank, Marquez and Price absent.*

**2. Water Rate Study Presentation – Tim Tice, OAWU**

Tim Tice, of OAWU presented the Water Rate Study Report that was included in the agenda packet. Mr. Tice advised that the proposed water rate structure moves away from Equivalent Dwelling Unit (EDU) classification and calculates water rates based on meter size. The proposed water rate, lowers the base rate usage amount from 400 cubic feet to 200 cubic feet and will lower the base rate amount from \$59 to \$48.87 for users inside city limits. The water study also proposes a reduction in water usage tiers going from eight tiers to three. Mr. Tice proposed using an annual consumer price index for future water rate adjustments.

**3. Approval of Resolution 2021/22-07 – Surplus Equipment**

Rochelle Roaden, City Manager reviewed the equipment surplus request.

**DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 2021/22-07 A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING IT'S TRANSFER, SALE OR OTHER DISPOSITION. SECONDED BY KITTY MACKIN.** *Motion carried with Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Frank & Holbrook absent.*

**F. CITY COUNCIL COMMENTS AND CONCERNS**

Councilor Marquez stated that she will have questions later regarding the new water rate structure and specifically charges for duplexes.

Councilor Sandoval-Perez reported that she has received several phone calls regarding aggressive dogs stating that residents feel it is not safe to walk in certain areas of Dayton. Councilor Sandoval-Perez asked if there is anything that can be done to help with this issue. Rochelle Roaden advised that information can be given to the community via social media. Sergeant Eubanks agreed that education is the best way to inform residents of issues concerning the community. He advised that there has been some updates recently regarding dogs and their regulation. Sergeant Eubanks advised that Homeward Bound is currently full and they cannot accept any more dogs at this time. Discussion continued and it was agreed that the City would work on a campaign to push out information regarding dog regulations via social media.

Councilor Mackin advised that she has been doing some research regarding curb ramps, stating that ODOT curb ramp lips should be  $\frac{1}{4}$  of an inch in height and City ramps are  $\frac{1}{2}$ " to 3" in height. Councilor Mackin announced that she has signed up for an ODOT seminar and she plans to question ODOT on ramp heights and completion dates for the correction of ramps.

Councilor Holbrook appreciated the benches that were refurbished and set out in Courthouse Square Park. Councilor Holbrook questioned if the City of Dayton has a cyber security policy. Rochelle Roaden advised that the City outsources their IT and that company takes care of the cyber security for the City.

## **G. INFORMATION REPORTS**

### **1. City Manager's Report.**

American Rescue Plan – Dayton received their first allocation of the Rescue Plan funds. The City's allocation is just over \$609,000, the City will receive funds into two payments allotments that will be 12 months apart. The City received their first payment of just over \$304,000 in September.

Past due Utility Bills Due to COVID - Council had expressed interest in helping residents who were effected by COVID with their utility bills, therefore a fund was created for this purpose. The City's program was put on hold due to YCAP receiving funds to help Yamhill County residents with utility bills, waiting to see if YCAP could help Dayton residents. However, attempts to contact YCAP to inquire information was unsuccessful. Past due water and sewer accounts were discussed, including the best way to proceed with repayment of accounts. Mayor Wytoski will be meeting with the YCAP program director on Thursday and she will discuss the issue with her. Continuation of the City's proposed grant program was tabled to the next meeting.

UGB Swap – The second meeting of the Advisory Committee was last week. A virtual open house meeting has been scheduled for September 30<sup>th</sup> and letters will be sent out to property owners outside and inside the UGB swap areas.

9<sup>th</sup> to Flower Street Sidewalk Project – Appraisals will be completed this week for the properties along Ferry Street.

Emergency Generator School District Partnership - Completion of this project should be this week, once the generator is ready to be used, the next step will be to set up teams comprised of City and School District Staff who will be crossed trained in setting up an Emergency Command Center.


Service Line Warrantee – The Fall Campaign has started and a new set of documentation will be mailed to Dayton residents. Inquires should be directed towards the service line company and not City Hall.

Steve Sagmiller, Public Works Direction advised that the City has made it through another summer, the water system is up, running and doing great. No major issues this year due to Lafayette being able to use Mac Water and Light water.

**H. ADJOURN**

There being no further business, the meeting adjourned at 7:40 pm by Council President Sandoval-Perez.

Respectfully submitted:

By:   
Patty Ringnalda  
City Recorder

**APPROVED BY COUNCIL on September 20, 2021**

**As Written**  **As Amended**

  
\_\_\_\_\_  
Elizabeth Wytoski, Mayor