

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
October 5, 2020

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor John Collins
Councilor Kitty Mackin
Councilor Darrick Price
Councilor Rosalba Sandoval-Perez

ABSENT: Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:31 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin, Price and Sandoval-Perez attending the meeting virtually via Zoom. Mayor Wytoski noted the absence of Councilor Marquez.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance to comment.

D. CONSENT AGENDA

- a. Regular Session Meeting Minutes of September 8, 2020
- b. Work Session Meeting Minutes of September 21, 2020

**KITTY MACKIN MOVED TO APPROVE THE CITY COUNCIL
REGULAR SESSION MEETING MINUTES OF SEPTEMBER 8,
2020 AND WORK SESSION MEETING MINUTES OF
SEPTEMBER 21, 2020 AS AMENDED. SECONDED BY JOHN
COLLINS. Motion carried with Collins, Holbrook, Mackin, Price,
Sandoval-Perez and Wytoski voting aye. Marquez absent.**

E. ACTION ITEMS

**1. First Reading of Ordinance 651 Amending Dayton Municipal Code Chapter 2 Regarding
Camping Regulations and Park Exclusions**

Rochelle Roaden, City Manager turned the discussion over to City Attorney, Heather Martin. Heather Martin introduced Attorney Emily Matasar and advised that she drafted the proposed Code changes. Emily Matasar reviewed the proposed code changes with the Council.

Councilor Collins voiced his concerns regarding the proposed code language, including Sections 2.21.1.c regarding using the term “mounted on”, Section 2.21.2.a “with authorization of the property owner” and Section 2.21.2(2) regarding “tenants of the property” stating that he would like the language tightened up so that it is clear.

Heather Martin suggested that a form or application be created for property owners to fill out when giving permission to use their property, the City would be able to check County Property Owner records for Property Owner accuracy.

Councilor Holbrook inquired about data regarding homeless numbers in Dayton and voiced his concerns regarding cooking requirements and definitions of “temporary” and “family”.

Mayor Wytoski stated her concerns over the family definition regarding “not more than two unrelated adults” wanting to make sure it is tight. Mayor Wytoski stated that the RV definition of “has its own mode of power” is a point of concern. Mayor Wytoski advised that YCAP has a point in time homeless count.

Councilor Price stated that he would caution the Council not to be too restrictive and encouraged flexibility with the proposed code. He suggested “as long as they are actively looking for housing opportunities” language be incorporated into the new code. Councilor Price advised that data shows what has happened in the past, not what is going to happen in the future.

Discussion continued with Council in favor of bringing the ordinance back to the next meeting with the proposed Council changes.

2. **Approval of Resolution 2020/21-06 Ford Family Foundation Grant Funds for Main Street Program.**

Rochelle Roaden reviewed the proposed resolution with the Council.

DARRICK PRICE MOVED TO APPROVE RESOLUTION 2020/21-06 A RESOLUTION OF THE CITY OF DAYTON ADJUSTING THE BUDGET FOR FISCAL YEAR 2020/21 TO ACKNOWLEDGE AWARD OF THE UNANTICIPATED GRANT FUNDS FROM THE FORD FAMILY FOUNDATION THROUGH THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS FOR DAYTON’S MAIN STREET PROGRAM AND TO EXPEND THE FUNDS TO THE DAYTON COMMUNITY DEVELOPMENT ASSOCIATION (DCDA). SECONDED BY JOHN COLLINS. *Motion carried with Collins, Holbrook, Mackin, Price, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

3. **National League of Oregon Cities (NLC) Service Line Program Presentation - Natalie Westphal.**

Natalie Westphal, from Home Serve reviewed the National League of Oregon Cities Service Line Program with the Council. The proposed program was discussed in length with Council in agreement to support going forward with the program without the royalty option. Natalie Westphal will forward marketing materials and sample policies to Rochelle Roaden. Approval of the program will be brought back to the Council at the next Council Meeting.

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Sandoval Perez advised that she has been approached by a community member regarding the Timber Unity sign which has been erected next to the City of Dayton sign on highway 221. Councilor Sandoval Perez will forward a photo of the sign to Rochelle Roaden for Code Enforcement purposes.

Councilor Mackin inquired about the number of helicopters flying low over the city and inquiring if there is anything that can be done. Rochelle Roaden advised that she has been working on the problem and because the helicopters are flying within FAA guidelines there is not much that can be done. Rochelle Roaden will continue to contact the McMinnville Airport and City Manager asking for their help. Councilor Collins advised that he too has tried to get help from the McMinnville City Council, with no response. Discussion continued.

Councilor Holbrook mentioned that it is important to continue to document when the noise from the low flying aircraft is a nuisance. Councilor Holbrook advised that the City of McMinnville will eventually need to update their master plan, which will require public engagement, Council would then be able to point back to the time and place of the disruptions. Today was the first day for Oregon's Ground Field and Infrastructure Summit – Rochelle Roaden gave a presentation, she did an amazing job and was very impressive.

Councilor Collins inquired if the ByPass Bar had permission for an outside concert, stating that the music was very loud Sunday night. Rochelle Roaden encouraged councilors and residents to call YCOM and report the nuisance, so that the City can have documentation of the violation. Rochelle Roaden will follow up with the owner of the bar.

Mayor Wytoski stated that she sent out emails for the City Manager's review to the Council and asked Councilors to respond as soon as possible, the City Managers contract will be discussed at the next Council work/special/executive session, October 19, 2020.

G. INFORMATION REPORTS

1. City Manager's Report

Dayton Dollars program was implemented Thursday, October 1, 2020 and as of today there have been 109 applications processed, 100 applications approved and those funds have been disbursed. Discussion continued regarding program statistics and parameters.

The Dayton Community Survey start date has been postponed, a flyer promoting the survey was included with the utility bills with a QR code for easy access to the survey. The City will also send

emails to residents through Survey Monkey and will push a notice out via the City's app announcing the survey and encouraging participation. Cyndi Park has done a great job with the online survey making sure it is available in both English and Spanish. Rochelle Roaden noted an increase in the City's app users.

Staff has been working on 409 Ferry Street for more than a year and it has now been declared a dangerous building. There was an appeal filed, appealing the dangerous building notice and an Appeal Hearing was executed. The Appeal Hearing found the dangerous building notice to be valid and the dangerous building status was kept in effect. Rochelle Roaden asked the Council for assistance, stating that any activity at this location is considered trespassing and to please call YCOM.

Paving for the two street overlay projects has been completed, shoulder work will continue through the week and should be completed by the end of the week.

Rochelle Roaden updated the Council on the progress of the Dayton Village and Bridge with Infrastructure projects.

H. ADJOURN

There being no further business, the meeting adjourned at 8:09 pm.

Respectfully submitted:

APPROVED BY COUNCIL on October 19, 2020.

By: Patty Ringnalda
City Recorder

As Written **As Amended**


Elizabeth Wytoski, Mayor