

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
July 6, 2020

PRESENT: Mayor Elizabeth Wytoski
Council President Daniel Holbrook
Councilor John Collins
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Rosalba Sandoval-Perez

ABSENT: Councilor Darrick Price

STAFF: Rochelle Roaden, City Manager
Patty Ringnalda, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:32 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin, Marquez and Sandoval-Perez attended virtually via Zoom. Mayor Wytoski noted the absence of Councilor Price.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance to comment.

D. CONSENT AGENDA

1. **Approval of Meeting Minutes**
 - a. Regular Session Meeting Minutes of June 1, 2020
 - b. Work/Special Session Meeting Minutes of June 15, 2020

DANIEL HOLBROOK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF JUNE 1, 2020 AND WORK/SPECIAL SESSION MEETING MINUTES OF JUNE 15, 2020, AS PRESENTED. SECONDED BY KITTY MACKIN. Motion carried with Collins, Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Price absent.

E. ACTION ITEMS

1. **Approval of Recology Western Oregon Rate Increase**

Rochelle Roaden, City Manager, advised that Recology is proposing a 2.9% increase, a change in the rate calculation and a start date of August 1, 2020. The proposed rate is based on the February CPI-U (West B/C) data and not the April data which is stated in the franchise agreement.

Dave Larmouth from Recology Western Oregon, reviewed Recology's services and the effects of the COVID-19 on those services. Mr. Larmouth advised that the proposed rate increase includes a new corporate activities tax that has been imposed and they are currently paying estimated taxes based on projections of what the State will require. They will not be sure if they have calculated the tax correctly until they file taxes in 2021.

Mayor Wytoski stated that with the National Health Emergency, she feels that a 2.9% rate increase will add strain to the residents of the City, therefore she would not be in favor of supporting the 2.9% increase.

Daniel Holbrook felt that using a different month to base the rate on would be more economically feasible for the community.

John Collins stated that he would prefer to adhere to the City's franchise agreement and due to the City's uncertain economy he would support a 1.5% increase.

Discussion continued with the Council in agreement to change the rate increase to 1.5% as allowed in the franchise agreement with the new rates to begin as of November 1, 2020. Dave Larmouth will update the rate lists for the new proposed rate and take the Council's proposal back to Recology.

2. Approval of Resolution 2020/2021-01 COVID-19 CDBG Emergency Business Assistance Grant Program.

Rochelle Roaden advised that the proposed resolution is required for participation in the CDBG Emergency Business Assistance Grant Program for financial relief to communities.

JOHN COLLINS MOVED TO APPROVE RESOLUTION 2020/2021-01 A RESOLUTION AUTHORIZING THE APPLICATION AND PARTICIPATION IN A COVID-19 EMERGENCY BUSINESS ASSISTANCE GRANT PROGRAM FUNDED THROUGH A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ADMINISTERED BY THE OREGON BUSINESS DEVELOPMENT DEPARTMENT, INFRA-STRUCTURE FINANCE AUTHORITY (BUSINESS OREGON) WITH THE CITIES OF WILLAMINA, AMITY, AND SHERIDAN. SECONDED BY KITTY MACKIN. Motion carried with Collins, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Price absent, Holbrook abstained.

3. COLA Discussion

Rochelle Roaden reviewed the proposed cost of living adjustment and the process she used to reach her proposed rate. The history of how the City has calculated COLAs in the past was

discussed in length. John Collins stated that he would like to see a policy be put in place, so that the COLA is calculated the same each year based on policy.

KITTY MACKIN MOVED TO APPROVE A 2.63% COST OF LIVING ADJUSTMENT FOR CITY STAFF EFFECTIVE JULY 1, 2020. SECONDED BY JOHN COLLINS. *Motion carried with Collins, Holbrook, Mackin, Marquez, Sandoval-Perez and Wytoski voting aye. Price absent.*

4. League of Cities Legislative Priorities for 2020/2021

Mayor Wytoski reviewed the League of Oregon Cities (LOC) priorities, explaining the need for the process and asked Council to vote for their top four legislative priorities for 2021. Priority discussion continued with the Council in agreement that their top 3 priorities were 1) COVID-19 Economic Recovery Investments; 2) Infrastructure Financing and Resilience; 3) Property Tax Reform with a tie for the 4th priority between Digital Equity and Inclusion, Local Climate Action Planning Resources, Long Term Transportation Infrastructure Funding and Water Utility Rate Fund Assistance. It was decided that Mayor Wytoski, Councilor Holbrook and Rochelle Roaden would discuss the 4th priority at a later date and make a decision.

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Marquez stated that she has received feedback from citizens regarding, parking warnings issued for parking the wrong direction on a street. Rochelle Roaden advised that a Yamhill County Deputy would have issued the warning and not the City's Code Enforcement Officer.

Councilor Collins asks that more information be added to the City's app, stating that small bits of information at a time will keep the community informed and interested.

Councilor Holbrook advised that he has been cycling during the social distancing and has seen a lot more of the local community and noticed a large amount of people continue to use the boat ramp. Daniel Holbrook reported that the Dayton Community Development Association (DCDA) will be making some improvements to the murals in the 400 block of Ferry Street, stating that he has been in contact with the mural's artist for advice. The DCDA is also looking into creating more murals within the community.

Councilor Mackin advised that she has been working with On-line NW, stating that while they were installing fiber optic cable to the property behind hers, they nicked her sewer line which created a sewer problem for them over the weekend. Councilor Mackin stated that On-line NW promised to repair the break, but it took a call from her to start the process.

Councilor Sandoval-Perez inquired if the Sheriff's Office has been focusing on curfew violations, stating that several children including her son had been approached by a Deputy and talked to about curfew. Rochelle Roaden advised that the City's deputy was not on duty this last week and it was not a direction coming from the City.

Mayor Wytoski advised that July 25, 2020 the City will be celebrating the Old Timer's Weekend with a "Bands on the Run" concert. The events committee has obtained a variety of 7 bands to play while riding on trailers pulled by a truck throughout Dayton. The Mayor is currently working on the routes and timing for the bands to play. Also scheduled for that day is the "Don't Stand So Close To Me" dinner, residents can order dinner from local restaurants and the Fire Department will deliver the dinners. The Senior Court is still in the development stage.

Mayor Wytoski advised that the League of Oregon Cities (LOC) is working on an online platform for continuing education and advised Council to watch for emails from the LOC and to take advantage of the online resources.

G. INFORMATION REPORTS

1. City Manager's Report

Rochelle Roaden reviewed the diversity information that was included in her report and stating that some Diversity Equity and Inclusion Training could become available in the near future for Council and Staff.

Rochelle Roaden spoke to Captain Branden Bowdle from the Yamhill County Sheriff's Office regarding diversity training and procedures for speaking to non-English speaking citizens. Captain Bowdle advised that all their deputies carry phones that have translation apps that can help with the translation, they also ask other family members if they speak English and to help with the translation. In more formal settings they have a translator available.

The Mid-Willamette Valley COG sent out notices to all cities with a Main Street Program stating that that they will be receiving funds released from the Ford Family Foundation, the DCDA manages that program therefore the funds will be transferred to them.

The Urban Program has been completed and 531 receipts totaling \$13,275 were processed from local businesses giving residents \$7,965 worth of credits to their water and sewer accounts. Donations for the program totaled \$525.

Lafayette started filling their ASR in June, they are currently pulling water from their well #10 which is their ASR, resulting in a drop in their water usage from the well field. The Joint Well Field Committee will meet on Wednesday. The Lafayette McMinnville tie-in should be starting soon.

Bids for the Main Street 3rd to 5th overlay project will be coming to the Council for approval at the next Council Meeting. The 5th Street overlay project is scheduled to begin soon and will be completed by the end of September.

Patty Ringnalda, City Recorder advised Council that she is the Elections official and reviewed the election process with the Council advising that the first day to apply is July 10, 2020 and last day to submit an application is August 21, 2020. Patty Ringnalda reported that Councilors Collins, Mackin and Marquez are up for re-election.

I. **ADJOURN**

There being no further business, the meeting adjourned at 8:19 pm.

Respectfully submitted:

APPROVED BY COUNCIL on August 3, 2020.

By: Patty Ringnalda
City Recorder

As Written **As Amended**


Elizabeth Wytoski, Mayor