

**MINUTES**  
**DAYTON REGULAR SESSION**  
**OCTOBER 7, 2019**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Darrick Price  
Councilor John Collins  
Councilor Daniel Holbrook  
Councilor Trini Marquez *arrived at 6:35 pm*  
Councilor Kitty Mackin

**ABSENT:** Councilor Sandoval-Perez

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnald, City Recorder

**A. CALL TO ORDER**

Mayor Wytoski called the Meeting to order at 6:32 pm.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Mackin, and Price. Mayor Wytoski noted the absence of Councilor Marquez and Councilor Sandoval-Perez.

**C. APPEARANCE OF INTERESTED CITIZENS**

John Frances and Caye Poe of 112 Mellinger Place, Dayton OR 97114 visited Dayton Ohio on their vacation, and shared our Community's thoughts and prayers with their Community. John Frances stated that they met with a City Commissioner and along with his best wishes to Dayton Oregon; he gave John Frances and Caye Poe a bag filled with gifts representing his City. John Frances presented the gift bags to Mayor Wytoski and she thanked John and Caye for being good will diplomats for the City of Dayton.

**D. CONSENT AGENDA**

1. Approval of Regular/Executive Council Meeting Minutes, September 3, 2019.

**KITTY MACKIN MOVED TO APPROVE THE MEETING MINUTES OF THE REGULAR/EXECUTIVE SESSION OF SEPTEMBER 3, 2019 AS WRITTEN. SECONDED BY DARRICK PRICE. *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.***

**E. ACTION ITEMS**

1. **Donation Request – Dayton High School Cheer.**

Candice Wilson, Dayton Head Cheer Coach from Dayton High School reviewed their request for funds to help support their annual cheer camp for children from the Dayton area. City Manager, Rochelle Roaden advised that the Council donated \$300 last year.

Councilor Collins stated that the Council donates funds that benefit the Dayton community. His advise for next year's request, would be to include information on how cheer benefits the greater community of Dayton.

**JOHN COLLINS MOVED TO APPROVE A DONATION IN THE AMOUNT OF \$400 FOR DAYTON HIGH SCHOOL CHEER. SECONDED BY KITTY MACKIN.** *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.*

**2. US Census Presentation.**

Jim Graham, Partnership Specialist with the US Census, shared a power point presentation on the 2020 census explaining the process, the importance of the data retrieved and the challenges in collecting the census data.

**3. Approval of Resolution 19/20-05 Census Proclamation.**

**DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 19/20-05 A RESOLUTION TO PROCLAIM SUPPORT FOR THE 2020 US SENSUS TO ENSURE THAT THE CITY OF DAYTON IS PROPERLY AND FULLY COUNTED. SECONDED BY TRINI MARQUEZ.** *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent*

**4. 2<sup>nd</sup> Reading and Adoption of Ordinance 644 – Amending Recology Franchise Agreement to Include Glass Service.**

Councilor Price performed the second reading of Ordinance 644.

**JOHN COLLINS MOVED TO APPROVE THE SECOND READING OF ORDINANCE 644 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE SOLID WASTE COLLECTION FRANCHISE. SECONDED BY TRINI MARQUEZ.** *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.*

**JOHN COLLINS MOVED TO ADOPT ORDINANCE 644 AN ORDINANCE OF THE DAYTON CITY COUNCIL AMENDING THE SOLID WASTE COLLECTION FRANCHISE. SECONDED BY KITTY MACKIN.** *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.*

**5. Approval of Resolution 19/20-06 Revenue Bond for Sewer Improvement Project.**

Rochelle Roaden reviewed proposed resolution 2019/20-06 advising that the Sewer Improvement Project is coming to a close.

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 19/20-06 A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF THE CITY OF DAYTON, YAMHILL COUNTY, OREGON, INSTALLMENT WASTEWATER REVENUE BOND IN THE PRINCIPAL SUM OF \$2,300,000 TO THE UNITED STATES OF AMERICA ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL UTILITIES SERVICE, FOR THE PURPOSE OF PROVIDING A PORTION OF THE COSTS OF ACQUISITION, CONSTRUCTION IMPROVEMENT, AND EXTENSION OF A WASTEWATER SYSTEM WITHIN AND WITHOUT THE BOUNDARIES OF THE CITY OF DAYTON, YAMHILL COUNTY, OREGON; PROVIDING FOR THE FORM AND TERMS OF SAID BOND; AND AUTHORIZING THE PAYMENT OF SAME. SECONDED BY SECONDED BY JOHN COLLINS. *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.***

**6. Approval of Resolution 19/20-07 USDA Loan Resolution on Sewer Improvement Project.**

Rochelle Roaden reviewed proposed resolution 19/20-07.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 19/20-07 A RESOLUTION OF THE CITY OF DAYTON AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING AND/OR EXTENDING ITS WASTEWATER SYSTEM FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE. SECONDED BY JOHN COLLINS. *Motion carries with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Councilor Sandoval-Perez absent.***

**7. Presentation on Water Resiliency – Councilor Daniel Holbrook.**

Councilor Daniel Holbrook presented a power point presentation on the resiliency of water and infrastructure. Discussion continued with Mayor Wytoski sharing the City's history with resiliency.

**F. CITY COUNCIL COMMENT/CONCERNS**

Councilor Mackin advised that two restaurants in the downtown area had voiced their concerns regarding the lack of parking in the downtown area. Council Mackin asked if there was a way to create a parking lot in one of the vacant lots in the downtown area. Mayor Wytoski advised that the empty lots around the park are privately owned. Council Holbrook stated that the City would not be able to condemn the property for economic development purposes. Discussion continued regarding parking in the downtown area.

Councilor Marquez stated that she was approached by a citizen who asked why a section of the sidewalk was not improved between 6<sup>th</sup> and 7<sup>th</sup> Streets. Mayor Wytoski stated that during that improvement project there were only enough funds to fix the worst sections.

Councilor Marquez stated that her meter box lid was damaged and was left off of the box during the meter replacement project. Rochelle Roaden stated that she would let the Public Works Director know so that he can have it fixed.

Councilor Collins advised that per the City of Lafayette's minutes they are still running a 35 to 40 percent water loss rate. Rochelle Roaden advised that the City is aware of the problem and that measures are being taken to address the issue.

Councilor Price stated that he would like to Meadow Scape his front yard, but he is not sure if the Municipal Code would allow it and that he would bring the issue up again at a later date. Discussion continued regarding weeds and allowed plants.

Mayor Wytoski updated the Council regarding the League of Oregon Cities (LOC) conference that she attended on emergency management, stating that she received lots of good information regarding an Emergency Operations Plan (EOP). The Mayor will be working with the LOC in the future to develop an EOP for the City of Dayton. Mayor Wytoski stated that she talked with some people regarding recreational facility improvements and was able to pick up some information for future work to the City's facilities.

Mayor Wytoski announced that the leadership committee has voted her as president elect for the Oregon Mayor's Association (OMA) to begin January 1, 2020. The Mayor stated that she looks forward to planning conferences, working on OMA issues, helping to guide LOC's priorities and conversations with legislative officials and the governor regarding different cities needs. On Friday, October 4, 2019 Mayor Wytoski received a civic education award facilitated by Sean O'Day from the League of Oregon Cities.

## **G. INFORMATION REPORTS**

### **1. City Managers Report**

Rochelle Roaden announced that the City in conjunction with the Dayton School District was awarded a SPIRE grant in the amount of \$80,000 to purchase a generator which will be use in the Dayton High School Gym for the purpose of Emergency Operations Command Center. The generator will be maintained by the City.

Rochelle Roaden reviewed the State library report with the Council, submit by the City's Librarian, Cyndi Park. Noting that the library now has cultural passes that can be checked out and a grant from the Oregon Libraries Association has been received for battle of the books.

Sewer Update – Rochelle Roaden announced that the sewer project is close to being completed. The pump station is almost complete and the contractor is in the process of coordinating the commissioning and testing of the new equipment at the project site. Site paving is scheduled for the next two weeks and everything should be wrapped up within the next three to four weeks.

Rochelle Roaden has submitted the one stop application for the bridge and there will be a meeting in November. The City is illegible for the CBGD grant funds for this project. Rochelle will be meeting with Business Oregon to review the grant funds process.

Planning commission will be meeting with the Historic Preservation Committee on October 17, 2019 to discuss proposed code amendments regarding design standards for historic resources. Their decision will be brought back to Council for final review and possible adoption.

Minutes of Dayton Budget Committee

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Deputy Schmidt has been relocated to Willamina and the City's new deputy, Richard Broyles will start working in the City of Dayton on Friday, October 11, 2019.

Rochelle Roaden advised that she has attempted to contact the Home Owners Association (HOA) Chair for the Dayton Village regarding their annual meeting, no response has been received.

Rochelle Roaden stated that she attended the Main Street Conference in Tillamook.

The water meter replacements are complete. Staff is now working to get all of the meter numbers replaced in the computer system.

Up Coming Events:

Library Halloween Party will be Thursday, October 31, 2019

Christmas Tree Lighting is scheduled for Saturday, December 7<sup>th</sup>, music begins at 5:30 pm, Santa arrives at 6:00 pm and the lighting is at 6:30 pm.

Breakfast with Santa and Holiday Bazaar will be Saturday, December 14, 2019. Breakfast and the Bazaar begin at 8:00 am and Santa arrives at 9:00 am.

Rochelle Roaden updated the Council regarding a homeless man who has been causing some issues within the City of Dayton.

**H. ADJOURN.**

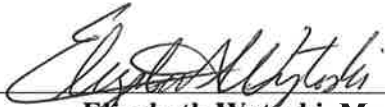
There being no further business the meeting was adjourned at 8:26 pm.

Respectfully submitted:

**APPROVED BY COUNCIL, OCTOBER 21, 2019**

By: Patty Ringnalda  
City Recorder

As Written    As Amended

  
Elizabeth Wyjowski, Mayor