

**MINUTES**  
**DAYTON CITY COUNCIL**  
**WORKING SESSION**  
**March 18, 2019**

**PRESENT:** Mayor Elizabeth Wytoski  
Councilor John Collins  
Councilor Daniel Holbrook  
Councilor Trini Marquez  
Councilor Darrick Price

**ABSENT:** Councilor Kitty Mackin

**STAFF:** Rochelle Roaden, City Manager  
Steve Sagmiller, Public Works Director  
Patty Ringnald, City Recorder

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:31 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Collins, Holbrook, Marquez and Price. Mayor Wytoski noted the absence of Councilor Mackin.

**C. APPEARANCE OF INTERESTED CITIZENS**

Chris Low of 805 Marion Court, Dayton stated that she is interested in the accessory dwelling unit (ADU) code, she also is interested in the process for adding a cover over her hot tub in her backyard. Mayor Wytoski stated that she was welcome to stay and listen to the Council's discussion regarding ADU's that will be discussed later in the meeting. She advised Ms. Low to contact city staff regarding a possible building permit for her hot tub cover.

**D. WORK SESSION ITEMS**

1. Flow IQ Presentation, Tim Owens, Kamstrup.

Tim Owens from Kamstrup introduced himself and led the Council through the power point presentation that was included in the agenda packet regarding Kamstrup AMR water meter system. Councilor Collins asked about reading meters retroactively on a daily basis. Mr. Owens stated that it is possible to target a specific meter and pull specific information from the meter. Steve Sagmiller, Public Works Director stated that the City is not capturing all the revenue for water that is being produced, stating this new system would more accurately measure water usage. Discussion regarding water loss/capture and project funding was discussed in length.

Mayor Wytoski stated her concerns regarding customer water bills increasing due to more accurate water measurements and wanted to make sure there would be adequate messaging to water customers. She also stated that water customers should have adequate time to make repairs or adjustments to their water usage. The Council was in agreement that a review of the City's rate structure would be in order. Council agreed to move forward with the replacement of water meters.

2. ADU Discussion.

City Manager, Rochelle Roaden, reviewed the Accessory Dwelling Units (ADU) information and asked Council for their direction on moving forward with additional code focusing on System Development Charges (SDC), Equivalent Dwelling Unit's (EDU) and separate water and sewer hook ups. Mayor Wytoski read a comment from absent Councilor Mackin. Councilor Mackin was not in favor of reducing SDC's or EDU's for accessory dwelling units.

Councilor Holbrook stated that he was in support of allowing ADU's to hook into existing water/sewer laterals and he would support charging 1/3 of the SDC charges for a new ADU structure.

Councilor Price asked if connecting an ADU with a lateral is the same wear and tear. Steve Sagmiller stated that according to Dayton's Public Works Design Standards, the water and sewer lines must be air tight, pressure tight and pressure tested. Discussion continued.

Councilor Collins stated he feels that ADU's should be able to hook into existing water/sewer laterals and that SDC's should be calculated at a percentage. He further stated that the RV Park is currently being charged .5 EDU for each RV space. Mayor Wytoski stated her concerns about residents turning existing accessory structures into ADU's without going through the proper permit process.

Council agreed that unattached and attached ADU's, will be allowed to connect into existing water and sewer laterals. EDU's and SDC's will be charged at half or .5 rate. Additional language is to be added regarding conversion of existing detached structures. Short Term Rentals will be allowed as long as the primary structure is occupied by the Property Owner.

3. Footbridge Discussion.

Rochelle Roaden reviewed the footbridge information in the packet. She passed out a supplemental handout with replacement loan estimate payment scenarios for the Steel Truss Main Span Replacement which contained additional information from Holly Halligan at USDA.

Council reviewed several different payment options and discussed those options as they relate to ODOT's transportation plan. Discussion continued with the Council agreeing that the need to repair and reopen the footbridge be a priority. The Council consensus was to rehab the footbridge for the \$550,000 option and keep it to a 7 year term.

4. Council Goals Discussion.

**DARRICK PRICE MOVED TO TABLE THE COUNCIL GOALS DISCUSSION UNTIL THE NEXT WORK SESSION.** *Motion passed with Collins, Holbrook, Marquez, Price and Wytoski voting aye. Mackin absent.*

**F. CITY COUNCIL COMMENTS AND CONCERNS**

Councilor Collins stated that the Dayton Community Development Association (DCDA) Board decided to continue the Friday Nights, every Friday night in June, July and August. He further stated that the DCDA has been reviewing fundraising ideas for sponsoring Friday Nights, he asked Council if they have any issues with title sponsors. Mayor Wytoski stated she would support such fundraising ideas as long as they do not donate permanent fixtures for the Park. There was no objection to title sponsors from the Council. Councilor Collins asked if the band for the Old Timers Weekend could be locked in by mid to late April this year, so that event advertising could be printed with the name of the band on the advertisement.

Councilor Holbrook stated that he will be going to the National Main Street conference on Sunday and will be reporting back.

Councilor Marquez asked about street sweeping dates, she stated that the last time the streets were swept was on a Wednesday. City Manager, Rochelle Roaden, advised she would look in to the matter and get back to the council.

Mayor Wytoski asked the Council about potential dates for a summer party to replace the cancelled Christmas party. She asked councilors to send her dates that they would not be able to attend this summer. The Council agreed that the weekend would be the best time to schedule the event. Mayor Wytoski stated that she would send out a couple of dates and get feedback from the council.

**G. CITY MANAGER'S REPORTS**

Rochelle Roaden, City Manager stated that the open Councilor position seat received three applications; Rosalba Sandoval-Perez, Jenny Middleton and John Bixler. They will be in attendance at the April 1, 2019 council meeting and their applications will be in the agenda packet for council to review.

New Deputy Joshua Schmidt started last week, he is on the same work schedule as the last deputy.

Community Clean-up Day will be April 27<sup>th</sup> in the back yard of City Hall. Added this year will be a free swap meet component that will be set up in the Community Center parking lot the week prior to the Clean-Up Day. A tent will be set up so that items can be dropped off and people will be able to go through and take what they like.

The library reopening has been a big success and there have been kids and teenagers in the Library every day, which is very exciting.

Public Works has installed economic solar lights on the welcome to Dayton signs that are now up and working.

G. **ADJOURN**

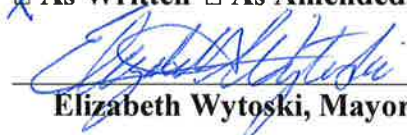
There being no further business, the meeting adjourned at 9:03 pm.

Respectfully submitted:

By: Patty Ringnalda  
City Recorder

**APPROVED BY COUNCIL on April 1, 2019**

As Written  As Amended

  
Elizabeth Wytoski, Mayor