

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
July 17, 2023

PRESENT: Mayor Trini Marquez
Council President Jim Maguire
Councilor Kitty Mackin
Councilor Annette Frank
Councilor Luke Wildhaber
Councilor Andrew Hildebrandt via Zoom

ABSENT: Councilor Rosalba Sandoval-Perez

STAFF: Rochelle Roaden, City Manager
Dave Rucklos, Tourism & Economic Development Director
Curt Fisher, City Planner

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Marquez called the meeting to order at 6:31 p.m. and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Marquez noted there was a quorum with Councilors Mackin, Frank, Maguire, and Wildhaber attending the meeting in person. Councilor Hildebrandt attending the meeting via Zoom, and Councilor Sandoval-Perez was absent.

C. APPEARANCE OF INTERESTED CITIZENS

No one in attendance wanted to comment at tonight's meeting.

D. CONSENT AGENDA

Approval of Meeting Minutes

1. Regular Session Meeting Minutes of June 5, 2023

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING MINUTES OF JUNE 5, 2023, AS AMENDED. SECONDED BY KITTY MACKIN. Motion carried with Mackin, Frank, Maguire, Wildhaber, Hildebrandt, and Marquez voting aye.

2. Work/Special Session Meeting Minutes of June 20, 2023

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE WORK/SPECIAL SESSION MEETING MINUTES OF JUNE 20, 2023. SECONDED BY KITTY MACKIN. Motion carried with Mackin, Frank, Maguire, Wildhaber,

Hildebrandt, and Marquez voting aye.

E. ACTION ITEMS

1. Greater Yamhill County Veterans of Foreign Wars (VFW) Post 4015 Presentation to the Council

Commander Mike Billings of 609 Ferry Street, Dayton, OR, stated that he was representing the Greater Yamhill County Veterans of Foreign Wars Post 4015.

The Greater Yamhill County VFW Dayton Post 4015 had been awarded, for the second year in a row, with the National Outstanding Community Service Award.

The VFW Post 4015 National Outstanding Community Service sign was presented to the City Council.

Mayor Marquez thanked Commander Billings and the members of the Greater Yamhill County VFW Post 4015 for all their hard work.

2. Approval of Resolution 23/24-01 Dayton Fireworks Committee

Rochelle Roaden, City Manager, explained that in June of 2022, the Dayton City Council discussed creating a Fireworks Committee and at that time, the City Council was in favor of a Fireworks Committee.

Meetings and discussions with Mike Billings and Cheryl Campos with the Greater Yamhill County Veterans of Foreign Wars Post 4015 had taken place, and they have agreed to manage the fundraising through their organization, with funds donated to the City on an annual basis. The City would manage the July 4th fireworks event.

Rochelle Roaden reviewed the details of Resolution 23/24-01 that would establish a Dayton Fireworks Committee.

Council President Maguire inquired about the cost, the insurance, the timing, and safety of the City of Dayton putting on the July 4th fireworks event.

Councilor Frank stated that many people from surrounding communities participate in Dayton community events and felt that a Fireworks Committee could navigate the specific questions regarding cost, insurance, and safety.

Rochelle Roaden stated that the City of Willamina puts on a July 4th fireworks event for \$15,000.

Councilor President Maguire stated that he is in support of a Fireworks Committee that is exploratory, rather than a Fireworks Committee that moves forward without exploring all

precautions with regard to costs, pets, safety, and risks.

Councilor Mackin stated that she is concerned about pets, and people with PTSD, or for those who simply do not do well with loud noises. She suggested having two events, one outdoor event and one quieter event at the community center.

Rochelle Roaden explained that in discussions with Mike Billings and Cheryl Campos, there were ways to mitigate issues with animals and those with PTSD during fireworks.

Councilor Wildhaber stated that by establishing a Fireworks Committee, all questions and precautions regarding event safety, pet safety, and those with PTSD could be researched and considered, before finalizing any July 4th fireworks events.

LUKE WILDHABER MOVED TO APPROVE RESOLUTION 23/24-01 A RESOLUTION ESTABLISHING THE CITY OF DAYTON FIREWORKS COMMITTEE. SECONDED BY ANNETTE FRANK. Motion carried with Mackin, Frank, Maguire, Wildhaber, Hildebrandt, and Marquez voting aye.

3. Cost of Living Adjustment (COLA) Discussion/Approval

Rochelle Roaden stated that each year the City Council reviews the recommendations of the City Manager for a cost-of-living adjustment for the upcoming year.

The last seven years, the Council has used the Portland CPI-W-Size Class B/C wage earner index as a guide in determining the COLA offered to employees. The CPI-W index averaged over the first 5 months of 2023 is 5.32%. The attached Consumer Price Index from the US Bureau of Labor Statistics regarding the record increases to the CPI was referenced.

The FY 2023-2024 budget included a 5.0% COLA for all employees based on the CPI average in March.

Yamhill County cities that have approved a 5.0% and above COLA for FY 2023-2024 were discussed.

The City had a large project list and City staff wore many hats to provide a variety of services.

KITTY MACKIN MOVED TO APPROVE A 5.0% COST OF LIVING ADJUSTMENT FOR CITY STAFF EFFECTIVE JULY 1, 2023. SECONDED BY ANNETTE FRANK. Motion carried with Mackin, Frank, Maguire, Wildhaber, Hildebrandt, and Marquez voting aye.

F. WORK/SPECIAL SESSION

1. Dayton Redevelopment Survey Discussion

Rochelle Roaden stated that the Dayton Redevelopment Survey was developed in response to Council Strategic Goal B, Priority Level 1.

Dave Rucklos, Tourism & Economic Development Director, explained that in anticipation of downtown redevelopment, it was proposed that the City of Dayton create a questionnaire that gauged the community's feelings regarding how development moved forward. The survey focused on what type of growth would be acceptable, and how growth should look in the downtown commercial district.

The questionnaire would be available to city residents both electronically (Survey Monkey) and would be inserted with utility bills in September. A 30-day period for responses would be provided. Results of the survey would be tabulated and shared with pertinent parties and at public request.

Councilor Frank stated she liked the survey.

Council President Maguire stated that question number 4 of the questionnaire should include a few more options, such as "unincorporated Yamhill County, unincorporated Marion County, and unincorporated Washington County", which would capture more than specific general areas.

Councilor Hildebrandt offered a suggestion to change the language that offered a positive tone specifically regarding question number 13 of the questionnaire.

Councilor Wildhaber stated that he would be interested in researching the cost of mailing the questionnaire to all residents within the 97114 zipcode, which included the unincorporated areas.

Discussion continued about the questionnaire and more suggestions were provided.

Dave Rucklos stated that revisions would be made to the questionnaire based on all the suggestions that had been provided and would be brought back to the Council at the next City Council meeting.

2. Urban Renewal District Discussion

Dave Rucklos provided a brief presentation with supporting documents regarding Urban Renewal Districts. Based on his experience with Urban Renewal Districts, he felt that the City of Dayton could benefit from establishing one.

Examples of other Yamhill County cities that currently have an Urban Renewal District were provided, as well as, examples of Urban Renewal Districts of other cities throughout the State of Oregon.

A general discussion took place regarding how Urban Renewal Districts work, and how it could potentially benefit the City of Dayton and future development.

Dave Rucklos suggested inviting an experienced Urban Renewal consultant to a future City Council meeting. They could explain Urban Renewal Districts in detail and answer questions. The Council agreed.

3. Mandatory Reporter Training

Angie Gonzalez, Juliette's House representative, presented a video regarding recognizing & reporting Child Abuse and Neglect.

Discussion and review regarding examples of recognizing & reporting child abuse took place after watching the video.

G. COUNCILOR COMMENTS AND CONCERNS

Councilor Frank inquired if yellow lines could be painted on Church Street.

Rochelle Roaden stated that she would look into the painting of yellow lines on Church Street.

Councilor Maguire gave a brief update of the first Coffee with the Council, stated that it was nice to see a few citizens attend and ask questions. He encouraged other council members to schedule future Coffee with the Council meetings.

H. INFORMATION REPORTS

City Manager's Report

Rochelle Roaden stated that the loan the city had for the Bridge was under the Clean Water State Revolving Fund Loan. They had sent a notification that in May of 2022, terms of this type of specific loan had been changed under the Bipartisan Infrastructure Law.

Rochelle Roaden had reached out to Beth Wytoski of Regional Solutions, she also reached out to Oregon Department of Environmental Quality (DEQ) to inquire if we could redo our loan contract to incorporate the new changes of these types of loans. A new loan contract could not be done. However, DEQ had contacted Rochell and notified her that a reduction of the loan interest rate could be given. The loan interest rate was reduced from 1.72% to 1%, which was a \$700,000 savings over the life of the loan.

A Bridge update was given. The contractors have been working on underground utilities, installing training pads, and access roads. The installation of the temporary bridge will begin within the next few weeks.

The Highway 221 Lift Station project was currently out to bid. The bids would be brought to Council on the August 7th City Council Meeting for awarding of the project.

Citywide smoke testing was taking place this week. This was a result of a DEQ violation and required smoke testing of the entire city.

The 7th ST. and 9th ST. overlay project had been completed. Since the completed documentation could be submitted to ODOT by July 31, 2023, we could apply for an additional grant this year to do the 8th ST. overlay.

An application for the open Planning Commission seat had been received. The applicant would be at the next City Council meeting.

A Volunteer Sign Up Sheet had been created because volunteers were needed for upcoming city events.

National Night Out will be held Tuesday, August 1, 2023 and the Council's help is needed at this event.

An update regarding City Recorder interviews was given.

John Lindow was promoted to Public Works Supervisor, Don Cutler was promoted to Public Works Maintenance Operator Lead, and there was one position open.

Rochelle Roaden stated she would be attending the Oregon City and County Manager Meeting (OCCMA) in Pendleton for three days.

The Dog Waste Bags with Total Maximum Daily Load (TMDL) wording was shared, a brief overview of the TMDL was given. The bags were going to be given out at one of the Friday Night dates for TMDL awareness, as part of DEQ requirements.

I. ADJOURN

There being no further business, the meeting adjourned at 8:47 p.m.

Respectfully submitted:

APPROVED BY COUNCIL on July 17, 2023.

As Written As Amended

By: *Rochelle Roaden*

Trini Marquez

Trini Marquez, Mayor

