

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
January 3, 2023

PRESENT: Mayor Trini Marquez
Council President Jim Maguire
Councilor Annette Frank
Councilor Kitty Mackin
Councilor Rosalba Sandoval-Perez
Councilor Luke Wildhaber
Councilor Andrew Hildebrandt

ABSENT:

STAFF: Rochelle Roaden, City Manager
Patty Ringnald, City Recorder via Zoom
Melissa York, Office Specialist II
Steve Sagmiller, Public Works Director
Josh Bilodeau, Public Works Supervisor

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor-elect Marquez called the meeting to order at 6:32 p.m. and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor-elect Marquez noted there was a quorum with Councilors Frank, Mackin, Maguire, and Sandoval-Perez attending the meeting in person.

C. APPEARANCE OF INTERESTED CITIZENS

No one in attendance wanted to comment at tonight's meeting.

D. CONSENT AGENDA

Approval of Meeting Minutes

1. Joint Work Session Minutes from November 9, 2022 and the Regular Meeting Minutes from December 5, 2022

JIM MAGUIRE MOVED TO APPROVE THE MINUTES OF THE JOINT WORK SESSION CITY COUNCIL AND PLANNING COMMISSION MEETING MINUTES OF NOVEMBER 9, 2022 AND THE REGULAR SESSION CITY COUNCIL MEETING MINUTES OF DECEMBER 5, 2022 AS WRITTEN. SECONDED BY ANNETTE FRANK. Motion carried with Frank, Mackin, Maguire, Sandoval-Perez, and Marquez voting aye.

E. ACTION ITEMS

1. Swearing In of Mayor-elect

Melissa York, Office Specialist II, preformed the swearing in oath of office of Mayor-elect Trini Marquez.

2. Swearing In of Elected City Councilors

Melissa York, Office Specialist II preformed the swearing in oath of office of Councilor Jim Maguire, Councilor Rosalba Sandoval-Perez, and Councilor Luke Wildhaber.

3. Councilor President Election

Rochelle Roaden, City Manager, explained the nomination and voting process according to the City of Dayton Charter. Nominations and voting took place, the votes were read into the record - Councilor Kitty Mackin voted for Councilor Kitty Mackin, Councilor Annette Frank voted for Councilor Kitty Mackin, Councilor Jim Maguire voted for Councilor Jim Maguire, Mayor Trini Marquez voted for Councilor Jim Maguire, Councilor Rosalba Sandoval-Perez voted for Councilor Jim Maguire, and Councilor Luke Wildhaber voted for Councilor Jim Maguire. Councilor Jim Maguire receiving the majority vote was announced as the elected Council President.

4. Appointment of New City Councilor

Mayor Marquez stated that there were two applicants for the open council seat, Andrew Hildebrandt, and Pam Horst. Andrew Hildebrandt was in attendance, provided his name and address of 824 Ferry St, Dayton, OR 97114 for the record and stated that he enjoyed living in Dayton, wanted to give back to the community and would be honored to be City Councilor for the City of Dayton.

Pam Horst was in attendance via Zoom, however, there were technical difficulties on her end and no connection was made.

Rochelle Roaden stated that we had tried in various methods of reaching out to Pam Horst but ultimately could not make the connection.

Mayor Marquez stated that we needed to move forward.

ANNETTE FRANK MOVED TO NOMINATE ANDREW HILDEBRANDT TO THE OPEN CITY COUNCIL SEAT. SECONDED BY ROSALBA SANDOVAL-PEREZ. *Motion carried with Frank, Mackin, Maguire, Sandoval-Perez, and Wildhaber voting aye.*

Rochelle Roaden explained the nomination and voting process according to the City of Dayton Charter, voting took place, the votes were read into the record – Councilor Kitty Mackin voted for Andrew Hildebrandt, Councilor Annette Frank voted for Andrew Hildebrandt, Councilor Kitty Mackin voted for Andrew Hildebrandt, Councilor Jim Maguire voted for Andrew Hildebrandt, Councilor Rosalba Sandoval-Perez voted for Andrew Hildebrandt, and Councilor Luke Wildhaber voted for Andrew Hildebrandt. Andrew Hildebrandt received the majority vote.

5. Swearing In of Appointed City Councilor

Melissa York, Office Specialist II performed the swearing in oath of office of Councilor Andrew Hildebrandt.

6. Approval of Resolution 22/23-07 US Bank Signing Authority

Rochelle Roaden stated that with the terms ending for Mayor Wytoski and Councilor Holbrook, this Resolution removed both as authorized signers and added Councilor Frank as an authorized signer. The account would have 4 authorized signers which were Mayor Marquez, Councilor Sandoval-Perez, Councilor Frank, and Rochelle Roaden.

**ANNETTE FRANK MOVED TO APPROVE RESOLUTION 22/23-07 A
RESOLUTION CHANGING SIGNATURE AUTHORITY FOR US BANK
PRIMARY CHECKING ACCOUNT. SECONDED BY JIM MAGUIRE.**

*Motion carried with Frank, Mackin, Maguire, Sandoval-Perez, Marquez,
Wildhaber, and Hildebrandt voting aye.*

7. Inflow and Infiltration Update

Rochelle Roaden stated that back in December 2022 she had notified the Council that the Department of Environmental Equality (DEQ) had fined the city in three areas – failing to meet Biochemical Oxygen Demand (BODs) and Total Suspended Solid (TSS) limits set in our National Pollutant Discharge Elimination Permit (NPDES) and for incomplete data reports. The reason for not meeting the BOD and TSS limits was due to the amount of groundwater that enters the city's concrete sewer pipes during periods of heavy rainfall. The older pipes allow an elevated level of inflow and infiltration into our sewer system.

Steve Sagmiller, Public Works Director stated that the incomplete data reports referenced in the violation occurred when the reporting process changed from paper documentation submitted to DEQ to an online reporting system that sent the information directly to the Environmental Protection Agency. DEQ notified staff that the data reports submitted were not complete. Staff had been working with DEQ to understand the new reporting requirements and resubmitted the reports. Staff continues to work on various methods to reduce elevated levels of Inflow and Infiltration.

Rochelle Roaden stated that DEQ is requiring the city to submit a report within 60 days from a qualified operations consultant evaluating the operations of the treatment facility. Denny Muchmore, City Engineer, is working to put that report together.

DEQ is requiring the city to submit an inflow and infiltration study of the collection system, within 9 months. Staff has reached out to Keller Associates, an engineering firm who does our smoke testing, and are awaiting a quote on the scope of work.

Mayor Marquez inquired why we did not have a permit and if we would be getting a permit.

Steve Sagmiller stated that we needed to continue operating under the conditions of our old permit until DEQ was able to update the permit. DEQ has been behind in that process due to staffing shortages.

Councilor Frank inquired if DEQ was providing any funding for these types of required mandates.

Councilor Maguire inquired if the water that was going into the Yamhill River was clean water.

Steve Sagmiller stated that it was clean water.

Discussion regarding sewer pipe replacements took place.

F. CITY COUNCIL COMMENTS/CONCERNS

None.

G. INFORMATION REPORTS

City Manager's Report

Rochelle Roaden advised that City Day at the Capitol was January 25, 2023 and invited Council to attend.

A list of Elected Essentials training dates were reviewed and Council was invited to attend.

Rochelle Roaden gave an update on the Highway 221 Lift Station stating that the design was close to completion. The design drawings from our City Engineer, Denny Muchmore, had been submitted to ODOT and DEQ for review, bids would go out within the next 3 to 6 months, and construction to begin in late spring or early summer of 2023.

The Utility Bridge with infrastructure upgrades went out for bid and Council awarded the construction contract in December 2022. Permitting issues are being finalized and construction should begin within the next 3 to 6 months, timeframe for completion is November or December 2023.

The 9th Street to Flower Street sidewalk is now the 6th Street to Flower Street sidewalk. This project is nearly completed, a curb has been installed on the corner of Flower Street and Ferry Street.

The Financial Audits and Reports for Fiscal Year 2021/2022 were completed. The auditor will attend the March City Council Regular Session Meeting to provide an update of the financials and the audit that was completed.

No Council Work Session in January, there will be a Council Work Session in February and will be dedicated to strategic goal planning.

Public Works hired Jake Tajjala as the new Maintenance Utility Worker. John Lindow received his Level I certification and has been promoted to Maintenance Operator. Steve Sagmiller is retiring February 28, 2023, will stay on with the City for 4 hours per week in a consultant capacity and serve as Direct Responsible in Charge (DRC) until Josh Bilodeau becomes certified.

Melissa York will become City Recorder February 1, 2023. Patty Ringnalda will continue to work at City Hall in Code Enforcement and Building Permit Specialist roles until she retires on May 10, 2023.

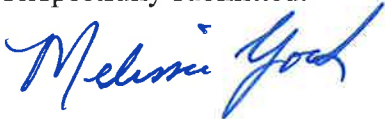
The Tourism/Economic Development interviews were held the week before Christmas and should have an update at the next City Council meeting.

Rochelle Roaden thanked staff for all of their help with the multiple events in November and December 2022, stating that a great job was done with the holiday light installation and clean up in the parks after the storms.

H. ADJOURN

There being no further business, the meeting adjourned at 7:32 p.m.

Respectfully submitted:



By: Melissa York
City Recorder

APPROVED BY COUNCIL on February 06, 2023.

As Written As Amended


Trini Marquez, Mayor