

RESOLUTION No. 22/23-21
City of Dayton, Oregon

A Resolution Amending the City of Dayton Fee Schedule to Update Dayton Community Event Center Rates, to Include Outdoor Facility Rental Fees, and to Include Vendor Participation Fees.

WHEREAS, the City of Dayton owns and operates the Dayton Community Event Center (aka Palmer Creek Lodge); and

WHEREAS, since May 5, 2017, the City Council desired to rent the Dayton Community Event Center to both residents and non-residents and adopted Resolution 2016/17-13 on June 5, 2017, establishing non-resident fees; and

WHEREAS, the Dayton City Council desires to update the Dayton Community Event Center rates to address the shortfall created with maintenance expenses exceeding rental revenue and the additional expenses the city covers for resident and non-resident use of the facilities effective October 1, 2023; and

WHEREAS, the City of Dayton maintains and operates Courthouse Square Park; and

WHEREAS, the Dayton City Council desires to include Outdoor Facility rental fees for the covered picnic area and bandstand at Courthouse Square Park to address the additional expenses the city covers for resident and non-resident use of the facilities effective October 1, 2023; and

WHEREAS, the Dayton City Council desires to include Vendor Participation Fees for city sponsored events effective October 1, 2023.

The City of Dayton resolves as follows:

- 1) **THAT** the City of Dayton Fee Schedule is hereby amended and adopted according to Exhibit A (attached hereto and made a part herein); and
- 2) **THAT** this resolution shall become effective immediately upon adoption.

ADOPTED this 20th day of June 2023.


In Favor: Frank, Hildebrandt, Mackin, Maguire, Marquez, Sandoval-Perez, Wildhaber

Opposed: None

Absent: None

Abstained: None


Trini Marquez, Mayor


Date Signed

ATTEST:

Rochelle Roaden
Rochelle Roaden, City Recorder

6/20/23
Date of Enactment

Attachment: Exhibit A

EXHIBIT A

Dayton Community Center Rental Fees

Upper Auditorium or Lower Floor Room	\$50.00 per hour \$75.00 per hour \$25.00 per hour	Resident (4 hours minimum) Non-Resident (4 hours minimum) Non-Profit (4 hours minimum)
Kitchen	\$50.00 daily	Commercial kitchen use
Entire Facility-Daily Weekday Rental	\$600.00 \$900.00 \$350.00	Resident (8:00am - 11:00pm) Non-Resident (8:00am - 11:00pm) Non-Profit (8:00am - 11:00pm)
Entire Facility-Daily Weekend Rental	\$900.00 \$1350.00 \$450.00	Resident (8:00am - 11:00pm) Non-Resident (8:00am - 11:00pm) Non-Profit (8:00am - 11:00pm)
	3-day user discount (days must be consecutive)	20% off total 3-day fee

- ❖ The Key Deposit \$50.00
- ❖ Security Deposit \$150.00
- ❖ Security Deposit with Alcohol Use \$300.00
- ❖ Effective October 1, 2023

Outdoor Facility Rental Fees

Courthouse Park Shelter	\$15.00/hour	Minimum 3 hours or \$50.00/daily
Courthouse Park Bandstand	\$20.00/hour	Minimum 3 hours or \$70.00/daily
Entire Park Including Park Shelter and Bandstand)	\$35.00/hour	Minimum 3 hours or \$105/daily

- ❖ Effective October 1, 2023

Vendor Participation Fees

Courthouse Square Event	\$25.00 per event day	Includes annual City of Dayton Business registration for State of Oregon registered businesses
Electric	\$5.00 per event day	
Community Center Event	\$25.00 per event day	Includes annual City of Dayton Business registration for State of Oregon registered businesses
Electric	\$5.00 per event day	

- ❖ Exemption for Public Safety Agencies (Fire, Police, etc.)
- ❖ Excludes Breakfast with Santa and Bazaar as this event is only one day for 4-5 hours.
- ❖ Effective October 1, 2023