

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION MEETING
January 3, 2022

PRESENT: Mayor Elizabeth Wytoski
Council President Rosalba Sandoval-Perez
Councilor Annette Frank
Councilor Daniel Holbrook
Councilor Kitty Mackin
Councilor Darrick Price *arrived at 6:37 pm, left the meeting at 6:46 pm.*

ABSENT: Councilor Trini Marquez

STAFF: Rochelle Roaden, City Manager
Steve Sagmiller, Public Works Director

A. CALL TO ORDER

Mayor Wytoski called the meeting to order at 6:36 pm.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Mackin and Sandoval-Perez present virtually via Zoom. Mayor Wytoski noted that Councilor Frank was in attendance, but did not have her video on and the absence of Councilors Marquez and Price.

C. APPEARANCE OF INTERESTED CITIZENS

No one was in attendance.

D. CONSENT AGENDA

DARRICK PRICE MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION MEETING OF DECEMBER 6, 2021 AS WRITTEN. SECONDED BY ANNETTE FRANK. Motion carried with Frank, Holbrook, Mackin, Price, Sandoval-Perez and Wytoski voting aye. Marquez absent.

E. ACTION ITEMS

Agenda Amendment – Declaration of Resignation:

Councilor Darrick Price resigned his position from the Dayton City Council, stating time constraints as the biggest reason as to why he cannot complete his term.

DANIEL HOLBROOK MOVED TO AMEND THE AGENDA ACCEPTING COUNCILOR DARRICK PRICE'S RESIGNATION AS CITY COUNCILOR AS OF JANUARY 3, 2022 AND ADDING AGENDA ITEM, NUMBER 5, TO DECLARE A VACANT COUNCIL SEAT. SECONDED BY ROSALBA SANDOVAL-PEREZ. Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez absent. Price abstained.

1. Council President Election.

Councilor Sandoval-Perez nominated Daniel Holbrook for the position of City Council President. Seconded by Annette Frank. Vote was taken by raise of hands. Rochelle Roaden, City Manager read the official vote into the record stating that Annette Frank, Daniel Holbrook, Kitty Mackin, Rosalba Sandoval-Perez and Mayor Wytoski all cast their votes for Daniel Holbrook.

2. Approval of Easement Compensation of 9th to Flower Sidewalk Project.

Rochelle Roaden reviewed the Safe Routes to School Sidewalk Project and advised that the request is for the easement at 313 Flower Lane, Dayton, Oregon. The request is before Council due to the amount being over the City Managers approval amount. Councilor Kitty Mackin recused herself from the voting due to a possible conflict of interest.

ANNETTE FRANK MOVED TO APPROVE COMPENSATION FOR A PERMANENT SIDEWALK EASEMENT FOR JAMES A. BENNETT, 313 FLOWER LANE, DAYTON OREGON 97114, IN THE AMOUNT OF \$18,900. SECONDED BY DANIEL HOLBROOK. *Motion carried with Frank, Holbrook, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

3. Approval of Emergency Expenditure – Gravity Sewer Install.

Rochelle Roaden reviewed the request for approval for an emergency expenditure to replace a private sewer lift-station and advised that it is to eliminate foul odors in the area.

DANIEL HOLBROOK MOVED TO APPROVE THE EMERGENCY EXPENDITURE TO INSTALL GRAVITY SEWER TO 85 COMMERCE STREET, DAYTON, OREGON IN THE AMOUNT OF \$18,025.70. SECONDED BY ANNETTE FRANK. *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

4. Approval of Resolution 2021/22-14 Establishing a Public Safety Action Committee.

Mayor Wytoski advised that after speaking with the City's Attorney she is recommending that the proposed resolution be tabled. If the City was to establish a Public Safety Committee, once the measure is presented to the voters the safety committee would need to be disbanded in order to comply with state ethics requirements.

Mayor Wytoski stated that the creation or hiring of a long term private political action committee (PAC) would be the best option for the City, Councilors and Staff. The subject was discussed in length, with the Council agreeing not to take any action at this time and to continue research.

Councilor Holbrook asked if some research could be done to see what other small cities are doing with these types of issues.

5. Council Seat to be Declared Vacant.

ANNETTE FRANK MOVED TO DECLARE COUNCIL SEAT CURRENTLY OCCUPIED BY COUNCILOR DARRICK PRICE VACANT AS OF JANUARY 3, 2022. SECONDED BY DANIEL HOLBROOK. *Motion carried with Frank, Holbrook, Mackin, Sandoval-Perez and Wytoski voting aye. Marquez absent.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Councilor Holbrook inquired if there was any feedback on the new water rates. Rochelle Roaden advised that there has been very few inquiries.

Mayor Wytoski advised that her senior government class's final project is a community improvement project and she shared some of the student project ideas with the Council. Mayor Wytoski advised that she will be asking some of her students to share their ideas with the Council at a future Council meeting.

G. INFORMATION REPORTS

1. City Manager's Report

Open Council Seat. City Manager, Rochelle Roaden advised that with the open council seat staff will be advertising the opening as soon as possible. Candidates will be able to apply online through the city's website or they can come into City Hall and pick up an application.

Flooding. With the Yamhill River expected to crest at 57' over the weekend, Public Works has procured the supplies to make sandbags. Supplies are being housed at Fisher Properties, 13125 Amity Dayton Hwy, Dayton Oregon for those city residents who wish to make sandbags. Yamhill County Public Works also has sandbags at their facility on Lafayette Avenue in McMinnville and is open to the public. Councilor Holbrook asked to be called if help was need with sand bags.

Water Rates. New water rates went into effect on January 1, 2022, water rate brochure was sent out to residents with their December utility bill and the City's website has been updated. Late fees will begin again on February 1, 2022.

Annual Survey. The annual survey is closed and the results will be coming to the Council in the January work session.

Yamhill County ARPA Water and Sewer Grant Program. Due to a large volume of grant applications submitted, Yamhill County has pushed back the award announcements to January 7th.

UGB Swap. A joint planning commission meeting is scheduled for January 13th at 6:30 pm. This meeting is scheduled to be a hybrid meeting, in person at the Community Center and electronically via Zoom. Once the joint planning commission meeting has been completed, a joint City Council/County Commissioner meeting will be scheduled.

State of Oregon Seismic Rehabilitation Grant Program. This grant program has opened up with a new round of grants, applications are due by the end February. Possible uses for grant money could be upgrades to City of Dayton facility buildings.

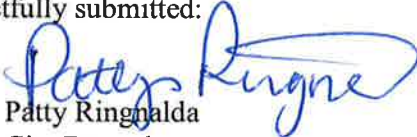
Staffing. Steve Sagmiller, Public Works Director will be retiring March 2023. In order to prepare for his departure, Public Works Department has been restructured adding a Public Works Supervisor position. The new position will shadow the Director for the next 15 months to provide training for the upcoming director position. The position was offered internally and the position was awarded to Josh Bilodeau effective January 1, 2022.

FEMA Training. Rochelle Roaden advised that she will be in FEMA training the week of January 10th in Corvallis, Oregon. FEMA training is a requirement of the Emergency Operation Manager position that she currently holds.

H. ADJOURN

There being no further business, the meeting adjourned at 7:34 pm by Mayor Wytoski.

Respectfully submitted:

By: 
Patty Ringnald
City Recorder

APPROVED BY COUNCIL on February 7, 2022

As Written As Amended


Elizabeth Wytoski, Mayor