

**MINUTES**  
**DAYTON PLANNING COMMISSION**  
**REGULAR SESSION**  
**JULY 12, 2018**

**PRESENT:** Ann-Marie Anderson  
Carol Hatfield  
Pam Horst  
Gary Wirfs

**ABSENT:** Tim Parsons

**STAFF:** Steve Sagmiller, City Public Works Director  
Lisa Brosnan, City Planner  
Vicki Durand, Community Development Assistant

**A. CALL TO ORDER**

Vice-Chairman Ann-Marie Anderson called the meeting to order at 6:30 pm.

**B. APPROVAL OF ORDER OF AGENDA**

There were no changes to the agenda and no public comment.

**C. APPEARANCE OF INTERESTED CITIZENS**

None present.

**D. APPROVAL OF MINUTES**

Carol Hatfield moved to approve the minutes from May 10, 2018. Seconded by Pam Horst. Motion carried with Anderson, Hatfield, Horst, and Wirfs voting aye. Parsons was absent.

**E. PUBLIC HEARING**

The public hearing was opened by Vice-Chair Ann-Marie Anderson at 6:32 pm with the reading of the hearing statement. City Planner Lisa Brosnan read the specific request before the Planning Commission regarding the placement of a 48 square foot control building with generator, within a fenced enclosure of 416 square feet on an historic landmark site.

Ann-Marie Anderson asked if there were any objections to the notices sent in this case, none were noted. Ann-Marie Anderson asked if there were any objections to the jurisdiction of the commission to hear and decide this case, none were noted.

City Planner Lisa Brosnan summarized the staff report, dated July 5, 2018, stating that the Historic Preservation Committee (HPC) is aware the project is needed by the city so looked at ways to mitigate it intact, ascetically, asking that the fence shall be set back from the front façade of the middle school by at least one foot, so that it is not flush with the front of the building. She concluded that staff and the HPC recommend approval with the condition of approval.

Public Works Director Steve Sagmiller explained that the building will be a control structure, housing controls for the sewer lift station located at 9<sup>th</sup> and Ferry. He went on to say that new controls will be installed and that electrical connections will be relocated from the wet well where they are currently located to the building. Moving the electrical connections will require boring under the driveway. The structure will be placed next to the middle school with a privacy fence that matches the existing fence around the school on 9<sup>th</sup> Street. The committee was advised that the school district has granted the City an easement for the work.

Gary Wirfs asked about the type of materials to be used for the structure. Public Works Director Steve Sagmiller explained that it will be a pre-fabricated building and as such the city does not have a lot of options as to building design. He stated that price was a factor when making the selection and that the city plans to purchase the least expensive model that will fulfill the needs of holding the equipment needed to run the lift station. The building will have an emergency light on the outside as well as a backup generator, which will be located outside of the building, within the fenced area, should an issue occur with the electrical connections.

Ann-Marie Anderson closed the public hearing at 6:45 pm.

**F. ACTION ITEMS**

**1. Review Request for New Construction of a 9<sup>th</sup> Street Lift Station, Control Building and Generator to be placed at 801 Ferry Street.**

Pam Horst made a motion to approve the application for HIST 2018-02 as recommended by staff. Carol Hatfield seconded the motion, as there were none opposed the motion passed.

**G. OTHER BUSINESS**

No other business was noted.

**H. ADJOURN**

There being no further business, the meeting adjourned at 6:46 pm.

Respectfully submitted:

**APPROVED BY PLANNING COMMISSION  
on July 12, 2018**

As Written  As Amended

By: Vicki Durand  
Community Development Assistant